

Presiding:
Chair
Ann Amer Brennan
June 15, 2011

1	Call to Order Resolutions of Appreciation
2	Report of the Chair Report of the President Report of the Student Trustees
3	Consideration of Approval of Minutes of the Meeting of the Board of Trustees Consideration of Recommendations of the Nominating Committee
4	Consideration of Recommendations of the Finance, Fiscal Policy and Investment Committee
5	Consideration of Recommendations of the Educational Policy/Student Affairs Committee
6	Consideration of Recommendations of the External Affairs Committee
7	Consideration of Recommendations of the Facilities Planning and Oversight Committee
8	Consideration of Recommendation of the Rules Committee
9	Consideration of Recommendation from the Strategic Issues Committee Report of the Trusteeship Committee (tentative)
10	Consideration of New Business
11	Next Regular Meeting: August 3, 2011 Student Union, Room 339 Executive Session, 7:30 a.m.; Board Meeting, 10 a.m.
12	Adjournment

Board of Trustees

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Expression of Appreciation to the 2011 Zips Women's Tennis Team

WHEREAS, the 2011 Zips Women's Tennis Team won its first-ever Mid-American Conference tournament title and made its first-ever NCAA Tournament appearance by advancing to the semifinal round of the MAC tournament for the second-consecutive season and then defeating Miami of Ohio 4-3 in the Zips' first MAC tournament championship match appearance before going on to face 10th-ranked Michigan in the NCAA Tournament as the only school in the state of Ohio in the NCAA's 64-team bracket; and

WHEREAS, the team spent portions of the dual-match season ranked nationally by the Intercollegiate Tennis Association, which ranks the nation's top-75 teams weekly; and

WHEREAS, Akron finished the year with a 20-5 overall record (7-1 Mid-American Conference), the most victories in a season for the program since 1990-91 (26-6), and posted regular-season road wins at Big 10 Conference schools Penn State and Michigan State, now having earned a road win over those two programs in each of the last two seasons; and

WHEREAS, the Zips Women's Tennis Team posted a perfect score of 1,000 on the NCAA's Academic Progress Rate report – a four-year real-time measure of eligibility, retention and graduation success rate – placing the team in the top 10 percent academically of 900-plus Division I sports teams for the second year in a row; and

WHEREAS, several team members earned significant honors in 2011 – with junior Zara Harutyunyan becoming the first player ever to be named MAC Player of the Year for the third-consecutive season in addition to making the All-MAC First Team for the third-straight year and the MAC All-Tournament Team and being chosen as the event's Most Valuable Player; and sophomores Prang Pantusart, who also was named to the MAC All-Tournament Team, and Angelika Jogasuria being selected to the Academic All-MAC Team as well as the All-MAC Second Team; NOW, THEREFORE,

BE IT RESOLVED that the Board of Trustees of The University of Akron congratulates the 2011 Zips Women's Tennis Team for their historic accomplishment and thanks Head Coach Brandon Padgett, Assistant Coach Brian Peters and the student-athletes for the success, honor and respect they have brought to The University of Akron.

Ted A. Mallo
Secretary, Board of Trustees

June 15, 2011

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Expression of Appreciation to the 2011 Zips Men's Outdoor Track and Field Team

WHEREAS, the 2011 Zips Men's Track and Field Team swept the indoor and outdoor Mid-American Conference track and field titles for the first time in school history by winning its third MAC Outdoor Championship in four seasons, dominating the meet with seven first-place finishes and posting a decisive win, 198.5 to 165.5, over second-place Kent State; and

WHEREAS, head coach Dennis Mitchell has been named the Mid-American Conference Men's Outdoor Track and Field Coach of the Year for 2011, the third time he has received that honor and the 14th time he has earned MAC Coach of the Year recognition in his 16 years at Akron, and his Zips teams now have won 16 conference championships; and

WHEREAS, seven of the team's student-athletes were named First Team All-MAC, four were named Second Team All-MAC, MAC Decathlon Champion Bjorn Johansson was selected as the conference's Most Outstanding Field Performer, and the team sent 14 student-athletes to the NCAA East Regional competition, with Nick Banke (discus), Willie Brown (800 meters), Collister Fahle (long jump) and Johansson (decathlon) advancing to the 2011 NCAA Outdoor Championships; NOW, THEREFORE,

BE IT RESOLVED that the Board of Trustees of The University of Akron congratulates Coach Dennis Mitchell, his coaching staff and the student-athletes of the 2011 Zips Men's Outdoor Track Team for their exemplary achievements and outstanding representation of The University of Akron.

Ted A. Mallo
Secretary, Board of Trustees

June 15, 2011

THE UNIVERSITY OF AKRON

RESOLUTION No. 6- -11

Expression of Appreciation to Joseph T. Rich

WHEREAS, Mr. Joseph T. Rich was appointed to The University of Akron's Board of Trustees by Governor Ted Strickland in 2008 for a term ending on July 1, 2011, and has served the Board admirably in a variety of roles, including as a three-year member of the Educational Policy/Student Affairs and Facilities Planning and Oversight committees; an active member of the committees on External Affairs, Rules, and Finance, Fiscal Policy and Investment; as well as through participation in the Association of Governing Boards national conference; and

WHEREAS, Mr. Rich is a respected student leader throughout the state of Ohio, as a primary organizer and host of the 2011 Ohio Student Trustee Collaboration Meeting; a member of Phi Alpha Delta law fraternity, Student Bar Association, Akron Bar Association, Ohio State Bar Association and the American Intellectual Property Law Association; and an Admissions Ambassador; and

WHEREAS, Mr. Rich graduated from Walsh Jesuit High School and John Carroll University with honors; was a Summer Associate in the Cleveland Clinic's Office of General Counsel and completed internships at Cleveland Clinic Innovations, the Lerner Research Institute, and the NASA Glenn Research Center; and, during the past four years at The University of Akron, has earned both a Juris Doctor degree and an M.B.A. while also working in the University's Office of Technology Transfer and being one of the most involved and skilled Student Trustees in recent history; and

WHEREAS, Mr. Rich has used his position as a Student Trustee to involve the various branches of student government in representing the University's student body broadly and effectively to the Board and to help to enhance the selection process for identifying and recommending future candidates for Student Trustee; NOW, THEREFORE,

BE IT RESOLVED that the Board of Trustees of The University of Akron expresses its deepest Gratitude to Mr. Joseph T. Rich for the leadership, dedication and thoughtfulness he has demonstrated consistently in fulfilling his duties to the Board, The University of Akron and all of its constituents, especially the students, and wishes him all the best in the future.

Ann Amer Brennan
Chair, Board of Trustees

Luis M. Proenza
President, The University of Akron

Ted A. Mallo
Secretary, Board of Trustees

June 15, 2011

THE UNIVERSITY OF AKRON

RESOLUTION 6- -11

Expression of Appreciation to Mr. Edward L. Bittle

WHEREAS, Mr. Edward L. Bittle was appointed to the Board of Trustees of The University of Akron by Governor Bob Taft on September 20, 2002, for a nine-year term ending on July 1, 2011; and

WHEREAS, he has served the Board with distinction in a variety of roles, including— Vice Chairman of the Board, 2010-11; Chair of the External Affairs Committee, 2008-11; Chair of the Collective Bargaining Committee, 2006-07; Chair of the Facilities Planning and Oversight Committee, 2005-06; Chair of the Strategic Issues, Governance and Compliance Committee, 2004-05; member of numerous committees for multiple years; and Board liaison to The University of Akron's National Alumni Association Board of Directors; and

WHEREAS, Mr. Bittle also has served the University as— a guest lecturer and active alumnus; a member of the advisory councils for University College and Zips Athletic Club; a member of Lambda Chi Alpha Fraternity and Phi Alpha Theta Honorary Society; and, along with his wife, Frances Yates Bittle, a long-time member of the Hilltoppers/Buchtelles, Zips Athletic Club, Z-Fund and Varsity "A" Association, for which he was president; and a generous benefactor who endowed The Edward L. Bittle Scholarship and The Bittle Residency in Jazz; as well as the recipient of the University's Alumni Honor Award for Excellence in Professional Achievement in 1994 and "Red" Cochran Award for Meritorious Service in 1999; and

WHEREAS, Mr. Bittle brought honor to his alma mater through outstanding professional accomplishments— beginning his career as an apprentice draftsman for BFGoodrich, while also working as a jazz musician; founding Seal Master Corporation in 1974 and ELBEX Corporation in 1991, both of which he continues to oversee as president; and being recognized as the 1994 Kent Area Chamber of Commerce Small Business Person of the Year, 2001 Akron Regional Development Board Entrepreneur of the Year, and 2010 *Rubber & Plastics News* Executive of the Year; NOW, THEREFORE,

BE IT RESOLVED that the Board of Trustees of The University of Akron expresses its great appreciation to Mr. Edward L. Bittle and directs that an Honorary Doctor of Humane Letters degree be awarded to him in recognition of his noteworthy professional achievements and loyal service to the Board and his alma mater.

Ann Amer Brennan
Chair, Board of Trustees

Luis M. Proenza
President, The University of Akron

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011

THE UNIVERSITY OF AKRON
BOARD OF TRUSTEES
Meeting Minutes
Wednesday, April 27, 2011, 7:30 a.m.
Student Union

Board Members Present:

Ann Amer Brennan, Chair	Judge Jane E. Bond	Warren L. Woolford
Richard W. Pogue, Vice Chair	Chander Mohan, M.D.	Nicholas C. York
	Ralph J. Palmisano	

Student Trustees Present:

Kathleen A. Duff	Joseph T. Rich
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Staff Officers of the Board Present:

Ted A. Mallo, Secretary; Vice President and General Counsel
Paul A. Herold, Assistant Secretary; Special Assistant to the President

Administrative Officers Present:

Dr. Luis M. Proenza, President
Dr. William M. (Mike) Sherman, Senior Vice President, Provost and COO
Candace Campbell Jackson, Vice President and Chief of Staff
David J. Cummins, Vice President, Finance and Administration/CFO
Ted Curtis, Vice President, Capital Planning and Facilities Management
Dr. Charles J. Fey, Vice President, Student Engagement and Success
John A. LaGuardia, Vice President, Public Affairs and Development
Dr. George R. Newkome, Vice President, Research; Dean, Graduate School

Others Present (See Appendix A)

REGULAR BUSINESS MEETING OF THE BOARD OF TRUSTEES

Chair Brennan called the meeting to order at 7:30 a.m. The Board then adjourned into executive session, the stated purposes of which were—to consider employment matters pursuant to 121.22(G)(1), to consider real estate matters pursuant to 121.22(G)(2), to meet with legal counsel concerning litigation involving the University pursuant to 121.22(G)(3) and to review for collective bargaining sessions pursuant to 121.22(G)(4) of the Revised Code. The vote for approval was 7-0. On a unanimous vote, the meeting returned to public session at 10:11 a.m.

RESOLUTION OF APPRECIATION

presented by Chair Brennan

Mrs. Brennan proposed Resolution 4-1-11, Expression of Appreciation to the Zips Men's Basketball Team, and read a few highlights.

RESOLUTION 4-1-11 (See Appendix B)

ACTION: Motion by Palmisano, second by Pogue, approved 7-0.

Men's Basketball Head Coach Keith Dambrot was called forward and gave some remarks of appreciation.

REPORT OF THE CHAIR

Mrs. Brennan mentioned that she had been called upon recently to speak with the accreditation team for Wayne College. She said she found it an extremely enjoyable situation because she learned more about the Wayne campus, heard a suggestion that the University have a Student Trustee from Wayne or another UA site and felt that the accreditation team responded very positively. Mrs. Brennan then spoke briefly about the state budget situation.

REPORT OF THE PRESIDENT (See Appendix C)

REPORT OF THE STUDENT TRUSTEES

Mr. Rich echoed congratulations to Coach Dambrot. He then reported on Trustees' experiences at the annual national conference of the Association of Governing Boards of Colleges and Universities. He noted that Ms. Duff played a big role with him in organizing and hosting a meeting of Student Trustees of Ohio's public universities. Attendance was strong, and all of the students were excited about the opportunity for collaboration and learning. He also thanked Dr. Proenza for taking part. Mr. Rich then commented on Graduate Student Government elections and the Spring Fest event. He congratulated Mr. Pogue for putting on the National Academies conference in Cleveland and praised Dr. Proenza for his presentation there.

Ms. Duff also commented on the AGB Conference and meeting of Student Trustees. She said that the process was underway to identify nominees to replace Mr. Rich as a Student Trustee when his appointment ends July 1. Fifteen candidates applied and were being interviewed before the names of finalists would be forwarded to Dr. Proenza. Several Trustees commented that Mr. Rich is irreplaceable.

Ms. Duff then introduced the featured student—Sharon Cebula (See Appendix D). Ms. Cebula offered some remarks to the Board regarding her experiences at the University and was presented a commemorative clock from Trustees.

CONSIDERATION OF MINUTES AND 2011-12 MEETING SCHEDULE (Tab 1)

presented by Chair Brennan

RESOLUTION 4-2-11 (See Appendix B)

ACTION: Motion by Pogue, second by Palmisano, approved 7-0.

RESOLUTION 4-3-11 (See Appendix B)

DISCUSSION: Mrs. Brennan asked Mr. Herold if the proposed meeting schedule was coordinated with various University events' deadlines. He said yes.

ACTION: Motion by Pogue, second by Woolford, approved 7-0.

REPORT OF THE FINANCE, FISCAL POLICY, AND INVESTMENT COMMITTEE

presented by Committee Chair Palmisano using a consent agenda

1. Priority Budget Issues for February 2011 (Tab 1) INFORMATION ONLY

Year-to-date student revenues exceed the eight-month projections by \$2 million (0.5%). Year-to-date total revenue is \$6.2 million (1.9%) above projections. Through February, total faculty expenditures including summer and part-time are 2.8 percent greater than the same time last year, while administrative and staff expenses are 0.9 percent less. Scholarships, including graduate assistant fee remissions, are \$3.5 million (9.8%) greater. While a component of that overage was anticipated as a part of the long-term scholarship plan, graduate assistant fee remissions still exceed the budget by \$0.5 million. Travel expenses have passed last year's February totals by nearly \$46,000 (2.1%), and the month's utility expenses are about \$116,000 (2%) less than last year. Year-to-date total expenditures are \$13 million (5.6%) below the eight-month projections. Eight-month auxiliary results are favorable with net ending fund balances of \$13.8 million and a projected positive variance of \$1.8 million.

2a. Purchases for More Than \$150,000 (Tab 2a)

The Office of the Vice President for Finance and Administration/CFO proposed the award of a contract to Ciber, Inc. for consulting services for the review and implementation of the currently owned Oracle-PeopleSoft Time and Labor and Absence Management modules. The total estimated award for both modules is \$283,820, which includes \$56,000 for the Time and Labor module, and \$168,000 for Absence Management. Total estimated travel and expenses are \$59,820. The Time and Labor module is a flexible, integrated solution that keeps all time-related data in a single depository. Implementation of that module will eliminate the manual time-card process and uniformly apply attendance rules across the University. The Absence Management module is a robust application for automating the processes for planning, tracking and compensating time off. It combines employee and manager capabilities and tracks all types of absences in a single, Web-deployed application.

Auxiliary Enterprises requested approval to increase the blanket purchase order limits for The Douglas Stewart Company and SHI International to \$225,000 each in order to extend those blanket orders for the remainder of the 2010-2011 fiscal year. Computer Solutions is the University's on-campus store for the supply of computers and computer-related software and accessories for both on-campus use and resale to faculty, staff and students. Computer Solutions, through the Department of Purchasing, has several blanket purchase orders established that may be utilized to obtain the desired hardware and software for resale. Computer Solutions sales for the current fiscal year have increased by 27 percent from the previous year, totaling approximately \$3.2 million through the month of March. As a result, the blanket orders for two of the vendors, The Douglas Stewart Company and SHI International, have reached the pre-established \$150,000 limit, thereby requiring Board of Trustees approval before they may be increased.

RESOLUTION 4-4-11 (See Appendix B)

2b. Purchases of \$25,000-150,000 (Tab 2b) INFORMATION ONLY

For March 2011, there were 14 purchases in this category totaling \$627,257.90.

3. Purchasing Bid Limits and Board of Trustees Pre-approval Limit (Tab 3)

In response to a request by the Finance, Fiscal Policy and Investment Committee, the Department of Purchasing has conducted a survey of competitive bid limits and reporting requirements among the University System of Ohio institutions and found Akron's limits to be substantially more restrictive than most. A majority of the other institutions have higher bid limits for services and construction, thereby enabling them to respond more quickly to market conditions, opportunities, and immediate needs. Many of the other schools have a Board of Trustees approval limit of \$500,000 or greater, with some only receiving approval during the budgeting process.

To align Akron's bid limits more closely with those of the other state institutions and to enable a more agile response to market conditions and opportunities, the Department of Purchasing recommended that the purchasing bid limit be raised from \$25,000 to \$50,000 for services and construction and the Board of Trustees' pre-approval limit be raised from \$150,000 to \$350,000.

DISCUSSION: Mr. Pogue noted that the original recommendation for the pre-approval limit was \$50,000 and said he thought it made a lot of sense and put Akron in line with other schools. Mr. Palmisano and other committee members said that the consensus during the committee meeting was to raise the limit to \$350,000, watch the effect through the year and possibly consider raising the limit after that trial period.

RESOLUTION 4-5-11 (See Appendix B)

4. FY2011-12 Room and Board Rates (Tab 4)

2011-12 proposed Room and Board rates were presented for approval. On average, dining service for student meal plans is increasing by 3.5 percent to cover increased food and labor costs. Residence Life and Housing room rates will increase 5 percent, with the exception of Grant and Gallucci Halls with no rate change. Demolition of the Townhouses for new construction has eliminated 91 beds with no corresponding offset for the revenue stream. In addition, significant increases in personnel expenditures, overhead costs and debt service necessitate an increase to create a balanced budget without use of reserve funds.

RESOLUTION 4-6-11 (See Appendix B)

5. Holiday Schedule 2011-12 and Summer Hours 2011 (Tab 5)

The proposed University holiday schedule for FY2011-12 was presented, as listed below. In addition, summer hours were proposed to run May 9-August 19, 2011, with a work day from 8 a.m. to 4:30 p.m. including a 30-minute lunch break.

Independence Day	July 4, 2011
Labor Day	September 5, 2011
Veterans' Day	November 11, 2011 (Staff holiday; classes held)
Thanksgiving Day	November 24, 2011
In lieu of Columbus Day	November 25, 2011
Christmas Day (observed)	December 26, 2011
In lieu of Presidents' Day	December 27, 2011
New Year's Day (observed)	January 2, 2012
Martin Luther King, Jr. Day	January 16, 2012
Memorial Day	May 28, 2012

RESOLUTION 4-7-11 (See Appendix B)

ACTION: Motion on behalf of committee for approval of Resolutions 4-4-11, 4-5-11, 4-6-11 and 4-7-11 as amended, passed 7-0.

6a. Personnel actions as approved by Dr. Proenza and amended (Tab 6)

DISCUSSION: Mr. Palmisano noted that his wife's reappointment as a volunteer Fellow of the Institute for Life-Span Development and Gerontology was included in the list of personnel actions and asked that the ILSD&G action be removed from the list and considered as a separate action so that he could recuse himself from the discussion and vote. The Board agreed to that action.

RESOLUTION 4-8-11 (See Appendix B)

7. FY2011-2012 Budget Development Update (Tab 7) INFORMATION ONLY

Mr. Palmisano said that Dr. Sherman and CFO Cummins had presented an update on the budget development process for FY2011-2012 to the committee. The committee feels the process is sound and well thought-out, being based on the three goals of fiscal integrity, capacity assurance and strategic investment. He noted that a full presentation on the budget would be given in June.

8. Parking Deck 2011 Repair Project (Tab 8)

The University requested consideration to approve the award of a contract within budget for miscellaneous repairs to all campus parking decks in order to complete those repairs in time for the start of the fall 2011 semester. As the University would not have a selection for the Board's approval at its April meeting, the work must begin in May to minimize disruption of services and the next regular meeting of the Board is scheduled for June 15, 2011, the administration requested Board authorization to enter into a contract once the evaluations are complete, contingent upon (1) the bids coming in at or below the aggregate estimated cost of \$1,595,640 and (2) the bids being acceptable to the President, Provost, CFO and Vice President for Capital Planning and Facilities Management. A complete overview, including contract pricing, would be provided to the Board at its June meeting.

DISCUSSION: Mr. Pogue asked that the Chair of the Finance, Fiscal Policy and Investment Committee be added to the list of approvers, and the resolution was amended accordingly.

RESOLUTION 4-9-11 (See Appendix B)

ACTION: Motion on behalf of committee for approval of Resolutions 4-8-11 as amended and 4-9-11 as amended passed 7-0.

Mr. Palmisano asked that Mrs. Brennan preside over the remaining item on the committee agenda, then he left the room.

6b. Fellows of the Institute for Life-Span Development and Gerontology (Tab 6)

RESOLUTION 4-8-11B (See Appendix B)

ACTION: Woolford motion, Pogue second, approved 6-0, with Palmisano abstaining.

Mr. Palmisano returned to the room after the vote.

REPORT OF THE EDUCATIONAL POLICY/STUDENT AFFAIRS COMMITTEE
presented by Committee Chair Bond, using a consent agenda

1. Report of the Provost (Tab 1) INFORMATION ONLY (See Appendix E)
2. Presentation to the Board (Tab 2) INFORMATION ONLY

The presentation was on the Choose Ohio First Scholarship Program by the University's COFSP Program Director Adam Smith. He was joined by one his Educational Specialists and two students. The goal of the Choose Ohio First Scholarship Program at The University of Akron is to produce 800 additional graduates in the science, technology, engineering and mathematics (STEM) fields. It targets full-time students who would most likely not have the opportunity or desire to pursue a STEM degree, whether they are currently in high school, early in their college careers or in the present workforce.

3. Curriculum Recommendations in the College of Education (Tab 3)

ED-10-40 Create Certificate Program for Teaching Chinese

The Certificate Program for Teaching Chinese is a 12-month intensive certificate program with 27 credit hours of graduate-level coursework with the long-term goal to enable mid-career professionals to become effective teachers of foreign languages by teaching them best practices in foreign language education.

ED-10-41 Create Certificate Program for Teaching Arabic

The Certificate Program for Teaching Arabic is a 12-month intensive certificate program with 27 credit hours of graduate-level coursework with the long-term goal to enable mid-career professionals to become effective teachers of foreign languages by teaching them best practices in foreign language education.

Faculty Senate approved these proposed new Certificate Programs.

RESOLUTION 4-10-11 (See Appendix B)

4. Honorary Degree for Spring Commencement Speaker, School of Law (Tab 4)

Dr. Sherman supported and recommended Board approval of the request by Dean Martin H. Belsky, School of Law, that an Honorary Doctor of Laws Degree be bestowed upon Law commencement speaker Dr. Francis Gurry, Director General of the World Intellectual Property Organization, during the spring 2011 commencement ceremony. Dr. Gurry, an Australian national, was elected as the Director General of WIPO in October 2008. Prior to his election, he served in a number of senior management positions, including deputy director of WIPO from 2003 to 2008. Prior to joining WIPO in 1985, Dr. Gurry practiced law in Australia and served as a Professor of Law at the University of Melbourne and the University of Dijon. He holds a Bachelor of Laws and a Master of Laws from the University of Melbourne and a Doctor of Philosophy from the University of Cambridge. His acceptance to be our commencement speaker represents recognition within the international intellectual property community of the many achievements and initiatives of The University of Akron in connection with the promotion of innovation, as well as of the law school's intellectual property program.

RESOLUTION 4-11-11 (See Appendix B)

5. Recommendation to Merge the Maurice Morton Institute of Polymer Science and the Institute of Polymer Engineering (Tab 5)

The College of Polymer Science and Polymer Engineering requested the approval of the merging of the Maurice Morton Institute of Polymer Science and the Institute of Polymer Engineering. The new name of the Institute would be the Maurice Morton Institute of Polymer Science and Polymer Engineering. The rationale for the merger is to eliminate some redundancy in functions. It is anticipated that the merger also would help to enhance collaborations and stimulate joint research proposals. The Academic Policies Committee of the Faculty Senate recommended approval of the merger.

DISCUSSION: There were some questions about the size of the institutes. Dr. Newkome mentioned that the combined faculty of the two institutes totals approximately 40. The reasons for retaining the Morton name were reviewed and accepted.

RESOLUTION 4-12-11 (See Appendix B)

6. Tentative Graduation List and Statistics for Spring 2011 (Tab 6)

The tentative graduation statistics for spring and a list of prospective graduates from the Office of the Registrar, as of mid-April 2011, were presented for approval, pending candidates' completion of requirements. Included in the report were the names, listed by college and degree, of candidates eligible to participate in the University's spring 2011 commencement ceremonies. Tentative totals of 2,760 degrees conferred included—37 doctoral, 101 Juris Doctor, 664 master's, 1658 baccalaureate and 300 associate.

RESOLUTION 4-13-11 (See Appendix B)

7. Lease for University of Akron Presence in Lakewood, Ohio (Tab 7)

A six-year lease of the Lakewood Education Center in Lakewood, Ohio in the historic Bailey building in downtown Lakewood was proposed. The recommendation was made with reliance on the following steps:

- the completion of a thorough market analysis of the community and surrounding employers, which confirms that the potential enrollment population aligns with University enrollment goals in the intended academic areas; and
- the development of a comprehensive business and marketing plan and a six-year budget pro forma, which demonstrate that revenue generated by the Lakewood Education Center will recoup the initial build-out costs and cover all operating expenses by year two and three of the initial lease term and that, by year six, the Lakewood Education Center will generate net marginal revenue; and
- the completion of Letters of Understanding between the Office of Academic Affairs and the colleges of nursing and education, in which the colleges pledge to meet their respective enrollment goals with the understanding that, if they fail to do so, adjustments will be made in the college's share of the revenue generated from the Lakewood Education Center. (Subsequent participating colleges also will be required to enter into a Letter of Intent with the Office of Academic Affairs); and
- the completion of a business plan, which includes market research, a six-year budget plan, political assessment, marketing plan, a Memorandum of Understanding with the city of Lakewood, and architectural renderings developed in consultation with the participating University colleges and University Information Technology Services.

RESOLUTION 4-14-11 (See Appendix B)

DISCUSSION: Dr. Sherman, Dr. Proenza and Ms. Harris-Bane provided some clarification of the proposal in response to Trustees' questions.

8. Research Grants and Sponsored Programs Report, March 2011 (Tab 8)

For July 2010-March 2011, funding for externally funded research and other sponsored programs was \$26,002,289 for 337 projects. For July 2009-March 2010, funding was \$33,295,939 for 331 projects. For July 2010-March 2011, five patents were issued, 20 patent applications were filed, and 53 disclosures were submitted. For July 2009-March 2010, four patents were issued, 22 patent applications were filed, and 31 disclosures were submitted.

RESOLUTION 4-15-11 (See Appendix B)

9. Information Technology Report (Tab 9) INFORMATION ONLY

10. Student Engagement and Success Report (Tab 10) INFORMATION ONLY

Dr. Fey reported on several engagement activities involving students and faculty.

11. Administrative Convergence of the College of Creative and Professional Arts and the Buchtel College of Arts and Sciences

With the approval of the faculties of both colleges and Faculty Senate, the College of Creative and Professional Arts and the Buchtel College of Arts and Sciences will converge administratively into the Buchtel College of Arts and Sciences. The administration has committed to establish three committees, each composed of faculty from both colleges, to consider and make recommendations regarding the implementation of academic convergence, specifically regarding – (1) college governance, including curriculum and Dean’s Advisory responsibilities, (2) reappointment, tenure and promotion, and (3) opportunities, with subcommittees on interdisciplinary work and global studies; and those committees will bring their recommendations to the appropriate governing bodies, including the Faculty Senate, during the spring 2012 semester.

RESOLUTION 4-16-11 (See Appendix B)

DISCUSSION: Dean Midha described the shared leadership and collaboration that enabled the convergence.

ACTION: Motion on behalf of committee for approval of Resolutions 4-10-11, 4-11-11, 4-12-11, 4-13-11, 4-14-11, 4-15-11 and 4-16-11 passed 7-0.

REPORT OF THE EXTERNAL AFFAIRS COMMITTEE

presented by Student Trustee Duff, substituting for Committee Chair Bittle

1. Cumulative Gift and Grant Income Report, July 2010-February 2011 (Tab 1)

For July 2010-February 2011, total giving was \$24.6 million, 4 percent less than the \$25.7 million received during the first eight months of FY2010 and 10 percent more than the five-year average of \$22.3 million. The number of gifts increased, from 14,957 for July 2009-February 2010 to 15,167 gifts for this fiscal year to date.

RESOLUTION 4-17-11 (See Appendix B)

ACTION: Motion by Pogue, second by Woolford, approved 7-0.

2. Alumni Relations Report (Tab 2) INFORMATION ONLY

REPORT OF THE FACILITIES PLANNING AND OVERSIGHT COMMITTEE

presented by Committee Chair Mohan, using a consent agenda

1. JAR Basketball Team Facility Improvements Funds (Tab 1)

This project is locally funded and consists of interior renovation of 5,200 SF at the James A. Rhodes Health and Physical Education Building to provide team lounges for men’s and women’s basketball teams and a strength and conditioning room for all court sports. Athletics requested improved amenities for the basketball team to facilitate the recruitment of

premier student athletes. Leadership decided the best location would be James A. Rhodes Health and Physical Education Building instead of Spicer Hall. Budget \$480,230. Recommended Award \$470,315.

RESOLUTION 4-18-11 (See Appendix B)

2. Wolf Ledges Engineering Building Bid Event B (Tab 2)

This project is state and locally funded and consists of a new three story, 39,822 SF Engineering Building. The building will be located between the Gas Turbine facility and Wolf Ledges Parkway. The facility will house various College of Engineering and private industry research initiatives with an emphasis on corrosion engineering. The primary design feature is standardized lab modules to provide flexibility for various research programs. The Dean of the College of Engineering had a vision in 2008 to create a facility to house both University and private-industry research initiatives. The project was initiated in early 2010 with anticipated completion in late 2011. Budget \$5,006,282. Recommended Award \$4,967,551.

RESOLUTION 4-19-11 (See Appendix B)

3. Bierce Library Learning Commons Phase 1B – Electrical Re-Bid (Tab 3)

This project is state and locally funded. Bid results for this project were approved by the Board on March 23, 2011. The low bidder for electrical work discovered a large omission in its bid and refused to extend its bid beyond 60 days, as necessitated by Controlling Board schedule. Budget \$646,500. Recommended Award \$620,573.

RESOLUTION 4-20-11 (See Appendix B)

DISCUSSION: Mr. Curtis explained why the two lowest bidders withdrew their original bids in response to Trustees' questions.

ACTION: Motion on behalf of committee for approval of Resolutions 4-18-11, 4-19-11 and 4-20-11 passed 7-0.

4. Status Report on Capital Projects (Tab 6) INFORMATION ONLY

Mr. Curtis provided several informational items and answered questions.

NEW BUSINESS

presented by Chair Brennan

1. Pertaining to Public-Private Partnership for the Wheeler/Grant Residence Hall Development

Having previously authorized the University's administration to negotiate with the Signet Development Group for the construction of a student residence facility pursuant to Resolutions 8-4-10 and 12-16-10, the Board was asked to authorize three additional separate but related actions to enable the project to be completed. The specific actions were (1) a

development agreement between the University, Signet and the Summit County Port Authority, pursuant to which the Port Authority will issue bonds to fund the project; (2) a ground lease between the University and the Port Authority; and (3) a facilities lease between the University and the Port Authority.

RESOLUTION 4-21-11 (See Appendix B)

DISCUSSION: Dr. Proenza offered comments in support of the project.

**ACTION: Pogue motion, Woolford second, approved 5-0
with Palmisano and York abstaining.**

ADJOURNMENT

After reminding Trustees of two upcoming events and announcing that the next regular meeting of the Board of Trustees will take place in the Student Union on June 15, 2011, Mrs. Brennan asked for a motion to adjourn.

ACTION: Meeting adjourned at noon.

Ann Amer Brennan
Chair, Board of Trustees

Ted A. Mallo
Secretary, Board of Trustees

April 27, 2011

APPENDIX A: OTHERS PRESENT

Avis Brown, Educational Specialist, Office of Academic Affairs
Edward V. Buehrle, Krugliak, Wilkins, Griffiths & Dougherty Co., L.P.A.
Scott M. Campbell, Assistant General Counsel and Records Compliance Officer
Sharon Cebula, Senior, English/French, Honors College
M. Celeste Cook, Associate Vice President and Associate General Counsel
David J. Cummins, Vice President, Finance and Administration/CFO
Keith B. Dambrot, Head Men's Basketball Coach
Timothy R. DuFore, Associate Vice President, Development
Rachelle Forney, Junior, Electrical Engineering
Sidney C. Foster Jr., Assistant Vice President and Associate General Counsel
Lissia K. Gerber, SEAC
Holly J. Harris Bane, Associate Vice President, Strategic Initiatives and Engagement
Dr. Becky J. Hoover, Interim Co-Director, Human Resources
Scott Horstman, Horstman Photography
John E. Kovatch, Associate Vice President/Controller
John Kramanak, Assistant Director, Maintenance Technology, Student Union
Chris Kuhn, Senior, Computer Information Systems
Dr. Timothy H. Lillie, Faculty Senate
Laurie E. Madden, Associate Vice President, Auxiliary Enterprises
Laura M. Massie, Director, Media Relations
Nathan J. Mortimer, University Internal Auditor
Dr. Dale H. Mugler, Dean, Honors College
Paula Neugebauer, Coordinator, Office of the Board of Trustees
Barbara O'Malley, Associate Vice President, Communications/CCO
David J. Pierson, Assistant Vice President, Capital Planning and Facilities Management
Robert F. Pope, Jr., Professor, English
Teresa M. Radomski, Educational Specialist, Office of Academic Affairs
Nancy L. Roadruck, CPAC
Dr. Kathleen M. Ross-Alaolmolki
Andrew W. Roth, Director, Purchasing
Daniel J. Satter, Senior Associate Athletic Director, External Relations
Adam A. Smith, Director, Choose Ohio First Scholarship Program/STEM
Thomas R. Trotter, Vorys, Sater, Seymour and Pease LLP
William H. Viau, Interim Co-director, Human Resources
Jennifer Windsor, Senior, BS/MD Program
Thomas Wistrick, Director, Athletics

APPENDIX B: RESOLUTIONS

RESOLUTION No. 4-1-11: Expression of Appreciation to the 2010-2011 Zips Men's Basketball Team and Head Coach Keith Dambrot

WHEREAS, the 2010-2011 Zips Men's Basketball Team finished the season with a 23-13 record, winning the Mid-American Conference Tournament and advancing to the NCAA Tournament for the second time in three seasons, and being the only MAC program to join just 19 of the other 345 Division I teams to post six consecutive seasons of 20 or more wins; and

WHEREAS, a number of individual milestones were reached during the season, including Head Coach Keith Dambrot recording his 150th win at Akron and 250th career victory, senior guard Steve McNees establishing a new school record for games played, senior forward Brett McKnight surpassing 1,000 career points and being named to the MAC All-Tournament team, junior forward Nikola Cvetinovic earning All-MAC Second Team honors, sophomore center Zeke Marshall breaking the single-season and single-game blocks records and earning MAC Tournament MVP accolades, freshman guard Alex Abreu setting the freshmen single-season mark for assists, and seniors McNees and Mike Bardo being named to the Academic All-MAC team; and

WHEREAS, the team advanced to post-season play in five of the last six years, appeared in five straight MAC title games—the third-longest active streak in the U.S.—and won two tournament titles; and

WHEREAS, during seven seasons under Coach Dambrot, the Zips have: posted one 19-win and six 20-plus-win seasons, earned 16 of Akron's 17 MAC Tournament wins, achieved a home record of 91-14 (86.7 winning percentage), and produced 20 All-MAC honorees, 10 MAC All-Tournament selections and 2 MAC Tournament MVPs; and

WHEREAS, Coach Dambrot ranks third in Akron history for wins (162) and winning percentage (68.4%) and, in 2010, was elected into the Summit County Sports HOF for his contributions at Akron St. Vincent-St. Mary High School and at The University of Akron as both a student-athlete and head coach, as well as being named a Red Auerbach Coach-of-the-Year national finalist in both 2010 and 2011; NOW, THEREFORE,

BE IT RESOLVED that the Board of Trustees of The University of Akron congratulates the members of the 2010-2011 Zips Men's Basketball Team on their achievements and thanks Head Coach Keith Dambrot, his staff and the student-athletes of the men's basketball program for the enviable record and tradition of success they have built and for the valuable recognition that the program has brought to The University of Akron.

RESOLUTION No. 4-2-11: Pertaining to Approval of Board Meeting Minutes

BE IT RESOLVED, that the minutes of the Board of Trustees meeting of March 23, 2011, be approved.

APPENDIX B: RESOLUTIONS, Page 2

RESOLUTION No. 4-3-11: Pertaining to the 2011-2012 Meeting Schedule and Submission of Board Meeting Materials for the Board of Trustees

BE IT RESOLVED, that the 2011-2012 meeting schedule for the Board of Trustees be approved as follows:

Wednesday, August 3, 2011
Wednesday, September 21, 2011
Wednesday, October 26, 2011
Wednesday, November 30, 2011
Wednesday, January 18, 2012
Wednesday, March 14, 2012
Wednesday, May 2, 2012
Wednesday, June 13, 2012

FURTHER, BE IT RESOLVED, that the Secretary of the Board and the Assistant Secretary of the Board prepare and implement for each regular Board meeting a schedule with deadlines for the submission of materials and information for Board meetings to the Board office so that each Trustee shall be able to receive such materials and information no less than seven days prior to each regular Board meeting.

RESOLUTION No. 4-4-11: Pertaining to Purchases of More Than \$150,000

BE IT RESOLVED, that the recommendations of the Finance, Fiscal Policy, and Investment Committee on April 27, 2011, be approved:

Award to Ciber, Inc. a contract to provide consulting services for the review and implementation of the currently owned Oracle-PeopleSoft Time and Labor and Absence Management modules in the total estimated cost of \$283,820

Award to The Douglas Stewart Company and SHI International an increase in the amount of the blanket purchase orders to \$225,000 each for the remainder of the fiscal year

RESOLUTION No. 4-5-11: Pertaining to Purchasing Bid Limits and Board of Trustees Pre-Approval Limit

WHEREAS, the administration has determined that the current bid limits and pre-approval limit established by the Board of Trustees in O.A.C. 3359-03-01 (F)(2) (e), (f), (g) and (h) are outdated and inefficient; and,

WHEREAS, the administration has recommended the Board approve new bid limits pre-approval limit that are consistent with bid and pre-approval limitations currently being utilized by a majority of state universities in Ohio; and,

APPENDIX B: RESOLUTIONS, Page 3

RESOLUTION No. 4-5-11, continued

WHEREAS, the Board of Trustees, upon review of the current and proposed bid limits and Board of Trustees' pre-approval limit, has determined that (1) the current bid limits for services should be revised to \$50,000, (2) the Board of Trustees' pre-approval limit should be revised to \$350,000, and (3) all purchases of goods and services in excess of \$25,000 but less than \$350,000, including all subcontracts through externally funded grants, shall be reported to the Board; NOW, THEREFORE,

BE IT RESOLVED, that the recommendations presented by the Finance, Fiscal Policy, and Investment Committee on April 27, 2011, pertaining to the purchasing bid limits and the Board of Trustees' pre-approval limit as contained in Rule 3359-03-01(F)(2) (e), (f), (g) and (h), be approved; and

BE IT FURTHER RESOLVED, that the Board directs the secretary of the Board to amend any references to those specific limits in University Rules as follows, using Rule 3359-03-01(F)(2), to file the revised rules as required by law, and to bring any revised rules to the Rules Committee for its review and action as soon as possible:

...(e) A competitive bid process and/or a negotiation process, as approved by the director of purchasing and the office of general counsel, shall be utilized in all cases where the goods ~~or services~~ to be purchased shall cost in excess of twenty-five thousand dollars OR SERVICES TO BE PURCHASED SHALL COST IN EXCESS OF FIFTY THOUSAND DOLLARS, and contracts for the purchase of such goods or services shall be awarded in accordance with established university procedures.

...(f) Any purchase of goods ~~or services~~ that cost less than twenty-five thousand dollars OR SERVICES THAT COST LESS THAN FIFTY THOUSAND DOLLARS may be submitted to vendors for competitive bidding. In determining whether competitive bidding and/or negotiations shall be appropriate, the director of purchasing shall consider the availability of source of materials or services or whether timely quotations for such materials or services are already available. The foregoing requirements for competitive bidding shall not apply to:

...(g) Any purchase of construction services in excess of ~~twenty-five~~ FIFTY thousand dollars must be by competitive bid. For construction services in excess of ~~twenty-five~~ FIFTY thousand dollars, a request for competitive bid must be advertised in a newspaper of general circulation and/or other electronic means approved by the director of purchasing...

...(h) Any purchase of goods or services in excess of ~~one~~ THREE hundred fifty thousand dollars, except for subcontracts issued through externally funded research grants and contracts for which the University is the grantee, shall be submitted to the Board for prior approval. All purchases of goods and services in excess of twenty-five thousand dollars, but less than ~~one~~ THREE hundred fifty thousand dollars, including all subcontracts through externally funded grants, shall be reported to the Board...

APPENDIX B: RESOLUTIONS, Page 4

RESOLUTION No. 4-6-11: Pertaining to Approval of the FY 2011-12 Room and Board Rates

BE IT RESOLVED, that the recommendation of the Finance, Fiscal Policy, and Investment Committee on April 27, 2011, pertaining to the FY 2011-12 Room and Board Rates, be approved.

RESOLUTION No. 4-7-11: Pertaining to Approval of the Holiday Schedule 2011-2012 and Summer Hours 2011

BE IT RESOLVED, that the recommendation presented by the Finance, Fiscal Policy, and Investment Committee on April 27, 2011 to accept the Holiday Schedule 2011-2012 and Summer Hours 2011 be approved.

RESOLUTION No. 4-8-11: Pertaining to Personnel Actions

BE IT RESOLVED, that the Personnel Actions recommended by President Luis M. Proenza, dated April 27, 2011, as attached, which includes but is not limited to hires, promotions, leaves, fellowships, reclassifications, renewals, non-renewals, orders of removal, etc., be approved as amended.

RESOLUTION No. 4-8-11B: Pertaining to ILSD&G Fellows 2011-2012

BE IT RESOLVED, that the Personnel Actions recommended by President Luis M. Proenza, dated April 27, 2011, as attached, pertaining to the designation of Institute for Life-Span Development and Gerontology Fellows for 2011-2012, be approved.

RESOLUTION No. 4-9-11: Pertaining to Approval to Enter into a Contract for the Parking Deck 2011 Repair Project

BE IT RESOLVED, that the recommendation of the Finance, Fiscal Policy, and Investment Committee on April 27, 2011, pertaining to authorizing the Vice President for Finance & Administration/CFO to enter into a contract for the Parking Deck 2011 repair project, be approved, contingent upon (1) the bids coming in at or below the estimated aggregate cost of \$1.6 million and (2) the individual bids being acceptable to the Chair of the Finance, Fiscal Policy and Investment Committee, President, Provost, CFO, General Counsel and Vice President for Capital Planning and Facilities Management.

RESOLUTION No. 4-10-11: Pertaining to the Approval of the Proposed New Certificate Programs in the College of Education

BE IT RESOLVED, that the proposed recommendation presented by the Educational Policy/Student Affairs Committee on April 27, 2011, pertaining to the approval of the proposed new certificate programs in the College of Education below, be approved.

- ED-10-40 Create Certificate Program for Teaching Chinese
- ED-10-41 Create Certificate Program for Teaching Arabic

APPENDIX B: RESOLUTIONS, Page 5

RESOLUTION No. 4-11-11: Pertaining to an Honorary Doctor of Laws Degree for Dr. Francis Gurry

BE IT RESOLVED, that the recommendation presented by the Educational Policy/Student Affairs Committee on April 27, 2011 to award an Honorary Doctor of Laws Degree to the School of Law Commencement Speaker, Dr. Francis Gurry, be approved.

RESOLUTION No. 4-12-11: Pertaining to the Approval the Proposed Merger of the Maurice Morton Institute of Polymer Science and the Institute of Polymer Engineering

BE IT RESOLVED, that the recommendation presented by the Educational Policy/Student Affairs Committee on April 27, 2011, pertaining to the approval of the proposed merger of the Maurice Morton Institute of Polymer Science and the Institute of Polymer Engineering and the naming of the new institute the *Maurice Morton Institute of Polymer Science and Polymer Engineering*, be approved.

RESOLUTION No. 4-13-11: Pertaining to Approval of Proposed Degree Recipients for Spring 2011

BE IT RESOLVED, that the recommendation presented by the Educational Policy/Student Affairs Committee on April 27, 2011, pertaining to the Proposed List of Degree Recipients for Spring 2011, contingent upon candidates' fulfillment of requirements, be approved.

RESOLUTION No. 4-14-11: Pertaining to the Lease of Real Property and the Establishment of The Lakewood Education Center

WHEREAS, city officials and community leaders from the city of Lakewood, Ohio, approached The University of Akron to establish a higher education presence in their community; and,

WHEREAS, the University has performed a demographic and economic analysis , which has verified that the City of Lakewood would be a beneficial location for the University to establish an education presence (the "Lakewood Education Center"), which would further the University's and the University System of Ohio's education and enrollment goals; and,

WHEREAS, the College of Nursing and the College of Education, respectively, have established degree partnerships with Lakewood High School and Lakewood Hospital, a Cleveland Clinic-affiliated hospital, and will be The University of Akron's lead colleges for delivering programs to the Lakewood Higher Education Center; and,

WHEREAS, the University has identified a 10,500 sq. ft. space (the "Site"), proximately located to Lakewood Hospital and Lakewood High School, which it will lease for an initial six year term to house the Lakewood Higher Education Center; and,

APPENDIX B: RESOLUTIONS, Page 6

RESOLUTION No. 4-14-11, continued

WHEREAS, a comprehensive business and marketing plan and a six year budget *pro forma* have been developed, which demonstrate that revenue generated by the Lakewood Education Center will cover all operating expenses and recoup the initial build-out costs by year two and three of the initial lease term; and

WHEREAS, the University has developed further community support for the Lakewood Education Center, through discussion with local, regional and state officials and as reflected in the Memorandum of Understanding executed between the University and the City of Lakewood; and, the College of Nursing and Lakewood Hospital, and the College of Education and Lakewood High School; and

WHEREAS, the University has entered into preliminary conversations with other Northeast Ohio universities, under the auspices of the Innovation Alliance, to explore the possibility of other universities using the Site to deliver education programming, which is not duplicative of UA's offerings and which will contribute further to the Lakewood Higher Education Center's revenue stream; and

WHEREAS the University administration has determined that the development of the Lakewood Education Center is beneficial to the University as well as to the region;

NOW THEREFORE, BE IT RESOLVED that the University Administration is authorized to develop The University of Akron Lakewood Education Center; and

That the University Administration is authorized to execute the necessary contract documents, including the facility lease document and the Memorandum of Understanding with the City of Lakewood as well as participating UA colleges, subject to review and approval by the Office of General Counsel and approval by the President.

RESOLUTION No. 4-15-11: Pertaining to the Acceptance of the Office of Research Summary of Activity Report for March 2011

BE IT RESOLVED, that the recommendation presented by the Educational Policy/Student Affairs Committee on April 27, 2011, pertaining to the acceptance of the Office of Research Summary of Activity Report for March 2011, be approved.

APPENDIX B: RESOLUTIONS, Page 7

RESOLUTION No. 4-16-11: Administrative Convergence of the College of Creative and Professional Arts and the Buchtel College of Arts and Sciences

WHEREAS, the faculties of the Buchtel College of Arts and Sciences and the College of Creative and Professional Arts both have voted in favor of the two colleges converging administratively into the Buchtel College of Arts and Sciences; and

WHEREAS, the Faculty Senate voted to support the administrative convergence, with the understanding that the administration has committed to establish three committees, each composed of faculty from both colleges, to consider and make recommendations regarding the implementation of academic convergence, specifically regarding – (1) college governance, including curriculum and Dean’s Advisory responsibilities, (2) reappointment, tenure and promotion, and (3) opportunities, with subcommittees on interdisciplinary work and global studies; and those committees will bring their recommendations to the appropriate governing bodies, including the Faculty Senate, during the spring 2012 semester; and

WHEREAS, President Proenza, Senior Vice President/Provost/COO Sherman, Dean Midha and the rest of the leadership team recommend this action; and

WHEREAS, converging the two colleges administratively into a single Buchtel College of Arts and Sciences will streamline, enhance and create efficiencies in the business and operational processes otherwise required of the two colleges such that the quality of academic programs is enhanced and convergence is achieved without (1) without negatively affecting faculty promotion and tenure processes or the success of students in completing their degrees, (2) with transparency to the entire University community, and (3) as simply as possible; NOW, THEREFORE,

BE IT RESOLVED that The University of Akron’s Board of Trustees approves the administrative convergence of the College of Creative and Professional Arts and the Buchtel College of Arts and Sciences as recommended into the Buchtel College of Arts and Sciences and directs the secretary of the Board amend any relevant University rules accordingly and file the revised rules as required by law and bring any revised rules to the Rules Committee for its review and action as soon as possible.

RESOLUTION No. 4-17-11: Pertaining to Gift and Grant Income Reports July 2010 through February 2011

BE IT RESOLVED that the recommendation of the External Affairs Committee on April 27, 2011, pertaining to the Gift and Grant Income Reports for July 2010 through February 2011, be approved.

APPENDIX B: RESOLUTIONS, Page 8

RESOLUTION No. 4-18-11: JAR Basketball Team Facility Improvements - FF&E and Audio Visual Recommendation for approval of construction contract(s)

BE IT RESOLVED, that the recommendation presented by the Facilities Planning & Oversight Committee on April 27, 2011 pertaining to the award of JAR Basketball Team Facility Improvements - FF&E and Audio Visual construction contract(s) to DSV Builders, Inc., in the amount of \$226,230.00; D&A Plumbing & Heating Co., Inc., in the amount of \$19,199.00; The K Company, in the amount of \$26,400.00; Speelman Electric, Inc., in the amount of \$100,400.00; Environments 4 Business, LLC, in the amount of \$42,664.00; My Office Products, in the amount of \$2,170.00 and Industrial Video, in the amount of \$53,252.00, be approved.

RESOLUTION No. 4-19-11: Pertaining to Wolf Ledges Engineering Building Bid Event B Recommendation for approval of construction contract(s)

BE IT RESOLVED, that the recommendation presented by the Facilities Planning & Oversight Committee on April 27, 2011 pertaining to the award of Wolf Ledges Engineering Building Bid Event B construction contract(s) to Valentine Contractors, Inc. , in the amount of \$1,107,900.00; DSV Builders, Inc., in the amount of \$571,322.00; Cardinal Maintenance Roofing, Inc., in the amount of \$150,325.00; Hughes Glass Company, Inc., in the amount of \$199,500.00; Sona Construction, LLC, in the amount of \$98,000.00; Fire Protection, Inc., in the amount of \$87,750.00; D & A Plumbing & Heating, Inc., in the amount of \$319,854.00; Prout Boiler Heating & Welding, Inc., in the amount of \$1,483,500.00; J.W. Didado Electric, Inc., in the amount of \$671,100.00 and Stone Creek Interior Systems, in the amount of \$278,300.00, be approved.

RESOLUTION No. 4-20-11: Bierce Library Learning Commons Phase 1B Re-Bid Electrical Recommendation for approval of construction contract(s)

BE IT RESOLVED, that the recommendation presented by the Facilities Planning & Oversight Committee on April 27, 2011 pertaining to the award of Bierce Library Learning Commons Phase 1B construction contract(s) to M&M Electrical Contractors, Inc., in the amount of \$620,573, be approved.

RESOLUTION No. 4-21-11: Pertaining to Public-Private Partnership for the Wheeler/Grant Residence Hall Development

WHEREAS the Board of Trustees of The University of Akron (the "Board"), pursuant to Resolutions 8-4-10 and 12-16-10, authorized the University's administration to negotiate with the Signet Development Group ("Signet"), for the construction of a student residence facility (the "Project"); and

WHEREAS the Project is composed of three separate, but related transactions, including: a development agreement; a ground lease; and a facilities lease; and

APPENDIX B: RESOLUTIONS, Page 9

RESOLUTION No. 4-21-11, continued

WHEREAS the University's administration has entered into a Development Agreement with Signet and the Summit County Port Authority ("Port Authority"), pursuant to which the Port Authority will issue Lease Revenue Bonds ("Port Authority Bonds") to fund the Project and will appoint Signet as its construction agent to design and construct a 531-bed student residence facility (the "Residence Hall") located directly to the east of the current Exchange Street Residence Hall identified as Phase 1A on Exhibit A attached hereto (the "Land"), and which will be ready for occupancy by August 2012; and

WHEREAS the Port Authority Bonds will be secured by the Facilities Lease entered into between the University and the Port Authority; will not include a pledge of the University general receipts or other assets or income; but will include the option for the University to direct the Port Authority to initiate a refinancing of the Port Authority Bonds at a later date; and

WHEREAS the Port Authority Bonds will be further secured by a mortgage of the Port Authority's improvements on the Land and a leasehold mortgage on the Port Authority's interest in the Ground Lease;

WHEREAS the Project constitutes "housing facilities" as defined in Section 3345.07 of the Ohio Revised Code and as such, the University is authorized under Ohio Revised Code 3345.12(Q) to participate in a lease-purchase financing structure to facilitate the financing for the construction of the Project; and

WHEREAS the Project will be constructed pursuant to a cost-plus structure, with a maximum Project cost of Thirty-Five Million Dollars (\$35,000,000) and with all Project savings to inure to the benefit of the University; and

WHEREAS the Development Agreement requires Signet to share all cost and bidding information with the University's Departments of Purchasing and Capital Planning, Facilities Management to ensure compliance with University and state standards, laws, rules, codes, and regulations applicable to the Project, including, but not limited to Chapter 153 of the Ohio Revised Code; and

WHEREAS the University will enter into a Ground Lease with the Port Authority, for a term of up to forty years, pursuant to which it will lease the Land to the Port Authority; and

WHEREAS the University will enter into a Facilities Lease with the Port Authority, through which the Port Authority will lease the Residence Hall back to the University for a term of thirty years and for the University's exclusive use and benefit; and

WHEREAS the University's annual lease payments to the Port Authority under the Facilities Lease will repay the principal and interest on the Port Authority Bonds; and

APPENDIX B: RESOLUTIONS, Page 10

RESOLUTION No. 4-21-11, continued

WHEREAS upon execution of the Facilities Lease, the University's Office of Residence Life will manage all operational aspects of the Residence Hall; and

WHEREAS at the end of the term of the Facilities Lease and having made all payments pursuant to that Lease, the Facilities Lease and the Ground Lease will terminate and the University shall purchase the entire Project for \$1:

NOW THEREFORE, BE IT RESOLVED by the Board that:

- (1) **Development Agreement.** The University administration's execution and delivery of the Development Agreement with the Port Authority and Signet, the negotiation and execution of which was previously authorized by Resolution 12-16-10, is ratified.
- (2) **Authorization of University Officers.** This Board authorizes and directs the Chief Financial Officer or, in his absence, the University's Treasurer, to do any or all of the following if, in his judgment, with the advice of General Counsel, they are necessary, appropriate, or useful and in the best interest of the University:
 - (a) Prepare, or cause to be prepared, and sign and deliver all of the following documents in connection with the Port Authority Bonds:
 - (1) the Ground Lease;
 - (2) the Facilities Lease;
 - (3) the Bond Purchase Agreement;
 - (4) the Continuing Disclosure Undertaking;
 - (5) the Tax Exemption Certificate and Agreement;
 - (6) other documents, agreements, instruments, and certificates necessary, appropriate, or useful in connection with Facilities Lease and the Port Authority Bonds.
 - (b) Approve a preliminary and final official statement (together, the "Official Statement") and any necessary supplements, and
 - (1) authorize the use and distribution of the Official Statement and any supplements in connection with the original issuance of the Port Authority Bonds;

APPENDIX B: RESOLUTIONS, Page 11

RESOLUTION No. 4-21-11, continued

- (2) sign and deliver certificates in connection with the accuracy of the Official Statement and any supplements;
 - (c) Approve the Trust Indenture between the Port Authority and the bond trustee, and any other documents in connection with the Facilities Lease and the Port Authority Bonds
 - (d) Take actions to comply with the University's obligations under the Continuing Disclosure Undertaking, including preparing and filing annual information, annual financial statements, and event notices.
 - (e) Do all other acts (including signing and delivering documents, instruments and certificates and retaining the services of attorneys, accountants, and consultants) necessary, useful, or appropriate to consummate the Project transaction and to perform the University's obligations under the documents for the Port Authority Bonds that are not inconsistent with this Resolution.
- (3) **Federal Tax Matters.** The University covenants that it will take or cause to be taken those actions required for the interest on the Port Authority Bonds to be excluded from gross income for federal income tax purposes. The University covenants that it will not take or permit to be taken any action that would adversely affect that exclusion. In accordance with these covenants, the Board authorizes and directs the Chief Financial Officer or any other officer having responsibility for the Facilities Lease Agreement, to do the following:
- (a) Sign and deliver a certificate and agreement of the University, for inclusion in the transcript of proceedings for the Port Authority Bonds, setting forth the reasonable expectations of the University regarding the amount and use of the proceeds of the Port Authority Bonds and of the Project.
 - (b) Maintain such books and records and make such calculations and reports as are required to comply with the arbitrage rebate requirements of the Internal Revenue Code.
 - (c) Retain accountants or other consultants to assist in the calculation of any rebate amounts required to be paid, if retaining such accountants or consultants is necessary in the judgment of the Chief Financial Officer.

APPENDIX B: RESOLUTIONS, Page 12

RESOLUTION No. 4-21-11, continued

- (4) **Findings and Determinations.** All formal actions of this Board relating to the enactment of this resolution were taken in an open meeting of this Board. All deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22, Revised Code; and

BE IT FURTHER RESOLVED that upon execution of the Project contract documents, the University administration is authorized to seek and obtain any and all additional, necessary governmental approvals, as applicable, in order to effectuate the completion of the Project as contemplated herein.

APPENDIX C: REPORT OF THE PRESIDENT

Dr. Proenza began his report by adding his congratulations and thanks to Head Men's Basketball Coach Keith Dambrot and the 2010-2011 MAC Championship team for their exceptional season.

Dr. Proenza then introduced Dr. Becky Hoover as the University's new Vice President for Talent Development and Human Resources, and he offered best wishes to departing Chief Communications Officer Barbara O'Malley, who recently accepted a similar position at Webster University.

With regard to one of the primary goals of Vision 2020, Student Success, Dr. Proenza reported that a number of developments had taken place during the past month, some of which he summarized:

- On April 25 and 26, the University co-hosted a National Academy of Sciences symposium titled, Building the Ohio Innovation Economy, at the Inter-Continental Hotel in Cleveland. Co-organizers of the event were Vice Chair Pogue, a consultant with Jones Day as well as a University Trustee; David Morgenthaler, founding partner of venture capital investment firm Morgenthaler Ventures; Barbara Snyder, president of Case Western Reserve University; and Rebecca Bagley, CEO of NorTech. Trustee York also had attended.

Dr. Proenza then invited Mr. Pogue and Mr. York to comment. They shared observations that the University was well represented, that Dr. Proenza's talk on the Akron Model had been received with great interest, and that the University continues to act as an effective convener on state, national and international levels.

Dr. Proenza said a book-length publication will summarize the discussions from the conference for further sharing of best practices.

- On April 14, representatives from seven states visited campus for a closer look at the University's shared-services initiative with Lorain County Community College, led by Vice President Jim Sage. The visit was part of an arrangement with the Lumina Foundation, which approved a joint \$1-million grant application on behalf of the initiative in 2009. As part of that arrangement, the University agreed to host site visits for institutions seeking best business practices. The April 14 visit included senior university administrators from California, Indiana, Iowa, Minnesota, Ohio, West Virginia and Washington state.

On that same day, the University of Akron Research Foundation hosted a workshop for the six winners of the 2010 i6 Challenge Award from the U.S. Economic Development Administration, an initiative of the U.S. Department of Commerce to promote innovation and commercialization through entrepreneurship. In that first year of the competition, the UARF in partnership with the Austen BioInnovation Institute in Akron was the winner of the Chicago region \$1-million award. The workshop was attended by Paul Corson, acting director of the U.S. Department of Commerce's Office of Innovation and Entrepreneurship, as well as representatives of other winning regions.

APPENDIX C: REPORT OF THE PRESIDENT, Page 2

- On April 6, Dr. Proenza testified before the Ohio House Finance Subcommittee on Higher Education in Columbus to share the University's approach to economic development and technology transfer.

Dr. Proenza said that those items demonstrate the University's collaborative efforts to advance innovation and economic development, but there are many other special activities, including the following:

- On April 9 and 10, approximately 1,000 people attended the fourth annual Black Male Summit. The two-day event attracted participants from around the country. The summit focuses on issues impacting college retention, graduation and engagement.

Trustee Woolford commented that he had attended and had enjoyed the event.

- Dr. Proenza said that, although the men's basketball team was well appreciated, as acknowledged in the Board's earlier resolution, he shared some additional observations.

It is generally understood that tournament and post-season play garner national media exposure. Less well known, perhaps, is the scope and value of that exposure as shown in these statistics from the Nielsen Company:

- About 270,000 households watched the MAC men's basketball championship game on ESPN2.
- More than 1 million homes viewed the Akron/Notre Dame game in the NCAA Tournament.
- Additional references to The University of Akron through game highlights and other stories were broadcast to about 29 million homes.

Dr. Proenza said that it is estimated that advertising expenditures to reach similar audiences would exceed \$8 million. Add to those calculations the media attention generated by student-athletes in men's soccer, and track and field, and one begins to appreciate the substantial return on investment that our Athletics colleagues bring to the University.

Consider too, he said, the less-quantifiable but no-less-important linkage of community pride to our institution. Every student, parent or fan that sports a Zips hat or T-shirt is a walking billboard for the University. The more the community continues to grow in its pride and identifies with the institution, the stronger our position grows.

In closing, Dr. Proenza noted that, in the coming weeks, there will be additional opportunities to raise community awareness and pride in our institution.

APPENDIX C: REPORT OF THE PRESIDENT, Page 3

- More than 2,650 undergraduate and graduate degrees will be conferred at the University's commencement ceremonies on May 6, 7, 8 and 15.
- On May 9, ground will be broken for the new Wolf Ledges Engineering Building, which will house operations that have the potential to become a model of seamless interaction between scholarship, research and commercialization.
- On May 11, Henry Cisneros, the Secretary of Housing and Urban Development under President Bill Clinton, will join the University Park Alliance for its annual luncheon on campus.

And, to promote the University's good work, Dr. Proenza reported that he will represent our institution at three significant events:

- on May 3, at the Milken Institute Global Conference in Los Angeles on the topic of business models in higher education;
- on May 16, in a conference at Northeast Ohio Medical University (formerly NEOUCOM) on building Ohio's economy and health through medical research; and,
- on May 24-25, at the request of the National Academy of Sciences, to share the Akron Model with colleagues in Berlin, Germany.

APPENDIX D: FEATURED STUDENT’S BIOGRAPHICAL SKETCHES

Sharon Cebula is a senior majoring in English and in French. She will receive her bachelor of arts degree this May, then will enter the Northeast Ohio Master of Fine Arts program for Creative Writing consortium program in fall 2011. Sharon’s studies will concentrate in nonfiction, and she will focus her writing on immigrants in our community and their experiences. In fact, she already has completed a piece that will be published in Akron Life and Leisure magazine this summer.

A returning student and initially an English major, Sharon found through an intermediate French class an unexpected interest in the language and culture of France and other Francophone countries.

Gifted in language, she has been a learning assistant, a tutor and a strong student advocate for language study. She brings insight, life experience, kindness and acute intelligence to the classes in which she participates.

Faculty members say that Sharon possesses sharp critical and analytical skills, combined with a heightened sense of linguistic creativity. Her intellectual curiosity, work ethic, organization and drive to surpass herself — though never at the expense of others — are evident to teachers and other students alike.

APPENDIX E: REPORT OF THE PROVOST

Provost Sherman said his update would follow the three Rs—Retention, Revenue and Reorganization. He made the following points:

RETENTION

- Summer enrollment is up slightly compared to the same time last year, and the deans are acting to ensure that their course offerings are strategic from the perspective of degree completion, persistence and bridging the transition to college from high school to further increase summer enrollment.
- Fall enrollment is projected to increase in both headcount and credit hours of instruction by about six percent; this means persistence is increasing as these are returning students.
- Further, the persistence rate of students requiring some amount of remediation in their first year, that is autumn to spring, is up 10 percent over five years. For first-time, full-time students, which are students entering the University from high school, applications are up two percent, and admissions are up approximately four percent. Admissions and New Student Orientation are focusing on increasing this yield, especially as additional scholarship funds now are available for next year's entering students and, in particular, to support new college-ready students.
- Similarly, student orientation has been redesigned to improve direct enrollment of students into academic majors.

REVENUE

- Because enrollment by returning students is projected to increase by 6 percent, next fall's persistence is enhanced. This will result in an increase in revenue. In addition, as persistence increases, so does the graduation rate; therefore, over time, the University will realize an improved graduation rate.
- Additional revenue also is anticipated as the University reaches more students through collaborations with Stark State University, Lorain County Community College and possibly others. The University's Organizational Supervision undergraduate major, which will be delivered primarily via distance but in a "hybrid" mode, is a prime example.
- Following up on an issue reported last fall regarding approximately 200 students that had high numbers of credit hours yet had not graduated, Dr. Sherman said that the deans and advisors have been interacting with those students. As a result, approximately 70 percent of them will graduate by the end of 2011 and, by spring 2012, approximately 90 percent are projected to graduate.

APPENDIX E: REPORT OF THE PROVOST, Page 2

REORGANIZATION

- The initiative previously reported to undertake interactions with deans, department chairs and school directors to optimally align course offerings to a consistent schedule and with a different priority perspective on classroom scheduling beginning in fall 2011 will increase classroom utilization efficiency and effectiveness by at least four percent, if not more. Fewer courses will require space outside of the general-purpose classrooms, allowing more individual attention to students in instructional space assigned to units.
- Noting that the Board would be asked later in the meeting to endorse the proposed administrative convergence of the College of Creative and Professional Arts and the Buchtel College of Arts and Sciences, Dr. Sherman expressed his appreciation to the faculty and staff of those colleges for their participation in the shared governance and deliberative process to reach this step. He recognized in particular Dean Chand Midha and his leadership team for facilitating this very quick, collaborative step. He also extended gratitude to the Faculty Senate and the Faculty Senate Executive Committee for the advice they provided during the process.
- Looking forward, a Board proposal is anticipated for June that would create a new health college into which the health-related programs will have the opportunity to move. That step will set the stage for yet-unrealized leveraging opportunities that exist with the three local hospital systems, Northeast Ohio Medical University, Austen BioInnovation Institute in Akron, and others.
- Dr. Sherman reported that, during the prior week, he had delivered the first State of Academic Affairs Address to the University, which he pointed out, was really a “future” State of Academic Affairs address as its objectives project the University’s future academic state. Noting that some of the items mentioned in the address were covered in this progress report, he reiterated for Trustees four remaining points from that speech:
 1. We will be ready to pursue proactively Vision 2020 goals beginning next academic year, with the support and endorsement of the Board.
 2. We must and we will reform our general-education curriculum over the next academic year to ensure that our academic undergraduate programs are globally relevant and generate productive citizens of tomorrow.
 3. We will devise a budget strategy that supports investment in centers or clusters of innovation, for which initial seed funding and cash will lead to sustainability of those centers from external sources.
 4. We will devise a strategy to add 200 new faculty members during the coming nine years to increase the number of full-time faculty on this campus and to realize our research goals and aspirations.

APPENDIX E: REPORT OF THE PROVOST, Page 3

Dr. Sherman assured Trustees that opportunities presented by reorganization will be optimized by ensuring that student progress and faculty development are not impaired and savings are reinvested into academic programs.

Dr. Sherman apprised Trustees of his agenda for his upcoming travel to Asia, noting that the trip originated with an invitation to address graduates at SIAS University, with which UA has an established and growing relationship. College of Education faculty will be there at the same time, working to further develop that relationship by devising approaches to bring SIAS students to The University of Akron in coming years.

Dr. Sherman said the trip also would include visits to:

- Henan University, with which the University is affiliated through the Confucius Institute, where he will again meet with faculty to further establish ties, particularly with UA's College of Nursing and College of Business Administration ;
- Beijing Institute of Science and Technology, where he and Dean Stephen Cheng will meet with faculty and leadership to further establish relationships and opportunities to bring students from there to the University for training in polymer sciences;
- UA's first alumni association in Taiwan;
- Yonsei University in Korea, and with UA alumni who are vice presidents in the business and industry sector in South Korea.

Dr. Sherman will update the Board on the success of this trip at its next meeting.

In closing, Dr. Sherman expressed his appreciation for the opportunity to update Trustees on matters related to academic support units, enabling academic accomplishment, academic accomplishment itself, and matters related to gaining increased operational effectiveness. He said that all of these actions are predicated from the perspective of our number-one goal, that student success is our success.

THE UNIVERSITY OF AKRON

RESOLUTION 6- -11

Pertaining to Approval of Board Meeting Minutes

BE IT RESOLVED, that the minutes of the Board of Trustees meeting of April 27, 2011, be approved.

**Ted A. Mallo
Secretary
Board of Trustees**

June 15, 2011

THE UNIVERSITY OF AKRON

RESOLUTION 6- - 11

**Pertaining to Election of Officers of the
Board of Trustees for 2011-2012**

BE IT RESOLVED that the recommendation presented by the Nominating Committee, to elect the following slate of officers for The University of Akron's Board of Trustees for 2011-2012, be approved, effective June 15, 2011:

Chair	Ann Amer Brennan
Vice Chair	Richard W. Pogue
Vice Chair	Ralph J. Palmisano
Secretary	Ted A. Mallo
Assistant Secretary	Paul A. Herold

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011

1

Quarterly Financial Report for the Period Ending
March 31, 2011 and Priority Budget Issues for April 2011

2

Purchases:
a) For More than \$350,000
b) Between \$25,000 and \$350,000

3

Waiver of Competitive Bidding
(For Information Only)

4

Contract for Parking Deck 2011 Repair Project
(For Information Only)

Presiding:
Ralph J. Palmisano
June 15, 2011

5

FY2011-2012 General Fund and Auxiliary Budgets for
Akron and Wayne

6

FY2011-2012 Course and Miscellaneous Fees

7

Personnel Actions

8

9

10

11

12



May 25, 2011

TO: Dr. Mike Sherman
Senior Vice President, Provost and Chief Operating Officer

FROM: David J. Cummins ~~DATE~~
Vice President for Finance & Administration/CFO

SUBJECT: Summary of the June 2011 Board Agenda for the Finance, Fiscal Policy, and Investment Committee

TAB# ACTION SUMMARY

1 **Quarterly Report for the Period ending March 31, 2011 and Priority Budget Issues for April 2011**

Year-to-date student revenues exceed the ten-month projections by \$2.1 million. Year-to-date total Education and General Revenue is \$5.2 million (or 1.5%) above projections.

Through April, total faculty expenditures (including summer and part-time) are 2.4% greater than the same time last year, while administrative and staff expenses are 0.3% less. Scholarships, including graduate assistant fee remissions, are 10% (or \$3.6 million) greater than last April. While a component of this overage was anticipated as a part of the long-term scholarship plan, graduate assistant fee remissions exceed the budget by \$0.6 million. Travel expenses have passed last year's April totals by 4% (or nearly \$120,000), and April utility expenses are 5.4% (or \$429,000) less than last year. Year-to-date total expenditures are \$15.7 million (or 5.6%) below the ten-month projections.

Ten-month auxiliary results are favorable with net ending fund balances of \$14.1 million and a projected positive variance of \$1.7 million.

2(a) **Purchases for More than \$350,000**

The Physical Facilities Operations Center is proposing a contract award to Dominion East Ohio for natural gas Transportation Service in the amount of \$645,060 (based on a historical annual usage of 365,827 Mcf and the rate of \$0.588086 per Mcf, the total of which is dependent upon the University's actual

Vice President for Finance & Administration/CFO
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gas usage) for the time period of July 1, 2011 through June 30, 2014. This represents a savings of \$57,402 for the three year contract period as compared to our current rate. This service is a sole source and cannot be provided by any other supplier. Funding for this service will be from account number 2-05060 Purchased Utilities and charged back to auxiliaries and departments as appropriate.

2(b) Purchases for April 2011 between \$25,000 and \$350,000 (information only)

For April 2011, 10 purchases in the amount of \$531,427.48.

3 Waiver of Competitive Bidding (information only)

The Vice President for Capital Planning and Facilities Management requested a waiver of the required competitive bidding process for the repair of our stadium scoreboard, including metal backing and a replacement banner in the anticipated cost of \$125,000. The electrical equipment was open to the weather with the potential for severe damage. Any delay in effecting these repairs would have potentially exposed the University to more severe and costly repairs. The Vice President for Capital Planning and Facilities Management also requested a waiver of the required competitive bidding process for the repair of our high temperature hot water line in the tunnel before commencement of the fall semester. This project entails multiple steps prior to Physical Facilities being able to verify the scope of the work for the contractor. Once the scope of work was known there would not have been adequate time to perform the repairs via the normal competitive bidding process.

4 Contract for the Parking Deck 2011 Repair Project (information only)

At the April 2011 Board of Trustees meeting, the Board approved the Vice President for Finance and Administration/CFO, with the concurrence of the Chair of the Finance, Fiscal Policy, and Investment Committee, President, Provost, General Counsel, and Vice President for Capital Planning and Facilities Management, to enter into a contract for the miscellaneous repairs to all campus parking decks in order to complete these repairs in time for the start of the fall 2011 semester. The University advertised the Parking Deck 2011 Repair Project to solicit bids from parking deck repair contractors. Two bids were received and were reviewed by the appropriate University personnel and our parking consultant and structural engineer, THP Limited, Inc. Suburban Maintenance and Construction Company was determined to be the lowest responsive and responsible bidder. The total contract amount which included the acceptance of all five alternates with a 6.5% contingency included is \$1,494,555.60.

5 FY2011-2012 General Fund and Auxiliary Budgets for Akron and Wayne

Attached are the General Fund and Auxiliary Budget recommendations for Akron and Wayne College.

6 **FY2011-2012 Course and Miscellaneous Fees**

The attached Akron Campus and Wayne College FY2011-2012 course and miscellaneous fees are recommended for approval.

7 **Personnel Actions**

Full-Time Personnel Actions
Part-Time Faculty Teaching Credit Courses
Employees Paid for Activities Not Related to Credit Teaching
Graduate Assistants
Unclassified Classification Changes
Classified Classification Changes
Reemployment Notification



INDEX OF CURRENT FUND FINANCIAL REPORTS – AKRON

March 2011

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March 2011

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The University of Akron
Office of Resource Analysis and Budget
GLOSSARY OF FINANCIAL REPORTING TERMS

AUXILIARY – An accounting entity within the current fund conducted primarily to provide goods, facilities and services to – and generate revenue from – students, faculty, staff and the general public.

CAPITAL COMPONENT – A line item in the state of Ohio operating budget which provides funds for capital projects. This line item is included in the state's operating budget. The state has provided universities with the ability to accept 15 annual installments in lieu of forgone capital allocations either in a lump sum, or over time. The University of Akron has agreed to collect the capital component allocation over time – we currently collect roughly \$2.5 million per year and transfer it out to the reserves for retirement of debt related to capital projects.

CARRYOVER – At the end of each fiscal year, the current fund has unspent resources. These resources are transferred into the succeeding fiscal year to provide spending authority in addition to the annual budget.

DEPARTMENTAL SALES – Revenues and expenditures which:

1. relate incidentally to the conduct of instruction, research and public service; and
2. relate to activities that exist to provide an instructional and/or laboratory experience for students while creating goods or services that may be sold to the campus community or the general public.

FUNDS:

Unrestricted Current Funds

- General fund – Classification of resources and expenditures that are either directly or indirectly in support of instruction, research and public service without specific restrictions. Primary sources of these funds are student tuition and fees, departmental sales, state share of instruction, investment income and indirect cost recovery.
- Auxiliary funds – Revenues and expenditures directly linked to the annual operation of any of the institution's auxiliaries and that are not restricted (see definition of Auxiliary).

Restricted Current Funds

- Sponsored programs – Research grants funded with state, federal, corporate, or other resources. The funds are required to be spent on the specific projects as outlined in the contract.
- Restricted gifts – Monetary donations to the institution that carry restrictions on how they can be used. Most common restrictions are that the funds be used for scholarships or as supplements to operations in specified departments.
- Other restricted funds for a specific purpose.

Loan Funds – The primary purpose of this fund group is to account for the resources available for loans to students.

Endowment Funds - These include funds received from a donor with the restriction that the principal is not expendable. The principal is invested for the purpose of producing present and future income which may be expended or added to the principal.

Plant Funds

- Current capital expenses
- Capital assets and equipment

Agency funds

- Student organizations
- Other outside agencies

EXPENSE POOLS – Classifications of types of expenditures broken into two major categories: Personnel and Operating (non-personnel). The pools are general, such as supplies and travel. Within each pool, there are more specific expense accounts which enable users to report types of purchases. For example, within the Supplies & Services expense pool, there is an account for Instructional Supplies.

E&G FUNCTIONS – (Education & General – also referred to as I&G, or Instructional and General). Reporting requirements define the functions into which we must categorize all unrestricted current fund expenditures. These functions group expenses based on how they contribute to the institution's mission. They are as follows (including examples):

- Instruction and Departmental Research – All direct and applicable expenditures for activities that are part of an institution's instructional program (i.e., faculty compensation and supplies related to the classroom).
- Separately Budgeted Research – All expenditures for activities specifically organized to produce research outcomes (i.e., indirect cost redistributions, faculty research grants).
- Public Service – All funds expended for activities that are established primarily to provide non-credit courses and services to the community at large (i.e., workforce development, continuing education, and departmental sales operations offering products or services to the public).
- Academic Support – All funds expended for support services that assist those operations directly focused on instruction, research and public service (i.e., libraries, dean's offices, information technology fee expenses).
- Student Services – All funds expended for the administration and operation of offices of admission and registration and those activities whose primary purpose is to contribute to the students' emotional, physical, cultural and social growth outside the context of formal instructional programs (i.e., admissions, financial aid, and registrar).
- Institutional Support – Expenditures for operations that provide support services to the total University (i.e., information technology services, legal, financial overhead).

- Operation and Maintenance of Plant – Expenditures for operation and maintenance of the physical plant – does not include capital expenditures for new construction (i.e., utilities, custodial, buildings and grounds maintenance).
- Scholarships and Fellowships – Expenditures for institutional scholarships and set-asides for need-based scholarships.

IGB (Institute for Global Business) – A line item in the state budget which is intended to supplement The University of Akron's International Business program.

INDIRECT COST RECOVERY/DISTRIBUTION – Funds built into external grants to reimburse overhead of the institution and the investigating parties.

STATE SHARE OF INSTRUCTION (SSI) – State funds provided to Ohio's public colleges and universities in support of core academic activities. The distribution calculations are primarily enrollment-driven and based on actual average costs.

TRANSFERS IN – The movement of resources into one fund from another. In the unrestricted current fund, transfers-in most often are to fund carryovers. The budget assumes transfers-in from reserves and from auxiliary fund balances to meet the need for resources.

TRANSFERS OUT MANDATORY – The movement of resources out of a fund to meet a required need. In the unrestricted current fund, mandatory transfers-out are to meet debt retirement requirements.

TRANSFERS OUT NON-MANDATORY – The movement of resources out of a fund for various purposes. In the unrestricted current fund, non-mandatory transfers-out are to supplement various auxiliary revenues, establish reserves, support plant funds, etc.



**FY 2010-11 Priority Budget Issues
April 2011**

CURRENT

GENERAL FUND

• **Revenues:**

- Year-to-date student revenues exceed the ten-month projections by \$2.1 million.
- To date, the State Share of Instruction (SSI) is in line with the budget; however the revised state appropriation schedule indicates a potential year-end shortfall of \$.9 million.
- Early indications were that the state might not distribute the full 12th SSI payment. However, as State tax revenue continues to exceed original projections, it appears the State will in fact distribute the full June 2011 SSI payment.

• **Expenses:**

- Through April, total faculty expenditures (including summer and part-time) are 2.4% greater than the same time last year; while administrative and staff expenses are 0.3% less.
- As we shift to the new, self-insured, group insurance plan, expenditures are behind last year's. It will take several months of activity develop an expenditure pattern and predict the impact of the new plan. At this time, total fringe benefit expenses (including retirement, fee remissions, group insurance, etc.) are 7.4% or \$3.3 million less than last April.
- Student assistant spending is 3.45%, or \$105,000 less than last year at this time.
- Scholarships, including graduate assistant fee remissions, are \$3.6 million (or 10%) greater than last April. While a component of this overage was anticipated as a part of the long-term scholarship plan, graduate assistant fee remissions exceed the budget by \$.6 million.
- Travel expenses have passed last year's April totals by 4% or nearly \$120,000.
- April utility expenses are 5.4% (or \$429,000) less than last year.

- **Other:**
 - Senior administration continues to make fiscal decisions in support of the strategic plan of the institution. This focused spending will prove to be critical as we face the anticipated reductions from the State of Ohio.

- **Auxiliaries**
 - The ten-month auxiliary results are favorable with net ending fund balances of \$14.1 million and a projected positive variance of \$1.7 million.

FUTURE

FY12 Outlook

With the release of the Governor's budget proposal, we have a more focused direction for FY12 Planning discussions. We are now modeling a 15% reduction in SSI, and a 3.5% tuition and fee cap. The working scenario has an \$18 million deficit prior to any tuition increase proposal.

THE UNIVERSITY OF AKRON
Unrestricted Current Fund Revenues – Akron Campus
Nine-Month Period Ended 3/31/11

Exhibit A3

FY11 - AKRON REVENUE (\$ in thousands)	YTD MARCH		YTD Variance %	Annual Budget FY11	Business Indicator
	ACTUAL	BUDGET			
Tuition & General Fees (includes Non-resident Surcharge)	\$229,105.6	\$227,859.4	0.5%	\$227,406.6	●
Other Student Fees	24,124.4	23,258.1	3.7%	23,375.0	●
State Appropriations	78,965.2	79,169.2	-0.3%	105,559.0	●
Dept'l Sales/Workforce Dev.	11,055.4	8,465.0	30.6%	11,608.8	●
Indirect Cost	3,217.5	2,983.0	7.9%	4,425.8	●
Investment/Endowment Income	2,338.3	1,821.8	28.4%	2,429.0	●
Miscellaneous	610.1	787.5	-22.5%	1,050.0	●
Total	\$349,416.5	\$344,344.0	1.5%	\$375,854.1	●

● On/Above target
 ● Caution
 ● Warning

Tuition & Fees – Tuition and General Fee revenues are greater than budgeted as growth in credit hour production exceeded the budgeted levels by 1.4% in summer, 1% in the fall, and 1.6% in the spring. Overall, year-to-date student revenue exceeded the budget by \$2.1 million.

State Appropriations – The FY11 State Share of Instruction (SSI) is budgeted at \$105.6 million; however, the revised State appropriation indicates a shortfall that will approach \$.9 million by year-end.

Departmental Sales and Workforce Development – Revenues in the sales and service areas and Workforce Development were greater than budgeted by \$2.6 million in the first nine months of the fiscal year. This variance is largely in the English Language Institute, where year-to-date revenues of \$1.5 million exceed the annual budget by more than 161%.

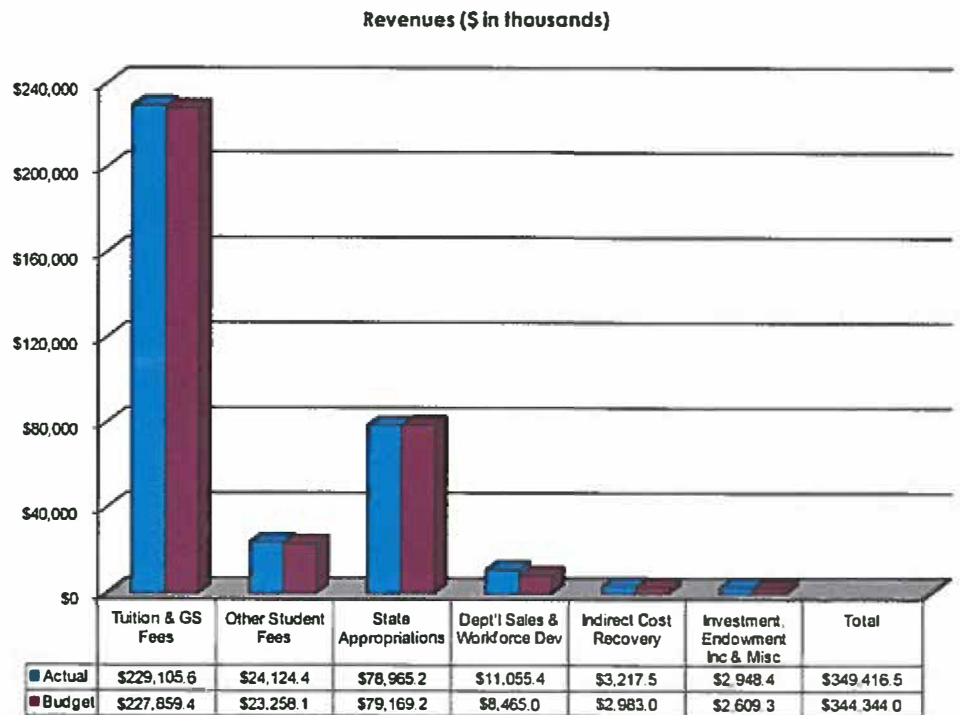
Indirect Cost Recovery – These revenues were 7.9% greater than budgeted through March. The receipts, which relate to externally funded grant activity, are based on the related spending and vary greatly from period to period.

Earnings from Investments and Endowments – The earnings from investments and endowments exceeded the third quarter budget by just over \$.5 million. The returns on investments have improved and are expected to continue in this direction through the end of the fiscal year.

Miscellaneous Income – The annual budget of \$1,050,000 relates to any income source that is not included in the above-referenced categories. The third-quarter miscellaneous revenue is largely from rental income from the Quaker Square retail spaces (\$281K) and \$158K in support of the Confucius institute (from the China Ministry of Education).

Transfers-In – Transfers-in of \$3.1 million will cover open purchase orders from FY10. Institutional departmental carryover will be further analyzed and reported in the future.

Total Resources – In total, the nine-month net available resources exceeded the budget by \$5.2 million (see Exhibit A5).



THE UNIVERSITY OF AKRON
Unrestricted Current Fund Expenditures – Akron Campus
Nine-Month Period Ended 3/31/11

Exhibit A4

Introduction: The expenses in each of the functional categories are compared to the budget (see Exhibit A5) to reflect the year-to-date spending against the approved budget. Through nine months, total functional expenditures were \$14.7 million less than budgeted.

Instruction – All expenses in this category reflect the direct cost of providing instruction to the students. These expenses are primarily compensation at 93% of the total. Expenses within this function were less than budgeted by \$12.6 million, or 11.3%. This surplus is largely related to the fact that a majority of the vacant positions reside within this functional category. Another component of this positive variance is group insurance. The new self-funded program is expensed as claims are processed – this is different from the prior plan which required monthly premium payments to the various vendors. At year-end, the surplus will need to be captured and reserved for future claims. It may take a year to see the true impact of the change.

Research – Through March, the activity in Research reflects an unfavorable spending variance of \$2.2 million, or 33%. This is partially offset by the current-month positive variance in indirect cost revenue. Variances in this function are primarily related to the timing of the activity in the research cost-sharing accounts and early activity in the various indirect cost accounts.

Public Service – The bulk of the activity in this area is related to sales accounts. Minimal favorable variances in Workforce Development net against the (\$.5 million) variance in Other Public Service operations to reflect an unfavorable variance of \$.49 million, or -8.3%, in the Public Service function. The spending variances are more than offset by surplus revenues in the sales operations.

Academic Support – Spending in the Academic Support areas was less than budgeted by 1.3%, or \$.3 million. While library-related expenses exceeded projections by \$.6 million, the remaining academic support operations were below March projections by \$.9 million.

Student Services – Spending through March was greater than budgeted as it surpassed the projections by \$1 million, or 14%. This can be attributed to incremental student services, such as advising, related to the greater-than-anticipated enrollment.

Institutional Support - Expenses of \$40.5 million were less than the budgeted \$48.6 million. This favorable variance of \$8.1 million, or 16.6%, includes the Reserve for Bad Debt (last line of E&G data) activity.

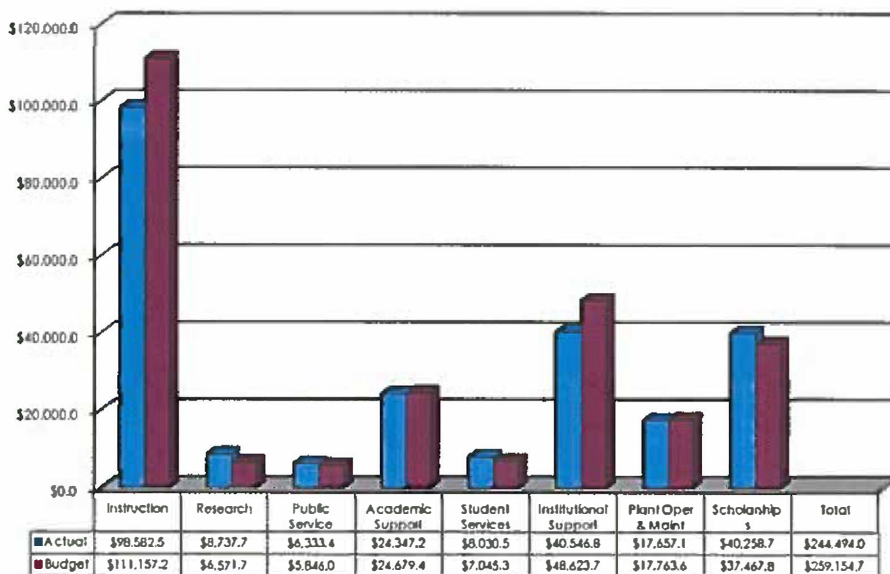
Plant Operation & Maintenance – Activity in this function was slightly under budget (\$.1 million, or .6%) in the third quarter of FY11.

Scholarships – The results in the scholarship function are greater than budgeted. Fee remissions for graduate assistants are expected to exceed the annual budget by around \$.6 million. Also, scholarships are awarded following a long-term allocation plan that relies on accumulated carryover balances. As of the end of FY11, the carryover balances will be gone. Additional funds will be required in FY12 to maintain the current level of awards.

FY11 - AKRON E&G EXPENDITURES (\$ In thousands)	YTD MARCH		YTD Variance %	Annual Budget FY11	Business Indicator
	ACTUAL	BUDGET			
Instruction	\$98,582.5	\$111,157.2	11.3%	\$141,601.5	●
Research	8,737.7	6,571.7	-33.0%	9,014.7	●
Public Service	6,333.4	5,846.0	-8.3%	7,928.5	●
Academic Support	24,347.2	24,679.4	1.3%	33,650.7	●
Student Services	8,030.5	7,045.3	-14.0%	9,546.5	●
Institutional Support	40,546.8	48,623.7	16.6%	60,396.0	●
Plant Operation & Maintenance	17,657.1	17,763.6	0.6%	24,913.9	●
Scholarships	40,258.7	37,467.8	-7.4%	37,922.8	●
Total	\$244,494.0	\$259,154.7	5.7%	\$324,974.8	●

● On/Above target
● Caution
● Warning

E&G Expenditures by Function (\$ In thousands)

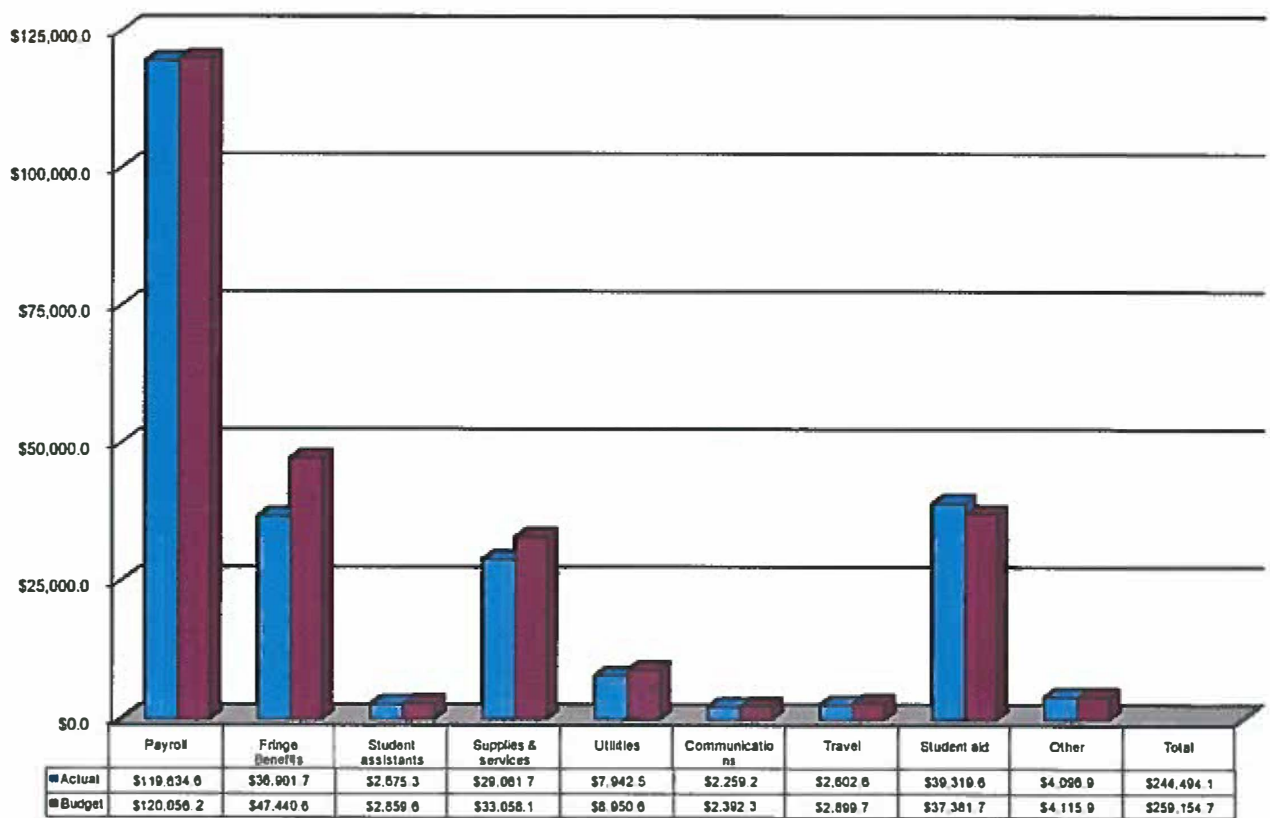


THE UNIVERSITY OF AKRON
Unrestricted Current Fund Expenditures – Akron Campus
Nine-Month Period Ended 3/31/11

Exhibit A4

E&G Expenses by Pool – The following chart highlights the various E&G Expenses by pool. The variances in each area are based on a comparison of actual expenditures to an estimate of the portion of the budget that should be spent based on last year's trends. Please note that this data will vary greatly from period to period as budget transfers are processed each month. Funds are transferred throughout each period for various reasons, primarily to cover anticipated shortfalls. The Payroll budget variance is a result of the net effect of the \$3 million negative budget which reflects anticipated vacancy savings.

E&G Expenditures by Pool (\$ in thousands)



THE UNIVERSITY OF AKRON - Akron Campus
 Statement of Unrestricted Current Fund - BY EXPENSE FUNCTION
 July 1, 2010 to March 31, 2011

Exhibit A5
 EXPENDITURES BY FUNCTION

	YEAR-TO-DATE FEBRUARY				FY11 Annual Budget
	March 10 Actual	March 11 Actual	March 11 Budget	YTD Variance	
RESOURCES					
Revenues:					
Tuition and Fees:					
Undergraduate Tuition & Fees	\$ 162,556.0	\$ 179,115.1	\$ 178,590.8	\$ 524.2	\$ 178,412.4
Graduate Tuition & Fees	37,241.8	39,777.3	39,429.4	347.9	39,194.2
Non-resident Surcharge	10,377.3	10,213.2	9,839.2	374.0	9,800.0
Other Student Fees ¹	22,550.6	24,124.4	23,258.1	866.3	23,375.0
Total Tuition and Fees	\$ 232,725.7	\$ 253,230.0	\$ 251,117.5	\$ 2,112.5	\$ 250,781.6
State Appropriations	\$ 77,625.4	\$ 78,965.2	\$ 79,169.2	\$ (204.0)	\$ 105,559.0
Other Sources:					
Earnings on Investments	\$ 1,986.0	\$ 2,172.1	\$ 1,656.8	\$ 515.4	\$ 2,209.0
Departmental Sales & Services	9,884.2	10,644.5	8,014.4	2,630.1	11,008.8
Workforce Dev./Cont. Ed.	463.7	410.9	450.6	(39.7)	600.0
Indirect Cost	2,883.1	3,217.5	2,983.0	234.6	4,425.8
Miscellaneous	832.7	610.1	787.5	(177.4)	1,050.0
Total Other Sources	\$ 16,049.7	\$ 17,055.1	\$ 13,892.2	\$ 3,162.9	\$ 19,293.6
Endowment	\$ 184.4	\$ 166.2	\$ 165.0	\$ 1.2	\$ 220.0
Total Revenues	\$ 326,585.2	\$ 349,416.5	\$ 344,344.0	\$ 5,072.6	\$ 375,854.1
Transfers-In² (excluding departmental carryover)	*\$ 2,911.0	*\$ 2,453.3	*\$ 2,347.6	*\$ 105.8	\$ 3,129.6
Total Resources Available	\$ 329,496.2	\$ 351,869.8	\$ 346,691.5	\$ 5,178.3	\$ 378,983.7
EXPENDITURES & TRANSFERS-OUT					
Educational and General:					
Instruction	\$ 96,711.7	\$ 98,582.5	\$ 111,157.2	\$ 12,574.6	\$ 141,601.5
Research	6,634.0	8,737.7	6,571.7	(2,166.0)	9,014.7
Public Service:					
Workforce Dev./Cont. Ed.	470.9	394.4	407.7	13.2	549.4
Other	5,547.7	5,939.0	5,438.4	(500.6)	7,379.1
Academic Support:					
Libraries	6,898.0	7,177.0	6,575.8	(601.1)	9,448.0
Other ³	16,136.6	17,170.2	18,103.6	933.3	24,202.6
Student Services	7,880.6	8,030.5	7,045.3	(985.2)	9,546.5
Institutional Support	45,720.1	40,535.9	48,612.7	8,076.8	58,996.0
Operation and Maintenance of Plant	17,281.8	17,657.1	17,763.6	106.5	24,913.9
Scholarships	36,785.1	40,258.7	37,467.8	(2,791.0)	37,922.8
Reserve for Bad Debt	0.3	10.9	10.9	0.0	1,400.0
Total Educational & General	\$ 240,066.8	\$ 244,474.0	\$ 259,154.7	\$ 14,640.6	\$ 324,974.6
Transfers-Out⁴:					
Mandatory	\$ 9,075.2	\$ 5,902.2	\$ 5,902.2	\$ 0.0	\$ 7,387.4
Non-Mandatory	41,410.6	27,727.9	27,727.9	0.0	46,621.7
Total Transfers-Out (excluding carryover reserves)	\$ 50,485.8	\$ 33,630.2	\$ 33,630.2	\$ 0.0	\$ 54,009.1
Total Expend. & Transfers-Out	\$ 290,552.6	\$ 278,104.2	\$ 292,784.9	\$ 14,640.6	\$ 378,983.7
NET CHANGE IN FUND BALANCE	\$ 38,943.6	\$ 73,745.6	\$ 53,906.7	\$ 19,839.0	\$ 0.0

¹ Major categories of "Other Student Fees" include Course Fees, Information Technology Fees and Facility Fees

² For details of transfers-in see attached

³ Major categories of Academic Support - Other include Academic Advising, Assessment, New Student Orientation, Development of Co-op Programs, etc.

⁴ For details of transfers-out see attached

THE UNIVERSITY OF AKRON - Akron Campus
Statement of Unrestricted Current Fund - BY EXPENSE FUNCTION
July 1, 2010 to March 31, 2011

Exhibit A5
EXPENDITURES BY FUNCTION

	YEAR-TO-DATE FEBRUARY				FY11 Annual Budget
	March 10 Actual	March 11 Actual	March 11 Budget	YTD Variance	
TRANSFER DETAIL					
Transfers-In					
Carryovers and Reallocations:					
Departmental Carryovers	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0
Reserve for Encumbrances	2,335.6	2,347.2	2,347.2	0.0	3,129.6
Departmental Sales	575.4	105.8	0.0	105.8	0.0
Debt Service Reserve	0.0	0.0	0.0	0.0	0.0
Budgeted Transfers-In:					
Auxiliaries	0.0	0.0	0.0	0.0	0.0
Capital Component	0.0	0.0	0.0	0.0	0.0
Contingency reserve	0.0	0.0	0.0	0.0	0.0
Total Transfers-In	\$ 2,911.0	\$ 2,453.3	\$ 2,347.6	\$ 105.8	\$ 3,129.6
Transfers-Out					
Auxiliary Enterprises	\$ 19,418.4	\$ 26,229.6	\$ 26,229.6	\$ 0.0	\$ 36,185.8
Misc/Dept Sale	500.0	341.8	341.8	0.0	100.0
Plant Funds	750.0	750.0	750.0	0.0	1,000.0
Additional Plant Projects	110.0	295.1	295.1	0.0	393.4
Bonded Debt Repayment	9,075.2	4,160.4	4,160.4	0.0	5,869.7
Budget Stabilization Fund	0.0	0.0	0.0	0.0	6,039.4
Capital Component/Int. Financing	632.1	1,853.3	1,853.3	0.0	1,291.2
Reserve for encumbrances	0.0	0.0	0.0	0.0	3,129.6
Reserve for departmental sales	0.0	0.0	0.0	0.0	0.0
Unrealized gain/loss	0.0	0.0	0.0	0.0	0.0
Debt service reserve	0.0	0.0	0.0	0.0	0.0
Total Transfers-Out	\$ 30,485.7	\$ 33,630.2	\$ 33,630.2	\$ 0.0	\$ 64,009.1

THE UNIVERSITY OF AKRON - Akron Campus
 Statement of Unrestricted Current Fund - FORECAST BY EXPENSE FUNCTION
 July 1, 2010 to March 31, 2011

	FY09-10		FY10-11			
	March 10 Actual	June 10 Actual	March 11 Actual	June 11 Forecast	Approved Budget	Forecast to Budget
RESOURCES						
Revenues:						
Tuition and Fees:						
Undergraduate Tuition & Fees	\$ 162,556.0	\$ 162,330.2	\$ 179,115.1	\$ 178,936.1	\$ 178,412.4	\$ 523.7
Graduate Tuition & Fees	37,241.8	37,037.6	39,777.3	39,559.2	39,194.2	365.0
Non-resident Surcharge	10,377.3	10,339.6	10,213.2	10,176.1	9,800.0	376.1
Other Student Fees ¹	22,550.6	22,664.5	24,124.4	24,246.3	23,375.0	871.3
Total Tuition and Fees	\$ 232,725.7	\$ 232,371.9	\$ 253,230.0	\$ 252,917.7	\$ 250,781.6	\$ 2,136.1
State Appropriations	\$ 77,625.4	\$ 103,764.2	\$ 78,965.2	\$ 104,679.3	\$ 105,559.0	\$ (879.7)
Other Sources:						
			0.0			
Earnings on Investments	\$ 1,986.0	\$ 3,039.8	\$ 2,172.1	\$ 3,324.7	\$ 2,209.0	\$ 1,115.7
Departmental Sales & Services	9,884.2	13,581.7	10,644.5	14,626.4	11,008.8	3,617.7
Workforce Dev./Cont. Ed.	463.7	617.7	410.9	547.3	600.0	(52.7)
Indirect Cost	2,883.1	4,276.8	3,217.5	4,772.9	4,425.8	347.1
Miscellaneous	832.7	1,251.9	610.1	1,050.0	1,050.0	-
Total Other Sources	\$ 16,049.7	\$ 22,767.8	\$ 17,055.1	\$ 24,321.3	\$ 19,293.6	\$ 5,027.7
Endowment	\$ 184.4	\$ 265.5	\$ 166.3	\$ 239.5	\$ 220.0	\$ 19.5
Total Revenues	\$ 326,585.2	\$ 359,169.4	\$ 349,416.6	\$ 382,157.7	\$ 375,854.1	\$ 6,303.6
Transfers-In²	\$ 2,911.0	\$ 3,945.1	\$ 2,453.2	\$ 3,235.6	\$ 3,129.6	\$ 106.1
Total Resources Available	\$ 329,496.2	\$ 363,114.5	\$ 351,869.8	\$ 385,393.3	\$ 378,983.7	\$ 6,409.6

THE UNIVERSITY OF AKRON - Akron Campus
Statement of Unrestricted Current Fund - FORECAST BY EXPENSE FUNCTION
July 1, 2010 to March 31, 2011

	FY09-10		FY10-11			
	March 10 Actual	June 10 Actual	March 11 Actual	June 11 Forecast	Approved Budget	Forecast to Budget
EXPENDITURES & TRANSFERS-OUT						
Educational and General:						
Instruction	\$ 96,711.7	\$ 123,178.0	\$ 98,582.5	\$ 125,560.8	\$ 130,601.5	\$ 5,040.7
Research	6,634.0	9,094.3	8,737.7	11,978.2	9,014.7	(2,963.5)
Public Service:						
Workforce Dev./Cont. Ed.	470.9	634.4	394.4	531.4	549.4	18.0
Other	5,547.7	7,527.7	5,939.0	8,058.6	7,379.1	(679.6)
Academic Support:						
Libraries	6,898.0	9,906.6	7,177.0	10,307.2	9,448.0	(859.2)
Other ³	16,136.6	21,562.9	17,170.2	22,944.1	24,202.6	1,258.5
Student Services	7,880.6	10,674.4	8,030.5	10,877.5	9,546.5	(1,331.0)
Institutional Support	45,720.1	55,456.1	40,535.9	49,167.9	69,996.0	20,828.1
Operation and Maintenance of Plant	17,281.8	24,223.5	17,657.1	24,749.6	24,913.9	164.4
Scholarships	36,785.1	37,244.3	40,258.7	40,761.2	37,922.8	(2,838.4)
Sick leave accrual	0.0	241.9	0.0	0.0	-	
Reserve for Bad Debt	0.3	1,104.2	10.9	1,400.0	1,400.0	-
Total Educational & General	\$ 246,066.8	\$ 300,848.3	\$ 244,494.0	\$ 306,336.7	\$ 324,974.6	\$ 18,637.9
Transfers-Out*:						
Mandatory	\$ 9,075.2	\$ 12,324.6	\$ 5,902.2	\$ 7,387.4	\$ 7,387.4	\$ -
Non-Mandatory	41,410.6	33,053.2	27,727.9	46,621.7	46,621.7	-
Total Transfers-Out	\$ 50,485.8	\$ 45,377.8	\$ 33,630.2	\$ 54,009.1	\$ 54,009.1	\$ -
Total Expend.& Transfers-Out	\$ 290,552.6	\$ 346,226.2	\$ 278,124.2	\$ 360,345.8	\$ 378,983.7	\$ 18,637.9
NET CHANGE IN FUND BALANCE	\$ 38,943.6	\$ 16,888.3	\$ 73,745.6	\$ 25,047.6	\$ 0.0	\$ 25,047.6

¹ Major categories of "Other Student Fees" include Course Fees, Information Technology Fees and Facility Fees
² For details of transfers-in see attached
³ Major categories of Academic Support - Other include Academic Advising, Assessment, New Student Orientation, Development of Co-op Programs, etc.
⁴ For details of transfers-out see attached

THE UNIVERSITY OF AKRON - Akron Campus
Statement of Unrestricted Current Fund - BY EXPENSE CATEGORY
July 1, 2010 to March 31, 2011

Exhibit A7
EXPENDITURES BY POOL

	YEAR-TO-DATE FEBRUARY				
	March 10 Actual	March 11 Actual	March 11 Budget	YTD Variance	FY11 Annual Budget
RESOURCES					
Revenues:					
Tuition and Fees:					
Undergraduate Tuition & Fees	\$ 162,556.0	\$ 179,115.1	\$ 178,590.8	\$ 524.2	\$ 178,412.4
Graduate Tuition & Fees	37,241.8	39,777.3	39,429.4	347.9	39,194.2
Non-resident Surcharge	10,377.3	10,213.2	9,839.2	374.0	9,800.0
Other Student Fees ¹	22,550.6	24,124.4	23,258.1	866.3	23,375.0
Total Tuition and Fees	\$ 232,725.7	\$ 253,230.0	\$ 251,117.5	\$ 2,112.5	\$ 250,781.6
State Appropriations	\$ 77,625.4	\$ 78,965.2	\$ 79,169.2	\$ (204.0)	\$ 105,559.0
Other Sources:					
Earnings on Investments	\$ 1,986.0	\$ 2,172.1	\$ 1,656.8	\$ 515.4	\$ 2,209.0
Departmental Sales & Services	9,884.2	10,644.5	8,014.4	2,630.1	11,008.8
Workforce Dev./Cont. Ed.	463.7	410.9	450.6	(39.7)	600.0
Indirect Cost	2,883.1	3,217.5	2,983.0	234.6	4,425.8
Miscellaneous	832.7	610.1	787.5	(177.4)	1,050.0
Total Other Sources	\$ 16,049.7	\$ 17,055.1	\$ 13,892.2	\$ 3,162.9	\$ 19,293.6
Endowment	\$ 184.4	\$ 166.2	\$ 165.0	\$ 1.2	\$ 220.0
Total Revenues	\$ 326,585.2	\$ 349,416.5	\$ 344,344.0	\$ 5,072.6	\$ 375,854.1
Transfers-In	\$ 2,911.0	\$ 2,453.3	\$ 2,347.6	\$ 105.8	\$ 3,129.6
Total Resources Available	\$ 329,496.2	\$ 351,869.8	\$ 346,691.5	\$ 5,178.3	\$ 378,983.7
EXPENDITURES & TRANSFERS-OUT					
E & G Expenses by Pool					
Payroll	\$ 118,245.0	\$ 119,634.6	\$ 120,056.2	\$ 421.6	\$ 154,370.0
Vacant positions (net)	0.0	0.0	0.0	0.0	6,314.4
Sick leave accrual	0.0	0.0	0.0	0.0	0.0
Fringe Benefits	40,487.1	36,901.7	47,440.6	10,538.9	58,137.9
Subtotal Compensation	\$ 158,732.1	\$ 156,536.3	\$ 167,496.7	\$ 10,960.5	\$ 218,822.3
Student assistants	\$ 2,813.9	\$ 2,675.3	\$ 2,859.6	\$ 184.2	\$ 3,788.5
Supplies & services	27,996.7	29,061.7	33,058.1	3,996.5	40,984.6
Utilities	7,548.4	7,942.5	8,950.6	1,008.2	12,713.9
Communications	2,047.0	2,259.2	2,392.3	133.1	2,883.3
Travel	2,501.1	2,602.6	2,899.7	297.1	3,887.6
Student aid	35,759.2	39,319.6	37,381.7	(1,937.9)	37,770.2
Other	2,668.3	4,096.9	4,115.9	19.0	4,124.2
Subtotal Non-compensation	\$ 81,334.6	\$ 87,957.8	\$ 91,658.0	\$ 3,700.2	\$ 106,152.3
Total Educational & General	\$ 240,066.7	\$ 244,494.1	\$ 259,154.7	\$ 14,660.6	\$ 324,974.6
Transfers-Out:					
Mandatory	\$ 9,075.2	\$ 5,902.2	\$ 5,902.2	\$ 0.0	\$ 7,387.4
Non-Mandatory	41,410.6	27,727.9	27,727.9	0.0	46,621.7
Total Transfers-Out	\$ 50,485.8	\$ 33,630.2	\$ 33,630.2	\$ 0.0	\$ 54,009.1
Total Expend. & Transfers-Out	\$ 290,552.5	\$ 278,124.2	\$ 292,784.8	\$ 14,660.6	\$ 378,983.7
NET CHANGE IN FUND BALANCE	\$ 38,943.7	\$ 73,745.6	\$ 53,906.7	\$ 19,839.0	\$ 0.0

¹ Major categories of "Other Student Fees" include Course Fees, Information Technology Fees and Facility Fees

Exhibit A8

-  On/Above Target
-  Caution
-  Warning

THE UNIVERSITY OF AKRON - Akron Campus
 AUXILIARY ENTERPRISES
 July 1, 2010 to March 31, 2011
 (\$ In Thousands)

YEAR-TO-DATE MARCH










	FY 2010 Actual	FY 2011 Actual	FY 2011 Budget	YTD Variance	Indicator	Comments	FY11 Approved Budget
INFOCISION STADIUM							
<i>Beginning Fund Balance</i>	\$ -	\$ -	\$ -	-			
Operating Resources	\$ 2,652.3	\$ 2,710.6	\$ 2,733.6	\$ (23.0)		Major revenue sources (Athletics) awaiting transfer to the Stadium auxiliary. Conservative budgeting should allow for year-end surplus. 65% of the revenue was budgeted as a transfer from the general fund, with the remaining 35% coming from Athletics (Z-Fund, tickets sales, concessions, etc.) side. Decline in football ticket sales will affect either InfoCision or Athletics auxiliary.	\$ 5,425.3
Expenditures	\$ 2,678.2	\$ 4,024.6	\$ 4,079.9	\$ 55.3			\$ 5,425.3
Net Surplus (Deficit)	\$ (26.0)	\$ (1,314.0)	\$ (1,346.3)	\$ 32.3			0.0
<i>Ending Fund Balance</i>	\$ (26.0)	\$ (1,314.0)	\$ (1,346.3)	\$ 32.3			
ATHLETICS							
<i>Beginning Fund Balance</i>	\$ 455.0	\$ -	\$ -	-			
Operating Resources	\$ 16,407.5	\$ 17,576.4	\$ 17,554.8	\$ 21.6		Due to several successful sports seasons, the "Championships" account is quite favorable on the revenue side, but correspondingly unfavorable on the expense side. Reduced scholarship expenses in Football and Soccer, as well as excess funds in the overall scholarship budget, should offset the shortfall in football revenue (which is necessary for the InfoCision transfer). Concessions (Gladioux) of \$135K from FY10 plus \$81K for FY11 may need written off due to non-payment.	\$ 24,353.5
Expenditures	\$ 18,693.3	\$ 19,300.3	\$ 19,851.7	\$ 551.4			\$ 24,353.5
Net Surplus (Deficit)	\$ (2,285.7)	\$ (1,723.9)	\$ (2,296.9)	\$ 573.0			0.0
<i>Ending Fund Balance</i>	\$ (1,830.7)	\$ (1,723.9)	\$ (2,296.9)	\$ 573.0			
DINING SERVICES							
<i>Beginning Fund Balance</i>	\$ 1,055.0	\$ 2,909.6	\$ 2,909.6	-			
Operating Resources	\$ 13,298.6	\$ 13,421.1	\$ 11,478.3	\$ 1,942.8		Due to conservative budgeting, both the expense and revenue side of the equation are approximately \$2 million ahead of projection. Accounting adjustments with Cost of Goods Sold have also affected the YTD expenses, as opposed to one substantial adjustment at year end. Along with Housing, Dining is a consistent profit maker among the auxiliaries.	\$ 15,033.5
Expenditures	\$ 9,874.6	\$ 13,248.8	\$ 11,062.8	\$ (2,186.0)			\$ 15,033.5
Net Surplus (Deficit)	\$ 3,424.0	\$ 172.3	\$ 415.4	\$ (243.2)			0.0
<i>Ending Fund Balance</i>	\$ 4,479.1	\$ 3,081.9	\$ 3,325.0	\$ (243.2)			
EJ THOMAS PERFORMING ARTS HALL							
<i>Beginning Fund Balance</i>	\$ -	\$ -	\$ -	-			
Operating Resources	\$ 2,084.5	\$ 2,291.0	\$ 2,322.2	\$ (31.1)		Although E.J. financial figures sometimes fluctuate, 3rd quarter numbers suggest the smallest shortfall in several years, or even a very minor surplus at year end.	\$ 3,053.1
Expenditures	\$ 2,349.1	\$ 2,329.1	\$ 2,428.1	\$ 99.0			\$ 3,053.1
Net Surplus (Deficit)	\$ (264.6)	\$ (38.1)	\$ (105.9)	\$ 67.8			0.0
<i>Ending Fund Balance</i>	\$ (264.6)	\$ (38.1)	\$ (105.9)	\$ 67.8			
PARKING SERVICES							
<i>Beginning Fund Balance</i>	\$ 266.7	\$ 931.8	\$ 931.8	-			
Operating Resources	\$ 7,441.5	\$ 9,646.0	\$ 9,333.5	\$ 312.5		The Transportation Fee increase in FY11 has allowed for Parking to cover costs associated with the new South Campus Deck as well as to begin to build a small fund balance for future maintenance projects. Assuming no new debt or major maintenance expense, support from the general fund should not be necessary (or minimal) in the immediate future.	\$ 9,833.7
Expenditures	\$ 5,474.7	\$ 7,163.2	\$ 7,521.1	\$ 357.9			\$ 9,833.7
Net Surplus (Deficit)	\$ 1,966.7	\$ 2,482.8	\$ 1,812.4	\$ 670.4			0.0
<i>Ending Fund Balance</i>	\$ 2,233.5	\$ 3,414.6	\$ 2,744.2	\$ 670.4			

Exhibit A8


-  On/Above Target
-  Caution
-  Warning

THE UNIVERSITY OF AKRON - Akron Campus
 AUXILIARY ENTERPRISES
 July 1, 2010 to March 31, 2011
 (\$ In Thousands)

YEAR-TO-DATE MARCH

	FY 2010 Actual	FY 2011 Actual	FY 2011 Budget	YTD Variance	Indicator	Comments	FY11 Approved Budget
RESIDENCE LIFE & HOUSING							
<i>Beginning Fund Balance</i>	\$ 4,863.4	\$ 5,223.7	\$ 5,223.7	\$ -			
Operating Resources	\$ 14,475.4	\$ 17,252.0	\$ 17,624.9	\$ (372.9)		Revenues are slightly behind the projection, although a corresponding decrease in expenses has offset. Debt Service (\$6.15 million) and maintenance costs (\$4.6 million) consume over 72% of the current year revenues. As usual, RLH should end the year with a small to medium surplus. Growing debt service costs are a concern.	\$ 20,750.0
Expenditures	\$ 11,965.5	\$ 14,967.2	\$ 15,419.0	\$ 451.8			\$ 20,750.0
Net Surplus (Deficit)	\$ 2,509.9	\$ 2,284.8	\$ 2,205.9	\$ 78.9			0.0
<i>Ending Fund Balance</i>	\$ 7,373.3	\$ 7,508.4	\$ 7,429.6	\$ 78.9			
STUDENT RECREATION & WELLNESS							
<i>Beginning Fund Balance</i>	\$ 843.9	\$ 786.9	\$ 786.9	\$ -			
Operating Resources	\$ 2,327.5	\$ 3,840.3	\$ 3,754.1	\$ 86.2		Favorable revenue variances in the Membership and Aquatics areas are responsible for better than anticipated revenues. Expense side looks better (as compared to FY10) due to increase in Facility Fee allocation to the facility. The building is a show-piece for campus with increased usage by all facets. Such usage, while good, also strains existing resources and accelerates deferred maintenance and equipment/systems replacement.	\$ 4,844.2
Expenditures	\$ 2,183.4	\$ 3,509.6	\$ 3,762.2	\$ 252.6			\$ 4,844.2
Net Surplus (Deficit)	\$ 144.1	\$ 330.7	\$ (8.1)	\$ 338.8			0.0
<i>Ending Fund Balance</i>	\$ 987.9	\$ 1,117.6	\$ 778.8	\$ 338.8			
STUDENT UNION							
<i>Beginning Fund Balance</i>	\$ 558.6	\$ 879.8	\$ 879.8	\$ -			
Operating Resources	\$ 2,626.0	\$ 4,849.7	\$ 4,796.8	\$ 52.9		Small favorable variances on both the revenue and expense sides should lead to a small surplus again in FY11. Higher than anticipated revenues from Barnes & Noble and Subway have offset the reduced income from Dining Services due to the closing of one of their operations (Planet Underground) in the Union.	\$ 6,285.2
Expenditures	\$ 2,289.7	\$ 4,639.1	\$ 4,718.9	\$ 79.8			\$ 6,285.2
Net Surplus (Deficit)	\$ 336.2	\$ 210.6	\$ 77.9	\$ 132.7			0.0
<i>Ending Fund Balance</i>	\$ 894.8	\$ 1,090.4	\$ 957.7	\$ 132.7			
TELECOMMUNICATIONS							
<i>Beginning Fund Balance</i>	\$ 1,285.6	\$ 743.1	\$ 743.1	\$ -			
Operating Resources	\$ 3,149.4	\$ 3,266.4	\$ 3,083.5	\$ 182.9		Telecom continues to re-invest its revenues into campus infrastructure and capital projects. YTD plant fund expenses total \$1.45 million - over 46% of total expenses for the auxiliary. A rate increase may be necessary for this auxiliary to return to a more comfortable fund balance (\$1 million). However, such an increase would have an adverse affect on general fund non-personnel budgets.	\$ 3,875.3
Expenditures	\$ 3,621.1	\$ 3,198.2	\$ 3,686.7	\$ 488.5			\$ 3,875.3
Net Surplus (Deficit)	\$ (471.6)	\$ 68.2	\$ (603.3)	\$ 671.4			0.0
<i>Ending Fund Balance</i>	\$ 814.0	\$ 811.3	\$ 139.8	\$ 671.4			

TOTAL AUXILIARY ENTERPRISES - AKRON CAMPUS

<i>Beginning Fund Balance</i>	\$ 9,328.3	\$ 11,474.9	\$ 11,474.9	\$ -			
Operating Resources	\$ 64,462.6	\$ 74,853.5	\$ 72,681.7	\$ 2,171.9			\$ 93,453.8
Expenditures	\$ 59,129.7	\$ 72,380.2	\$ 72,530.5	\$ 150.3			\$ 93,453.8
Net Surplus (Deficit)	\$ 5,333.0	\$ 2,473.3	\$ 151.2	\$ 2,322.2			0.0
<i>Ending Fund Balance</i>	\$ 14,661.2	\$ 13,948.2	\$ 11,626.1	\$ 2,322.2			

THE UNIVERSITY OF AKRON
Restricted Current Fund Activity
Nine-Month Period Ended 3/31/11

Exhibit A9

Introduction: Restricted funds are available for financing operations but limited by donors and other external agencies to specific purposes, programs, or departments.

FY11 - RESTRICTED ACTIVITY (\$ In thousands)	Balance	YTD (03/31/11)		Balance
	07/01/10	Revenues	Expenditures	03/31/11
University scholarships	\$ 8,641	\$ 2,221	\$ 1,707	\$ 9,155
Research grants and contracts	14,350	18,047	21,461	10,936
Student Aid	82	48,562	48,562	82
UA Foundation income	3,187	1,543	1,693	3,037
Other departmental funds	13,750	8,853	8,337	14,266
Totals	\$ 40,010	\$ 79,226	\$ 81,760	\$ 37,476

University Scholarships - Income from the University's endowments to be used for scholarships.

Research - Activities specifically organized to produce research outcomes. Includes research projects, training programs, or similar instructional activities for which amounts are received or expenditures are reimbursable under the terms of a government or private grant or contract.

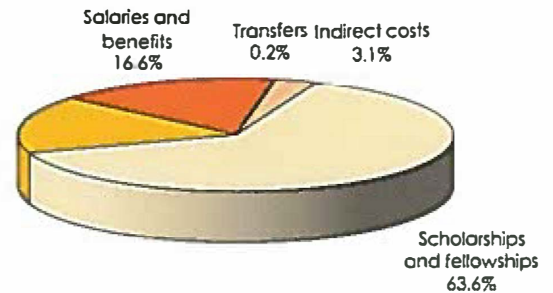
Student Aid - Federal grants and aid activity to the students.

UA Foundation Income - Income from the Foundation used for student scholarships.

Other Departmental Funds - Other resources given to the University for a specific purpose. Includes resources designated for campus departments, sports programs, or unique events.

Restricted Expenditures by Type

(\$ thousands)	Total YTD Expenditures	
Salaries and benefits	\$ 13,609	
Supplies, maint., equipment	13,501	Supplies, Maintenance, Equipment 24.3%
Scholarships and fellowships	51,995	
Indirect costs	2,512	
Transfers	143	
Totals	\$ 81,760	

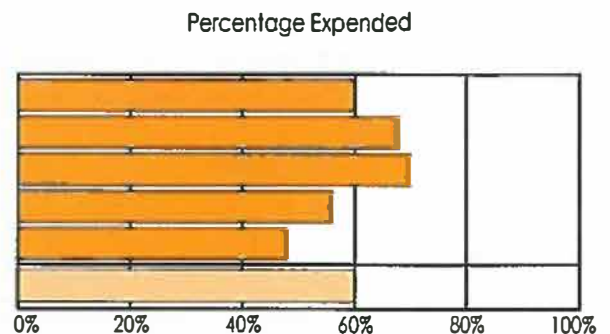


Percentage of Completion by Type of Research Project (Active Projects)

Generally, research grants and contracts are awarded for longer than one year, with many awarded for up to a three-year period. This shows the total amount completed for the entire grant award period.

- Federal** - from US governmental agencies
- State** - from State of Ohio governmental agencies
- Local** - from county or other agencies
- Private** - from institutes, foundations, or corporations
- UARF** - from the UA Research Foundation

(\$ thousands)	Total Active Project Budgets	Total Active Project Expenditures	Percentage Expended	Number of Active Projects
Federal	\$ 61,088	\$ 36,846	60%	143
State	24,132	16,254	67%	135
Local	2,032	1,433	71%	9
Private	37,697	21,100	56%	138
UARF	7,676	3,710	48%	56
Totals	\$ 132,625	\$ 79,343	60%	481



The percentage expended reflects the actual grant expenditures and not the status of the work involved on these grants.

THE UNIVERSITY OF AKRON
Plant Fund Activity
Nine-Month Period Ended 3/31/11

Exhibit A10

Introduction: Plant funds are resources for capital facility project costs, debt service costs, and the cost of long-lived assets.

Current Capital Projects are accounts for unexpended resources accumulated to finance the acquisition of long-lived assets. Each capital project is recorded in a separate account.

FY11 - PLANT ACTIVITY (\$ in thousands)	Balance	YTD (03/31/11)		Balance
	07/01/10	Revenues	Expenditures	03/31/11
University funded	\$ 7,774	\$ 2,062	\$ 1,390	\$ 8,446
Billable	(234)	5,415	4,266	915
Bonds	842	16,479	11,887	5,434
Totals	\$ 8,382	\$ 23,956	\$ 17,543	\$ 14,795

University Funded – projects funded with general fund or auxiliary enterprise resources.

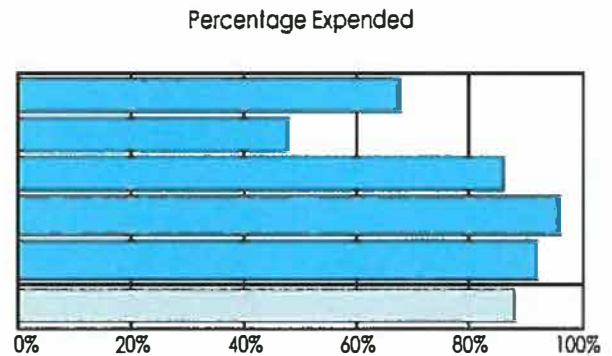
Billable – projects funded with external resources such as pledges or Foundation money.

Bonds – projects funded with the sale of bonded debt.

Percentage of Completion by Source of Funding (Active Plant Project)

Plant projects are budgeted for the entire projects which may last longer than one year. This shows the total amount completed for entire plant projects by funding source.

(\$ thousands)	Total Project Budgets	Total Project Expenditures	Percentage Expended	Number of Projects
	University funded	\$ 28,087	\$ 18,994	68%
Billable	11,609	5,629	48%	29
State Appropriations	42,185	36,296	86%	18
Bond 2004 ¹	37,262	35,873	96%	4
Bond 2008 ²	183,317	166,322	91%	29
Totals	\$ 302,460	\$ 263,114	87%	119



The percentage completed reflects the actual plant expenditures and not the status of the work involved on these projects.

¹ Bond 2004 is for the Exchange Street housing project which is substantially completed. The balance reflects excess interest earnings spent on additional current projects.

² Bond 2008 is for several campus improvements including the Multiplex – Football Stadium, Quaker Square, Robertson Café, Exchange Street Parking Deck expansion, and other renovations.

THE UNIVERSITY OF AKRON
Unrestricted Current Fund Revenues – Wayne Campus
Nine-Month Period Ended 03/31/11

Exhibit W1

FY11 - WAYNE REVENUE (\$ in thousands)	YTD March 2011		YTD Variance %	Annual Budget FY11	Business Indicator
	ACTUAL	BUDGET			
Tuition & General Service Fees <i>(includes Non-resident Surcharge)</i>	\$9,214.3	\$9,782.8	-5.8%	\$9,773.0	●
Other Student Fees	439.5	388.1	13.3%	392.0	●
State Appropriations	3,080.7	3,126.0	-1.4%	4,168.0	●
Dept'l Sales/Workforce Dev.	519.1	409.6	26.7%	575.0	●
Miscellaneous	1.0	2.0	n/a	2.0	●
Total	\$13,254.6	\$13,708.4	-3.3%	\$14,910.0	●

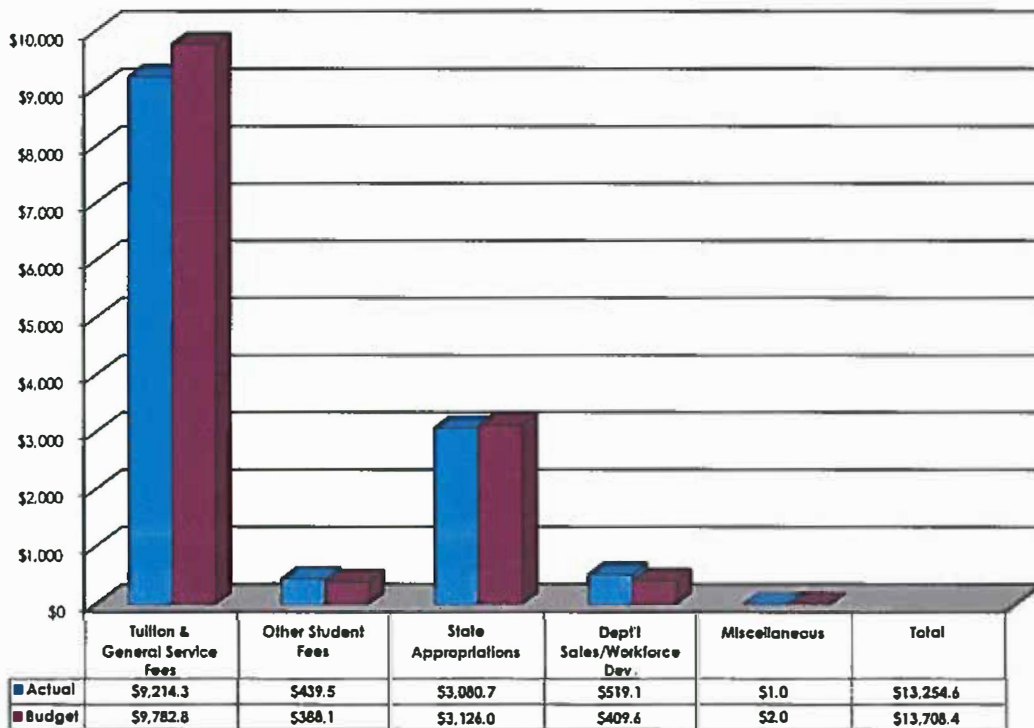
● On/Above target
 ● Caution
 ● Warning

Tuition & Fees – The FY10-11 tuition and general fee budget is built based on a \$1.8 million dollar increase in revenue. Although, the nine-month budget level shows an unfavorable variance of 5.8%, tuition and general service fee revenue has increased over the same period last year by \$813,404. Other Student Fees came in above the nine-month budget level by 13.3%

State Appropriations – FY11 State Appropriations are under budget by 1.4%.

Departmental Sales and Workforce Development – Revenues in the sales and service areas are above the nine-month budget level with a favorable variance of 26.7%.

Revenues (\$ in thousands)



Miscellaneous Income – Since a Wayne Auxiliary account was established to house revenue from Barnes & Noble, the Farmhouse rentals, and other "student union" like activities, the miscellaneous income is only budgeted to receive revenue of \$2,000 for the fiscal year. Year-to-date actual amount received for miscellaneous revenue is \$1,000.

Transfers-In – In addition to the revenue categories listed above, the FY11 annual budget also includes a transfer-in of \$50,000 from the contingency reserve. Transfers-in of \$3,182,751 and \$32,807 are related to departmental carryover and encumbrances, respectively.

Total Resources – In total, net available resources are below the nine-month budget level by 3.3%. However, when compared to prior year, the nine-month budget level actual total revenues increased by \$940,890.

THE UNIVERSITY OF AKRON
Unrestricted Current Fund Expenditures – Wayne Campus
Nine-Month Period Ended 3/31/11

Exhibit W2

FY11 - WAYNE E&G EXPENDITURES (\$ in thousands)	YTD March 2011		YTD Variance %	Annual Budget FY11	Business Indicator
	ACTUAL	BUDGET			
Instruction	\$3,621.4	\$5,428.9	33.3%	\$6,889.4	●
Research	2.5	6.4	61.3%	8.6	●
Public Service	573.8	467.7	-22.7%	622.0	●
Academic Support	799.6	883.5	9.5%	1,125.5	●
Student Services	744.6	859.0	13.3%	1,122.9	●
Institutional Support	1,545.6	1,658.4	6.8%	2,150.9	●
Plant Operation & Maintenance	960.4	1,458.9	34.2%	1,783.5	●
Scholarships	576.6	584.3	1.3%	640.0	●
Total	\$8,824.4	\$11,347.1	22.2%	\$14,342.8	●

● On/Above target
 ● Caution
 ● Warning

Introduction: The expenses in each of the functional categories are compared to the budget (see Exhibit W3) in an effort to reflect the year-to-date spending against the approved budget. In total, functional expenditures are less than the nine-month expenditure guideline by \$2.5 million.

Instruction – All expenses in this category reflect the direct cost of providing instruction to the students. The largest expense component is faculty compensation. Budget surpluses in this area are primarily related to the fact that all vacant positions for the college fall in this category.

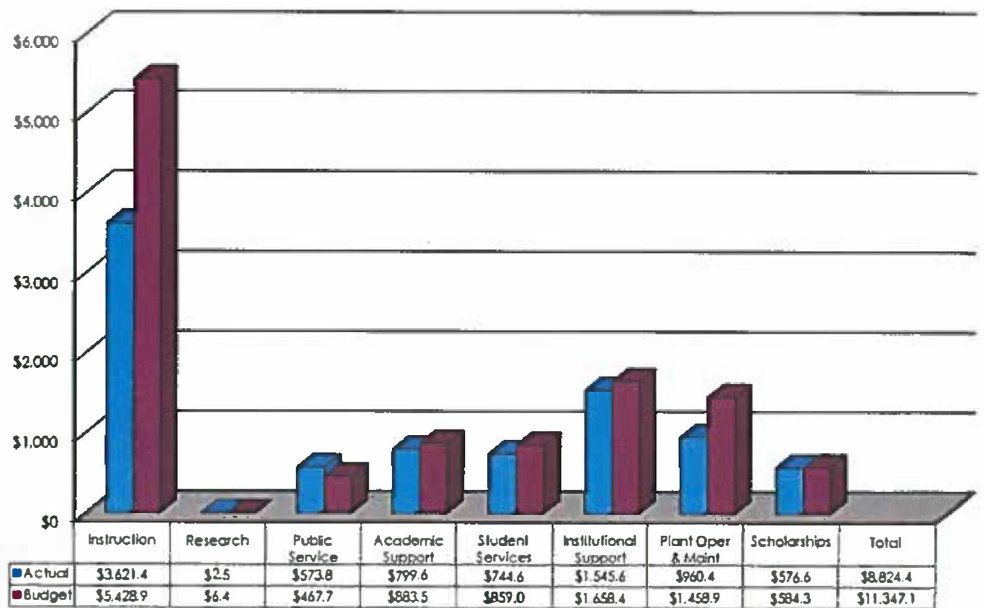
Research – Research expenditures are below the nine-month expenditure guideline by 61.3%.

Public Service – The activity in this area is related to Workforce Development & Continuing Education programs. These accounts experience timing variances, and it is not uncommon to see expense overages and revenue shortfalls.

Academic Support – Spending in the Academic Support areas is below the nine-month expenditure guideline by a total of \$83,900 (or 9.5%).

Student Services – Expenses in the Student Services function reflect a favorable variance of 13.3% at the nine-month expenditure level.

E&G Expenditures by Function (\$ in thousands)



Institutional Support – Expenditures in this function are below the nine-month expenditure guideline with a favorable variance of 6.8%.

Plant Operation & Maintenance – Expenditures in this function have a favorable variance of \$498,500 (or 34.2%) below the nine-month expenditure guideline.

Total E & G – Overall, Educational & General expenditures are below the nine-month expenditure level with a favorable variance of 22.2%.

THE UNIVERSITY OF AKRON - Wayne College
 Statement of Unrestricted Current Fund - BY EXPENSE FUNCTION
 July 1, 2010 to March 31, 2011(\$ in Thousands)


	March 2010 Actual	March 2011 Actual	March 2011 Budget	YTD Variance	FY11 Annual Budget
RESOURCES					
Revenues:					
Tuition and Fees:					
Undergraduate Tuition & Fees	\$ 8,340.0	\$ 9,152.6	\$ 9,767.8	\$ -615.2	\$ 9,758.0
Non-resident Surcharge	61.3	61.7	15.0	46.6	15.0
Other Fees	419.5	439.5	388.1	51.5	392.0
Total Tuition and Fees	\$ 8,820.7	\$ 9,653.8	\$ 10,170.9	\$ -517.1	\$ 10,165.0
State Appropriations	\$ 3,029.2	\$ 3,080.7	\$ 3,126.0	\$ -45.3	\$ 4,168.0
Other Sources					
Workforce Dev./Cont. Ed.	\$ 458.2	\$ 516.4	\$ 396.0	\$ 120.4	\$ 550.0
Departmental Sales	4.5	2.7	13.6	-10.9	25.0
Miscellaneous	1.0	1.0	2.0	-1.0	2.0
Total Other Sources	\$ 463.7	\$ 520.0	\$ 411.6	\$ 108.5	\$ 577.0
Total Revenues	\$ 12,313.7	\$ 13,254.6	\$ 13,708.4	\$ -453.8	\$ 14,910.0
Transfers-In	\$ 103.1	\$ 62.1	\$ 62.1	\$ 0.0	\$ 82.8
Total Resources Available	\$ 12,416.8	\$ 13,316.7	\$ 13,770.5	\$ -453.8	\$ 14,992.8
EXPENDITURES & TRANSFERS-OUT					
Educational and General:					
Instruction	\$ 3,758.1	\$ 3,621.4	\$ 5,428.9	\$ 1,807.5	\$ 6,889.4
Research	3.8	2.5	6.4	3.9	8.6
Public Service:					
Workforce Dev./Cont. Ed.	516.7	573.8	467.7	-106.0	622.0
Other	0.0	0.0	0.0	0.0	0.0
Academic Support:					
Libraries	293.6	344.4	304.4	-39.9	417.6
Other	471.3	455.2	579.0	123.8	707.8
Student Services	778.0	744.6	859.0	114.4	1,122.9
Institutional Support	1,588.4	1,545.6	1,658.4	112.7	2,150.9
Operation and Maintenance of Plant:					
Scholarships	1,029.0	960.4	1,458.9	498.5	1,783.5
Sick leave accrual	434.2	576.6	584.3	7.7	640.0
	0.0	0.0	0.0	0.0	0.0
Total Educational & General	\$ 8,873.1	\$ 8,824.4	\$ 11,347.1	\$ 2,522.7	\$ 14,342.8
Transfers-Out					
Mandatory	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0
Non-Mandatory	1,912.5	450.0	450.0	0.0	650.0
Total Transfers-Out	\$ 1,912.5	\$ 450.0	\$ 450.0	\$ 0.0	\$ 650.0
Total Expend. & Transfers-Out	\$ 10,785.6	\$ 9,274.4	\$ 11,797.1	\$ 2,522.7	\$ 14,992.8
Net Change in Fund Balance	\$ 1,631.2	\$ 4,042.3	\$ 1,973.4	\$ 2,068.9	\$ 0.0

THE UNIVERSITY OF AKRON - Wayne College
Statement of Unrestricted Current Fund - BY EXPENSE FUNCTION
July 1, 2010 to March 31, 2011 (\$ In Thousands)

	<u>March 2010</u> <u>Actual</u>	<u>March 2011</u> <u>Actual</u>	<u>March 2011</u> <u>Budget</u>	<u>YTD</u> <u>Variance</u>	<u>FY11 Annual</u> <u>Budget</u>
TRANSFER DETAIL					
<u>Transfers-In</u>					
<u>2009-10 Carryovers and Reallocations:</u>					
Departmental Carryover	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0	\$ 0.0
Departmental Sales Accounts	0.0	0.0	0.0	0.0	0.0
Reserve for Encumbrances	65.6	24.6	24.6	0.0	32.8
From Auxiliary (Bookstore & Vending)	0.0	0.0	0.0	0.0	0.0
Contingency	37.5	37.5	37.5	0.0	50.0
From Prior Year	0.0	0.0	0.0	0.0	0.0
Total Transfers-In	\$ 103.1	\$ 62.1	\$ 62.1	\$ 0.0	\$ 82.8
<u>Transfers-Out</u>					
Wayne College Founders Scholarship	\$ 37.5	\$ 187.5	\$ 187.5	\$ 0.0	\$ 250.0
Contingency	0.0	0.0	0.0	0.0	50.0
Plant Funds	0.0	262.5	262.5	0.0	350.0
Reserve for Changing Enrollment	0.0	0.0	0.0	0.0	0.0
Reserve for Insurance Liability	0.0	0.0	0.0	0.0	0.0
Reserve for Plant funds	0.0	0.0	0.0	0.0	0.0
Reserve for Scholarships	0.0	0.0	0.0	0.0	0.0
Total Transfers-Out	\$ 37.5	\$ 450.0	\$ 450.0	\$ 0.0	\$ 650.0

THE UNIVERSITY OF AKRON - Wayne Campus
 AUXILIARY ENTERPRISES
 July 1, 2010 to March 31, 2011
 (\$ in Thousands)

-  On/Above Target
-  Caution
-  Warning

	YEAR-TO-DATE MARCH				Indicator	Comments	FY11 Approved Budget
	FY 2010 Actual	FY 2011 Actual	FY 2011 Budget	YTD Variance			
Wayne Student Union							
Beginning Fund Balance	\$ -	\$ 27.7	\$ 27.7	\$ -			
Operating Resources	\$ 32.3	\$ 76.6	\$ 69.2	\$ 7.4		\$ 92.5	
Expenditures	\$ 5.8	\$ 6.2	\$ 80.6	\$ 74.5		87.5	
Net Surplus (Deficit)	\$ 26.5	\$ 70.5	\$ (11.4)	\$ 81.9		5.0	
Ending Fund Balance	\$ 26.5	\$ 98.1	\$ 16.2	\$ 81.9			



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March 2011

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The University of Akron
Treasury Services
GLOSSARY OF INVESTMENT TERMS

ADMINISTRATIVE FEE – The University levies an annual administrative fee of 1% of the market value of the pooled endowments in support of the Scholarship for Excellence Program. A deduction from principal, the administrative fee is one of the components of change in market value.

ASSET CLASS:

Operating Funds

- Cash (Less than 270 days to maturity)
- Short-Term Fixed Income
- Intermediate Fixed Income

Endowment Funds

- Domestic Equities
 - Large Cap Value
 - Large Cap Growth
 - Small Cap Value
 - Small Cap Growth
- International Equities
- Alternative Investments
- Bonds
 - Short-Term Fixed Income
 - Intermediate Fixed Income
- Cash and Equivalents

ASSET ALLOCATION – Each respective investment policy establishes an acceptable range and a target percentage of the portfolio's investment in the appropriate asset class.

BENCHMARK – A standard, used for comparison. For example, the S&P 500 may be used as a benchmark against which the performance of a blended large cap manager is compared. The performances of the University's operating and endowment investments are measured separately against appropriate benchmark indices.

DISTRIBUTIONS – The endowment's spending policy allows for an annual payout of 5% of the average market value of the pooled endowments for the prior three years to support current needs, primarily University scholarships. A deduction from principal, distributions are one of the components of change in market value.

ENDOWMENT FUNDS – Funds received from a donor with the restriction that the principal is not expendable. The principal is invested for the purpose of producing present and future income which may be expended or added to the principal. The majority of the University's endowment funds are commingled in a unitized investment pool allowing for broad diversification of investments.

GIFTS & TRANSFERS – Endowed gifts and bequests designated specifically to The University of Akron augment the University's endowments. An addition to principal, gifts and transfers are one of the components of change in market value.

INCOME – Gross income earned on the principal of endowment funds. This revenue is returned to principal to offset future distributions from the endowments in support of University scholarships. An addition to principal, income is one of the components of change in market value.

INVESTMENT INCOME – The revenue earned on the investments of operating funds. Investment income is a source of budgeted revenue for the University's general fund.

INVESTMENT POLICY – The University of Akron has two separate investment policies which have been adopted by its Board of Trustees. The investment policy that governs the investment of operating funds is currently known as the *Statement of Investment Objectives and Policy for The University of Akron Operating Funds*. The investment policy that governs the investment of endowment funds is currently known as the *Statement of Investment Policy for The University of Akron Endowment Funds*.

INVESTMENT MANAGER – The managers have full discretion to invest the endowment assets under their management to best achieve the investment objectives set forth in the investment policy while complying with the guidelines and meeting the responsibilities imposed on them in the policy.

MARKET ADVANCE/(DECLINE) – The increase/(decrease) in the market value of the portfolio from the end of the last fiscal year to the present, after accounting for the other known components of change. Market advance/(decline) includes realized and unrealized gains/(losses).

MARKET VALUE – The portfolio's last reported sale price as determined dynamically by buyers and sellers in an open market.

OPERATING FUNDS – Included within the general fund, operating funds represent the total cash assets available for the operation of The University of Akron. The investment objective is to maximize the return on the operating cash balance consistent with assuring the safety of the portfolio's principal value while maintaining liquidity sufficient to meet reasonable anticipated expenses.

PORTFOLIO COMPOSITE – The portfolio composite is a time- and dollar-weighted rate of return incorporating the performance of all the managers (old and new) of the pooled endowments. The blended composite provides continuity regardless of changing managers and is measured against a blended benchmark provided by the University's investment consultant.

QUASI-ENDOWMENT FUNDS – Funds established by the University to function like an endowment fund but may be expended at any time at the discretion of the Board.

RATE OF RETURN – The rate of return on an investment expressed as a percentage of the total amount invested. Rates are generally reported over a combination of periods ending at the same time but with different beginning points in time (e.g., a quarter, trailing six-, nine- or twelve-month periods). On both investment reports rates are expressed net of fees.

SEPARATELY INVESTED ASSETS – Excluded from the investment pool, separate investment is sometimes necessary because of special provisions in the gift instrument or because of the nature of the gift property (e.g., life insurance policies).

TRUSTEES' FEES – Advisement, management and custodial fees assessed against the assets according to the market value of the endowment assets managed. A deduction from principal, trustee fees is one of the components of change in market value.

THE UNIVERSITY OF AKRON FOUNDATION – The University of Akron Foundation is a not-for-profit organization operated for the benefit of The University of Akron. The Foundation's mission is to provide financial assistance to The University of Akron by encouraging and administering gifts and bequests. The Foundation's endowments are distinctly separate from the endowments administered by The University of Akron and are governed by a third investment policy adopted by the Foundation's Executive Committee.

THE UNIVERSITY OF AKRON
Operating Funds Investment Report
March 31, 2011

Exhibit 2

Policy Compliance: Asset Allocation

- In Compliance
- Not in Compliance

	Policy Guidelines		Current Allocation	Compliance Indicator
	Range	Target		
Cash and Cash Equivalents	5-100%	25%	40.9%	●
Short-Term Fixed Income	0-50%	37.5%	39.3%	●
Intermediate-Term Fixed Income	0-50%	37.5%	19.8%	●

Both Fixed Income portfolios are well diversified among U.S. Treasuries, Federal Agencies, and Corporate Notes. PFM is continually evaluating the composition of each portfolio to capitalize on any market anomalies. In the third quarter, PFM increased the allocation to U.S. Treasuries in the Short-Term Fixed Income portfolio to capitalize on the narrow spread between U.S. Treasuries and Federal Agencies. Corporate obligations also offered good value during the quarter. The duration of each portfolio will continue to be positioned close to its benchmark's duration. According to PFM, until the Federal Reserve begins to signal that it will lighten monetary policy, managing portfolios with a duration target that is only slightly defensive has the potential to produce good performance, especially when compared with the near zero level of very short-term rates including cash equivalents.

However, cash is required to meet daily liquidity needs. The high balance savings account at JPMChase Bank, which operates as a fully-funded cash reserve with an annualized fixed yield of 0.20%, closed the third quarter with a \$30 million balance. An additional \$13 million was invested in PFM's prime series money market fund. The last CD in our laddered portfolio matured in February 2011. Short-term commercial paper offered a better return than reinvestment in CDs or in PFM Funds; therefore, in January 2011, PFM purchased \$40 million in commercial paper maturing in May 2011. The cash will be available to cover expenditures throughout the summer until the next influx of revenue, which will coincide with the beginning of Fall Semester 2011.

Exhibit 3

Net Rates of Return for the Period Ended March 31, 2011

- Above Benchmark
- 0-100 Basis Pts Below Benchmark
- >100 Basis Pts Below Benchmark

	Market Value (Excl. Accret)	Net Rates of Return	
		Quarter ROR/Benchmark	One Year ROR/Benchmark
Cash and Cash Equivalents <i>Merrill Lynch 3 Month Treasury Index</i>	\$ 86,393,363	0.09% ●	0.28% ●
Short-Term Fixed Income <i>Merrill Lynch 1-3 Year Treasury/Agency Index</i>	83,032,377	0.13% ●	1.70% ●
Intermediate-Term Fixed Income <i>Merrill Lynch 1-10 Year Treasury/Agency Index</i>	41,696,749	0.22% ●	3.13% ●
Total Operating Funds	\$ 211,122,489	0.14%	1.38%

The inclusion of commercial paper in the Cash and Cash Equivalents asset class helped it to outperform the Merrill Lynch 3-Month Treasury Index.

Interest rates rose modestly for the second consecutive quarter for Treasury and Agency securities longer than one year.

The incremental income on longer-term investments and the impact of "rolling down" the yield curve helped to protect the fixed income portfolios from market erosion that comes with rising interest rates.

Quarterly rates of return for operating funds are presented as unannualized.

Exhibit 4

Investment Income for the Period Ended March 31, 2011

- Over Budget
- Under Budget

	Nine Months			Over/ (Under)
	Actual	Budget	Variance \$	
Revenue	\$ 2,172,134	\$ 1,656,750	\$ 515,384	●

The FY11 budgeted revenue is \$2,209,000, or \$552,250 per quarter. Actual revenue for the first nine months exceeded the budgeted amount by \$515,384 due to an effective investment strategy employed by PFM.

Exhibit 5

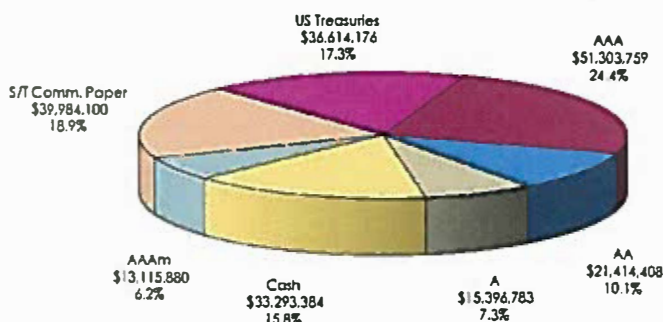
State Compliance: Portfolio Credit Quality

- In Compliance
- Not in Compliance

Compliance Indicator

Cash and Cash Equivalents ●
 Short-Term Fixed Income ●
 Intermediate Fixed Income ●

Ohio Revised Code §3345.05 ●



Section 3345.05 of the Ohio Revised Code states:

A stipulation that investment of at least 25% of the average amount of the investment portfolio over the course of the previous fiscal year be invested in securities of the U.S. Government or its agencies or instrumentals, the treasurer of state's pooled investment program, obligations of this state or any political subdivision of this state, certificates of deposit of any national bank located in this state, written repurchase agreements with any eligible Ohio financial institution that is a member of the federal reserve system or federal home loan bank, money market funds, or bankers acceptances maturing in 270 days or less which are eligible for purchase by the federal reserve system, as a reserve.

THE UNIVERSITY OF AKRON
Endowment Funds Investment Report
March 31, 2011

Exhibit 6

Policy Compliance : Asset Allocation

- In Compliance
- Not in Compliance

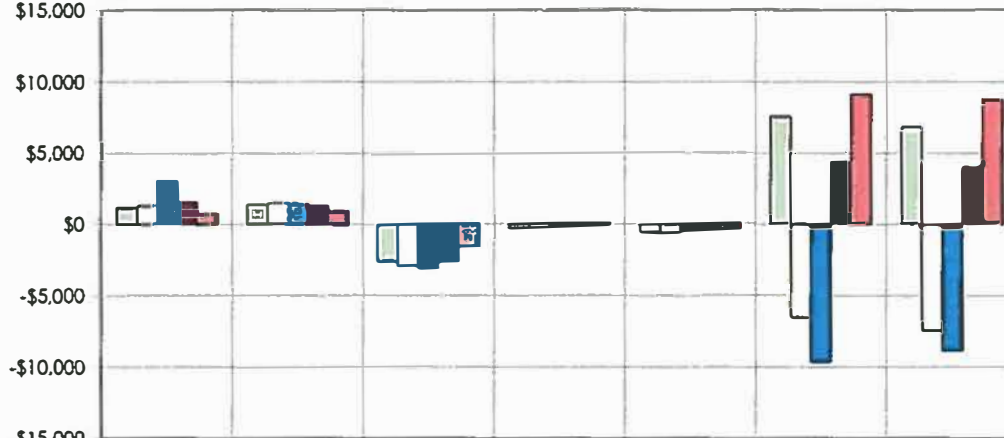
	Policy Guidelines		Current Allocation	Compliance Indicator
	Range	Model		
Domestic Large Cap Equities	20-30%	25%	31.0%	●
Domestic Small/Mid Cap Equities	10-20%	15%	14.0%	●
International Equities	15-25%	20%	21.7%	●
Alternative Investments	0-15%	15%	9.0%	●
Fixed Income	20-30%	20%	22.7%	●
Cash and Cash Equivalents	0-10%	5%	1.6%	●

In February 2011, the University internally reallocated \$3,000,000 within the Fixed Income asset class to add two new mutual funds to the portfolio. Funds in the amount of \$1,500,000 were liquidated from both the PIMCO and MetWest Total Return Funds to purchase shares in the Loomis Sayles Bond Fund and the Templeton Global Bond Fund.

Thousands

Market Valuation of University Endowments
Components of Change
Fiscal Years Ending 2007 - 2011

Exhibit 7



	Gifts & Transfers	Income	Total Distributions	Trustees' Fees	Admin Fee	Mrkt Adv/ Decline	NET CHANGE
□ FY07	1,149	1,383	-2,535	-240	-525	7,545	6,776
□ FY08	1,293	1,497	-2,866	-247	-553	-6,534	-7,409
■ FY09	3,013	1,479	-3,065	-203	-414	-9,633	-8,822
■ FY10	1,583	1,326	-2,626	-225	-434	4,341	3,965
■ FY11 YTD	723	978	-1,594	-163	-346	9,132	8,730

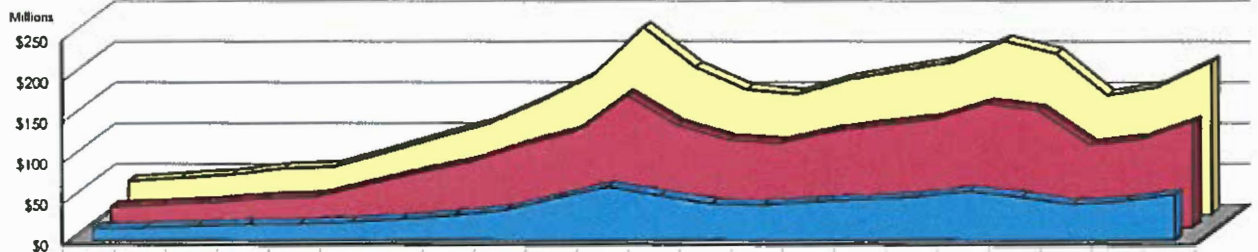
Gifts & Transfers
 The University of Akron Foundation is the official gift-receiving arm of the University. Therefore, new gifts to the University are infrequent. The University averages one new endowment per year. Most of the gifts/transfers-in are given in support of existing endowments.

Total Distributions
 Scholarship projections for FY12 were calculated during the third quarter. The number of underwater endowments has decreased from 29 out of 190 total endowments in FY11 to 14 underwater endowments in FY12. Of the 14, only four do not have enough reserve funds in their respective spending accounts to "self fund" FY12 scholarships at the same level as FY11 awards.

Market Advance/Decline
 The market advance of FY11 YTD has restored an additional \$9.132 million in market value to the University's endowment portfolio. The \$9.132 million market advance consists of \$2.265 million in realized gains and \$6.867 million in unrealized gains.

The University of Akron and Foundation Endowments
Historical Growth
Fiscal Years Ending 1990 - 2011

Exhibit 8



	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
● UNIVERSITY	15.1	16.2	17.9	20.1	20.5	22.9	26.4	30.8	37.4	52.0	65.9	54.9	45.1	43.5	47.7	50.5	53.8	60.6	53.2	44.3	48.3	57.0
■ FOUNDATION	25.4	27.9	30.5	35.8	37.6	52.4	67.4	80.2	100.7	117.0	162.8	125.1	107.3	103.3	117.4	125.7	132.4	151.6	143.5	101.1	107.7	129.5
□ TOTAL	40.5	44.1	48.4	55.9	58.1	75.3	93.8	111.0	138.1	169.0	228.7	180.0	152.4	146.8	165.1	176.2	186.2	212.1	196.6	145.5	156.0	186.5

In FY10, the University's and the UA Foundation's combined portfolios experienced an overall 7.2% increase in market value. Since June 30, 2010, the combined portfolios have experienced an additional 19.6% increase.

The University's portfolio is well diversified by its holdings and by sector. As of March 2011, the pooled endowments held 246 securities and seven mutual funds. No individual security was greater than 1% of the pooled endowment portfolio; no equity position by sector was greater than the 18.2% for Information Technology as compared to the S&P 500 allocation of 18.1%.

THE UNIVERSITY OF AKRON
Endowment Funds Investment Report
March 31, 2011

Exhibit 9

Net Rates of Return for the Periods Ended March 31, 2011 by Portfolio Composite

- Above Benchmark
- 0-100 Basis Pts Below Benchmark
- >100 Basis Pts Below Benchmark

Pooled Market Value	Net Rates of Return				
	Quarter ROR/Benchmark	Nine Months ROR/Benchmark	One Year ROR/Benchmark	Three Years ROR/Benchmark	Five Years ROR/Benchmark

Portfolio Composite	\$ 50,147,363	4.16% ●	21.76% ●	12.50% ●	3.99% ●	3.49% ●
Balanced Index		4.30%	21.62%	12.74%	3.55%	3.82%
71% S&P 500, 26% Barclays Aggregate, 3% US T-Bills						

Exhibit 10

Net Rates of Return for the Periods Ended March 31, 2011 by Investment Manager

- Above Benchmark
- 0-100 Basis Pts Below Benchmark
- >100 Basis Pts Below Benchmark

Market Value (Excl. Actual)	Net Rates of Return				
	Quarter ROR/Benchmark	Nine Months ROR/Benchmark	One Year ROR/Benchmark	Three Years ROR/Benchmark	Five Years ROR/Benchmark

The rates of return are reported net of all fees including advisory, custodial, and management fees.

POOLED ENDOWMENTS

Domestic Large Cap Equities

Diamond Hill (Value)	\$ 5,944,405	5.49% ●	27.32% ●	10.98% ●	NA ○	NA ○
Russell 1000 Value Index		6.45%	29.60%	15.15%	0.60%	1.38%
Oak Associates (Growth)	3,585,398	5.20% ●	33.84% ●	12.32% ●	9.19% ●	4.18% ●
Neuberger Berman (Growth)	5,429,875	6.38% ●	34.25% ●	17.42% ●	NA ○	NA ○
Russell 1000 Growth Index		6.03%	33.99%	18.26%	5.18%	4.34%

Domestic Small/Mid Cap Equities

Systematic Financial (Value)	5,712,267	7.85% ●	40.65% ●	25.14% ●	NA ○	NA ○
Russell 2500 Value Index		7.68%	36.55%	22.67%	7.95%	3.32%
Essex Investments (Growth)	3,953,702	9.27% ●	38.02% ●	24.41% ●	NA ○	NA ○
Russell 2500 Growth Index		9.83%	44.16%	30.08%	9.67%	5.25%

International Equities

Artio Global (formerly Julius Baer)	4,556,000	2.29% ●	25.59% ●	9.38% ●	-5.17% ●	0.99% ●
Dodge & Cox International Fund	4,988,745	2.52% ●	30.76% ●	12.64% ●	NA ○	NA ○
MSCI All World x US		3.45%	28.57%	10.90%	-2.53%	1.78%

Alternative Investments

PIMCO All Asset All Authority (AAAA) Fund	4,549,013	2.86% ●	NA ○	NA ○	NA ○	NA ○
CPI +4%		3.00%	5.51%	6.73%	5.49%	6.25%

Fixed Income

PIMCO Total Return Fund	3,660,774	0.61% ●	2.61% ●	6.24% ●	7.64% ●	7.93% ●
MetWest Total Return Fund	3,240,370	1.44% ●	5.46% ●	9.11% ●	9.10% ●	8.37% ●
First Merill Bank	1,487,387	0.00% ●	NA ○	NA ○	NA ○	NA ○
Loomis Sayles Bond Fund	1,517,594	NA ○	NA ○	NA ○	NA ○	NA ○
Barclays Aggregate Bond Index		0.43%	1.60%	5.14%	5.31%	6.03%
Templeton Global Bond Fund	1,521,833	NA ○	NA ○	NA ○	NA ○	NA ○
Citigroup World Govt. Bond		0.66%	6.98%	7.28%	3.16%	7.31%

SEPARATELY INVESTED ENDOWMENTS

Oelschlager Leadership Award	1,460,761	3.76% ●	26.03% ●	7.85% ●	5.67% ●	3.74% ●
S&P 500		5.92%	30.56%	15.65%	2.35%	2.62%
Selberling Chair in Constitutional Law	1,534,503	-0.02% ●	0.41% ●	1.50% ●	1.67% ●	4.09% ●
Barclays Aggregate Bond Index		0.43%	1.60%	5.14%	5.31%	6.03%

For the periods ended March 31, 2011, the Portfolio Composite fell slightly below the Balanced Index benchmark in three out of the five postings. Over the five-year period, the Portfolio Composite was calculated to be 33 basis points behind the Balanced Index, 3.49% to 3.82% respectively.

Systematic Financial and the PIMCO and MetWest Total Return Funds have posted consistently above their respective benchmarks.

The PIMCO AAAA Fund reported its quarterly return at 14 basis points below its CPI +4% benchmark. The purpose of the multi-class fund is to smooth performance of the total portfolio. Historically, the Fund has displayed better averaged returns during quarters when equity performance was negative.

In February 2011, the University widened its opportunity set in the fixed income portfolio by internally reallocating funds to add two new mutual funds: Loomis Sayles Bond Fund and Templeton Global Bond Fund. The performances of these two bond funds since February, although not reported individually, are captured in the time- and dollar-weighted portfolio composite.

During the quarterly review meeting, Legacy recommended that Artio Global remain "on watch" given its three-year return is more than 200 basis points below the MSCI All World excluding US benchmark.

THE UNIVERSITY OF AKRON

Resolution No. 6 - - 11

Pertaining to the Quarterly Report for the Period ending March 31, 2011

BE IT RESOLVED, that the recommendation presented by the Finance, Fiscal Policy, and Investment Committee on June 15, 2011 to accept the Quarterly Financial Report for the period ending March 31, 2011 be approved subject to audit.

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011



May 25, 2011

TO: Dr. Mike Sherman
Senior Vice President, Provost and Chief Operating Officer

FROM: David J. Cummins ~~DJC~~
Vice President for Finance and Administration/CFO

SUBJECT: Purchases for More than \$350,000

The following purchase for more than \$350,000 is recommended for approval by the Board of Trustees at its meeting on June 15, 2011.

1. **Dominion East Ohio Transportation Service Agreement:** The Physical Facilities Operations Center is proposing a contract award to Dominion East Ohio for natural gas Transportation Service in the amount of \$645,060 (based on a historical annual usage of 365,827 Mcf and the rate of \$0.588086 per Mcf, the total of which is dependent upon the University's actual gas usage) for the time period of July 1, 2011 through June 30, 2014. This represents a savings of \$57,402 for the three year contract period as compared to our current rate. This service is a sole source and cannot be provided by any other supplier.

Funding for this service will be from account number 2-05060 Purchased Utilities and charged back to auxiliaries and departments as appropriate.

This Transportation Service, as offered by Dominion East Ohio, is acceptable to the Physical Facilities Operations Center, the Office of General Counsel, and the Department of Purchasing.

I recommend that an award be made to Dominion East Ohio and request your approval and that of the Board of Trustees at its meeting on June 15, 2011.

Vice President for Finance & Administration/CFO
Akron, OH 44325-4715
330-972-7120 Office • 330-972-6293 Fax

THE UNIVERSITY OF AKRON

Resolution No. 6 - - 11

Pertaining to Purchases for More Than \$350,000

BE IT RESOLVED, that the recommendations of the Finance, Fiscal Policy, and Investment Committee on June 15, 2011, be approved:

Award to Dominion East Ohio a contract for natural gas transportation service for the time period of July 1, 2011 through June 30, 2014 in the approximate total amount of \$645,060.

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011

THE UNIVERSITY OF AKRON
DEPARTMENT OF PURCHASING

THE FOLLOWING CONTRACTS, ALL OF WHICH WERE ENTERED INTO FOLLOWING UNIVERSITY POLICY, WERE MADE SUBSEQUENT TO THE LAST MEETING OF THE BOARD OF TRUSTEES. THESE CONTRACTS HAVE A VALUE BETWEEN \$25,000.00 AND \$350,000.00.

THIS LIST OF APRIL CONTRACTS IS SUBMITTED FOR THE BOARD'S INFORMATION.

VENDOR DEPT/FUND	PURCHASE ORDER NUMBER	DATE	DESCRIPTION DEPARTMENT	AMOUNT
1. Conti Corporation A4802000/72045 (772045)	0000071821	13-APR-2011	Plumbing Trades - Deferred Maintenance EJ Thomas Hall Renovations	\$69,433.00
2. Environ.4 Business LLC A4802000/72165 (772165)	0000072037	28-APR-2011	Furniture for JAR Basketball Team Facility JAR Basketball Team Facility (B08)	\$42,664.00
3. Gatan Inc. A3704000/32423 (532423) A3704088/10000 (232423)	0000071800	15-APR-2011	Cooling System for Electron Microscope Austen BioInnovation Inst Akron/ H CS-Austen BioInnovation Inst Akron	\$50,325.00
4. Industrial Video Corp. A4802000/72165 (772165)	0000072041	29-APR-2011	Audio Visual Equipment JAR Basketball Team Facility	\$53,252.00
5. Ingram Micro A4756011/10874 (309874)	B1111640	07-APR-2011	Blanket PO for Computer Products for Resale Computer Solutions	\$49,000.00
6. Louis Perry & Associates W4801006/11000 (216300)	0000071408	12-APR-2011	Architect/Engineering for North Entrance Drive Wayne - General Projects	\$26,300.00
7. OneCommunity A4751002/10000 (200701)	0000071673	13-APR-2011	Add'l 100mb Internet Bandwidth--Residence Hall Student Info Tech Fee	\$29,416.59

<u>VENDOR</u> <u>DEPT/FUND</u>	<u>PURCHASE ORDER</u> <u>NUMBER</u>	<u>DATE</u>	<u>DESCRIPTION</u> <u>DEPARTMENT</u>	<u>AMOUNT</u>
8. Ports Petroleum Co. Inc. /10000 (013105)	0000071852	18-APR-2011	8500 Gallons of 87% Octane Unleaded Gasoline Inventory-Gasoline	\$27,646.25
9. Sarcom Inc. A4751002/10000 (200701)	0000071710	06-APR-2011	Various Cisco Network Equipment Switches Student Info Tech Fee	\$83,890.64
10. THP Limited Inc. A8610003/20600 (308105)	0000071544	12-APR-2011	Engineering Fee for Parking Deck Repairs Parking - Police	\$99,500.00



May 25, 2011

TO: Dr. Mike Sherman
Senior Vice President, Provost and Chief Operating Officer

FROM: David J. Cummins ~~DATE~~
Vice President for Finance and Administration/CFO

SUBJECT: Waiver of Competitive Bidding

The following purchases for more than \$50,000 were granted a waiver of the competitive bidding requirement and are submitted for the information of the Board of Trustees at its meeting on June 15, 2011:

1. **Stadium Scoreboard Repair:** The Vice President for Capital Planning and Facilities Management requested a waiver of the required competitive bidding process for the repair of our stadium scoreboard, including metal backing and a replacement banner in the anticipated cost of \$125,000. The electrical equipment was open to the weather with the potential for severe damage. Any delay in effecting these repairs would have potentially exposed the University to more severe and costly repairs. Capital Planning and Facilities Management selected Thomarios to design and effect repairs due to their successful completion of this type of work on our campus in the past. The waiver of competitive bidding was reviewed and approved by the Department of Purchasing and the Office of General Counsel.
2. **High Temperature Hot Water Line Repair:** The Vice President for Capital Planning and Facilities Management requested a waiver of the required competitive bidding process for the repair of our high temperature hot water line in the tunnel before commencement of the fall semester. This project entails multiple steps prior to Physical Facilities being able to verify the scope of the work for the contractor. Once the scope of work was known there would not have been adequate time to perform the repairs via the normal competitive bidding process. However, Capital Planning and Facilities Management selected Cahill Corporation to complete the repairs and Cahill Corporation was awarded a Time & Material contract by the University via a competitive bid process. The anticipated cost for this repair is \$60,000. The waiver of competitive bidding was reviewed and approved by the Department of Purchasing and the Office of General Counsel.

Vice President for Finance & Administration/CFO
Akron, OH 44325-4715
330-972-7120 Office • 330-972-6293 Fax



May 25, 2011

TO: Dr. Mike Sherman
Senior Vice President, Provost and Chief Operating Officer

FROM: David J. Cummins ~~2-17~~
Vice President for Finance & Administration/CFO

SUBJECT: Follow-up on Entering into a Contract for the Parking Deck 2011 Repair Project

The Board of Trustees approved the Vice President for Finance and Administration/CFO, with the concurrence of the Chair of the Finance, Fiscal Policy and Investment Committee, President, Provost, General Counsel, and Vice President for Capital Planning and Facilities Management, to enter into a contract for the miscellaneous repairs to all campus parking decks in order to complete these repairs in time for the start of the fall 2011 semester at the April 2011 meeting. The University advised that we would prepare a complete write-up with the selection of the contractor and bring that back to the Board of Trustees for their information and review at its June 15, 2011 meeting.


The University advertised the Parking Deck 2011 Repair Project to solicit bids from parking deck repair contractors. The bids were due in the Department of Purchasing on May 17, 2011. Two bids were received and were reviewed by the appropriate University personnel and our parking consultant and structural engineer, THP Limited, Inc. Suburban Maintenance and Construction Company was determined to be the lowest responsive and responsible bidder. The total contract amount which included the acceptance of all five alternates with a 6.5% contingency included is \$1,494,555.60.

Vice President for Finance & Administration/CFO
Akron, OH 44325-4715
330-972-7120 Office • 330-972-6293 Fax



June 6, 2011

TO: William M. (Mike) Sherman
Senior Vice President, Provost and Chief Operating Officer

FROM: David J. Cummins 
Vice President for Finance and Administration/CFO

SUBJECT: Proposed FY 2011-12 Continuation Budget and Tuition and Fees Approval

Attached please find resolutions regarding the FY 2011-12 Continuation Budgets and approval of the FY 2011-12 Tuition and Fees, Course Fees, and Miscellaneous Fees for the Akron and Wayne campuses. The uncertain status of the State budget deliberations and the University's need to have a budget and approved fees in place by July 1 prompted the decision to proceed in this manner.

Once the final State budget results are known, a final FY 2011-12 budget will be presented for the Board of Trustees' consideration.

I recommend the proposed FY 2011-12 continuation budget and tuition and fee increases be submitted to the Board of Trustees for review and approval at its meeting on June 15, 2011.

Attachment

c: Brian Davis
Amy Gilliland

Vice President for Finance & Administration/CFO
Akron, OH 44325-4715
330-972-7120 Office • 330-972-6293 Fax

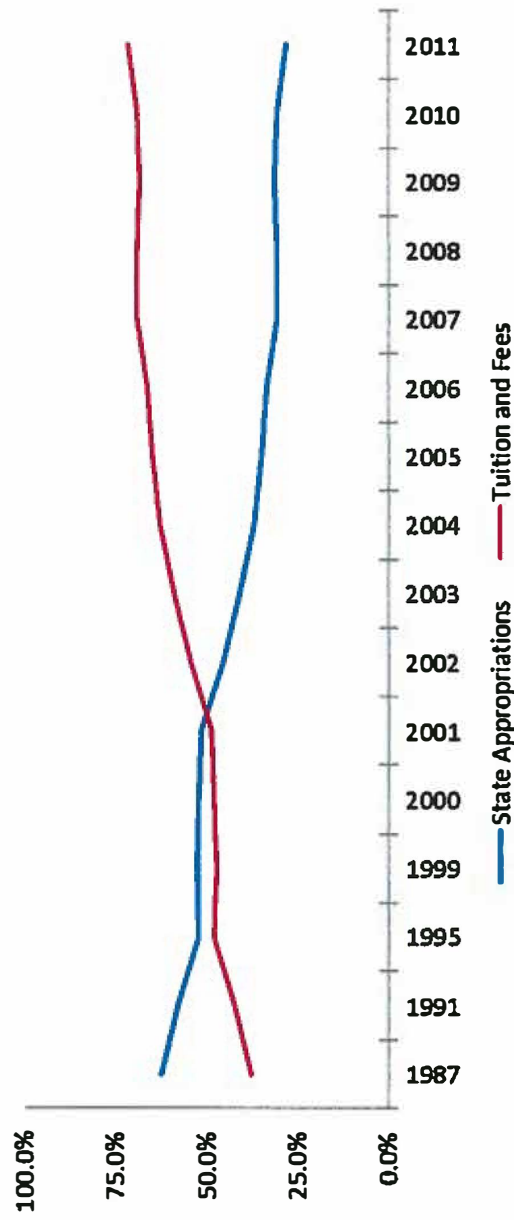
Proposed Tuition and Fee Increase

The University of Akron is requesting an increase in undergraduate and graduate tuition and fees of 3.5% effective fall 2011. A 6.5% increase is requested for the School of Law tuition. Every indication is that the 3.5% tuition cap originally recommended by the Governor and included in the FY 2012-13 Biennial Budget Bill (HB 153) will be enacted. To date, the proposed tuition cap language for universities has not been changed by the House or Senate. Board approval is required at this time in order to implement the increase for fall term.

The University is developing a permanent budget for FY 2012 based on three guiding principles: Strategic Investments, Capacity Assurance, and Fiscal Integrity. By following these principles, UA can improve program quality and student success, assure that we have the ability to serve projected increases in enrollment, and protect the fiscal and physical condition of the campus over time.

Based on the most recent proposed appropriations included in HB 153, UA is projected to lose \$15 million (or 14.3%) in State Share of Instruction (SSI) compared to the FY 2011 level. This reduction in SSI is compounded by the fact that enrollment is growing while these reductions are occurring. In turn, the anticipated loss of SSI support per FTE is over 17%, accelerating the shift in resources from State Appropriations to Tuition and Fees that has occurred over the past 10 years.

Ohio Higher Education Funding – The University of Akron



It is projected that a 3.5% increase in tuition will generate \$7.5 million – half of the projected loss in SSI. Without this increase, UA’s capacity to meet the growing demand for services would be put at risk. Quality would be negatively impacted. The requested increase in tuition along with other reductions in spending will allow UA to begin to budget more strategically and invest in its future.

**The University of Akron - MAIN CAMPUS
Proposed FY12 Instructional and General Service Fees**

Description	Effective Summer 2010	Proposed Fall 2011	% from Su '10
Undergraduate (Including Summit College Baccalaureate)			
<u>Instructional Fees</u>			
Per credit hour (1-11.5 cr hrs)	\$322.20	\$333.48	3.5%
12 to 16 credit hours	\$3,866.40	\$4,001.76	3.5%
Over 16 credit hours	\$3,866.40 + \$322.20/cr hr	\$4,001.76 + \$333.48/cr hr	
<u>Non-Resident Surcharge*</u>			
Students enrolled in On-line degrees and/or certificates (per on-line credit hour)	\$1.00	\$1.00	0.0%
All others (per cr hr at 1-11.5 credit hrs)	\$319.00	\$330.15	3.5%
12 to 16 credit hours	\$3,828.00	\$3,961.80	3.5%
Over 16 credit hours	\$3,828.00 + \$319/cr hr	\$3,961.80 + \$330.15/cr hr	
<u>General Service Fees</u>			
Per credit hour	\$32.05	\$33.16	3.5%
Maximum of	\$384.60	\$397.94	3.5%
<i>* See Akron Advantage Blue and Gold Award program for potential discounts.</i>			

GRADUATE			
<u>Instructional Fees (CBA Graduate Courses)</u>			
Per credit hour	\$414.00	\$428.50	3.5%
<u>Instructional Fees (Nursing Anesthesia Program)</u>			
Per credit hour	\$455.40	\$471.35	3.5%
<u>Instructional Fees (All Other Graduate Courses)</u>			
Per credit hour	\$377.78	\$391.00	3.5%
<u>Non-Resident Surcharge</u>			
Students enrolled in On-line degrees and/or certificates (per on-line credit hour)	\$1.00	\$1.00	0.0%
All other students (per credit hour)	\$269.10	\$278.50	3.5%
<u>General Service Fees</u>			
Per credit hour	\$14.50	\$15.00	3.4%
Maximum of	\$174.00	\$180.00	3.4%

SCHOOL OF LAW			
Description	Effective Fall 2010	Proposed Fall 2011	% fr Fall 2010
<u>Current Students (enrolled after Summer, 2009)</u>			
Instructional Fee (per credit hour)	\$593.87	\$632.55	6.5%
Non-Resident Surcharge (per credit hour)	\$398.56	\$418.50	5.0%
<u>Students enrolled prior to Fall 2009</u>			
Instructional Fee (per credit hour)	\$562.07	\$599.25	6.6%
Non-Resident Surcharge (per credit hour)	\$377.36	\$396.25	5.0%
<u>Instructional Fees - LL.M. Courses</u>			
Instructional Fee (per credit hour)	\$593.87	\$632.55	6.5%
Non-Resident Surcharge (per credit hour)	\$398.56	\$418.50	5.0%
<u>General Service Fees</u>			
Per credit hour	\$14.50	\$15.00	3.4%
Maximum of	\$174.00	\$180.00	3.4%

**The University of Akron - SUMMIT COLLEGE and MCUC
Proposed FY12 Instructional and General Service Fees**

Description	Effective Summer, 2010	Proposed Fall, 2011	% from Summer '10
I. Summit College Associate rate assessed to students pursuing an associate degree			
<u>Instructional Fees - Associate</u>			
Per credit hour (1-11.5 cr hrs)	\$263.00	\$272.20	3.5%
12 to 16 credit hours	\$3,156.00	\$3,266.40	3.5%
Over 16 credit hours	\$3,156 + \$263 / cr hr	\$3,266.40 + \$272.20 / cr hr	
<u>Non-Resident Surcharge*</u>			
Students enrolled in On-line degrees and/or certificates (per on-line credit hour)	\$1.00	\$1.00	0.0%
All other students (per credit hour)	\$301.00	\$311.54	3.5%
<u>General Service Fees</u>			
Per credit hour	\$25.75	\$26.65	3.5%
Maximum of	\$309.00	\$319.80	3.5%
II. Medina County University Center - Undergraduate			
<u>Instructional Fees</u>			
Per credit hour (1-11.5 cr hrs)	\$263.00	\$272.20	3.5%
12 to 16 credit hours	\$3,156.00	\$3,266.40	3.5%
Over 16 credit hours	\$3,156 + \$263 / cr hr	\$3,266.40 + \$272.20 / cr hr	
<u>Instructional Fees - Medina County Residents (discount to be discontinued effective Fall, 2012)</u>			
Per credit hour (1-11.5 cr hrs)	\$230.80	\$238.85	3.5%
12 to 16 credit hours	\$2,769.60	\$2,866.20	3.5%
Over 16 credit hours	\$2,769.60 + \$230.80 / cr hr	\$2,866.20 + \$238.85 / cr hr	
<u>Non-Resident Surcharge*</u>			
Students enrolled in On-line degrees and/or certificates (per on-line credit hour)	\$1.00	\$1.00	0.0%
All other students (per credit hour)	\$301.00	\$311.54	3.5%
<u>General Service Fees</u>			
Per credit hour	\$6.85	\$7.09	3.5%
Maximum of	\$82.20	\$85.08	3.5%

THE UNIVERSITY OF AKRON

Resolution No. 6 - - 11

Pertaining to the FY 2011-12 Continuation Budgets and Tuition and Fees

WHEREAS, the state of Ohio's appropriation act for the FY 2012-13 biennium is not yet finalized; and

WHEREAS, the level of State Share of Instruction (SSI) provided to the University as a result of the adoption of the appropriations act by the Ohio General Assembly and the Governor is vital to its operations; and

WHEREAS, the likelihood is strong that the eventual bill passage will include language limiting the allowable increase in tuition and fees to 3.5% for undergraduate students; and

WHEREAS, in order to continue operations of the University, the administration requires spending authority through action of the Board of Trustees; therefore be it

RESOLVED, that the recommendation of the Finance, Fiscal Policy, and Investment Committee on June 15, 2011, that the Board authorize the administration to expend monies from its Current Unrestricted Fund and Auxiliary Fund for the period beginning July 1, 2011 and ending September 30, 2011, at levels consistent with those established by the Board for FY 2010-11, be approved; and

RESOLVED, that the recommendation of the Finance, Fiscal Policy, and Investment Committee on June 15, 2011, to increase all undergraduate and graduate tuition and fee rates at the Akron Campus, Summit College, Medina County University Center, and Wayne College by 3.5%, effective fall semester 2011 and as reflected in the attached schedules, be approved; and

RESOLVED, that the recommendation of the Finance, Fiscal Policy and Investment Committee on June 15, 2011, to increase the Law School tuition rates by 6.5%, non-resident surcharge rates by 5%, and general services fees by 3.4%, effective fall semester 2011 and as reflected in the attached schedule, be approved; and

RESOLVED, that the Finance, Fiscal Policy, and Investment Committee will submit the final FY 2011-12 General Fund and Auxiliary budgets for the Akron Campus and Wayne College for consideration by the Board of Trustees at the September meeting.

RESOLVED, that in the event the Biennium Appropriations for FY 12 and FY 13 as enacted by the Ohio General Assembly and approved by the Governor do not permit the tuition and/or fee increases as provided in this Resolution, such increases which are not authorized by law shall be deemed void ab initio.

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011

Appendix A

College	Total Number of Fee Changes				Total Dollar Amount Derived from Fee Changes				Total Estimated Fees
	New Fees (qty)	Increased Fees (qty)	Fee Reductions (qty)	Fee Deletions (qty)	New Fees	Increased Fees	Fee Reductions	Fee Deletions	
Arts & Sciences	5	12	0	6	\$ 1,300.00	\$ 3,385.00	\$ -	\$ 35,080.00	\$ (30,395.00)
Engineering	3	42	0	0	\$ 5,600.00	\$ 13,022.00	\$ -	\$ -	\$ 18,622.00
Education	12	0	0	0	\$ 4,470.00	\$ -	\$ -	\$ -	\$ 4,470.00
CBA	7	0	0	0	\$ 83,627.20	\$ -	\$ -	\$ -	\$ 83,627.20
Creative & Professional Arts	6	0	0	0	\$ 39,385.00	\$ -	\$ -	\$ -	\$ 39,385.00
Health Science & Human Svcs.	7	18	4	2	\$ 6,470.00	\$ 20,760.00	\$ 1,265.00	\$ 205.00	\$ 25,760.00
Nursing	0	4	0	0	\$ -	\$ 22,860.00	\$ -	\$ -	\$ 22,860.00
School of Law	2	0	0	124	\$ 1,200.00	\$ -	\$ -	\$ 371,450.00	\$ (370,250.00)
Summit College	5	9	1	7	\$ 4,705.00	\$ 38,174.00	\$ 1,040.00	\$ 10,210.00	\$ 31,629.00
Wayne College	0	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Total	47	85	5	139	\$ 146,757.20	\$ 98,201.00	\$ 2,305.00	\$ 416,945.00	\$ (174,291.80)

Note Arts & Sciences: Four technique intensive classes will have a new \$25 course fee to cover reagents required for the techniques. A new course fee for \$10 will be used for student computers in CS labs & remote connection to CS servers required for course work & project assignments. Other increase in course fees will be used to cover the rising cost of supplies.

Note Engineering: 1. Due to the economy the external funds Mechanical Engineering receive has been reduced. The 10% increase in course fees will cover project costs and the number of participation in competitions will be reduced. 2. Machining capacity in the Mechanical Engineering machine shop needs to expand to almost twice the capacity. This need is due to 50% increase in the number of students in the last four years. 3. Over 47 professional software packages are maintained for engineering students. Companies will not hire engineers if they are not given proper training in these software packages. The new technology is now heading into cloud computing and the methodology will cost approximately 10% more. 4. Measurement laboratories need expansion in terms of its space and number of experimental stations. If the expansion is not done soon, three or four student teams will be assigned to each station prompting questions from our accreditation agency. 5. Department of Mechanical Engineering has established a new undergraduate program: Aerospace Systems Engineering. There are three courses that require experimental facilities. Course fees are requested to set-up and maintain these facilities.

Note CBA: The revenue from class fees will cover the expenditures for the Saturday MBA program: adjunct faculty, office supplies, site amenities, mileage for faculty traveling to the site, graduate assistance, course realignment and communications.

Note CCPA: A \$5.00 course fee for Introduction to Public Speaking and its corollary Effective Oral Communication is necessary to implement the instructional enhancements planned for both General Education course offerings. The transitioning to an electronic assessment rubric, which permits comments and feedback to be embedded in students' recorded speeches, will require an investment in a software program, cameras, cds, and laptops for all General Education instructors. Additional new fees will cover guest lecturers and supplies.

Note Nursing: The revision in 3 curriculum courses has increased the Learning Resource Center component. The course fee increase will support the additional cost to maintain the new simulation equipment and purchase disposable supplies. Additional increase of \$10 will supply suture kits for student simulation experience.

Note Law School: The Bar Review fee will be deleted, and an increase of \$9 per credit hour for all law courses will be submitted to the Board of Trustees for approval. The increase will be given to the Law School as tuition differential. The income generated from the \$9 tuition increase will be placed into an account whereby the Law School may award fellowships to students to help pay for a commercial bar review course. This \$9 will be in addition to the 5% increase that is to be set-aside for the new law building.

**PROPOSED COURSE FEE CHANGES FY2012
SUMMIT COLLEGE**

COLLEGE:		Summit College								
INSTRUCTIONAL UNIT:		2010	Developmental Programs							
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
4	2010	50	Basic Mathematics I	4	LEC	4111	\$9	\$17	The increase will support the cost of ALEKS codes for direct distribution to students and maintain academic support & tutoring. Due to financial difficulties students are often unable to purchase the text at the start of the semester resulting in their falling hopelessly behind. Purchasing the ALEKS codes and uploading the first chapter of the	
5	2010	52	Basic Mathematics II	4	LEC	4111	\$9	\$17	The increase will support the cost of ALEKS codes for direct distribution to students and maintain academic support & tutoring. Due to financial difficulties students are often unable to purchase the text at the start of the semester resulting in their falling hopelessly behind. Purchasing the ALEKS codes and uploading the first chapter of the Basic Math. 2 textbook onto springboard will increase student success. As a result students will have a productive start and a successful semester.	

COLLEGE:		Summit College								
INSTRUCTIONAL UNIT:		2220	Criminal Justice Technology							
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
16859	2220	251	Criminal Investigation	3	LEC	4111	\$30	\$0	Remove	

PROPOSED COURSE FEE CHANGES FY2012
SUMMIT COLLEGE

COLLEGE:		Summit College								
INSTRUCTIONAL UNIT:	2230	Fire Protection Technology								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
320	2230	100	Introductn to Fire Protection	4	LEC	4111	\$20	\$0	Remove	
322	2230	104	Fire Investigation Methods	4	LEC	4111	\$20	\$0	Remove	
326	2230	205	Fire Detectn & Supprsn Sys	3	LEC	4111	\$20	\$0	Remove	
327	2230	206	Fire Sprinkler System Design	3	LEC	4111	\$15	\$0	Remove	

COLLEGE:		Summit College								
INSTRUCTIONAL UNIT:	2235	Emergency Management								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
342	2235	305	Prncpls of Emergency Mgmt	3	LWW	4111		\$15	Covers costs of supplements needed for class	

COLLEGE:		Summit College								
INSTRUCTIONAL UNIT:	2260	Community Services Tech								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
366	2260	100	Introduc to Community Services	3	LEC	4111	\$10	\$0	Remove	

COLLEGE:		Summit College								
INSTRUCTIONAL UNIT:	2280	Hospitality Management								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
426	2280	121	Fundamentals of Food Prep I	4	LEC	4111	\$270	\$290	Rising food prices necessitate this \$20 increase	
433	2280	230	Advanced Food Preparation	4	LEC	4111	\$130	\$150	Rising food prices necessitate this \$20 increase	
445	2280	261	Baking & Classical Desserts	4	LEC	4111	\$100	\$120	Rising food prices necessitate this \$20 increase	

COLLEGE:		Summit College								
INSTRUCTIONAL UNIT:	2290	Paralegal Studies								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
465	2290	290	ST: Legal Assisting Technology	1	LEC	4111	\$30	\$0	Remove	

**PROPOSED COURSE FEE CHANGES FY2012
SUMMIT COLLEGE**

COLLEGE: INSTRUCTIONAL UNIT: CRSEID	Summit College 2740 SUBJ	Medical Assisting CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
12977	2740	122	Emergency Responder I	1	LEC	4111	\$35	\$40	Increased disposable equipment costs To help cover the costs associated with AAMA CMA certification exam, recently required by accrediting agency.
	2740	246	Medical Assisting Practicum	4	EXTERNSHIP	4111	\$0	\$55	

COLLEGE: INSTRUCTIONAL UNIT: CRSEID	Summit College 2760 SUBJ	Radiologic Technology CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
	2760	181	Clinical I	3	CLIN	4111	\$0	\$20	The cost of Professional liability insurance required by clinical students.
	2760	281	Clinical III	4	CLIN	4111	\$0	\$20	The cost of Professional liability insurance required by clinical students.

COLLEGE: INSTRUCTIONAL UNIT: CRSEID	Summit College 2770 SUBJ	Surgical Assisting CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
	2770	100	Intro to Surgical Technology	4	LEC	4111	\$0	\$100	Increased use and cost of reusable equipment and disposable supplies.
745	2770	221	Surgical Assisting Procedure I	4	LEC	4111	\$100	\$145	Increased use and cost of reusable equipment and disposable supplies.
746	2770	222	Surgical Assist Procedures II	4	LEC	4111	\$75	\$100	Increased use and cost of reusable equipment and disposable supplies.
747	2770	231	Clinical Application I	2	LEC	4111	\$75	\$100	Increased use and cost of reusable equipment and disposable supplies.

COLLEGE: INSTRUCTIONAL UNIT: CRSEID	Summit College 2790 SUBJ	Respiratory Care CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
16365	2790	430	Problems in Respiratory Thrpy	4	LWW	4111	\$80	\$40	This class no longer requires purchased national exams, which had been used in the past.

**PROPOSED COURSE FEE CHANGES FY2012
BUCHTEL COLLEGE OF ARTS & SCIENCES**

COLLEGE:		College of Arts and Sciences								
INSTRUCTIONAL UNIT:		3030	English Language Institute							
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
14	3030	91	ELI Writing	4	LEC	4111	\$960	\$0	(Course no longer offered)	
15	3030	92	ELI Reading	4	LEC	4111	\$960	\$0	(Course no longer offered)	
16	3030	93	ELI Speaking/Grammar	4	LEC	4111	\$960	\$0	(Course no longer offered)	
17	3030	94	ELI Listening	4	LEC	4111	\$960	\$0	(Course no longer offered)	
18	3030	95	ELI Comprehensive	12	LEC	4111	\$2,880	\$0	(Course no longer offered)	

COLLEGE:		College of Arts and Sciences								
INSTRUCTIONAL UNIT:		3100	Biology							
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
1089	3100	265	Introductory Human Physiology	4	LEC	4111	\$15	\$25	Lab portion being updated. Activities require more costly supplies, reagents, and animal specimens.	
1141	3100	454	Parasitology	4	LEC	4111	\$15	\$25	Increase to reflect truer costs of consumables, new slides and cultures, and dissecting kits.	
1197	3100	554	Parasitology	4	LEC	4111	\$15	\$25	Increase to reflect truer costs of consumables, new slides and cultures, and dissecting kits.	
	3100	625	Basic DNA Techniques	3	LEC	4117	\$0	\$25	This is a technique intensive class and fee will support reagents required for the techniques.	
	3100	626	Techniques in Molecular Biology	3	LEC	4117	\$0	\$25	This is a technique intensive class and fee will support reagents required for the techniques.	
	3100	701	Research Techniques in Integrtd Biosci	4	LEC	4117	\$0	\$25	This is a technique intensive class and fee will support reagents required for the techniques.	
	3100	703	Problem Solving in Integrtd Biosci	3	LEC	4111	\$0	\$25	This is a technique intensive class and fee will support reagents required for the techniques.	

COLLEGE:		College of Arts and Sciences								
INSTRUCTIONAL UNIT:		3450	Mathematics							
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
2171	3450	141	Algebra with Business Applic	3	LEC	4111	\$10	\$0	Course no longer in bulletin	

COLLEGE:		College of Arts and Sciences								
INSTRUCTIONAL UNIT:		3460	Computer Science							
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
	3460	101	Essentials of Computer Science	3	LEC	4117	\$0	\$10	For student use of computers in CS labs and remote connection to CS servers required for course work and project assignments	

**PROPOSED COURSE FEE CHANGES FY2012
BUCHTEL COLLEGE OF ARTS & SCIENCES**

COLLEGE:		College of Arts and Sciences			CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
INSTRUCTIONAL UNIT:	3980	Public Admini and Urban Studie								
CRSEID	SUBJ	CAT	COURSE TITLE							
3303	3980	600	Basic Quantitative Research	3	LWW	4111	\$10	\$15	Increased cost of lab supplies	
3304	3980	601	Adv Research & Stat Methods	3	LWW	4111	\$10	\$15	Increased cost of lab supplies	
3334	3980	673	Computer Appls in Public Orgs	3	LEC	4111	\$10	\$15	Increased cost of lab supplies	
3335	3980	674	Analytic Techns Public Admin	3	LEC	4111	\$10	\$15	Increased cost of lab supplies	
3342	3980	700	Advanced Research Methods I	3	LEC	4111	\$10	\$15	Increased cost of lab supplies	
3343	3980	701	Advanced Research Methods II	3	LEC	4111	\$10	\$15	Increased cost of lab supplies	
3348	3980	706	Program Evaluation	3	LEC	4111	\$10	\$15	Increased cost of lab supplies	
3353	3980	714	Sem in Policy Analysis & Eval	3	LEC	4111	\$10	\$15	Increased cost of lab supplies	
7107	3980	740	Survey/Rsch Methods-Publ Sect	3	LEC	4111	\$10	\$15	Increased cost of lab supplies	

PROPOSED COURSE FEE CHANGES FY2012
COLLEGE OF ENGINEERING

PLEASE NOTE ANY CHANGES IN RED

COLLEGE: College of Engineering

INSTRUCTIONAL UNIT: 4300 Civil Engineering

CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
3449	4300	101	Tools for Civil Engineering	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
16445	4300	120	Intro: Civil Engr Design	2	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3453	4300	230	Surveying	3	LEC	4111	\$28	\$30	Increased cost of supplies and maintainance of equipment
3456	4300	314	Geotechnical Engineering	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3459	4300	341	Hydraulic Engineering	4	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3461	4300	380	Engineering Materials Lab	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3469	4300	423	Chemistry for Envirnmntl Engrs	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3486	4300	466	Traffic Engineering	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3488	4300	468	Highway Materials	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3496	4300	490	Senior Design in Civil Enginee	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3500	4300	523	Chemistry for Envirnmntl Engrs	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3511	4300	566	Traffic Engineering	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment
3513	4300	568	Highway Materials	3	LEC	4111	\$66	\$70	Increased cost of supplies and maintainance of equipment

COLLEGE: College of Engineering

INSTRUCTIONAL UNIT: 4400 Electrical Engineering

CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
3568	4400	101	Tools for Electr & Comput Engr	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3572	4400	163	Digital Logic Design	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
13004	4400	230	Circuits I Laboratory	1	LAB	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3573	4400	320	Basic Electrical Engineering	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
13005	4400	330	Circuits II Laboratory	1	LAB	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3585	4400	361	Electronic Design	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3589	4400	371	ControlSystems I	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3591	4400	381	Energy Conversion	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3599	4400	401	Senior Design Project I	2	IND	4111	\$110	\$115	Increased cost of supplies and equipment maintainance
3600	4400	402	Senior Design Project II	3	IND	4111	\$110	\$115	Increased cost of supplies and equipment maintainance
3612	4400	455	Microwaves	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3615	4400	465	Programmable Logic	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3618	4400	470	Embedded Systems Interfacing	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3619	4400	472	Control Systems II	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance
3623	4400	483	Power Electronics I	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintainance

PROPOSED COURSE FEE CHANGES FY2012

PLEASE NOTE ANY CHANGES IN RED

COLLEGE OF ENGINEERING

COLLEGE: College of Engineering

INSTRUCTIONAL UNIT: 4400 Electrical Engineering

CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
3625	4400	485	Electric Motor Drives	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintenance
3635	4400	555	Microwaves	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintenance
3636	4400	565	Programmable Logic	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintenance
3638	4400	570	Embedded Systems Interfacing	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintenance
3639	4400	572	Control Systems II	4	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintenance
3641	4400	583	Power Electronics I	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintenance
3643	4400	585	Electric Motor Drives	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintenance
3660	4400	661	Design of Digital Systems	3	LEC	4111	\$65	\$70	Increased cost of supplies and equipment maintenance

COLLEGE: College of Engineering

INSTRUCTIONAL UNIT: 4600 Mechanical Engineering

CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
3728	4600	165	Tools for Mechanical Engr	3	LEC	4111	\$70	\$80	We maintain over 47 professional software packages for our students. These packages range from simulation software to sophisticated mechanical design tools. Companies will not hire our engineers if students are not given proper training in these software packages. The new technology is now heading into cloud computing. We are already talking to Jim Sage about how this can be accomplished. Based on his discussion with MATLAB, our electronic technician Cliff Bailey estimates that the cloud computing methodology will cost approximately 10% more.
3764	4600	460	Concepts of Design	3	LEC	4111	\$55	\$65	Machining capacity in the machine shop of the mechanical engineering department needs to be expended to almost twice the capacity of what we have today. This need is due to 50% increase in the number of students in the last four years. Both Dr. Jon Gerhardt who teaches our design course and Steve Gerbetz our mechanical technician showed me that it is no longer safe to pack these many students in small space with a limited number of machining workstations. We have already started our expansion this year. New machines need to be added.

PROPOSED COURSE FEE CHANGES FY2012

PLEASE NOTE ANY CHANGES IN RED

COLLEGE OF ENGINEERING

COLLEGE: College of Engineering

INSTRUCTIONAL UNIT: 4600 Mechanical Engineering

CRSEID SUBJ CAT COURSE TITLE

CREDITS COMP TERM FEE PROPOSED JUSTIFICATION

CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
3765	4600	461	ME Senior Design Project I	2	LEC	4111	\$125	\$140	There are five senior design projects in the mechanical engineering department that make use of the course fee funds: Formula Car, Hybrid Formula Car, Baja Car, Supermileage Vehicle and Aero Design. These are fundamental tools to exercise principles of mechanical engineering on real life devices. The cost of building these vehicles and participating in the Society of Automotive Engineering (SAE) competitions is approximately \$120,000/year. The obvious advantage of these activities to The University of Akron are the name recognition, full time employment opportunities for our students and the continuous enrollment increase in our department (more than 60% increase in the last six years.) Typically students raise half of the required cost from foundations and companies such as the Orr family Foundation the Summit Racing Inc. The other half comes from the department and the college. Due to downturn in economy the external funds are no longer at the level we used to have. For example the Orr family foundation could only contribute \$25,000 this year. We have two choices: curtail building these devices or ask students share some of the cost. The situation is such that we may have to do both; we will increase the course fee by 10% and be frugal on the number of competitions we participate.
16458	4600	471	ME Senior Design Project II	2	LEC	4111	\$125	\$140	Justification same as 4600:461
3768	4600	483	Mechanical Engr Measurmts Lab	2	LAB	4111	\$115	\$125	Measurement laboratories need expansion in terms of its space and its number of experimental stations. If we do not make this expansion soon we will need to assign three four student teams to each station. Our accreditation agency, ABET, will definitely raise questions if we pack these many students into one experimental station.

PROPOSED COURSE FEE CHANGES FY2012
 COLLEGE OF ENGINEERING

PLEASE NOTE ANY CHANGES IN RED

COLLEGE: College of Engineering

INSTRUCTIONAL UNIT: 4600 Mechanical Engineering

CRSEID SUBJ CAT COURSE TITLE

CREDITS COMP TERM FEE PROPOSED JUSTIFICATION

3769 4600 484 Mechanical Engineering Lab 2 LAB 4111 \$115 \$125

Machining capacity in the machine shop of the mechanical engineering department needs to be expended to almost twice the capacity of what we have today. This need is due to 50% increase in the number of students in the last four years. Both Dr. Jon Gerhardt who teaches our design course and Steve Gerbetz our mechanical technician showed me that it is no longer safe to pack these many students in small space with a limited number of machining workstations. We have already started our expansion this year. New machines need to be added.

4900 340 Avionics I and Lab. 3 LAB \$50
 4900 440 Avionics II ans Lab 3 LAB \$50
 4900 490 Aerospace Design project 3 LAB \$125

Department of Mechanical Engineering has established a new undergraduate program: Aerospace Systems Engineering. The program started in 2009 and there are three courses that require experimental facilities. Course fees are requested to set-up and maintain these facilities.
 Justification same as 4900-340
 Justification same as 4900-341

PROPOSED COURSE FEE CHANGES FY2012
COLLEGE OF EDUCATION

PLEASE NOTE ANY CHANGES IN RED

COLLEGE: College of Education

INSTRUCTIONAL UNIT: 5200 Early Childhood Education

CRSEID SUBJ CAT COURSE TITLE CREDITS COMP TERM FEE PROPOSED JUSTIFICATION

5200	342	Teaching Math to Young Children	3	LEC	4111	\$0	\$10	Manipulatives and other technological equipment.
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COLLEGE: College of Education

INSTRUCTIONAL UNIT: 5500 Curricular and Instructional

CRSEID SUBJ CAT COURSE TITLE CREDITS COMP TERM FEE PROPOSED JUSTIFICATION

5500	442	Teaching Reading to Culturally Diverse Learne	3	LEC	4111	\$0	\$10	Multiculture literacy materials.
5500	485	Teaching Language Lit. To Sec Lang Learn	4	LEC	4111	\$0	\$10	ESL assessments and instructional materials
5500	487	Techniques for Teaching ESL	4		4111	\$0	\$10	ESL materials for lesson plan development
5500	520	Inst Tech: Secondary Education:math	3	LEC	4111	\$0	\$15	Technological materials
5500	522	Content Area Litracy	3	LEC	4111	\$0	\$10	Literacy materials
5500	524	Teaching Reading to Culturally Diverse Learne	3	LEC	4111	\$0	\$10	Multiculture literacy materials.
5500	541	Teaching Language Lit. To Sec Lang Learn	4	LEC	4111	\$0	\$10	ESL assessments and instructional materials
5500	543	Techniques for Teaching ESL		LEC	4111	\$0	\$15	Purchase ESL materials for SIOP lesson plan Assessments for tutoring and evaluations of school age pupils
5500	628	Literacy Assessment Practicum				\$0	\$15	
5500	641	Fourth Grade Curriculu	3	LEC	4111	\$0	\$20	Field based experience materials & equipment.

COLLEGE: College of Education

INSTRUCTIONAL UNIT: 5610 Special Education

CRSEID SUBJ CAT COURSE TITLE CREDITS COMP TERM FEE PROPOSED JUSTIFICATION

5610	464	Assessment & Eval. In EC	3	LEC	4111	\$0	\$25	Assessment instruments and proctols
5610	564	Assessment & Eval. In EC	3	LEC	4111	\$0	\$25	Assessment instruments and proctols

COLLEGE:	Business Administration			COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED
INSTRUCTIONAL UNIT:	6200 Accountancy								
CRSEID	SUBJ:	CAT-	SEC						
				Course Title	Credits	COMP	TERM	FEE	JUSTIFICATION
				Saturday MBA					
				Financial Accounting	3	LEC	4117	\$482.07	The revenue generated through course fees will be used to cover expenses charged for the following Saturday MBA program expenses: <ul style="list-style-type: none"> • Adjunct faculty • Office Supplies • Site Amenities • Mileage for faculty traveling to the site • Graduate assistance • Course realignment • Communications
				International Business Environment	3	LEC	4117	\$482.07	
				ST: Professional Development				\$482.07	
				Leading and Influencing	1	LEC	4117	\$482.07	
				Managerial Finance	3	LEC	4121	\$482.07	
				Government and Business	3	LEC	4121	\$482.07	
				ST: Professional Development				\$482.07	
				Negotiation	1	LEC	4121	\$482.07	
				Managing People in Organizations	3	LEC	4123	\$483.21	
				Strategic Marketing	3	LEC	4123	\$483.21	

**PROPOSED COURSE FEE CHANGES FY2012
COLLEGE OF BUSINESS ADMINISTRATION**

NO COURSE FEE CHANGES FOR FY2012

**PROPOSED COURSE FEE CHANGES FY2012
COLLEGE OF CREATIVE & PROFESSIONAL ARTS**

COLLEGE:		Creative & Professional Arts			CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
INSTRUCTIONAL UNIT:	7000	Cooperative Education								
CRSEID	SUBJ	CAT	COURSE TITLE							
	7000	100	Intro to New Media	3	LEC	4111	\$0	\$35	Vimeo site, Guest Lecturer, Mobile HDD, etc.	
	7000	300	New Media II: Creative Practices	3	LAB	4111	\$0	\$75	Vimeo site, installation supplies, exhibition materials, Data HDD, etc.	
COLLEGE:		Creative & Professional Arts			CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
INSTRUCTIONAL UNIT:	7500	Music - School of								
CRSEID	SUBJ	CAT	COURSE TITLE							
	7500	490	Music:Workshops	2	LEC	4111	\$0	\$30	Fee is for consummable supplies (copies, etc)	
	7500	590	Music:Workshops	2	LEC	4111	\$0	\$30	Fee is for consummable supplies (copies, etc)	
COLLEGE:		Creative & Professional Arts			CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
INSTRUCTIONAL UNIT:	7600	Communication - School of								
CRSEID	SUBJ	CAT	COURSE TITLE							
	7600	105	introduction to Public Speaking	3	LEC	4111	\$0	\$5	A \$5.00 course fee for Introduction to Public Speaking (7600: 105) and its corollary Effective Oral Communication (7600: 106) is necessary to implement the instructional enhancements planned for both General Education course offerings. The proposal concerns a new and innovative approach to the assessment of student speeches. First, we will be transitioning to an electronic assessment rubric which permits comments and feedback to be embedded in students' recorded speeches. This initiative will require an investment in a software program, cameras, cds, and laptops for all General Education instructors. An effortless, seamless, and electronic speech evaluation system has several benefits. First, students will enjoy the benefits of being able to view their speeches, track their progress, and self-assess their own development. Second, students can add the digitized speeches to their electronic portfolio providing evidence of their oral competency which could easily be shared with potential employers. Our goal is to usher in a new system that promises to enhance the instruction of these courses and simultaneously contribute to student success. Third, the recorded speeches could be useful in our assessment efforts serving as evidence that instruction makes a difference. It is to our students' advantage to have ready access to the product of their instructional endeavors. This fee will permit us to accomplish these goals.	
	7600	106	Effective Oral Communication	3	LEC	4111	\$0	\$5	see above justification	

PROPOSED COURSE FEE CHANGES FY2012
COLLEGE OF HEALTH SCIENCES & HUMAN SERVICES

COLLEGE:		Health Sciences & Human Serv								
INSTRUCTIONAL UNIT:	7400	Family and Consumer Sciences								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
	7400	494	Interior Design Internship	3				\$10	Handouts/mileage reimbursement OLD # 497 ALWAYS HAD FEE OF \$25. DROPPED WHEN # BECAME 494?	
	7400	485	Revit for Interior Design	3				\$50	handouts/paper/ink for student completion	
5435	7400	147	Orient-Prof Std-Fam & Cons Sci	1	LEC	4111	\$10	\$0	course fee no longer required	
5436	7400	158	Intro: Interior Design	3	LEC	4111	\$25	\$30	increased # of handouts for student completion	
5442	7400	226	Textile Evaluation	3	LEC	4111	\$25	\$30	increase in cost of materials	
13023	7400	250	Food Science Lecture & Lab	4	LEC	4111	\$50	\$100	increase in food costs plus costs for travel to purchase food	
5448	7400	257	Autocad for Interior Design	3	LEC	4111	\$90	\$50	reduced # of handouts/paper for student completion	
5449	7400	258	Light in Man-Made Environments	3	LEC	4111	\$25	\$30	increased # of handouts/plotting for student completion	
5451	7400	265	Child Development	3	LEC	4111	\$5	\$40	Cost of newly required Background Check Investigation	
	7400	296	Hospital based Child Life	0.5	LEC			\$30	reimburse hospitals for preceptorships	
7065	7400	320	Career Decisions in Nutrition	1	LEC	4111	\$15	\$20	increased cost of supplies for portfolio and packet	
5469	7400	331	Interior Design Theory	3	LEC	4111	\$20	\$30	increased # of handouts for student completion	
5471	7400	333	Programming & Space Planning	3	LEC	4111	\$25	\$20	reduced # of handouts/paper for student completion	
5472	7400	334	Specifications for Interiors I	3	LEC	4111	\$25	\$20	reduced # of handouts/paper for student completion	
5475	7400	337	Inter Design Contract Document	3	LEC	4111	\$25	\$30	increased # of handouts/paper for student completion	
5477	7400	340	Meal Management	2	LEC	4111	\$50	\$65	increase in food costs	
	7400	365	Infant, Family and Society	0.5	LEC			\$20	Multimedia, supplies	
5488	7400	403	Advanced Food Preparation	3	LEC	4111	\$50	\$75	increase cost of food and supplies	
5512	7400	435	Decorative Elemts Inter Design	1	LEC	4111	\$15	\$5	reduced # of handouts/paper for student completion	
	7400	443	Nutrition Assessment	3	LEC	4111		\$10	Cost of materials for Laboratory experiments	
5533	7400	470	Food Indus: Analys & Fld Stdy	3	LEC	4111	\$25	\$35	resource texts, videos, DVDs	
5536	7400	476	Developments in Food Science	3	LEC	4111	\$25	\$50	purchase of food and lab equipment and supplies	
	7400	495	Internship in Child Life	8	CLN			\$25	Liability Insurance	
5558	7400	501	American Families in Poverty	3	LWW	4111	\$5	\$0	eliminate course fee	
5559	7400	503	Advanced Food Preparation	3	LEC	4111	\$50	\$75	increase cost of food and supplies	
5590	7400	570	Food Indust: Analys & Fld Stdy	3	LAB	4111	\$25	\$35	purchase of food and lab equipment and supplies	
5593	7400	576	Developments in Food Science	3	LEC	4111	\$25	\$50	purchase of food and lab equipment and supplies	
	7400	595	Internship in Child Life	5	CLN			\$25	Liability Insurance	

COLLEGE:		Health Sciences & Human Serv								
INSTRUCTIONAL UNIT:	7700	Speech-Language Path-School of								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
6246	7700	461	O & A: Pub Sch Sp-Lng&Hrng Prg	2	LEC	4111	\$5	\$10	Costs of test materials have increased and this small increase is necessary to cover the ordering expenses.	
6258	7700	561	O & A: Pub Sch Sp-Lng&Hrng Prg	2	LWW	4111	\$5	\$10	Costs of test materials have increased and this small increase is necessary to cover the ordering expenses.	
6271	7700	623	Suprt Sys Indiv & Fam Comm Dis	2	LEC	4111	\$8	\$10	Costs of test materials have increased and this small increase is necessary to cover the ordering expenses.	

PROPOSED COURSE FEE CHANGES FY2012
COLLEGE OF NURSING

COLLEGE: College of Nursing
INSTRUCTIONAL UNIT: 8200 Nursing
CRSEID SUBJ CAT

COURSE TITLE

CREDITS

COMP

TERM

FEE

PROPOSED

JUSTIFICATION

7003 8200 212 Found of Nursing Practice II 5 LEC 4111 \$130 \$220

The curriculum for this course has been revised and changed. Course now has an increased Learning Resource Center (LRC) component. The \$90 increase will be used to support the additional costs of maintaining new simulation equipment as well as disposable supplies that accompany the simulation learning experience for our students; the fee increase is necessary to support the LRC simulation learning experience for nursing student success outcomes. The \$90 increase will generate approximately \$14,850 (165 students x \$90) in course fee revenue to support the LRC and simulation experience.

6646 8200 370 Nursing Care of Older Adults 5 LRC 4111 \$130 \$140

The increase of \$10 will be used to support the additional costs of maintaining simulation equipment as well as accommodate the increased costs of disposable supplies that accompany the simulation learning experience for nursing students; the fee increase is necessary to support the Learning Resource Center (LRC) simulation experience for nursing student success outcomes. The \$10 fee increase will generate approximately \$1,650 (165 students x \$10) in course fee revenue to support the LRC and simulation equipment.

6681 8200 610 Adv Ad/Geron Assessmnt w Pract 3 LEC 4111 \$250 \$260

The increase of \$10 will be used to supply sutcher kits for student simulation experiences relevant to this course; the fee increase is necessary to support the Learning Resource Center (LRC) simulation experience for nursing student success outcomes at the graduate coursework level. The \$10 fee increase will generate the additional revenue necessary to support this additional coursework component. Total revenue generation will vary based upon student enrollments in this graduate program.

**PROPOSED COURSE FEE CHANGES FY2012
COLLEGE OF NURSING**

COLLEGE: College of Nursing
INSTRUCTIONAL UNIT: 8200 Nursing
CRSEID SUBJ CAT

COURSE TITLE

CREDITS

COMP

TERM

FEE

PROPOSED

JUSTIFICATION

CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED
6713	8200	650	Adv Pedtrc/Adlsnt Assmnt	3	LEC	4111	\$60	\$140

The increase of \$80 will be used to support the additional costs of maintaining simulation equipment as well as accommodate the increased costs of disposable supplies that accompany the simulation learning experience for nursing students specific to this course; the fee increase is necessary to support the Learning Resource Center (LRC) simulation experience for nursing student success outcomes. The \$80 fee increase will generate additional revenue necessary to support the LRC component of this course. Total revenue generation will vary based upon student enrollments in this graduate program.

PROPOSED COURSE FEE CHANGES FY2012
LAW SCHOOL

PLEASE NOTE ANY CHANGES IN RED

COLLEGE: School of Law		9200 Law Instruction		COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
INSTRUCTIONAL UNIT:	CRSEID	SUBJ	CAT							
	6770	9200	601	Civil Procedure I	3	LEC	4111	\$75	\$0	ELIMINATE THE \$25 BAR REVIEW FEE
	6771	9200	602	Civil Procedure II	3	LEC	4111	\$75	\$0	
	6772	9200	603	Constitutional Law I	3	LEC	4111	\$75	\$0	THERE ARE NO FEE INCREASES.
	6773	9200	604	Constitutional Law II	3	LEC	4111	\$75	\$0	ALL NOTATIONS ARE FOR CORRECTIONS and/or
	6774	9200	605	Contracts I	3	LEC	4111	\$25	\$75	NEW COURSE ADDITIONS ONLY.
					3				\$0	Correction Only
					3					Correction Only
	6775	9200	606	Contracts II	3	LEC	4111	\$25	\$50	Correction Only
					2				\$0	Correction Only
					2					Correction Only
	6776	9200	607	Criminal Law	3	LEC	4111	\$75	\$0	
	6777	9200	608	Evidence	3	LEC	4111	\$75	\$0	
	6778	9200	609	Intro to Law & Legal Systems	1	LEC	4111	\$25	\$0	
	6779	9200	610	General Writing Requirement	0	LEC	4111	\$0	\$0	
	6780	9200	611	Entertainment Law	3	LEC	4111	\$75	\$0	
	6781	9200	612	Professional Responsibility	3	LEC	4111	\$75	\$0	
	7061	9200	613	Property	5	LEC	4111	\$125	\$0	Correction Only
				Pro Bono Service Requirement	0			\$0		Correction Only
	7061	9200	613	Property	5	LEC	4111	\$100		Correction Only
				Pro Bono Service Requirement	0					Correction Only
	6782	9200	614	Property I	3	LEC	4111	\$25	\$75	Correction Only
					3				\$0	Correction Only
					3					Correction Only
	6783	9200	615	Property II	3	LEC	4111	\$25	\$50	Correction Only
					2				\$0	Correction Only
					2					Correction Only
	6784	9200	616	Torts I	3	LEC	4111	\$25	\$75	Correction Only
					3				\$0	Correction Only
					3					Correction Only
	6785	9200	617	Torts II	3	LEC	4111	\$25	\$50	Correction Only
					2				\$0	Correction Only
					2					Correction Only
	6786	9200	618	Advanced Legal Research	1	LEC	4111	\$25	\$0	
	6787	9200	619	LARW I	3	LEC	4111	\$75	\$0	
	6788	9200	620	LARW II	2	LEC	4111	\$50	\$0	
	6789	9200	621	Acct & Fin Lawyer's Perspctiv	3	LEC	4111	\$75	\$0	
	6790	9200	622	Administr of Criminal Justice	3	LEC	4111	\$75	\$0	
	6791	9200	623	Administrative Law	3	LEC	4111	\$75	\$0	
	6792	9200	624	Air & Space Law	3	LEC	4111	\$75	\$0	Correction Only
				Criminal Law Lab	2			\$50	\$0	Correction Only
	6792	9200	624	Air & Space Law	3	LEC	4111	\$100		Correction Only
				Criminal Law Lab	2					Correction Only
	16951	9200	624	Criminal Law/Writing Lab	2	LAB	4111	\$50	\$0	
	6793	9200	625	Antitrust Law	3	LEC	4111	\$75	\$0	
	6794	9200	626	Basic Business Associations	3	LEC	4111	\$75	\$0	
	6795	9200	627	Comm Paper, Sales & Lease Tran	3	LEC	4111	\$75	\$0	
	6796	9200	628	Seminar in Pretrial Advocacy	3	SEM	4111	\$75	\$0	
	6797	9200	629	Secured Transactions	3	LEC	4111	\$75	\$0	

PROPOSED COURSE FEE CHANGES FY2012
LAW SCHOOL

PLEASE NOTE ANY CHANGES IN RED

COLLEGE:		School of Law								
INSTRUCTIONAL UNIT:		9200 Law Instruction								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
6798	9200	630	Admiralty	3	LEC	4111	\$75			
			Judicial Role	2			\$50	\$0	Correction Only	
			Judicial Role	2					Correction Only	
6799	9200	631	Conflict of Laws	3	LEC	4111	\$75	\$0		
6800	9200	632	Sem: Select Legal Probs SQP I	2	LEC	4111	\$50	\$0		
13110	9200	632	Sem: Education Law	3	SEM	4111	\$75	\$0		
6801	9200	633	Corporations	3	LEC	4111	\$75	\$0		
6802	9200	634	Sem: Select Legal Probs SQP II	2	LEC	4111	\$50	\$0		
6803	9200	635	Bankruptcy Law	3	LEC	4111	\$75	\$0		
6804	9200	636	English Legal Systems	3	LEC	4111	\$75	\$0		
			Human Resources Law						Correction Only	
6804	9200	636	English Legal Systems	3	LEC	4111	\$100			
			Human Resources Law						Correction Only	
6805	9200	637	Employment Discrimination	3	LEC	4111	\$75	\$0		
6806	9200	638	Family Law	3	LEC	4111	\$75	\$0		
6807	9200	639	Estate & Gift Taxation	3	LEC	4111	\$75	\$0		
6808	9200	640	Individual Taxation	3	LEC	4111	\$75	\$0		
6809	9200	641	Corporate Taxation I	3	LEC	4111	\$75	\$0		
6810	9200	642	Corporate Taxation II	3	LEC	4111	\$75	\$0		
13046	9200	642	Alternative Dispute Resolution	3	LEC	4111	\$75	\$0		
13046	9200	642	Alternative Dispute Resolution	2	LEC	4111	\$100			
				3					Correction Only	
6811	9200	643	Federal Jurisdiction & Procedure	3	LEC	4111	\$75	\$0		
6812	9200	644	Financial State & Local Govt	2	LEC	4111	\$50	\$0		
13045	9200	644	Sem: First Amendment Law	3	SEM	4111	\$75	\$0		
6813	9200	645	BUS Reorg: Bankruptcy Code	3	LEC	4111	\$75	\$0		
13047	9200	645	Sem: Non-Profit Tax Entities	3	SEM	4111	\$75	\$0		
6814	9200	646	Law Science & Technology	3	LEC	4111	\$75	\$0		
13109	9200	646	Health Law	3	LEC	4111	\$25			
				3			\$75	\$0	Correction Only	
13109	9200	646	Health Law	4	LEC	4111	\$100			
				3					Correction Only	
6815	9200	647	Juvenile Law	3	LEC	4111	\$75	\$0		
6816	9200	648	Insurance Law	3	LEC	4111	\$75	\$0		
6817	9200	649	International Law	3	LEC	4111	\$75	\$0		
6818	9200	650	Labor Law & Coll Bargaining	3	LEC	4111	\$75	\$0		
6819	9200	651	Employment Law	3	LEC	4111	\$75	\$0		
6820	9200	652	Land Use Planning	3	LEC	4111	\$75	\$0		
6821	9200	653	School Law	1	LEC	4111	\$25	\$0		
6822	9200	654	Clinical Studies: Taxation	2	LEC	4111	\$50	\$0		
13043	9200	654	Sem: Feminist & Race Theory	3	SEM	4111	\$75	\$0		
6823	9200	655	Trial Advocacy Team	1	LEC	4111	\$25	\$0		
16368	9200	655	Campaign & Election Law	3	LEC	4111	\$75	\$0		
16368	9200	655	Campaign & Election Law	3	LEC	4111	\$0	\$100	NEW COURSE ADDITION	
6824	9200	656	Law Review Staff	2	LEC	4111	\$50	\$0		
6825	9200	657	Law Review Senior Staff	2	LEC	4111	\$50	\$0		
6826	9200	658	Law Review Editorial Board	2	LEC	4111	\$50	\$0		
6827	9200	659	Negotiation	1	LEC	4111	\$25	\$0		
6828	9200	660	Seminar in Workers Compensation	4	LEC	4111	\$25			

PROPOSED COURSE FEE CHANGES FY2012
LAW SCHOOL

PLEASE NOTE ANY CHANGES IN RED

COLLEGE:		School of Law								
INSTRUCTIONAL UNIT:		9200 Law Instruction								
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
				3			\$75	\$0	Correction Only	
				3					Correction Only	
6829	9200	661	Environmental Law	3	LEC	4111	\$75	\$0		
6830	9200	662	Media Law	3	LEC	4111	\$75	\$0		
6831	9200	663	Legislative Process	3	LEC	4111	\$75	\$0		
6832	9200	664	Local Government Law	3	LEC	4111	\$75	\$0		
6823	9200	665	Taxation Partnership & S Corps	3	LEC	4111	\$75		Correction Only	
6833	9200	665	Taxation Partnership & S Corps	3	LEC	4111	\$100		Correction Only	
16496	9200	665	UCC-Sales - Accelerated	2	LEC	4111	\$50	\$0		
6824	9200	666	Moot Court	1	LEC	4111	\$25	\$0		
6824	9200	666	Moot Court	1	LEC	4111	\$100			
16520	9200	667	Substantial Skills	1	SEM	4111	\$25			
				3			\$75	\$0	Correction Only	
16520	9200	667	Substantial Skills	1	SEM	4111	\$100			
				3					Correction Only	
6836	9200	668	Remedies	3	LEC	4111	\$75	\$0		
16497	9200	669	UCC-Sales	2	LEC	4111	\$50	\$0		
6838	9200	670	Sem: Criminal Process	3	SEM	4111	\$75	\$0		
6839	9200	671	Securities Regulation	3	LEC	4111	\$75	\$0		
6840	9200	672	Sem: Business Planning	3	SEM	4111	\$75	\$0		
6841	9200	673	Sem: Comparative Legal Systems	3	SEM	4111	\$75	\$0		
16796	9200	673	Advanced Legal Applications	3	LEC	4111	\$75	\$0		
16796	9200	673	Advanced Legal Applications	3	LEC	4111	\$0	\$100	NEW COURSE ADDITION	
6842	9200	674	Current Problems in Taxation	3	LEC	4111	\$75	\$0		
13050	9200	674	International Commerical Law	3	LEC	4111	\$75	\$0		
6843	9200	675	SP: Estate Planning	3	PRO	4111	\$75	\$0		
6844	9200	676	Sem: Int Trd: GATT, WTO, Reg Intg	3	SEM	4111	\$75	\$0		
6845	9200	677	Health Law	3	LEC	4111	\$75	\$0		
13049	9200	677	Real Estate Law	3	LEC	4111	\$75	\$0		
6846	9200	678	Sem: Jurisprudence	3	SEM	4111	\$75	\$0		
6847	9200	679	Sem: Labor Law	3	LEC	4111	\$75			
			Sexual Orientation & Law	2	SEM		\$50	\$0	Correction Only	
6847	9200	679	Sem: Labor Law	3	LEC	4111	\$100			
			Sexual Orientation & Law	2	SEM				Correction Only	
6848	9200	680	Qual Pens & Profit Shar Plans	3	LEC	4111	\$75	\$0		
6849	9200	681	Sem: Legl Probs of Disadvantgd	2	SEM	4111	\$50	\$0		
13048	9200	681	Sports Law	3	LEC	4111	\$75	\$0		
6850	9200	682	Sem: Politics & Civil Rights	2	SEM	4111	\$50	\$0		
6850	9200	682	Sem: Politics & Civil Rights	2	SEM	4111	\$100			
6851	9200	683	Seminar in Product Liability	3	SEM	4111	\$75	\$0		
6852	9200	684	Sem: Selected Legal Problems	1	SEM	4111	\$25			
				1-3			25-75	\$0	Correction Only	
6852	9200	684	Sem: Selected Legal Problems	1	SEM	4111	\$100			
				1-3					Correction Only	
6853	9200	685	Wills, Trusts & Estates I	3	LEC	4111	\$75	\$0		
6854	9200	686	Wills, Trusts and Estates II	3	LEC	4111	\$75	\$0		
6855	9200	687	Expert Evidence	3	LEC	4111	\$75	\$0		
6856	9200	688	Legal Drafting	1	LEC	4111	\$25	\$0		
6857	9200	689	Appellate Advocacy	1	LEC	4111	\$25	\$0		

PROPOSED COURSE FEE CHANGES FY2012
LAW SCHOOL

PLEASE NOTE ANY CHANGES IN RED

COLLEGE: School of Law		9200 Law Instruction								
INSTRUCTIONAL UNIT:	CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION
	6858	9200	690	Trial Advocacy I	3	LEC	4111	\$75	\$0	
	6859	9200	691	Int Inv:F Inv Rg,Tch Trm,D Set	3	LEC	4111	\$75	\$0	
	6860	9200	692	Trial Advocacy II	3	LEC	4111	\$75	\$0	
	6861	9200	693	Probate Practice	2	LEC	4111	\$50	\$0	
	6862	9200	694	Advocacy Teams (SPRING)	1	LEC	4111	\$25	\$0	Correction Only
	6862	9200	694	Advocacy Teams (SPRING)	1	LEC	4111	\$100	\$0	Correction Only
	6863	9200	695	Advocacy Teams (FALL)	1	LEC	4111	\$25	\$0	Correction Only
	6863	9200	695	Advocacy Teams (FALL)	1	LEC	4111	\$100	\$0	Correction Only
	6864	9200	696	Clinical Seminar I	2	SEM	4111	\$50	\$0	Correction Only
	6864	9200	696	Clinical Seminar I	2	SEM	4111	\$100	\$0	Correction Only
	6865	9200	697	Clinical Seminar II	2	SEM	4111	\$50	\$0	Correction Only
	6865	9200	697	Clinical Seminar II	2	SEM	4111	\$100	\$0	Correction Only
	6866	9200	698	Individual Studies & Research	2	INS	4111	\$50	\$0	Correction Only
	6866	9200	698	Individual Studies & Research	2	INS	4111	\$100	\$0	Correction Only
	6867	9200	699	Computer Based Drafting	1	LEC	4111	\$25	\$0	
	13044	9200	699	Immigration Law	1	LEC	4111	\$25	\$0	
	12296	9200	700	Intro: Intellect Property Law	3	LEC	4111	\$75	\$0	
	6835	9200	701	Patent Law & Policy	3	LEC	4111	\$75	\$0	
	6837	9200	702	Trademark Law	3	LEC	4111	\$75	\$0	
	12297	9200	703	Copyright Law	3	LEC	4111	\$75	\$0	
	12298	9200	704	Trade Secrets	2	LEC	4111	\$50	\$0	Correction Only
	12298	9200	704	Trade Secrets	2	LEC	4111	\$100	\$0	Correction Only
	12299	9200	705	Licensng Intellectual Property	1	LEC	4111	\$25	\$0	Correction Only
	12299	9200	705	Licensng Intellectual Property	1	LEC	4111	\$100	\$0	Correction Only
	12293	9200	706	Intl Intellectual Property Law	3	LEC	4111	\$75	\$0	
	12294	9200	707	Patent Prosecution	3	LEC	4111	\$75	\$0	
	12300	9200	708	Trademark Prosecution	2	LEC	4111	\$50	\$0	Correction Only
	12295	9200	709	Intellect Property Litigation	3	LEC	4111	\$75	\$0	Correction Only
	12301	9200	710	Cyberlaw	3	LEC	4111	\$75	\$0	
	12302	9200	711	Computer Law	2	LEC	4111	\$50	\$0	Correction Only
	12302	9200	711	Computer Law	2	LEC	4111	\$100	\$0	Correction Only

PROPOSED COURSE FEE CHANGES FY2012
LAW SCHOOL

PLEASE NOTE ANY CHANGES IN RED

COLLEGE:	School of Law										
INSTRUCTIONAL UNIT:	9200 Law Instruction										
CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION		
12303	9200	712	Intellect Prop Law Eth & Pract	2	LEC	4111	\$50				
				2-3			50-75	\$0	Correction Only		
12303	9200	712	Intellect Prop Law Eth & Pract	2	LEC	4111	\$100				
				2-3					Correction Only		
12304	9200	713	Intellectual Property Legislat	2	LEC	4111	\$50				
				2-3			50-75	\$0	Correction Only		
12304	9200	713	Intellectual Property Legislat	2	LEC	4111	\$100				
				2-3					Correction Only		
12305	9200	714	C Pol Iss Aff Intlct Prop Law	2	LEC	4111	\$50				
				3			\$75	\$0	Correction Only		
12305	9200	714	C Pol Iss Aff Intlct Prop Law	2	LEC	4111	\$100				
				3					Correction Only		
12306	9200	715	Comp Intellectual Property Law	2	LEC	4111	\$50				
				2-3			50-75	\$0	Correction Only		
12306	9200	715	Comp Intellectual Property Law	2	LEC	4111	\$100				
				2-3					Correction Only		
12307	9200	716	International Patent Law	1	LEC	4111	\$25	\$0			
12308	9200	717	International Copyright Law	1	LEC	4111	\$25	\$0			
12309	9200	718	International Trademark Law	1	LEC	4111	\$25				
				2			\$50	\$0	Correction Only		
12309	9200	718	International Trademark Law	1	LEC	4111	\$100				
				2					Correction Only		
12310	9200	719	Intelct Property Law Remedies	2	LEC	4111	\$50				
				2-3			75	\$0	Correction Only		
12310	9200	719	Intelct Property Law Remedies	2	LEC	4111	\$100				
				2-3					Correction Only		
12311	9200	720	Managing Intellectual Property	1	LEC	4111	\$25	\$0			
12311	9200	720	Managing Intellectual Property	1	LEC	4111	\$100				
12312	9200	721	Taxation of Intellect Property	2	LEC	4111	\$50				
				3			\$75	\$0	Correction Only		
12312	9200	721	Taxation of Intellect Property	2	LEC	4111	\$100				
				3					Correction Only		
16530	9200	723	IP Policy & Politics	2	LEC	4111	\$50	\$0			
16176	9200	804	Trade Secrets	2	LEC	4111	\$100				
				3					Correction Only		
16177	9200	805	Licensng Intellectual Property	1	LEC	4111	\$100				
				3					Correction Only		
16180	9200	808	Trademark Prosecution	2	LEC	4111	\$100				
				3					Correction Only		
16183	9200	811	Computer Law	2	LEC	4111	\$100				
				3					Correction Only		
16184	9200	812	Intellect Prop Law Eth & Pract	2	LEC	4111	\$100				
				2-3					Correction Only		
16185	9200	813	Intellect Property Legislat	2	LEC	4111	\$100				
				2-3					Correction Only		
16186	9200	814	C Pol Iss Aff Intlct Prop Law	2	LEC	4111	\$100				
				3					Correction Only		
16187	9200	815	Comp Intellectual Property Law	2	LEC	4111	\$100				
				2-3					Correction Only		

PROPOSED COURSE FEE CHANGES FY2012
LAW SCHOOL

PLEASE NOTE ANY CHANGES IN RED

COLLEGE:	School of Law		9200 Law Instruction								
INSTRUCTIONAL UNIT:	CRSEID	SUBJ	CAT	COURSE TITLE	CREDITS	COMP	TERM	FEE	PROPOSED	JUSTIFICATION	
	16190	9200	818	International Trademark Law	1	LEC	4111	\$100			
					2					Correction Only	
	16191	9200	819	Intellect Property Law Remedies	2	LEC	4111	\$100			
					2-3					Correction Only	
	16192	9200	820	Managing Intellectual Property	1	LEC	4111	\$100			
	16193	9200	821	Taxation of Intellect Property	2	LEC	4111	\$100			
					3					Correction Only	
	16201	9200	850	Intellect Prop Masters Thesis	3	THE	4111	\$100			
					3-6					Correction Only	
	16202	9200	851	Intellect Property Internship	3	IND	4111	\$100			
					3-6					Correction Only	
	16203	9200	852	Intellect Property Externship	3	IND	4111	\$100			
					3-6					Correction Only	
	16199	9200	884	Sem: Selected Legal Problems	1	SEM	4111	\$100			
					3						

**PROPOSED COURSE FEE CHANGES FY2012
WAYNE COLLEGE**

NO CHANGES FOR FY2012

EXHIBIT B

THE UNIVERSITY OF AKRON



**Akron Campus and Wayne College
Miscellaneous Semester Fee Schedule
Effective Fall Semester 2011
*(Unless Otherwise Noted)***

**Presented to Board of Trustees
Apr-11**

The University of Akron
Akron Campus and Wayne College
Miscellaneous Semester Fee Schedule

To be Effective Fall Semester 2011, Unless Otherwise Noted

Fee Description	2010-11			2011-12		
PRESIDENT'S OFFICE						
<i>Athletics (see subsequent page for Tier and Overhead explanations)</i>						
RECREATIONAL & ATHLETIC FACILITIES RENTAL RATES	Tier I Fees	Tier II Fees	Tier III Fees	Tier I Fees	Tier II Fees	Tier III Fees
James A. Rhodes Arena						
Lee Jackson Field						
Soccer Field	N/A	Negotiated	Negotiated	N/A	Negotiated	Negotiated
Cub Cadet Soccer Field	N/A			N/A	\$1500 + overhead	\$2000 + overhead

Fee Description	2010-11	2011-12
ACADEMIC COLLEGES		
Buchtel College of Arts & Sciences		
ARTS & SCIENCES CAREERS PROGRAM		
Tuition (non-credit courses) -- \$240 per Academic Progress Unit (APU):		
3030:091 ELL Writing (4 APU)	\$960.00	\$0 (Course no longer offered)
3030:092 ELL Reading (4 APU)	\$960.00	\$0 (Course no longer offered)
3030:093 ELL Speaking/Grammar (4 APU)	\$960.00	\$0 (Course no longer offered)
3030:094 ELL Listening (4 APU)	\$960.00	\$0 (Course no longer offered)
3030:095 ELL Comprehensive (12 APU)	\$2,880.00	\$0 (Course no longer offered)

Fee Description	2010-11	2011-12
Academic Colleges		
Creative & Professional Arts		
DANCE INSTITUTE		
Audition Placement Fee	\$17.00	\$17.00
Summer Curriculum (1-4 weeks)		
Advanced (20 classes/week)		
4 weeks	\$990.00	\$990.00
3 weeks	\$775.00	\$775.00
2 weeks	\$521.00	\$521.00
1 week	\$308.00	\$308.00
Intermediate II (17 classes/week)		
4 weeks	\$873.00	\$873.00
3 weeks	\$688.00	\$688.00
2 weeks	\$494.00	\$494.00
Intermediate I (15 classes/week)		
4 weeks	\$823.00	\$823.00
3 weeks	\$642.00	\$642.00
2 weeks	\$461.00	\$461.00
2 weeks	\$302.00	
Afternoon Beginning/ Advanced Beginning Arts Camp (2 weeks)	\$117.00	\$121.00
Pre-Ballet (two 45-minute classes/week)		\$112.00
4 weeks	\$112.00	
3 weeks	\$87.00	
2 weeks	\$63.00	
6 classes	\$87.00	
Adults: (one class/week)		
5 weeks		
<i>Stretch & Strength</i>	\$56.00	
<i>Pilates Workout--based Mat Exercise/Hip-Hop</i>	\$58.00	\$58.00
Summer Single Classes		

Fee Description	2010-11	2011-12
Creative & Professional Arts (continued)		
DANCE INSTITUTE (continued)		
Adults:		
<i>Stretch & Strength</i> <i>1 class/week</i>	\$350.00	delete
<i>Pilates Workout-based Mat Exercise/Hip-Hop</i> <i>1 class/week</i>	\$360.00	\$360.00
Academic Year Single Classes	\$14.00	\$15.00
Singles Classes for UA School of Dance Majors students <i>(for students who are not picked up - immediately following the last class of the day - must be paid at the time of pickup or attendance at the next session will be prohibited - before the beginning of the next scheduled class.</i>	\$7.00	\$7.50
<i>1-9 minutes after class ends</i>	No Charge	
<i>10-20 minutes after class ends</i>	\$2.00/minute	
<i>Each additional 15 minute segment thereafter Beginning 10 minutes after the end of the last class.</i>	\$15.00	\$15 per hour

Fee Description	2010-11	2011-12
Academic Colleges		
Education		
Center for Child Development		
Enrollment (Preschool and School Age –Full Day)		
University Full-Time, per week (up to 45 hours, then hourly)	\$180.00	\$195.00
Community Full-Time, per week (up to 45 hours, then hourly)	\$185.00	\$200.00
Part Time - 3days/week	\$135.00	\$150.00
Part Time - 2 Days/Week	\$90.00	\$105.00
Toddler Program		
University Full-Time, per week (up to 45 hours, then hourly)	\$205.00	\$220.00
Community Full-Time, per week (up to 45 hours, then hourly)	\$210.00	\$225.00
Part Time - 3 Days/Week	\$147.00	\$162.00
Part Time - 2 Days/Week	\$98.00	\$113.00

Fee Description	2010-11	2011-12
Vice President For Capital Planning And Facilities Management		
EOHS emergency response actions provided to outside contractors working on University property.	\$25.00/hour	\$25.00/hour per EOHS responder
University Police Department		
Special Events Detail for <u>internal</u> on campus events, (ie: student organizations and athletics) (Security required for dances/major events hosted on/in campus facilities-- minimum 2 officers required for up to 100 people; minimum 1 addl. officer required for each addl. 100 people)	\$35.00 per hour (3-hr. minimum)	\$36.00 per hour (3-hr. minimum)
Special Events Detail for <u>external</u> on campus events, (ie: weddings, concerts, outside promoters) (Security required for dances/major events hosted on/in campus facilities--minimum 2 officers required for up to 100 people; minimum 1 addl. officer required for each addl. 100 people)	N/A	\$39.00 per hour (3-hr. minimum)
Shooting Facility Use: University departments & registered student organizations	No Charge	Negotiated per event, not to exceed Public agencies rate.

Fee Description	2010-11			2011-12		
Vice President for Finance & Administration						
Hower House						
Tours:						
Adults			\$6.00			\$8.00
Senior Citizens (age 65 and over)			\$5.00			\$6.00
Groups (per person, groups of 15 or more)			\$4.00			\$5.00
Students			\$2.00			\$2.00
Students K-12 (per person, tours sponsored by schools)			\$1.00			\$1.00
E.J. Thomas Performing Arts Hall (Commercial Rates)	Sun. - Thurs.		Fri.-Sat.	Sun. - Thurs.		Fri.-Sat.
*Event Rates						
Matinee	\$1,685.00		\$2,065.00	\$2,000.00		\$2,500.00
Two Matinees on the Same Day	\$2,480.00		\$3,175.00	\$3,500.00		\$4,500.00
Evening	\$2,290.00		\$2,830.00	\$2,900.00		\$3,500.00
Matinee and Evening	\$3,000.00		\$3,500.00	\$4,000.00		\$4,500.00
Stage Rehearsal & Setup Rates						
Dark Day (4-Hour Minimum)	\$1,400.00		\$2,830.00	\$1,900.00		\$3,400.00
Event Day (4-Hour Minimum)	\$675.00		\$675.00	\$810.00		\$810.00
Other Spaces (without auditorium)						
Rehearsal Room (3-Hour Rehearsal)	\$325.00		\$325.00	\$490.00		\$490.00
Labor Charges						
Doorman (Per rehearsal/show)	\$150.00		\$150.00	\$160.00		\$160.00
Traffic/Crowd Control Police (each)	\$170.00		\$170.00	\$175.00		\$175.00
*The basic rental fee includes lobbies on the day of the event. Ticket sellers (night of the show), traffic control, police/security, and union stagehand labor are all at prevailing rates.						

Fee Description	2010-11			2011-12		
Vice President for Finance & Administration						
EJ Thomas Hall (continued)						
E.J. Thomas Performing Arts Hall (Non-Profit Organization Rates) Available to groups with IRS non-profit status & identification number	Sun. - Thurs.		Fri.-Sat.	Sun. - Thurs.		Fri.-Sat.
*Event Rates						
Matinee	\$1,270.00		\$1,585.00	\$1,585.00		\$1,980.00
Two Matinees on the Same Day	\$2,035.00		\$2,900.00	\$2,540.00		\$3,625.00
Evening	\$1,780.00		\$2,290.00	\$2,225.00		\$2,860.00
Matinee and Evening	\$2,325.00		\$2,895.00	\$3,115.00		\$3,620.00
Stage Rehearsal & Setup Rates						
Dark Day (4-Hour Minimum)	\$1,270.00		\$2,290.00	\$1,585.00		\$2,862.50
Event Day (4-Hour Minimum)	\$540.00		\$605.00	\$675.00		\$710.00
Other Spaces (without auditorium)						
Rehearsal Room (3-Hour Rehearsal)	\$325.00		\$325.00	\$410.00		\$410.00
Equipment						
Advertising, three-sheet frame	\$130.00		\$130.00	\$35.00	correction	\$35.00
Follow Spots	\$35.00		\$35.00	\$130.00	correction	\$130.00
Labor Charges						
Doorman (Per rehearsal/show)	\$150.00		\$150.00	\$160.00		\$160.00
Traffic/Crowd Control Police (each)	\$170.00		\$170.00	\$175.00		\$175.00
E.J. Thomas Performing Arts Hall (University Organizations) STRIKE 15% discount	Mon. - Thurs.	Fri. - Sat.	Sunday	Mon. - Thurs.	Fri. - Sat.	Sunday
Stage Rehearsal & Setup Rates						
Event Day (4-Hour Minimum)	\$700.00	\$640.00	\$510.00	\$700.00	\$700.00	\$700.00
Other Spaces (without auditorium)						
Rehearsal Room (3-Hour Rehearsal) with performance rental	\$325.00	\$325.00	\$325.00	\$490.00	\$490.00	\$490.00
Equipment						
Advertising, three-sheet frame	\$130.00	\$130.00	\$130.00	\$35.00	correction	\$35.00
Follow Spots	\$35.00	\$35.00	\$35.00	\$130.00	correction	\$130.00
Labor Charges						
Doorman (Per rehearsal/show)	\$150.00	\$150.00	\$150.00	\$160.00	\$160.00	\$160.00
Traffic/Crowd Control Police (each)	\$170.00	\$170.00	\$170.00	\$175.00	\$175.00	\$175.00

*The basic rental fee includes lobbies on the day of the event. Ticket sellers (night of the show), traffic control, police/security, and union stagehand labor are all at prevailing rates **and subject to change**.
Additional Facility Fee per ticket \$1.50

Fee Description	2010-11	2011-12
Vice President for Information & Instructional Technologies and Institutional Planning		
Information Technology		
Audio Visual Services (located in Bierce Library) :		
University Use, Not for Credit	\$125/hour; \$325/day*	No Charge
University Use, Not for Credit	\$50 first hr.; \$25/hr. for each add'l. Hour*	No Charge
Tangent Room: Non-University Use	\$250/hour; \$750/day*	NA
Seminar Room: University Use	No Charge	NA
Non-University Use	\$100/hour; \$500/day	NA
<i>* Connect fees will be added for all outbound ISDN calls.</i>		
Telecommunications		
SERVICE:		
Non-Display	\$28.00	\$30.00
Basic Display	\$33.00	\$35.00
HOUSING:		
Student Cable TV	\$17.50	\$19.00
Telecommunications		
ZIP-TV:		
Non-Academic Applications	\$22.00	\$23.50
Academic Applications	\$10.00	\$11.50
Vice President for Research and Dean of Graduate School		
Graduate School		
UMI Microfilm/Digital Vault Fee (for doctoral dissertations)	\$65.00	reduced to \$25.00
*New Fee: Retroactive Admission Term Request		\$25.00
<i>*Graduate Application Fee is waived for federally funded TRIO program alumni.</i>		

Fee Description	2010-11	2011-12
Vice President for Student Affairs Engagement and Success		
Office of Accessibility		
ADAPTIVE TECHNOLOGY LAB		
Four Track Audiocassette Recorder	\$100.00	delete
Calculator	\$9.00	\$9.00
Recording for Blind and Dyslexic (RFD) Audio Cassettes	\$1.50	delete
Replacement Recording for the Blind and Dyslexic	\$1.00	delete
Center for Career Management		
Mailing of Professional Credentials for Students & Alumni to Prospective Employers (credentials prepared and maintained by the Career Center Office)	\$4.00	delete
Career Advantage Services Fee (assessed to all sophomore, junior, and senior level students)	\$2.00/credit hour	\$2.50/CrHr
Health Services		
Allergy Injection: First Per Injection	\$6.00	\$6.00
Each Additional Injection	\$0.00	delete
International Programs		
H1-B Application Assistance Fee Delete fee from International Programs, responsibility of Human Resources	\$600.00	delete
Rename fee to "Replace Lost Immigration Form" Visa Forms (spouse and/or dependents)	\$50.00	\$50.00
Rename fee to: "International Identity Card" Optional ID Cards:		
Students delete the "s"	\$22.00	\$22.00
Teachers delete the "s"	\$22.00	\$22.00
Delete this fee, responsibility of Human Resources. Permanent Resident Application Assistance Fee (to be applied to all PR applicants)	\$1,000.00	delete

Fee Description	2010-11	2011-12
Vice President for Student Affairs Engagement and Success		
Student Judicial Affairs		
Administrative Fees		
Workshop Referrals		
Delete Fee		delete
"Discussing Our Choices" Workshop	-\$50.00	
Disciplinary Fines		
Serious Violations of the Code of Conduct		
Weapons		
Drug sales/distribution - 1st offense	-\$200.00	\$150.00
2nd offense	-\$300.00	\$150.00
Delete fee		delete
Other Fines		
Impose a fine on the student which corresponds to the nature of the violation, not to exceed the maximum value of \$250. For example, fines may be imposed for issues such as students who host or promote large parties or events that are not in compliance with Akron city regulations and/or result in negative consequence for the university community		\$0 - \$250
Off Campus Student Services		
Miscellaneous Program fees		\$0 - Cost

Fee Description	2010-11						2011-12					
Vice President for Student Affairs Engagement and Success												
Student Recreation Center												
STUDENT RECREATION CENTER - Support Services <i>(See Appendix B for 2009-10 Rates)</i>	Assessed Student	Non-Assessed Student	Faculty/Staff ²	Retirees	Alumni/Affiliate	Community	Assessed Student	Non-Assessed Student	Faculty/Staff ²	Retirees ¹	Alumni/Affiliate	Community
SUPPORT SERVICES												
Memberships:												
Semester	\$125.00	\$125.00	N/A	\$110.00	N/A	N/A	\$125.00	\$125.00	\$110.00	\$110.00	N/A	N/A
Summer	\$105.00	\$105.00	N/A	\$100.00	N/A	N/A	\$105.00	\$105.00	\$100.00	\$100.00	N/A	N/A
Annual	\$325.00	\$325.00	N/A	\$225.00	N/A	N/A	\$325.00	\$325.00	\$120.00 - \$156.00 ³	\$156.00 - \$192.00	N/A	N/A
Couple (Married):												
Semester	N/A	N/A	N/A	\$210.00	N/A	N/A	N/A	N/A	\$210.00	\$210.00	N/A	N/A
Summer	N/A	N/A	N/A	\$190.00	N/A	N/A	N/A	N/A	\$190.00	\$190.00	N/A	N/A
Annual	N/A	N/A	N/A	\$312.00 - \$384.00	\$384.00 - \$456.00	\$1,145.00 - \$630.00	N/A	N/A	N/A	\$312.00 - \$384.00	\$384.00 - \$456.00	\$1,145.00 - \$630.00
6-Month	N/A	N/A	N/A	N/A	\$335.00	\$630.00	N/A	N/A	N/A	N/A	\$335.00	\$630.00
Annual Pay Plan Processing Fee (excluding automatic debit)												
Late Payment Fee (over 30 days late)												
Membership Parking Permits:												
One Semester Restricted Parking - Spouse Secondary Applicant	\$45.00	\$45.00	\$45.00	\$45.00	N/A	N/A	\$45.00	\$45.00	\$45.00	\$45.00	N/A	N/A
One 6-Month Restricted Parking - Spouse Secondary Applicant	N/A	N/A	N/A	N/A	\$45.00	N/A	N/A	N/A	N/A	N/A	\$45.00	N/A
One Annual Restricted Parking - Spouse Secondary Applicant	\$65.00	\$65.00	N/A	N/A	\$65.00	N/A	\$65.00	\$65.00	N/A	N/A	\$65.00	N/A
One Semester Unrestricted Parking - Spouse Secondary Applicant	\$55.00	\$55.00	\$55.00	\$55.00	N/A	N/A	\$55.00	\$55.00	\$55.00	\$55.00	N/A	N/A
One 6-Month Unrestricted Parking - Spouse Secondary Applicant	N/A	N/A	N/A	N/A	\$55.00	N/A	N/A	N/A	N/A	N/A	\$55.00	N/A
One Annual Unrestricted Parking - Spouse Secondary Applicant	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00	N/A	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00	N/A

Fee Description	2010-11				2011-12			
Vice President for Student Affairs Engagement and Success								
Student Recreation Center (continued)								
STUDENT RECREATION CENTER	Students/Student Organizations	Faculty/Staff & Paid Members	University Departments	Non-Member/Community	Students/Student Organizations	Faculty/Staff & Paid Members	University Departments	Non-Member/Community
OUTDOOR ADVENTURE:								
Equipment Rental	\$2.00 - \$150.00	\$2.00 - \$150.00	\$2.00 - \$150.00	\$2.00 - \$150.00	\$2.00 - \$300.00	\$2.00 - \$300.00	\$2.00 - \$300.00	\$2.00 - \$300.00
Rock Wall:								
Climbing Fees:								
Daily	Free w/Certification	Free w/ Certification	N/A	N/A	Free w/Certification	Free w/Certification	N/A	N/A
Try Climbing during Wall Moves	1 st Free/ 2 nd \$4.00	1 st Free/ 2 nd \$4.00	\$4 per person	\$4 per person	1 st Free/ 2 nd \$4.00	1 st Free/ 2 nd \$4.00	\$4 per person	\$4 per person
Group Climbs:								
1 to 20 people	\$30.00 - \$75.00	\$60.00 - \$150.00	\$60.00 - \$150.00	\$80.00 - \$170.00	\$30.00 - \$75.00	\$60.00 - \$150.00	\$60.00 - \$150.00	\$80.00 - \$170.00
10 to 14 people								
15 to 20 people								
Belay Certifications (2-hr. Class)	\$10.00 - \$20.00	\$15.00 - \$30.00	N/A	\$20.00 - \$40.00	\$10.00 - \$20.00	\$10.00 - \$30.00	N/A	\$10.00 - \$40.00
Belay Fee Per Hour/Person/Private Instruction	\$12.00 - \$15.00	\$12.00 - \$15.00	\$14.00 - \$17.00	\$15.00 - \$20.00	\$12.00 - \$15.00	\$12.00 - \$15.00	\$14.00 - \$17.00	\$15.00 - \$20.00
FACILITY RENTALS	Per Hour	Per Hour	Per Hour	Per Hour	Per Hour	Per Hour	Per Hour	Per Hour
Buchtel Field:	Based on Activity + Overhead	N/A	\$0.00 - \$100.00 + overhead	\$300.00 - \$500.00 + overhead	Based on Activity + Overhead	N/A	\$0.00 - \$100.00 + overhead	\$100.00 - \$500.00 + overhead
Entire SRWC - Up to 500 People (excluding all exercise equipment):								
4 hours	Based on Availability & Overhead	N/A	Based on Availability & Overhead	\$550/hr. up to 500 people (4-hr min.) & 1 hour take down - over 500 people will be negotiated	Based on Availability & Overhead	N/A	Based on Availability & Overhead	\$600/hr. up to 500 people (4-hr min.) & 1 hour take down - over 500 people will be negotiated

Fee Description	2010-11				2011-12			
Vice President for Student Affairs Engagement and Success								
Student Union								
STUDENT UNION (continued)	Student Organization User	Campus-Based User	Sponsored User	External User	Student Organization User	Campus-Based User	Sponsored User	External User
Bowling:								
Individual Bowling (shoes included)	N/A	N/A	\$2.50/person per game	\$2.50/person per game	5.00 day pass for student guests	5.00 day pass with valid staff ID	N/A	N/A
Billiards:								
Individual Billiards	N/A	N/A	\$3.00/table/hr	\$3.00/table/hr	5.00 day pass for student guests	5.00 day pass with valid staff ID	N/A	N/A
MISCELLANEOUS CHARGES:								
Equipment:								
Media Cart (multiple AV units)	\$100.00	\$100.00	\$200.00	\$200.00	\$50.00	\$50.00	\$100.00	\$100.00
Laptop					\$10.00	\$10.00	\$20.00	\$20.00
Laptop and Projector					\$20.00	\$20.00	\$40.00	\$40.00
Custom Indoor Sign Package					\$50.00	\$50.00	\$50.00	\$50.00
Outdoor Sign					\$10/per sign	\$10/per sign	\$10/per sign	\$10/per sign
Custom Outdoor Sign					\$25/per sign	\$25/per sign	\$25/per sign	\$25/per sign
Staging	\$125.00	\$125.00	\$250.00	\$250.00	\$75.00	\$75.00	\$150.00	\$150.00
Production and Staffing:								
Online Registration	\$20/person	\$20/person	\$20/person	\$20/person				
Projectionist	\$20/hour	\$20/hour	\$40/hour	\$40/hour				
Sound Technician	\$30/hour	\$30/hour	\$60/hour	\$60/hour				
Technical Asst./Technician	\$30/hour	\$30/hour	\$60/hour	\$60/hour				
Online Registration (eliminate)					eliminate	eliminate	eliminate	eliminate
Event Assistant					\$20/hour	\$20/hour	\$40/hour	\$40/hour
AV Assistant					\$30/hour	\$30/hour	\$60/hour	\$60/hour
Technical Asst./Technician (eliminate)					eliminate	eliminate	eliminate	eliminate

THE UNIVERSITY OF AKRON

Resolution No. 6 - - 11

Pertaining to Approval of the FY2011-12 Course Fees and Miscellaneous Fees

BE IT RESOLVED, that the recommendation of the Finance, Fiscal Policy, and Investment Committee on June 15, 2011, pertaining to the FY2011-12 Course Fees be approved; and

BE IT FURTHER RESOLVED, that the recommendation of the Finance, Fiscal Policy, and Investment Committee on June 15, 2011, pertaining to the FY2011-12 Miscellaneous Fees, be approved.

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011

FULL-TIME EMPLOYEE PERSONNEL ACTIONS
PART-TIME FACULTY TEACHING CREDIT COURSES
EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING
GRADUATE ASSISTANTS
UNCLASSIFIED CLASSIFICATION CHANGES
CLASSIFIED CLASSIFICATION CHANGES
REEMPLOYMENT NOTIFICATION

In accordance with resolution 6-67, adopted July 12, 1967, routine personnel matters concerning faculty and staff are listed separately in the attached, and are recommended for the action indicated for each individual and to be effective as noted.

Pay grade assigned only to contract professional and unclassified exempt and nonexempt positions.

6/15/11

<u>NAME</u>	<u>JOB/DEPT</u> <u>JOB FUNCTION</u>	<u>EFFECTIVE</u> <u>DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
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FULL-TIME EMPLOYEE PERSONNEL ACTIONS

OFFICE OF THE PRESIDENT

Appointment/Reappointment

Bove, Frank	Associate Professor, Bibliography; Faculty Senate Executive Committee Secretary/ Faculty Senate/Faculty (BUF)	01/01/11 05/31/11	\$3,840.00 9 mo	Temporary administrative stipend for Senate Secretary duties; base salary is \$53,195.00/12 mo
Dambrot, Keith	Head Men's Basketball Coach/Office of Athletics/ Contract Professional	04/07/11 04/08/11 04/29/11	\$53,567.00 one time payment \$25,000.00 one time payment \$5,000.00 one time payment	Bonus per employment contract for 20+ wins and NCAA tournament appearance Bonus per employment contract for radio and TV rights Bonus per employment contract for team academic progress rate of 925+
Jones, Julie	Head Softball Coach/Office of Athletics/Contract Professional	04/29/11	\$2,000.00 one time payment	Bonus per employment contract for team academic progress rate of 925+
Kest, Jodi	Head Women's Basketball Coach/Office of Athletics/ Contract Professional	04/29/11	\$5,000.00 one time payment	Bonus per employment contract for team academic progress rate of 925+
McFadden, Rick	Assistant Men's Basketball Coach/Office of Athletics/ Contract Professional	04/07/11	\$5,390.00 one time payment	Bonus per employment contract for 20+ wins and NCAA tournament appearance
Mitchell, Dennis	Head Track Coach/Office of Athletics/Contract Professional	04/29/11	\$4,000.00 one time payment	Bonus per employment contract for team academic progress rate of 925+
Peters, Daniel	Director, Men's Basketball Operations/Office of Athletics/ Contract Professional	04/07/11	\$5,305.00 one time payment	Bonus per employment contract for 20+ wins and NCAA tournament appearance
Porter, Caleb	Head Men's Soccer Coach/ Office of Athletics/Contract Professional	04/29/11	\$2,000.00 one time payment	Bonus per employment contract team academic progress rate of 925+
Thomas, Charles	Assistant Men's Basketball Coach/Office of Athletics/ Contract Professional	04/07/11	\$5,333.00 one time payment	Bonus per employment contract for 20+ wins and NCAA tournament appearance
Weigand, Terry	Assistant Men's Basketball Coach/Office of Athletics/ Contract Professional	04/07/11	\$5,688.00 one time payment	Bonus per employment contract for 20+ wins and NCAA tournament appearance
Wistrcill, Tom	Director, Athletics/Office of Athletics/Contract Professional	04/08/11	\$18,083.00 one time payment	Bonus per employment contract for MAC championship

Separation

Bangson, Patrick	Head Baseball Coach/Office of Athletics/Contract Professional	08/31/11	\$68,419.00 12 mo	Resignation
Cypret, Greg	Assistant Baseball Coach/Office of Athletics/Contract Professional	08/31/11	\$36,000.00 12 mo	Resignation
Danner, Blair	Assistant Director, Development/Office of Athletics/Contract Professional	05/27/11	\$29,172.00 12 mo	Resignation

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
Davidson, Kurt	Assistant Baseball Coach/Office of Athletics/Contract Professional	08/31/11	\$23,460.00 12 mo	Resignation
Edwards, LeShaunte	Assistant Track Coach/Office of Athletics/Contract Professional	08/31/11	\$36,500.00 12 mo	Non-renewal
Flenner, Brian	Director, Ticket Sales/Office of Athletics/Contract Professional	05/23/11	\$40,000.00 12 mo	Resignation
Goetze, Nick	Head Men's Golf Coach/Office of Athletics/Contract Professional	05/31/11	\$58,003.00 12 mo	Resignation
O'Malley, Barbara E.	Associate Vice President for Communications/Chief Communications Officer/Institutional Marketing/Contract Professional	04/30/11	\$144,850.00 12 mo	Resignation
Schmidt, Leonard	Custodial Superintendent/Office of Athletics/Staff	04/13/11	\$14.99/H	Resignation
Siegferth, Joseph	Assistant Director, Ticket Sales/Office of Athletics/Contract Professional	04/30/11	\$24,000.00 12 mo	Resignation
OFFICE OF ACADEMIC AFFAIRS				
<u>Appointment/Reappointment</u>				
Githiora, Rosa M.	Interim Director, Women's Resource Center/Contract Professional	05/08/11 12/31/11	\$32,500.00 12 mo	Temporary reappointment
<u>Change</u>				
Alvim, Henrique	Associate Director, Academic Support Services/Multicultural Development/Contract Professional	05/01/11	\$42,022.00 12 mo	Job reclassification via job audit; salary change from \$40,406.00/12 mo; title change from Coordinator, Academic Support Services; grade change from 119 to 120
McNutt, Douglas	Coordinator, Scholarships & Financial Aid/Enrollment Management/Contract Professional	06/30/11		Correction; change from non-renew to retirement
Smith, Adam A.	Director, Choose Ohio First Scholarship Program & STEM Student Initiatives; Special Assistant to the Office of Academic Affairs/Contract Professional	05/01/11	\$80,000.00 12 mo	Title change from Director, Choose Ohio First Scholarship Program & STEM Student Initiatives; offline salary increase from \$69,360.00/12 mo
		05/01/11 06/30/12	\$10,000.00 12 mo	Temporary administrative stipend for Special Assistant assignment; base salary is \$80,000.00/12 mo.
Stokes, Nancy	Special Assistant to the Office of Academic Affairs; Professor, Bibliography/Office of Academic Affairs/Contract Professional	07/01/11		Title change from Special Assistant to the Senior Vice President & Provost

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
VICE PRESIDENT & GENERAL COUNSEL				
<u>Appointment/Reappointment</u>				
Mallo, Ted	Vice President & General Counsel; Secretary, Board of Trustees; Inspector, General Liaison, Assistant Attorney General; Adjunct Associate Professor, Education; Member, General Faculty/Contract Professional	07/01/11 06/30/12	\$198,005.00 12 mo	Rehire in accordance with re-employment agreement for retirees
VICE PRESIDENT FOR STUDENT AFFAIRS				
<u>Appointment/Reappointment</u>				
Eum, Koun	Psychology Intern/Counseling Center/Contract Professional	07/01/11 06/30/12	\$24,653.00 12 mo	Temporary appointment
Marx, Linda	Interim Director, International Programs/International Programs/Contract Professional	07/01/11 12/31/11	\$53,414.00 12 mo	Temporary job reclassification; title change from Coordinator, International Programs; salary change from \$50,660.00/12 mo; grade change from 119 to 124
Melville, Alexis M.	Psychology Intern/Counseling Center/Contract Professional	07/01/11 06/30/12	\$24,653.00 12 mo	Temporary appointment
Rastetter, Jennifer L.	Departmental Records Specialist/Student Financial Aid/Staff	05/23/11	\$13.31/H	Appointment vice R. Keener
Routh, Ryan J.	Admissions Counselor/ Admissions/Contract Professional	05/23/11	\$31,500.00 12 mo	Appointment vice R. Calcei
Swanson, Elisha V.	Academic Adviser, Academic Achievement Programs/Contract Professional	05/02/11 05/31/11	\$32,988.00 12 mo	Temporary appointment vice S. Stinson
<u>Change</u>				
Lewis, David	Facilities Manager/ Residence Life & Housing Office/Staff	03/28/11	\$2,535.74 BW	Job reclassification via job audit; salary change from \$28.09/H; title change from Building Maintenance Superintendent; grade change from 119 to 120
<u>Separation</u>				
Allan, Mark	Manager, Intramural Sports/ Recreation & Wellness Services/Contract Professional	05/31/11	\$47,252.00 12 mo	Retirement
Goodyear, Susanne N.	Student Services Counselor/ Admissions/Staff	02/28/11	\$15.02/H	Retirement
Powell, Kathleen I.	Director, Career Center/Contract Professional	05/31/11	\$86,700.00 12 mo	Resignation

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
VICE PRESIDENT FOR FINANCE & ADMINISTRATION/CFO				
<u>Appointment/Reappointment</u>				
Holland, Robert T.	Parking Maintenance Worker/ Parking Services/Staff	05/02/11	\$11.50/H	Appointment vice R. Monroe
Kauffman, Tanya L.	Office Support Specialist- Dining/University Dining Services/Staff	05/31/11	\$9.66/H	Appointment vice K. Francek
Saunders, Danny R.	Parking Maintenance Worker/ Parking Services/Staff	05/23/11	\$11.50/H	Appointment vice C. Stewart
Wilburn, Denise M.	Lead Team Coordinator/ University Dining Services/Staff	07/01/11	\$13.11/H	Reappointment; appointment basis change from temporary to regular
<u>Change</u>				
Moss, Sarah M.	Accountant/Treasurer/Contract Professional	05/15/11	\$37,500.00 12 mo	Promotion vice S. Rohal; salary change from \$12.25/H; title change from Accounting Assistant; appointment basis change from temporary staff to regular contract professional
Reinoso, Gaston	Assistant Vice President, Talent Development & Human Resources; Director, Equal Employment Opportunity/ Affirmative Action; Deputy Appointing Authority/Contract Professional	06/01/11	\$90,000.00 12 mo	Promotion; salary change from \$79,560.00/12 mo; title change from Director, Employment and Equal Employment Opportunity & Affirmative Action
Viau, William H.	Associate Vice President, Talent Development & Human Resources; Appointing Authority/Contract Professional	06/01/11	\$124,300.00 12 mo	Promotion; salary change from \$95,171.00/12 mo; title change from Assistant Vice President, Human Resources; relinquish temporary stipend of \$11,421.00/12 mo
<u>Separation</u>				
Drungil, Gregory P.	Assistant Manager, Dining Services/University Dining Services/Staff	04/29/11	\$1,169.83 BW	Resignation
Pittman, Linda L.	Food Service Worker/University Dining Services/Staff	05/31/11	\$12.47/H	Retirement
Radin, Alexander R.	Purchasing Agent/Purchasing/ Staff	04/30/11	\$2,090.49 BW	Retirement
Ray, James S.	Treasury Manager Senior; Member, General Faculty/ Treasurer/Contract Professional	07/31/11	\$61,302.00 12 mo	Retirement
Reynolds, Caryn L.	Office Support Specialist/ University Dining Services/Staff	04/15/11	\$11.22/H	Resignation
Shamaly, Charles	Financial Analyst/Student Accounts/Bursar/Contract Professional	05/24/11	\$40,800.00 12 mo	Resignation

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
VICE PRESIDENT FOR PUBLIC AFFAIRS & DEVELOPMENT				
<u>Appointment/Reappointment</u>				
LaGuardia, John	Vice President, Public Affairs & Development/Contract Professional	07/01/11 06/30/12	\$194,378.00 12 mo	Rehire in accordance with re-employment agreement for retirees
<u>Change</u>				
Clark, Kathryn L.	Administrative Assistant/Development/Staff	05/09/11	\$12.47/H	Transfer vice T. Spataro
Spataro, Tari L.	Coordinator Gift Processing/Development/Staff	04/11/11	\$13.62/H	Promotion vice G. Brooks; salary change from \$12.61/H; title change from Administrative Secretary; grade change from 115 to 117
<u>Separation</u>				
Bogue, Kathleen	Assistant Director, Development/Contract Professional	05/23/11	\$54,641.00 12 mo	Resignation
VICE PRESIDENT FOR CAPITAL PLANNING & FACILITIES MANAGEMENT				
<u>Appointment/Reappointment</u>				
Brake, Douglas P.	Assistant Building Services Worker/Physical Facilities/Staff	05/31/11	\$11.79/H	Appointment vice G. Tompkins
Butterfield, Jeff W.	Assistant Building Services Worker/Physical Facilities/Staff	04/25/11	\$11.79/H	Appointment vice R. Wilson
Curtis, Theodore	Vice President, Capital Planning & Facilities Management/Contract Professional	07/01/11 06/30/12	\$200,430.00 12 mo	Rehire in accordance with re-employment agreement for retirees
Drake, Arctia	Assistant Building Services Worker/Physical Facilities/Staff	05/02/11	\$11.79/H	Appointment vice G. Holes
Underwood, Shawn L.	Assistant Building Services Worker/Physical Facilities/Staff	04/25/11	\$11.79/H	Appointment vice D. Bentley
<u>Change</u>				
Flynt, Darci	Director, Physical Facilities Operation Center Business Operations/Physical Facilities/Staff	04/25/11 07/31/11	\$1,813.90 BW	Temporary job reclassification; salary change from \$1,649.00/12 mo; title change from Physical Facilities Operation Center Budget/Fiscal Administrator
Grinder, Dennis	Master Painter Certified/Physical Facilities/Staff	01/31/11	\$19.05/H	Offline salary adjustment per bargaining agreement for completion of service years and training hours; salary change from \$17.81/H
Grubb, Don	Assistant Vice President, Physical Facilities/Staff	04/25/11 07/31/11	\$2,919.00 BW	Temporary job reclassification; salary change from \$2,654.00/12 mo; title change from Director, Physical Facilities Operation Center Business Operations

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
Jackson, Kerry	Police Officer 2/University Police/Staff	01/31/11	\$26.95/H	Promotion per bargaining agreement for completion of service years and training hours; salary change from \$26.19/H; title change from Police Officer 2B
Kabellar, Kevin	Police Officer 2/University Police/Staff	01/31/11	\$26.95/H	Promotion per bargaining agreement for completion of service years and training hours; salary change from \$26.19/H; title change from Police Officer 2B
Martin, Daniel	Maintenance Repair Worker/ Physical Facilities/Staff	04/25/11	\$17.14/H	Position change vice A. Resch; salary change from \$20.36/H; title change from Building Maintenance Superintendent
Palmer, Jerone L.	Master Building Services Worker Certified/Physical Facilities/Staff	04/25/11	\$14.68/H	Promotion vice C. Sopko; salary change from \$13.61/H; title change from Building Services Worker Certified; grade change from 2 to 4
Tiller, David	Director, Environmental Health & Occupational Safety/Contract Professional	04/18/11	\$70,000.00 12 mo	Promotion vice C. Calderone; salary change from \$1,678.20/BW; title change from Life Safety Inspector; appointment basis change from Staff; grade change from 119 to 123
Tompkins, George M.	Master Building Services Worker Certified/Physical Facilities/Staff	04/25/11	\$13.53/H	Promotion; salary change from \$11.79/H; title change from Assistant Building Services Worker Certified
Vanatta, Danny K.	Master Building Services Worker Certified/Physical Facilities/Staff	05/09/11	\$13.96/H	Promotion vice T. Garrett; salary change from \$12.68/H; title change from Building Services Worker; grade change from 2 to 4

Separation

Brown, Steven	Master Carpenter/Physical Facilities/Staff	05/31/11	\$18.92/H	Retirement
Grohosky, Pamela	Recycling Superintendent/ Physical Facilities/Staff	04/22/11	\$16.00/H	Resignation

VICE PRESIDENT FOR INFORMATION TECHNOLOGY SERVICES/CIO

Appointment/Reappointment

Dickcrhoof, Ronald D.	Customer Support Specialist/ Hardware & Operating Systems Services/Staff	04/18/11	\$14.62/H	Appointment vice S. Jandecka
Doherty, Cynthia S.	Senior Database Administrator/ Application Systems Services/ Staff	05/23/11	\$2,884.61 BW	Appointment vice T. Gould
Wasik, David G.	Assistant to the CIO, Strategic Initiatives/Vice President, Information Technology Services/CIO/Contract Professional	07/01/11 06/30/12	\$107,700.00 12 mo	Rehire in accordance with re-employment agreement for retirees

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
VICE PRESIDENT FOR RESEARCH & DEAN, GRADUATE SCHOOL				
<u>Appointment/Reappointment</u>				
Tausig, Mark B.	Associate Dean, Graduate School; Professor, Sociology/ Graduate School/Faculty	07/01/11 06/30/12	\$115,747.00 12 mo base \$6,485.00 12 mo stipend	Reappointment and extension of temporary administrative stipend for Associate Dean assignment; conversion of 10% of stipend to base salary; base salary change from \$114,449.00/12 mo; stipend change from \$7,783.00/12 mo
<u>Change</u>				
Burton, Heather E.	Director, McNair Scholars Program/Graduate School/ Contract Professional	05/02/11 09/30/12	\$57,000.00 12 mo	Promotion vice B. King; salary change from \$34,256.00/12 mo; title change from Educational Specialist; department change from Academic Achievement Programs
Campbell, Rebecca	Coordinator, Grants Senior/ Research Services & Sponsored Programs/Staff	01/31/11	\$1,998.43 BW	Job reclassification via job audit; salary change from \$23.13/H; title change from Coordinator, Grants; grade change from 118 to 120
BUCHTEL COLLEGE OF ARTS & SCIENCES				
<u>Appointment/Reappointment</u>				
Bagatto, Brian P.	Professor, Biology; BSMD Academic Coordinator/Biology/ Faculty (BUF)	08/22/11 05/05/12	\$4,500.00 9 mo stipend	Extension of temporary administrative stipend for Coordinator assignment; base salary is \$66,051.00/9 mo
Collard, Michael L.	Assistant Professor, Computer Science/Faculty (BUF)	08/22/11	\$72,000.00 9 mo	Appointment vice X. Dang
Datta, Sujay	Associate Professor, Statistics/Faculty (BUF)	08/22/11	\$85,000.00 9 mo	Appointment vice A. Foos
Franze, Gayatonia	Postdoctoral Research Associate/Biology/Staff	06/15/11 06/14/12	\$1,461.54 BW	Temporary reappointment
Huang, Tsang-Min	Research Scholar/Chemistry/ Staff	04/01/11 06/30/11	\$950.00 BW	Temporary reappointment
Levant, Ronald F.	Professor, Psychology; Fellow, Institute for Life Span Development & Gerontology/ Faculty (BUF)	03/18/11	\$2,500.00 one time payment	Bonus per Article 16, AAUP Agreement
Lord, Robert G.	Distinguished Professor, Psychology/Faculty	07/01/11 06/30/12	\$73,899.00 9 mo	Rehire in accordance with re-employment agreement for retirees
Niewiarowski, Peter H.	Professor, Biology; Interim Director, PhD Program in Integrated Bioscience/Biology/ Faculty (BUF)	08/22/11 05/05/12	\$3,000.00 9 mo stipend	Extension of temporary administrative stipend for Interim Director assignment; base salary is \$79,649.00/9 mo
Shott, Michael	Professor, Archaeology & Classical Studies; Department Chair, Anthropology & Classical Studies/Faculty	01/01/11 06/30/11	\$5,400.00 12 mo	Temporary appointment and administrative stipend for Department Chair assignment, base salary is \$115,286.00/12 mo
Xu, Yongqian	Research Scholar/Chemistry/ Staff	05/01/11 08/30/11	\$1,176.93 BW	Temporary reappointment

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
<u>Change</u>				
Deason, Lucinda M.	Associate Professor, Public Administration & Urban Studies; Senior Fellow, Institute for Life Span Development & Gerontology/Public Administration & Urban Studies/Faculty (BUF)	05/01/11 05/05/12		Title change from Fellow, Institute for Life Span Development & Gerontology
Hanson, Anne	Academic Adviser II/Buchtel College of Arts & Sciences Dean's Office/Contract Professional	07/01/11		Reorganization; department change from Political Science
King, Randall H.	Professor Emeritus, Statistics/Faculty	06/30/11		Title change; award of emeritus status
Margush, Timothy S.	Associate Professor Emeritus, Computer Science/Faculty	03/09/11		Title change; award of emeritus status

Separation

De Los Reyes, Josephina P.	Associate Professor, Statistics/Faculty (BUF)	06/30/11	\$55,056.00 9 mo	Retirement
Plagens, Gregory K.	Assistant Professor, Public Administration & Urban Studies/Faculty (BUF)	05/07/11	\$60,647.00 9 mo	Resignation

COLLEGE OF BUSINESS ADMINISTRATION

Appointment/Reappointment

Daugherty, Terry	Assistant Professor, Marketing; Associate Director, Suarez Applied Marketing Research Laboratories/Faculty (BUF)	08/22/11 05/05/12	\$4,500.00 9 mo	Temporary administrative stipend for Associate Director assignment; base salary is \$96,624.00/9 mo
Hauser, William J.	Associate Professor, Marketing; Director, Suarez Applied Marketing Research Laboratories/Faculty (BUF)	07/01/11 06/30/12	\$12,000.00 12 mo	Temporary administrative stipend for Director assignment; base salary is \$107,644.00/12 mo
Marich, Fredric	Associate Instructor, Marketing/Faculty (BUF)	08/22/11 05/05/12	\$49,371.00 9 mo	Temporary reappointment
Washington, Stephen T.	Associate Instructor, Finance/Faculty (BUF)	08/22/11 05/05/12	\$51,979.00 9 mo	Temporary reappointment
Wellfley, Mark M.	Associate Instructor, Accounting/Faculty (BUF)	08/22/11 05/05/12	\$50,906.00 9 mo	Temporary reappointment

Change

Cockley, David	Associate Instructor, Marketing/Faculty (BUF)	08/22/11 05/05/12	\$44,057.00 9 mo	Promotion from Instructor; salary change from \$42,057.00/9 mo
Costigan, Thomas E.	Senior Instructor, Finance/Faculty (BUF)	08/22/11 05/05/12	\$60,138.00 9 mo	Promotion from Instructor; salary change from \$56,138.00/9 mo
Marich, Fredric	Associate Instructor, Marketing/Faculty (BUF)	08/22/11 05/05/12	\$49,371.00 9 mo	Promotion from Instructor; salary change from \$47,371.00/9 mo
Redle, David A.	Professor Emeritus, Business Law/Finance/Faculty	06/30/11		Title change; award of emeritus status

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
Washington, Stephen T.	Associate Instructor, Finance/ Faculty (BUF)	08/22/11 05/05/12	\$51,979.00 9 mo	Promotion from Instructor; salary change from \$49,979.00/9 mo
Welfley, Mark M.	Associate Instructor, Accounting/Faculty (BUF)	08/22/11 05/05/12	\$50,906.00 9 mo	Promotion from Instructor; salary change from \$48,906.00/9 mo
COLLEGE OF CREATIVE & PROFESSIONAL ARTS				
<u>Appointment/Reappointment</u>				
Augustine, Joseph	Visiting Artist in Residence/ Music/Contract Professional	08/22/11 05/05/12	\$53,938.00 9 mo	Temporary reappointment
Ferraro, Andrea	Visiting College Lecturer/ Communication/Faculty	08/22/11 05/05/12	\$32,000.00 9 mo	Temporary reappointment
<u>Change</u>				
Turner, Dudley B.	Interim Dean, College of Creative & Professional Arts; Associate Professor, Communication/Faculty	12/31/11 01/01/12		Change in end date of appointment and stipend from 6/30/11 Change in date of appointment to teaching faculty from 8/22/11
Welch, Donald	Manager, Operations and Technology-Communication/ Contract Professional	02/01/11	\$39,000.00 12 mo	Job reclassification via job audit; salary change from \$37,500.00/12 mo; grade change from 119 to 120
<u>Separation</u>				
Concannon, Kevin	Associate Professor, Art/Faculty (BUF)	07/22/11	\$59,139.00 9 mo	Resignation
COLLEGE OF EDUCATION				
<u>Appointment/Reappointment</u>				
Ford, Bridgie A.	Professor, Education; Director, Center for Urban & Higher Education/Curricular & Instructional Studies/Faculty (BUF)	08/22/11 05/05/12	\$10,000.00 9 mo stipend	Temporary administrative stipend for Director assignment; base salary is \$89,781.00/9 mo
Lenhart, Lisa	Professor, Education; Director, Center for Literacy/Curricular & Instructional Studies/Faculty (BUF)	08/22/11 05/05/12	\$10,000.00 9 mo	Temporary administrative stipend for Director assignment; base salary is \$69,997.00/9 mo
Maguth, Brad M.	Assistant Professor, Education/ Curricular & Instructional Studies/Faculty (BUF)	08/22/11	\$53,000.00 9 mo	Appointment vice G. Lauzon
Sisson, Timothy	Project Coordinator/Education Dean's Office/Contract Professional	07/01/11 06/30/12	\$46,920.00 12 mo	Temporary reappointment
Welton, Evonn	Assistant Dean, Student Affairs; Professor, Education/Education Dean's Office/Faculty	07/01/11 06/30/12	\$7,426.00 12 mo	Temporary administrative stipend; base salary is \$109,383.00/12 mo

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
<u>Change</u>				
Ford, Bridgie A.	Professor, Education; Director, Center for Urban & Higher Education/Curricular & Instructional Studies/Faculty	06/03/11		Title change from Professor, Education; Department Chair, Curricular & Instructional Studies; no change to base salary or stipend
		08/22/11	\$89,781.00 9 mo	Appointment basis change from 12- month to 9-month; salary change from \$109,732.00/12 mo (includes annual 10% roll to base per Department Chair policy); relinquish Department Chair stipend of \$5,385.00/12 mo
<u>Separation</u>				
Chen, Chingju	Assistant Professor, Education/ Counseling/Faculty (BUF)	05/05/12	\$46,872.00 9 mo	Terminal contract
Hilliard, Valerie	Head Teacher/Center for Child Development/Staff	05/31/11	\$12.87/H	Resignation
Zachariah, Sajit	Associate Dean, Education; Professor, Education/Education Dean's Office/Faculty	07/31/11	\$130,811.00 12 mo	Resignation
COLLEGE OF ENGINEERING				
<u>Appointment/Reappointment</u>				
Bell, Brett	Engineering Technician/Civil Engineering/Staff	03/28/11 10/18/11	\$25.50/H	Temporary reappointment
Brodie, Marilyn	Administrative Assistant Senior/Engineering Dean's Office/Staff	06/22/11 06/21/12	\$29.67/H	Rehire in accordance with re- employment agreement for retirees
Giakos, George C.	Professor, Electrical & Computer Engineering; Professor, Biomedical Engineering/Faculty (BUF)	06/01/11 05/31/14		Extension of joint appointment with Electrical & Computer Engineering (primary) and Biomedical Engineering (secondary)
Iannuzzi, Mariano	Assistant Professor, Chemical & Biomolecular Engineering/ Faculty (BUF)	07/31/11	\$92,889.00 12 mo	Appointment; employee will convert to 9-month faculty and salary of \$76,000.00 effective 8/22/11
Lillard, Robert S.	Professor, Chemical & Biomolecular Engineering/ Faculty (BUF)	07/31/11	\$134,444.00 12 mo	Appointment; employee will convert to 9-month faculty and salary of \$110,000.00 effective 8/22/11
Lim, Goy Teck	Senior Research Scholar/ Chemical & Biomolecular Engineering/Staff	04/01/11 02/29/12	\$1,730.77 BW	Temporary reappointment; offline salary change from \$1,372.92/BW
Louscher, Susan M.	Executive Director, Strategic Partnership & Government Programs/Engineering Dean's Office/Contract Professional	07/01/11 10/31/11	\$103,000.00 12 mo	Temporary reappointment
Wasowski, Janice L.	Senior Research Engineer/ Engineering Dean's Office/Staff	07/01/11 11/30/11	\$3,150.90 BW	Temporary reappointment
<u>Change</u>				
Binienda, Wieslaw	Professor, Civil Engineering, Department Chair, Civil Engineering/Faculty	07/01/11	\$139,677.00 12 mo base \$12,698.00 12 mo stipend	Correction to 12-month salary and department chair stipend; base salary change from \$139,344.00/12 mo; stipend change from \$5,066.00/12 mo

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
Taylor, Bruce E.	Associate Professor Emeritus, Biomedical Engineering/Faculty	05/31/11		Title change; award of emeritus status
<u>Separation</u>				
Drummond, Jerry E.	Associate Professor, Mechanical Engineering; ABET Coordinator/Mechanical Engineering/Faculty (BUF)	05/31/11	\$86,963.00 9 mo	Retirement
COLLEGE OF HEALTH SCIENCES & HUMAN SERVICES				
<u>Appointment/Reappointment</u>				
Angell, Robin	Visiting Assistant Professor/ Speech-Language Pathology & Audiology/Faculty	08/22/11 05/05/12	\$55,000.00 9 mo	Temporary reappointment
<u>Change</u>				
Brown, Eston	Clinical Instructor Emeritus/Family & Consumer Sciences/Faculty	05/31/11		Title change; award of emeritus status
Lynn, James M.	Professor Emeritus, Speech- Language Pathology & Audiology/Faculty	06/30/11		Title change; award of emeritus status
SCHOOL OF LAW				
<u>Change</u>				
Floyd, Kristina	Administrative Assistant/Law Dean's Office/Staff	11/01/10	\$12,47/H	Reorganization; title change from Library Associate Senior; department change from Law Library
<u>Separation</u>				
Campbell-Moriarty, Jane	Professor, Law; Fellow, Miller- Becker Center for Professional Responsibility; Director, Faculty Research and Development/ Faculty	06/30/11	\$119,917.00 9 mo	Resignation
COLLEGE OF NURSING				
<u>Appointment/Reappointment</u>				
Fisher, Elaine M.	Associate Professor, Nursing; Director, Joint PhD in Nursing Program/Faculty (BUF)	08/22/11 05/05/12	\$10,000.00 9 mo	Temporary administrative stipend for Director assignment; base salary is \$78,145.00/9 mo
<u>Change</u>				
Franklin, Wanda J.	Assistant Professor, Nursing/ Nursing-Instruction/Faculty (BUF)	08/22/11 05/05/12	\$54,864.00 9 mo	Reverse non-renewal from April 27, 2011 Board of Trustees meeting; reappointment with terminal contract; no longer eligible for tenure

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
<u>Separation</u>				
Crabtree, Karen	Learning Resources Lab Assistant/Nursing Instruction/ Staff	06/30/11	\$18.82/H	Retirement
COLLEGE OF POLYMER SCIENCE & POLYMER ENGINEERING				
<u>Appointment/Reappointment</u>				
Abdou-Sabet, Sabet	Technical Module Developer; Technical Module Coordinator/ Polymers Dean's Office/ Contract Professional	04/01/11 07/31/11	\$55,556.00 for the period	Temporary reappointment
Bennett, Calvin A.	Laboratory Assistant/Polymers Dean's Office/Contract Professional	04/27/11 08/31/13	\$45,900.00 12 mo	Temporary appointment vice A. Upadhyay
Erdodi, Gabor	Senior Research Associate/ Institute of Polymer Science/ Staff	04/26/11 04/25/12	\$1,568.76 BW	Temporary reappointment
Feng, Jie	Postdoctoral Research Fellow/ Polymer Engineering/Staff	05/01/11 04/30/12	\$1,294.38 BW	Temporary reappointment
Guo, Jiao	Postdoctoral Research Associate/Polymer Engineering/Staff	02/28/11 12/02/11	\$1,373.07 BW	Temporary reappointment
Hamilton, Barton H.	Laboratory Technician/Polymer Engineering/Staff	03/31/11 02/24/12	\$1,569.23 BW	Temporary reappointment
Kennedy, Joseph	Distinguished Professor, Polymer Science; Distinguished Professor, Chemistry/Polymer Science/Faculty	07/01/11 06/30/12	\$178,798.00 12 mo	Rehire in accordance with re- employment agreement for retirees
Ma, Hongwei	Postdoctoral Research Associate/Institute of Polymer Science/Staff	06/15/11 06/14/12	\$1,153.00 BW	Temporary appointment
Miller, Jason E.	Graphic Design Specialist/ Polymer Engineering/Staff	06/20/11 06/19/12	\$1,417.37 BW	Temporary reappointment
Qiao, Xiuying	Postdoctoral Research Associate/Polymer Engineering/ Staff	05/02/11 05/01/12	\$1,538.46 BW	Temporary appointment
Richter, Klaus-Peter	Senior Elastomer Technology Expert/Polymers Dean's Office/ Contract Professional	05/09/11 07/31/15	\$80,000.00 12 mo	Temporary appointment
Su, Nathaniel C.	Graphic Design Specialist/ Polymers Dean's Office/Staff	06/20/11 06/19/12	\$1,255.39 BW	Temporary reappointment
Walter, Joseph D.	Technical Module Developer; Technical Module Instructor/ Polymers Dean's Office/ Contract Professional	05/15/11 07/15/11	\$30,000.00 for the period	Temporary appointment
Zhang, Wenbin	Postdoctoral Research Associate/Institute of Polymer Science/Staff	05/10/11 05/09/12	\$1,316.00 BW	Temporary reappointment
Zhou, Liang	Research Associate/Polymer Engineering/Staff	03/28/11 03/27/12	\$0.00	Temporary reappointment

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
SUMMIT COLLEGE				
<u>Appointment/Reappointment</u>				
Dudck, Thomas	Visiting College Lecturer, General Technology/ Engineering & Science Technology/Faculty	08/22/11 05/05/12	\$45,000.00 9 mo	Temporary reappointment
Eliason, Meredith S.	Visiting College Lecturer, General Technology/ Engineering & Science Technology/Faculty	08/22/11 05/05/12	\$45,000.00 9 mo	Temporary reappointment
<u>Change</u>				
John, Paul	Professor Emeritus, Drafting & Computer Drafting Technology/ Faculty	05/31/11		Title change; award of emeritus status
Kilgallin, Wyatt	Associate Professor Emeritus, Electronic Engineering Technology/Faculty	05/31/11		Title change; award of emeritus status
Lariviere, Elizabeth	Professor Emeritus, Office Administration/Business Technology/Faculty	05/31/11		Title change; award of emeritus status
<u>Separation</u>				
Austin, Lakitia	Coordinator, Transition/Summit College Dean's Office/Staff	05/06/11	\$21.11/H	End of temporary employment
Lariviere, Elizabeth	Professor, Office Administration/Business Technology/Faculty (BUF)	05/31/11	\$72,321.00 9 mo	Retirement
Thomas, Denise	Project Manager, College Tech Prep/Summit College Dean's Office/Staff	05/06/11	\$21.11/H	End of temporary employment
UNIVERSITY COLLEGE				
<u>Separation</u>				
Wilder, Sandra J.	Coordinator, Tutorial Services/ Student Academic Success/ Contract Professional	06/30/11	\$51,000.00 12 mo	Resignation
WAYNE COLLEGE				
<u>Appointment/Reappointment</u>				
Lewis, Susan M.	College Lecturer/Business & Office Technology/Faculty (BUF)	05/08/11 05/05/12	\$43,833.00 9 mo	Temporary reappointment

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
<u>Change</u>				
Lerch, Maureen	Director, Library-Wayne College/Library Administration/ Contract Professional	10/01/10	\$49,380.00 12 mo	Job reclassification via job audit; salary change from \$47,481.00/12 mo; title change from Manager Library Services- Wayne College; grade change from 120 to 121
<u>Separation</u>				
Weyant, Amanda L.F.	Program Assistant/ Develop- mental Programs/Staff	05/19/11	\$13.33/H	Resignation

<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
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ADDENDUM

FULL-TIME EMPLOYEE PERSONNEL ACTIONS

COLLEGE OF POLYMER SCIENCE & POLYMER ENGINEERING

Changes

Chuang, Steven	Professor, Polymer Science; Professor Chemical and Biomolecular Engineering/Polymer Science/Faculty (BUF)	5/1/2011	170,000.00 9 month	Change in primary department of assignment from Chemical and Biomolecular Engineering; salary change from \$127,488.00
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<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
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**FULL-TIME EMPLOYEE PERSONNEL ACTIONS RECOMMENDED IN EXECUTIVE SESSION
FOR APPROVAL IN PUBLIC SESSION WITH THE PERSONNEL ACTIONS, AS AMENDED**

OFFICE OF ACADEMIC AFFAIRS

Change

Mortimer, Nathan J.	Associate Vice President for Institutional Operational Effectiveness; Internal Auditor/Office of Academic Affairs/Contract Professional	7/1/2011	\$128,00.00 12 month	Promotion; title change from Internal Auditor; department change from Auditor's Office; salary change from \$97,300.00/12 mo; grade change from 123 to 126
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VICE PRESIDENT & GENERAL COUNSEL

Change

Cook, M. Celeste	Associate Vice President & Deputy General Counsel/Vice President & General Counsel/Contract Professional	06/15/11	\$154,000.00 12 mo	Promotion; title change from Associate Vice President & Associate General Counsel; Assistant Attorney General; salary change from \$127,736.00/12 mo
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COLLEGE OF ENGINEERING

Change

Haritos, George	Dean, College of Engineering; Professor, Mechanical Engineering/Engineering Dean's Office/Faculty	07/01/11	\$240,000.00 12 mo	Offline salary increase for performance based equity adjustment; salary change from \$227,521.00/12 mo
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COLLEGE OF HEALTH SCIENCES & HUMAN SERVICES & COLLEGE OF NURSING

Change

DePompei, Roberta	Interim Dean, Health Sciences & Human Services & Nursing/ Director, Speech-Language Pathology & Audiology; Distinguished Professor, Speech-Language Pathology & Audiology; Fellow, Institute of Life-Span Development & Gerontology/Health Sciences & Human Services & Nursing Dean's Office/Faculty	07/01/11	\$145,000.00	Appointment and 12-month stipend for Interim assignment for the period July 1, 2011 to June 30, 2012 or until a permanent Dean is appointed, subject to and in accordance with OAC 3359-9-01(B); salary change from \$120,265.00/12 mo; relinquish 12-month stipend of \$5,624 for Director duties.
		06/30/12	12 mo base \$25,000.00 12 mo stipend	

COLLEGE OF POLYMER SCIENCE & POLYMER ENGINEERING

Change

Chuang, Steven	Professor, Polymer Science; Professor Chemical and Biomolecular Engineering/Polymer Science/Faculty (BUF)	5/1/2011	\$170,000.00 9 month	Change in primary department of assignment from Chemical and Biomolecular Engineering; offline salary increase from \$127,488.00/9mo
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<u>NAME</u>	<u>JOB/DEPT JOB FUNCTION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY/TERM</u>	<u>ACTION/REASON</u>
SUMMIT COLLEGE				
Change				
Silverman, Stanley B.	Dean, Summit College; Dean University College; Associate Provost; Special Assistant, Regional Initiatives; Professor, Social Science/Summit College Dean's Office/Faculty	01/01/11	\$187,685.00 12 mo base	Offline salary increase in recognition of coordinating all extended campus operations and workforce development; salary change from \$175,185.00/12 mo
			\$28,153.00 12 mo stipend	Offline increase to stipend; salary change from \$12,500.00/12 mo

PART TIME TEACHING CREDIT COURSES FOR FALL 2010, SPRING 2011, SUMMER 2011
(Fall 8/23/10-12/12/10, Spring 1/10/11-5/8/11, Summer 5/16/11-8/14/11)

Name	Title	Department	Amount	Term Rate	Action	Term
BUCHTEL COLLEGE OF ARTS & SCIENCES						
Beltz,John F	College Lecturer-Summer	Geology & Environmental Sci	1145.00	1145.00	REH	Summ
Buford,Christopher T	College Lecturer-Summer	Philosophy	3435.00	1145.00	REH	Summ
De Los Reyes,Josefina	Assoc Prof-Summer	Statistics	5145.00	1715.00	REH	Summ
Ducharme Jr,Howard M	Professor-Summer	Philosophy	7200.00	2400.00	REH	Summ
Duff,Robert Joel	Professor-Summer	Biology	9600.00	2400.00	REH	Summ
Einspom,Richard L	Assoc Prof-Summer	Statistics	10290.00	1715.00	REH	Summ
Ervin,Megan M	Visit College Lect - Summer	Statistics	4580.00	1145.00	HIR	Summ
Fitzgerald,Jenni L	Assistant Lecturer	Political Science	700.00	700.00	REH	Sprin
Foos,Annabelle M*	Senior Lecturer	Geology & Environmental Sci	1100.00	1100.00	REH	Summ
Friberg,LaVerne M	Assoc Prof-Summer	Geology & Environmental Sci	5145.00	1715.00	REH	Summ
Fridline,Mark M	Instructor-Summer	Statistics	4809.00	1145.00	REH	Summ
Gatzia,Dimitria E	Asst Prof-Summer	Philosophy	4470.00	1490.00	REH	Summ
Reeves,John N	Instructor-Summer	Anthropology & Classical St	1145.00	1145.00	REH	Summ
Russell,Virgil E	Assistant Lecturer	Sociology	2800.00	700.00	HIR	Sprin
COLLEGE OF BUSINESS						
Aupperle,Kenneth E	Professor-Summer	Management	2400.00	2400.00	REH	Summ
Aupperle,Kenneth E	Professor-Summer	Management	7200.00	2400.00	REH	Summ
Bible,Scott C	Assistant Lecturer	Management	2400.00	800.00	REH	Summ
Chalfant,Robert E	Associate Lecturer	Management	816.00	816.00	REH	Summ
Daly,Timothy M	Asst Prof-Summer	Marketing	1490.00	1490.00	REH	Summ
Figler,Robert A	Assoc Prof-Summer	Management	10290.00	1715.00	REH	Summ
Gehani,R. Ray	Assoc Prof-Summer	Management	1715.00	1715.00	REH	Summ
Gehani,R. Ray	Assoc Prof-Summer	Management	10290.00	1715.00	REH	Summ
Gradisher,Suzanne M	Asst Prof-Summer	Finance	4470.00	1490.00	REH	Summ
Srinivasan,Mahesh	Asst Prof-Summer	Management	1490.00	1490.00	REH	Summ
Thomas,Andrew Robert	Asst Prof-Summer	Marketing	1490.00	1490.00	REH	Summ
COLLEGE OF CREATIVE & PROFESSIONAL ARTS						
Bodman,Alan K	Professor-Summer	Music	720.00	2400.00	REH	Summ
Ferraro, Andrea	Visiting College Lecturer-Summer	Communication	1333.33	1145.00	HIRE	Spring*
Jacoway,Paul R	Assistant Lecturer	Communication	1201.30	686.46	HIR	Sprin
Rittenhour, Mark	College Lecturer-Summer	Communication	1486.83	1145.00	REH	Fall-O
COLLEGE OF EDUCATION						
Fierer,Richard L	Senior Lecturer	Educ Found & Leadership	2400.00	800.00	REH	Summ
Sisson,Timothy L	Assistant Lecturer	Educ Found & Leadership	1200.00	600.00	HIR	Sprin
COLLEGE OF ENGINEERING						
Miller,Christopher M	Assoc Prof-Summer	Civil Engineering	1011.85	1715.00	REH	Summ
Miller,Christopher M	Assoc Prof-Summer	Civil Engineering	1251.95	1715.00	REH	Summ
COLLEGE OF HEALTH SCIENCES & HUMAN SERVICES						
Angell,Robin L	Visit Clinical Instructor-Summer	Speech-Lang Path & Audiology	2290.00	1145.00	REH	Summ
Angell,Robin L	Visit Clinical Instructor-Summer	Speech-Lang Path & Audiology	4580.00	1145.00	REH	Summ
Angell,Robin L	Visit Clinical Instructor-Summer	Speech-Lang Path & Audiology	1145.00	1145.00	REH	Summ
Bass,Kimberly M	Special Lecturer	Speech-Lang Path & Audiology	2850.00	950.00	REH	Summ
Buckland,Sandra K	Professor-Summer	Family & Cons Sciences	6000.00	2400.00	REH	Summ
Buckland,Sandra K	Professor-Summer	Family & Cons Sciences	2400.00	2400.00	REH	Summ
Buckland,Sandra K	Professor-Summer	Family & Cons Sciences	4800.00	2400.00	REH	Summ
Byron,Gary L	Senior Lecturer	Family & Cons Sciences	1035.30	1035.30	REH	Summ
Carlin,Charles H	Asst Prof-Summer	Speech-Lang Path & Audiology	2980.00	1490.00	REH	Summ
Davis,Ronald E	Assistant Lecturer	Social Work	1973.70	657.90	REH	Summ
Finefrock,Joan E	Senior Lecturer	Speech-Lang Path & Audiology	2845.80	948.60	REH	Summ

* Regular retiree
** ERIP retiree

PART TIME TEACHING CREDIT COURSES FOR FALL 2010, SPRING 2011, SUMMER 2011
(Fall 8/23/10-12/12/10, Spring 1/10/11-5/8/11, Summer 5/16/11-8/14/11)

Name	Title	Department	Amount	Term Rate	Action	Term
COLLEGE OF HEALTH SCIENCES & HUMAN SERVICES (Cont.)						
Gillette, Yvonne M*	Senior Lecturer	Speech-Lang Path & Audiology	4398.00	1466.00	REH	Summ
Gillette, Yvonne M*	Senior Lecturer	Speech-Lang Path & Audiology	4398.00	1466.00	REH	Summ
Gillette, Yvonne M*	Senior Lecturer	Speech-Lang Path & Audiology	4398.00	1466.00	REH	Summ
Glotzer, Richard S	Professor-Summer	Family & Cons Sciences	10200.00	2400.00	REH	Summ
Gunn, Virginia L	Professor-Summer	Family & Cons Sciences	1920.00	2400.00	REH	Summ
Wnoroski, Christine E	Assistant Lecturer	Speech-Lang Path & Audiology	3300.00	1100.00	REH	Fall
Wray, Denise M	Professor-Summer	Speech-Lang Path & Audiology	4800.00	2400.00	REH	Summ
HONORS COLLEGE						
Akers, Sarah M*	Associate Lecturer	Honors College Dean's Office	1560.00	780.00	REH	Summ
Akers, Stanley W**	Associate Lecturer	Honors College Dean's Office	1811.52	905.76	REH	Summ
Duff, Robert Joel	Professor-Summer	Honors College Dean's Office	4800.00	2400.00	REH	Summ
SCHOOL OF LAW						
Anderson, Lloyd C	Professor-Summer	Law - Instruction	17265.24	5755.08	REH	Summ
Cohen, Richard C	Assoc Prof-Summer	Law - Instruction	9785.62	4892.81	REH	Summ
Cole, Dana	Assoc Prof-Summer	Law - Instruction	13583.25	4527.75	REH	Summ
Gibson, Willa E	Professor-Summer	Law - Instruction	14794.89	4931.63	REH	Summ
Lee, Brant T	Assoc Prof-Summer	Law - Instruction	24602.10	4920.42	REH	Summ
Markling, Matthew John	Senior Lecturer	Law - Instruction	1785.00	892.50	REH	Summ
Mcbruney, Molly	Asst Prof-Summer	Law - Instruction	6328.12	3164.06	REH	Summ
Morath, Sarah J	Asst Prof-Summer	Law - Instruction	6328.12	3164.06	HIR	Summ
Sahl, John P	Professor-Summer	Law - Instruction	9789.28	4894.64	REH	Summ
Spring, Gary	Asst Prof-Summer	Law - Instruction	14440.00	1444.40	REH	Summ
Thomas, Tracy A	Professor-Summer	Law - Instruction	16585.17	5528.39	REH	Summ
COLLEGE OF NURSING						
Abbott, Hope M	Associate Lecturer	Nursing - Instruction	841.50	1122.00	REH	Summ
Abbott, Hope M	Associate Lecturer	Nursing - Instruction	2524.50	1122.00	REH	Summ
Acierio, Sheri A	Instructor-Summer	Nursing - Instruction	8015.00	1145.00	REH	Summ
Bailey, Stephanie A	Assistant Lecturer	Nursing - Instruction	2754.00	1224.00	REH	Summ
Beeson, Rose A*	Senior Lecturer	Nursing - Instruction	2652.00	1326.00	REH	Summ
Beeson, Rose A*	Senior Lecturer	Nursing - Instruction	3978.00	1326.00	REH	Summ
Beeson, Rose A*	Senior Lecturer	Nursing - Instruction	6630.00	1326.00	HIR	Summ
Begue, Laura Marie	Assistant Lecturer	Nursing - Instruction	5049.00	1122.00	REH	Summ
Bonnett, Pamela L	Associate Lecturer	Nursing - Instruction	3876.00	969.00	REH	Summ
Brown, Diane K	Instructor-Summer	Nursing - Instruction	2003.75	1145.00	REH	Summ
Brown, Diane K	Instructor-Summer	Nursing - Instruction	3435.00	1145.00	REH	Summ
Brown, Diane K	Instructor-Summer	Nursing - Instruction	3435.00	1145.00	REH	Summ
Brown, Diane K	Instructor-Summer	Nursing - Instruction	3435.00	1145.00	REH	Summ
Chiu, Sheau-Huey	Asst Prof-Summer	Nursing - Instruction	5960.00	1490.00	REH	Summ
Christensen, Diane C	Special Lecturer	Nursing - Instruction	500.00	1000.00	REH	Summ
Dimarco, Marguerite A	Assoc Prof-Summer	Nursing - Instruction	3430.00	1715.00	REH	Summ
Dimarco, Marguerite A	Assoc Prof-Summer	Nursing - Instruction	3430.00	1715.00	REH	Summ
Dimarco, Marguerite A	Assoc Prof-Summer	Nursing - Instruction	1715.00	1715.00	REH	Summ
Dimarco, Marguerite A	Assoc Prof-Summer	Nursing - Instruction	5145.00	1715.00	REH	Summ
Drope, Misti Kaye	Special Lecturer	Nursing - Instruction	2700.00	900.00	REH	Summ
Drope, Misti Kaye	Special Lecturer	Nursing - Instruction	3150.00	900.00	REH	Summ
Fisher, Elaine M	Assoc Prof-Summer	Nursing - Instruction	5145.00	1715.00	REH	Summ
Fitzgerald, Karen M	Instructor-Summer	Nursing - Instruction	3435.00	1145.00	REH	Summ
Fitzgerald, Karen M	Instructor-Summer	Nursing - Instruction	5725.00	1145.00	REH	Summ

* Regular retiree
** ERIP retiree

PART TIME TEACHING CREDIT COURSES FOR FALL 2010, SPRING 2011, SUMMER 2011
(Fall 8/23/10-12/12/10, Spring 1/10/11-5/8/11, Summer 5/16/11-8/14/11)

Name	Title	Department	Amount	Term Rate	Action	Term
COLLEGE OF NURSING (Cont.)						
Galon,Patricia A	Assoc Prof-Summer	Nursing - Instruction	5145.00	1715.00	REH	Summ
Glanville,Irene	Assoc Prof-Summer	Nursing - Instruction	6860.00	1715.00	DTA	Summ
Glanville,Irene	Assoc Prof-Summer	Nursing - Instruction	3430.00	1715.00	REH	Summ
Gorsuch,Janet M	Associate Lecturer	Nursing - Instruction	4080.00	1020.00	REH	Summ
Guhde,Jacqueline Ann	Asst Prof-Summer	Nursing - Instruction	3725.00	1490.00	REH	Summ
Hebebrand,Kathleen Ann	Assistant Lecturer	Nursing - Instruction	3600.00	1200.00	REH	Summ
Hom, Melissa	Asst Prof-Summer	Nursing - Instruction	5960.00	1490.00	REH	Summ
Horning,Kathleen M	Instructor-Summer	Nursing - Instruction	2862.50	1145.00	REH	Summ
Huber,Lori A	Instructor-Summer	Nursing - Instruction	2862.50	1145.00	REH	Summ
Huber,Lori A	Instructor-Summer	Nursing - Instruction	572.50	1145.00	REH	Summ
Kidd,Lori I	Asst Prof-Summer	Nursing - Instruction	2235.00	1490.00	REH	Summ
Kolcaba,Katharine	Senior Lecturer	Nursing - Instruction	4500.00	1500.00	REH	Summ
Kurzawa,Colleen J	Instructor-Summer	Nursing - Instruction	2862.50	1145.00	REH	Summ
Owen,Cheryl L	Instructor	Nursing - Instruction	1717.50	1145.00	REH	Summ
Pressman,Jackie M	Special Lecturer	Nursing - Instruction	5049.00	918.00	REH	Summ
Rueckert,Terry B	Assistant Lecturer	Nursing - Instruction	918.00	1224.00	REH	Summ
Young,Rita K	Instructor-Summer	Nursing - Instruction	2862.50	1145.00	REH	Summ
SUMMIT COLLEGE						
Arter,Roland K	Assoc Prof-Summer	Engineering & Science Tech	6002.50	1715.00	HIR	Summ
Belcher,Marcia C	Professor-Summer	Engineering & Science Tech	6600.00	2400.00	REH	Summ
Bennett,Richard L	Assoc Prof-Summer	Public Service Technology	6860.00	1715.00	REH	Summ
Bennett,Richard L	Assoc Prof-Summer	Public Service Technology	5710.95	1715.00	REH	Summ
Besch,Thomas M	Professor-Summer	Engineering & Science Tech	7200.00	2400.00	REH	Summ
Biddle,Stacia Elizabeth	Asst Prof-Summer	Allied Health Technology	8940.00	1490.00	REH	Summ
Brechbill, James	Assoc Prof-Summer	Engineering & Science Tech	4794.33	1715.00	HIRE	Summer
Chambers, Rodney	Visiting Asst Prof-Summer	Engineering & Science Tech	2979.17	1490.00	HIRE	Summer
Chronister,Kelli A	Asst Prof-Summer	Allied Health Technology	8493.00	1490.00	REH	Summ
Croskey, Renee	Assoc Prof-Summer	Business Technology	743.60	1715.00	REH	Summer
Devany,David M	Asst Prof-Summer	Public Service Technology	2980.00	1490.00	REH	Summ
Dickie,Jill L	Professor-Summer	Public Service Technology	7200.00	2400.00	REH	Summ
Dickie,Jill L	Professor-Summer	Public Service Technology	7200.00	2400.00	REH	Summ
Dudek,T J	Visit College Lect - Summer	Engineering & Science Tech	4007.50	1145.00	REH	Summ
Duell,Mark	Assistant Lecturer	Developmental Programs	225.42	663.00	REH	Spring
Eliason, Meridith	Visiting College Lecturer-Summer	Engineering & Science Tech	937.50	1145.00	HIRE	Fall-O
Farooqi,Zarreen	Professor-Summer	Business Technology	13200.00	2400.00	REH	Summ
Feerasta,Jamal	Professor-Summer	Business Technology	7200.00	2400.00	REH	Summ
Fiala,William Charles	Assistant Lecturer	Allied Health Technology	1795.66	808.86	REH	Summ
Filer-Tubaugh, Bonnie	College Lecturer-Summer	Developmental Programs	4702.14	1145.00	REH	Fall-O
Gamble,Sherry L	Assoc Prof-Summer	Allied Health Technology	8575.00	1715.00	REH	Summ
Gamble,Sherry L	Assoc Prof-Summer	Allied Health Technology	5145.00	1715.00	REH	Summ
Gerhardt, Sabine	Asst Prof-Summer	Public Service Technology	1883.67	1490.00	REH	Summer
Gibson-Lee,Rebecca	Professor-Summer	Allied Health Technology	17856.00	2400.00	REH	Summ
Greenwald,Ronald M	Assistant Lecturer	Business Technology	2476.98	825.66	REH	Summ
Gruccio Jr, Frank J**	Senior Lecturer	Associate Studies	1977.16	988.58	REH	Summ
Haas,Marc	Assistant Lecturer	Allied Health Technology	785.40	785.40	REH	Summ
Kilgallin, Wyatt	Assoc Prof-Summer	Engineering & Science Tech	15392.21	1715.00	HIRE	Fall-O
McKnight, Lynn	College Lecturer-Summer	Developmental Programs	8989.50	1145.00	REH	Fall-O
Merriweather,Annita M	Assistant Lecturer	Developmental Programs	981.40	981.40	REH	Spring
Miller, Michelle	College Lecturer-Summer	Developmental Programs	3190.34	1145.00	REH	Fall-O
Nicholas, John	Asst Prof-Summer	Business Technology	6943.14	1490.00	REH	Fall-O
Rostedt, Vicki	Professor-Summer	Business Technology	2947.58	2400.00	REH	Fall-O

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PART TIME TEACHING CREDIT COURSES FOR FALL 2010, SPRING 2011, SUMMER 2011
(Fall 8/23/10-12/12/10, Spring 1/10/11-5/8/11, Summer 5/16/11-8/14/11)

Name	Title	Department	Amount	Term Rate	Action	Term
SUMMIT COLLEGE (Cont.)						
Schuller, Gary	Assoc Prof-Summer	Engineering & Science Tech	1259.00	1715.00	HIRE	Fall-O
Shriner, Barbara	College Lecturer-Summer	Developmental Programs	9404.28	1145.00	REH	Fall-O
Stein, Karen	College Lecturer-Summer	Developmental Programs	8051.45	1145.00	REH	Fall-O
Taylor, Alycia L	Assistant Lecturer	Developmental Programs	310.08	816.00	REH	Spring
Thompson, Janet	College Lecturer-Summer	Developmental Programs	9447.50	1145.00	HIRE	Fall-O
Wise, Craig	Asst Prof-Summer	Engineering & Science Tech	3088.38	1490.00	HIRE	Fall-O
UNIVERSITY COLLEGE						
Dressler, Emily D	Associate Lecturer	Student Academic Success	714.00	714.00	REH	Summer
WAYNE COLLEGE						
Andes, Thomas E	Assoc Prof-Summer	Economics-Wayne	4287.50	1715.00	DTA	Summer
Andes, Thomas E	Assoc Prof-Summer	Associate Studies-Wayne	4630.50	1715.00	DTA	Summer
Beebe, David H	Senior Lecturer	Chemistry-Wayne	4340.16	964.48	REH	Summer
Conklin, Michael W	Assistant Lecturer	Geology-Wayne	742.09	742.09	REH	Summer
Dreher, Christine D	Senior Lecturer	Business & Office Tech-Wayne	94.59	945.97	REH	Spring
Eichler, James P	Associate Lecturer	History-Wayne	3982.52	995.63	REH	Summer
Gordon, Timothy L	Senior Lecturer	Psychology-Wayne	2891.01	963.67	REH	Summer
Gordon, Timothy L	Senior Lecturer	Psychology-Wayne	96.36	963.67	REH	Spring
Knowlton, Virginia A	Senior Lecturer	Business & Office Tech-Wayne	181.64	908.21	REH	Spring
Thompson, Deborah Ann	Assistant Lecturer	Sport Sci & Well Educ Wayne	80.80	808.07	REH	Spring
Thompson, Deborah Ann	Assistant Lecturer	Sport Sci & Well Educ Wayne	80.80	808.07	REH	Spring
Weckesser, Thomas S	Assistant Lecturer	Sport Sci & Well Educ Wayne	71.35	713.55	DTA	Spring

* Regular retiree
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EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING

Name	Title	Department	Job	Eff Date	Term Date	Amount	Action	R
OFFICE OF THE PRESIDENT								
Beyer,Joseph	Events Assistant	Athletics Office	STA	3/17/2011	3/17/2011	150.00	REH	11
Conley,Patrick	Seasonal Housekeeping	Athletics Office	STA	12/1/2010	4/25/2011	8.71	DTA	07
Cypret,Gregory C	Asst Baseball Coach	Athletics Office	CP	2/28/2011	2/28/2011	2000.00	REH	11
Edwards,LeShaunte	Asst Track Coach	Athletics Office	CP	3/15/2011	3/15/2011	500.00	REH	11
Fey,Marshall H	Asst Dir New Media	Athletics Office	CP	4/4/2011	4/4/2011	200.00	HIR	11
Fields,Deborah D	Events Assistant	Athletics Office	STA	2/21/2011	2/21/2011	100.00	REH	11
Fields,Deborah D	Events Assistant	Athletics Office	STA	4/1/2011	5/6/2011	50.00	REH	11
Flenner,Brian S	Dir Ticket Sales	Athletics Office	CP	3/25/2011	3/25/2011	392.00	REH	11
Flenner,Brian S	Dir Ticket Sales	Athletics Office	CP	4/25/2011	4/25/2011	163.00	REH	11
Ford,Keith	Events Assistant	Athletics Office	STA	3/21/2011	3/21/2011	100.00	REH	11
Goetze,Nicholas K	Head Men's Golf Coach	Athletics Office	CP	4/2/2011	4/2/2011	4800.00	REH	11
Graves,Debra A	Events Assistant	Athletics Office	STA	3/2/2011	3/2/2011	70.00	REH	11
Haydu,Robert P	Events Assistant	Athletics Office	STA	2/21/2011	3/17/2011	150.00	REH	11
Haydu,Robert P	Events Assistant	Athletics Office	STA	3/17/2011	3/17/2011	70.00	REH	11
Haydu,Robert P	Events Assistant	Athletics Office	STA	4/15/2011	5/6/2011	252.00	REH	11
Haydu,Robert P	Events Assistant	Athletics Office	STA	4/1/2011	4/1/2011	50.00	REH	11
Hoon,Allan Michael	Events Assistant	Athletics Office	STA	3/20/2011	3/20/2011	350.00	REH	11
Hoon,Allan Michael	Events Assistant	Athletics Office	STA	4/25/2011	4/25/2011	425.00	REH	11
Huettmann,Bryan T	Dir Infocision Stadium	Athletics Office	CP	3/8/2011	3/8/2011	175.00	REH	11
Jones,Scott	Associate Head Track Coach	Athletics Office	CP	3/15/2011	3/15/2011	500.00	REH	11
King,Jenny R	Events Assistant	Athletics Office	STA	3/24/2011	3/24/2011	515.00	REH	11
Klim,Joseph O	Events Assistant	Athletics Office	STA	2/21/2011	2/21/2011	300.00	REH	11
Klim,Joseph O	Events Assistant	Athletics Office	STA	4/1/2011	5/6/2011	100.00	REH	11
LaBadie,Lee	Events Assistant	Athletics Office	STA	3/15/2011	3/15/2011	500.00	REH	11
Logan,Devon	Seasonal Housekeeping	Athletics Office	STA	1/3/2011	4/25/2011	8.97	DTA	07
O'Brad,Caitlin	Seasonal Housekeeping	Athletics Office	STA	12/1/2010	4/25/2011	8.71	DTA	07
O'Connell,Adam D	Events Assistant	Athletics Office	STA	3/17/2011	3/17/2011	100.00	REH	11
O'Connell,Adam D	Events Assistant	Athletics Office	STA	3/21/2011	3/21/2011	200.00	REH	11
Padgett,Brandon	Head Women's Tennis Coach	Athletics Office	CP	5/13/2011	5/13/2011	2291.00	HIR	11
Siegferth III,Joseph P	Asst Dir Ticket Sales	Athletics Office	CP	3/25/2011	3/25/2011	355.00	REH	11
Siegferth III,Joseph P	Asst Dir Ticket Sales	Athletics Office	CP	4/25/2011	4/25/2011	226.00	REH	11
Smialek,Tomasz K	Asst Track Coach	Athletics Office	CP	3/15/2011	3/15/2011	1000.00	REH	11
Stiver,Alan E	Events Assistant	Athletics Office	STA	3/21/2011	3/21/2011	120.00	REH	11
Tepe,Andrea L	Events Assistant	Athletics Office	STA	3/15/2011	3/15/2011	500.00	REH	11
Thompson,Rodney Lee	Events Assistant	Athletics Office	STA	2/21/2011	2/21/2011	50.00	REH	11
Tyson,Garland D	Events Assistant	Athletics Office	STA	3/21/2011	3/21/2011	120.00	REH	11
Warner,Paul	Asst Dir Athl Communications	Athletics Office	CP	3/17/2011	3/17/2011	100.00	REH	11
Warner,Paul	Asst Dir Athl Communications	Athletics Office	CP	3/20/2011	3/20/2011	200.00	REH	11
Yeager,S. Kelci	Events Assistant	Athletics Office	STA	3/20/2011	3/20/2011	350.00	REH	11
Yeager,S. Kelci	Events Assistant	Athletics Office	STA	4/25/2011	4/25/2011	425.00	REH	11
OFFICE OF ACADEMIC AFFAIRS								
Keams,Jodi L	Archives Assistant	Psychology Archives	STA	4/1/2011	6/30/2011	12.23	REA	TN
Kone,William V	Lecturer	Military Science & Leadership	FAC	4/8/2011	4/10/2011	600.00	HIR	11
Milewski,Mary Kay	Lecturer	Medina County Univ Center	FAC	2/27/2011	6/11/2011	5520.00	REH	TN
Patterson,Mark A	Senior Military Adjunct Instr	Military Science & Leadership	FAC	5/10/2011	6/30/2013	0.00	HIR	TN
Reedy,William V	Lecturer	Medina County Univ Center	FAC	3/23/2011	3/23/2011	120.00	REH	TN
Smitley,David A	Lecturer	Military Science & Leadership	FAC	4/8/2011	4/10/2011	200.00	HIR	TN
Stevens,Jill S	Lecturer	Medina County Univ Center	FAC	4/3/2011	4/23/2011	600.00	HIR	TN
Younessi,Theodore A	Lecturer	Medina County Univ Center	FAC	3/20/2011	4/2/2011	490.00	REH	TN

*Regular retiree
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EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING

Name	Title	Department	Job	Eff Date	Term Date	Amount	Action	R
VICE PRESIDENT FOR STUDENT AFFAIRS								
Arend,Audrey L	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Belcon,Alexa R	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Bloodworth,Erin T	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.00	HIR	TT
Boyle,Daniel T	Residence Life Assistant	Residence Life & Housing Off	STA	5/16/2011	7/29/2011	8.40	HIR	TT
Bracht,Kayleigh A	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Burger,Charles R	Instructor Sr-AAP	Acad Achievement Programs	STA	6/17/2011	7/29/2011	910.00	REH	TT
Campbell Jr,Dennis M	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Carter,Monica L	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.15	HIR	TT
Class,Benjamin J	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.80	REH	TT
Collette,Elisabeth A	Instructor AAP	Acad Achievement Programs	STA	6/17/2011	7/29/2011	20.00	REH	TT
Croucher,Jordan C	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.65	HIR	TT
Davis,Brandyn M	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Dean Jr,Randy K	Instructor AAP	Acad Achievement Programs	STA	6/17/2011	7/29/2011	20.00	HIR	TT
DuHart,Regina L	Instructor Sr-AAP	Acad Achievement Programs	STA	6/14/2011	7/29/2011	1000.00	REH	TT
Eyman,Christian R	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Ferguson,Brandon J	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.65	HIR	TT
Ferrell,Karissa L	Instructor AAP	Acad Achievement Programs	STA	6/20/2011	7/29/2011	22.50	REH	TT
Galmarini,Nicole E	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	12.00	REH	TT
Gatti,Elizabeth M	Instructor AAP	Acad Achievement Programs	STA	6/20/2011	7/29/2011	20.00	REH	TT
Grant,Jocelyn E	Instructor AAP	Acad Achievement Programs	STA	6/20/2011	7/29/2011	20.00	REH	TT
Grantier,Claire Louise	Instructor AAP	Acad Achievement Programs	STA	6/20/2011	7/29/2011	22.50	REH	TT
Harris,Lee H	Instructor Sr-AAP	Acad Achievement Programs	STA	6/20/2011	7/29/2011	910.00	REH	TT
Headland,Melissa J	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Jones,Anebra W	Instructor Sr-AAP	Acad Achievement Programs	STA	6/17/2011	7/29/2011	910.00	REH	TT
Kochan,Andrew P	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Little Jr,David W	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.15	HIR	TT
Long,Brian E	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.15	HIR	TT
Metcalf,Michael L	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Mickley,Victoria D	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Miller,Cara A	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.65	REH	TT
Miller,Elaine M	Instructor AAP	Acad Achievement Programs	STA	6/20/2011	7/29/2011	20.00	REH	TT
Missik,Lauren M	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	7.50	REH	TT
Pavka,Paul A	Instructor AAP	Acad Achievement Programs	STA	6/14/2011	7/29/2011	15.00	REH	TT
Raresheid,Kara A	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.65	REH	TT
Raresheid,Sarah L	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Robinson,Ethan J	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.15	HIR	TT
Roebuck,Sandra	Instructor Sr-AAP	Acad Achievement Programs	STA	6/20/2011	7/29/2011	1000.00	REH	TT
Rogers,Curtis J	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.15	HIR	TT
Sabo,Michael R	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Santos,Leslie M	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Sharpe,LaVelle D	Instructor AAP	Acad Achievement Programs	STA	6/20/2011	7/29/2011	20.00	REH	TT
Simmons,Lorrie L	Transcriber	Office of Accessibility	STA	5/16/2011		10.00	HIR	RE
Sirl,Crystal A	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.40	HIR	TT
Stimler,Christopher M	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.15	HIR	TT
Swope,Zachariah J	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	8.65	REH	TT
Weakland,Christopher	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	7.40	HIR	TT
Wilkins-Tate,Shalik N	Residence Life Assistant	Residence Life & Housing Off	STA	5/9/2011	9/2/2011	9.55	HIR	TT
Wind,Pamela J	Psychologist - Temp	Counseling Center	STA	5/13/2011	9/30/2011	40.00	REA	TT
VICE PRESIDENT FOR FINANCE & ADMINISTRATION/CFO								
McDaniel,Dwight O	Ticket Booth/Lot Monitor	Parking Services	STA	4/25/2011		7.81	HIR	RE
Smith,Amanda L	Team Coord Dining Svcs-PT	University Dining Services	STA	5/2/2011		10.00	HIR	RE
Taylor,Cinnamon N	Hotel Houskeeping Attendant	Quaker Square Inn	STA	4/25/2011	10/25/2011	9.00	HIR	TT
Testa-Finelli,Alisa M	Front Desk Clerk	Quaker Square Inn	STA	4/11/2011	4/12/2011	10.50	HIR	TT
VanArsdale,Jared M	Intern	Univ Internal Auditor's Office	STA	5/17/2011	8/31/2011	9.50	HIR	SW

*Regular retiree
**ERJP retiree

EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING

Name	Title	Department	Job	Eff Date	Term Date	Amount	Action	R
VICE PRESIDENT FOR PUBLIC AFFAIRS & DEVELOPMENT								
Caughron, Marlene J	Administrative Assistant Sr	Department of Development	STA	5/23/2011		14.51	HIR	R
VICE PRESIDENT FOR CAPITAL PLANNING & FACILITIES MANAGEMENT								
Bumette, Aaron M	Police Officer II	University Police Department	STA	5/16/2011	5/16/2011	22959.26	HIR	I
VICE PRESIDENT FOR INFORMATION TECHNOLOGY SERVICES/CIO								
Evert, Thomas F*	Computer Specialist	Hardware & Oper Sys Svs	STA	6/20/2011	6/20/2012	25.00	REA	T
BUCHTEL COLLEGE OF ARTS & SCIENCES								
Adamowicz-Hariasz, M	Assoc Prof-Summer	Modern Languages	FAC	5/9/2011	6/12/2011	8547.00	REH	T
Collard, Michael L	Visiting Assistant Professor	Computer Science	FAC	5/9/2011	7/2/2011	11111.00	HIR	T
Detwiler, Stephen	Special Lecturer	English Language Institute	FAC	2/21/2011	4/23/2011	500.00	HIR	T
Graham, Michael F	Professor-Summer	History	FAC	5/16/2011	7/22/2011	10000.00	REH	T
Griffith, W. Ashley	Asst Prof-Summer	Geology & Environmental Sci	FAC	7/10/2011	7/31/2011	4700.00	REH	T
Johnson, Eric A	Adjunct Assoc Prof	Public Admin & Urban Studies	FAC	5/16/2011	5/5/2012	0.00	HIR	T
Kramer, Nicole M	Research Asst	Psychology	STA	5/10/2011	5/29/2011	8.00	HIR	T
Kreider, Kevin L	Professor-Summer	Theoretical & Applied Math	FAC	7/10/2011	7/30/2011	2400.00	REH	T
Lee, Matthew T	Assoc Prof-Summer	Sociology	FAC	5/9/2011	8/19/2011	26284.80	REH	T
Peck, Jennifer L	Research Technician	Biology	STA	6/6/2011	8/13/2011	15.38	REA	T
Szabat, Carol A	Administrative Secretary	English	STA	6/30/2011	6/30/2012	14.52	REA	T
COLLEGE OF BUSINESS ADMINISTRATION								
McHenry, William K	Assoc Prof	Management	FAC	5/16/2011	5/16/2011	2000.00	REH	I
Vijayaraman, Bindiganava	Professor-Summer	Management	FAC	5/16/2011	5/16/2011	2000.00	REH	T
COLLEGE OF CREATIVE & PROFESSIONAL ARTS								
Augustine, Joseph R	Artist In Residence	Creative & Pro Arts Dean's	CP	5/3/2011	5/3/2011	100.00	REH	I
Baldwin, Martha K	Musician	Music	CP	4/1/2011	4/1/2011	250.00	HIR	I
Concannon, Kevin	Assoc Prof-Summer	Art	FAC	5/16/2011	7/23/2011	1000.00	REH	T
Gargarella, Elisa B	Assoc Prof-Summer	Art	FAC	5/16/2011	6/18/2011	9951.58	REH	T
Harmon, Katherine	Artist	Art	CP	3/21/2011	3/21/2011	250.00	HIR	I
Jorgensen, Robert D	Professor-Summer	Music	FAC	8/1/2011	8/31/2011	10208.67	REH	T
Karriker, Galen S	Assoc Prof-Summer	Music	FAC	8/1/2011	8/31/2011	6447.22	REH	T
Lawver, Kimberly D	Lecturer-Summer	Dance Institute	FAC	1/10/2011	5/7/2011	150.00	REH	T
Patten, Heath	Artist	Art	CP	3/22/2011	3/22/2011	250.00	HIR	I
COLLEGE OF EDUCATION								
Beese, Jane A	Instructor-Summer	Educ Found & Leadership	FAC	5/9/2011	6/11/2011	5838.80	REH	T
Dale, Celina	Substitute Teacher	Ctr, Child Development	STA	5/17/2011	7/1/2011	9.50	HIR	T
Federonick, Yvonne M	Project/Grant Consultant	H. K. Barker Ctr for Econ Educ	CP	5/1/2011	6/15/2011	1000.00	REH	I
Hennebert, Amber N	Substitute Teacher	Ctr, Child Development	STA	5/18/2011	7/1/2011	9.00	HIR	T
Kernen, Margaret V	Instructor	Education Dean's Office	FAC	5/7/2011	5/7/2011	1000.00	REH	I
Kline, Lynn S	Assoc Prof	Curr & Instr Studies	FAC	5/7/2011	5/7/2011	1000.00	REH	I
Kruse, Sharon D	Professor-Summer	Educ Found & Leadership	FAC	5/9/2011	6/30/2011	24072.60	REH	T
Lenhart, Lisa A	Professor-Summer	Curr & Instr Studies	FAC	7/1/2011	8/31/2011	14188.57	REH	T
Lenhart, Lisa A	Professor	Curr & Instr Studies	FAC	5/1/2011	6/30/2011	14188.57	REH	T
Li, Huey-Li	Professor	Educ Found & Leadership	FAC	5/7/2011	5/7/2011	1000.00	REH	I
McElfresh, Rebecca A	Instructor	Educ Found & Leadership	FAC	5/7/2011	5/7/2011	1000.00	REH	I
Miller, Christina D	Substitute Teacher	Ctr, Child Development	STA	5/23/2011	7/1/2011	8.75	HIR	T
Moore, Natalie E	Substitute Teacher	Ctr, Child Development	STA	5/23/2011	7/1/2011	9.50	HIR	T
Mudrey-Camino, Renee	Assoc Prof	Educ Found & Leadership	FAC	5/7/2011	5/7/2011	1000.00	REH	I
Oswald, Ruth	Assoc Prof	Curr & Instr Studies	FAC	5/7/2011	5/7/2011	1000.00	REH	I
Roberts, Julie Ann	Substitute Teacher	Ctr, Child Development	STA	5/23/2011	7/1/2011	8.75	HIR	T
Sadler, Cheryl S	Fellow	Sport Science & Wellness Educ	CP	5/31/2011	5/31/2011	855.00	REH	I
Schaefer, Ashton M	Substitute Teacher	Ctr, Child Development	STA	5/17/2011	7/1/2011	9.00	HIR	T
Shaub, Debra M	Events Assistant	H. K. Barker Ctr for Econ Educ	STA	3/31/2011	6/15/2011	750.00	REH	I
Shaub, Debra M	Events Assistant	H. K. Barker Ctr for Econ Educ	STA	4/20/2011	6/15/2011	750.00	REH	I
Vakil, Shernavaz	Professor	Curr & Instr Studies	FAC	5/7/2011	5/7/2011	1000.00	REH	I

*Regular retiree
 **ERIP retiree

EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING

Name	Title	Department	Job	Eff Date	Term Date	Amount	Action	R
COLLEGE OF ENGINEERING								
Binienda,Wieslaw K	Professor-Summer	Civil Engineering	FAC	5/1/2011	5/31/2011	4374.26	REH	T†
Binienda,Wieslaw K	Professor	Civil Engineering	FAC	5/1/2011	5/1/2011	892.40	REH	1:
Choi,Jae-Won	Asst Prof-Summer	Mechanical Engineering	FAC	6/1/2011	7/31/2011	16666.00	HIR	T†
Gao,Xiaosheng	Assoc Prof-Summer	Mechanical Engineering	FAC	5/9/2011	8/20/2011	33635.70	REH	T†
Gerhardt,Jon Stuart	Assoc Prof-Summer	Mechanical Engineering	FAC	5/16/2011	6/27/2011	10000.00	REH	T†
Herbin,Christophe	Visiting Research Scholar	Electrical & Computer Engr	STA	4/18/2011	7/29/2011	0.00	HIR	T†
Hoo Fatt,Michelle S	Professor-Summer	Mechanical Engineering	FAC	5/23/2011	6/20/2011	11131.00	REH	T†
Hoo Fatt,Michelle S	Professor-Summer	Mechanical Engineering	FAC	5/16/2011	5/19/2011	1845.81	REH	T†
Kumar,Abhimanyu	Postdoctoral Research Assoc	Civil Engineering	STA	3/22/2011	3/22/2011	8151.40	HIR	1:
Liang,Robert Y	Distinguished Professor-Summer	Civil Engineering	FAC	5/9/2011	6/15/2011	21401.15	REH	T†
Loth,Francis	Assoc Prof-Summer	Mechanical Engineering	FAC	5/9/2011	7/15/2011	29564.60	REH	T†
Luo,Yin	Visiting Scholar	Chemical & Biomolecular Engr	STA	3/14/2011	9/12/2011	0.00	HIR	T†
McVaney,David C	Engineering Technician Sr	Civil Engineering	STA	3/24/2011	3/24/2011	200.00	REH	1:
McVaney,David C	Engineering Technician Sr	Civil Engineering	STA	4/4/2011	5/12/2011	200.00	REH	1:
McVaney,David C	Engineering Technician Sr	Civil Engineering	STA	4/28/2011	5/12/2011	200.00	REH	1:
Mittal,Gaurav	Asst Prof-Summer	Mechanical Engineering	FAC	5/9/2011	8/20/2011	29999.25	REH	T†
Morscher,Gregory N	Assoc Prof-Summer	Mechanical Engineering	FAC	5/9/2011	6/6/2011	8493.00	REH	T†
Patnaik,Anil	Assoc Prof-Summer	Civil Engineering	FAC	5/9/2011	5/21/2011	4246.00	REH	T†
Srivatsan,Tirumalai S	Professor-Summer	Mechanical Engineering	FAC	6/1/2011	6/30/2011	10000.00	REH	T†
Tavana,Hossein	Asst Prof-Summer	Biomedical Engineering	FAC	6/6/2011	7/16/2011	10000.00	HIR	T†
Wang,Shengyong	Asst Prof	Mechanical Engineering	FAC	8/19/2010	8/27/2010	2872.64	REH	T†
Wang,Shengyong	Asst Prof-Summer	Mechanical Engineering	FAC	5/16/2011	8/5/2011	24936.41	REH	T†
Wasowski,Janice L	Sr Research Engineer	Engineering Dean's Office	STA	5/1/2011	12/31/2011	56.50	HIR	O*
Yu,Ying	Visiting Research Assoc	Civil Engineering	STA	5/20/2011	5/16/2012	0.00	HIR	T†
Zhe,Jiang John	Assoc Prof-Summer	Mechanical Engineering	FAC	5/9/2011	6/8/2011	8862.78	REH	T†
COLLEGE OF HEALTH SCIENCES & HUMAN SERVICES								
Carlin,Charles H	Asst Prof-Summer	Speech-Lang Path & Audiology	FAC	5/16/2011	5/30/2011	1861.08	REH	T†
Taylor,Evelyn	Dir Nutrition Center	Family & Cons Sciences	CP	5/25/2011	5/25/2011	1764.00	REH	1:
SCHOOL OF LAW								
Aynes,Richard L	Professor-Summer	Law - Instruction	FAC	6/1/2011	7/31/2011	42724.00	REH	T†
Cook,Stephen R*	Asst Prof Emeritus	Law - Instruction	FAC	8/22/2011	5/5/2012	35000.00	REA	T†
COLLEGE OF NURSING								
Fabrizio,Theresa L	Academic Adviser I	Nursing - Instruction	STA	4/25/2011	6/19/2011	14.51	HIR	T†
Fabrizio,Theresa L	Academic Adviser I	Nursing - Instruction	STA	6/20/2011	10/24/2011	14.51	REA	T†
COLLEGE OF POLYMER SCIENCE & POLYMER ENGINEERING								
Alexander,John H	Visiting Research Scholar	Institute, Polymer Science	STA	6/13/2011	8/14/2011	0.00	HIR	T†
Bekele,Selemon	Visiting Research Assoc	Institute, Polymer Science	STA	6/6/2011	8/6/2011	0.00	HIR	T†
Chavan,Vijay Sheshrao	Research Asst	Institute, Polymer Science	STA	5/9/2011	11/5/2011	19.06	REA	T†
Dahlman,Sharon E	Events Assistant	Polymer Engineering	STA	4/25/2011	4/25/2011	1000.00	HIR	1:
Dick,John S	Lecturer	Polymers Dean's Office	FAC	3/21/2011	3/27/2011	3200.00	PAY	O†
Dick,John S	Lecturer	Polymers Dean's Office	FAC	4/5/2011	4/6/2011	1600.00	REH	T†
Dick,John S	Lecturer	Polymers Dean's Office	FAC	4/27/2011	4/29/2011	2400.00	REH	T†
Dick,John S	Tech Module Developer-PSPE	Polymers Dean's Office	CP	4/15/2011	6/30/2011	8666.66	HIR	SW
Guillory,Xavier V	Intern	Polymer Engineering	STA	5/2/2011	7/29/2011	0.00	HIR	T†
Iyer,Prasad P	Visiting Research Assoc	Polymer Science	STA	5/10/2011	7/20/2011	0.00	HIR	T†
Johnson,Dioswal P	Research Asst	Institute, Polymer Science	STA	5/9/2011	8/21/2011	7.45	REA	T†
Liang,Yurong	Visiting Scholar	Institute, Polymer Science	STA	4/11/2011	4/10/2012	0.00	HIR	T†
Lin,Ming-Champ	Visiting Scholar	Institute, Polymer Science	STA	4/5/2011	12/31/2011	0.00	HIR	T†
Lizska,Kathy J	Professor	Polymer Science	FAC	5/9/2011	8/19/2011	43883.51	HIR	T†

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EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING

Name	Title	Department	Job	Eff Date	Term Date	Amount	Action	R
COLLEGE OF POLYMER SCIENCE & POLYMER ENGINEERING (Cont.)								
Perera,Sujith	Visiting Scholar	Institute, Polymer Science	STA	4/1/2011	10/1/2011	0.00	HIR	T
Peri,Someswara R	Visiting Scientist	Polymer Science	STA	5/2/2011	5/12/2011	0.00	HIR	T
Peri,Someswara B	Research Asst	Institute, Polymer Science	STA	5/16/2011	6/30/2011	21.15	HIR	T
Roy,Sudeshna	Visiting Scholar	Institute, Polymer Engineering	STA	3/25/2011	6/17/2011	0.00	HIR	T
Sancaktar,Erol	Professor-Summer	Polymer Engineering	FAC	5/9/2011	6/30/2011	45333.34	REH	T
Sethi,Sunny	Research Asst	Institute, Polymer Science	STA	5/26/2011	11/25/2011	0.00	REA	T
Shasti,Mark	Research Asst	Institute, Polymer Science	STA	5/9/2011	5/10/2011	750.00	PAY	O
Shasti,Mark	Research Asst	Institute, Polymer Science	STA	8/29/2011	9/1/2011	750.00	PAY	O
Srinate,Nathinee	Visiting Research Scholar	Polymer Engineering	STA	2/28/2011	3/14/2011	0.00	REA	T
Wagers,Anjalee B	Office Assistant	Polymer Science	STA	6/20/2011	6/19/2012	13.77	REA	T
Xu,Hongde	Research Scholar	Institute, Polymer Science	STA	5/16/2011	5/14/2012	0.00	HIR	T
Yang,Guang	Visiting Research Scientist	Institute, Polymer Science	STA	5/1/2011	9/22/2011	0.00	REA	T
Zhang,Chunqing	Visiting Scholar	Institute, Polymer Science	STA	6/15/2011	6/14/2012	0.00	HIR	T
Zhou,Liang	Visiting Scientist	Polymer Engineering	STA	3/28/2011	3/27/2012	0.00	REA	T
SUMMIT COLLEGE								
Amonett,Paul C	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	3/21/2011	3/26/2011	54.00	REH	T
Anderson,Michael J	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/20/2011	500.00	REH	T
Anderson,Michael J	Lecturer	Summit College Dean's Office	FAC	4/4/2011	4/9/2011	200.00	REH	T
Anderson,Robert	Lecturer	Summit College Dean's Office	FAC	3/7/2011	4/3/2011	800.00	REH	T
Anderson,Robert	Lecturer	Summit College Dean's Office	FAC	4/11/2011	5/14/2011	3175.00	REH	T
Arter,Roland K	Assoc Prof-Summer	Engineering & Science Tech	FAC	6/1/2011	8/31/2011	274.05	REH	T
Ballou,Brian M	Assoc Prof-Summer	Engineering & Science Tech	FAC	6/1/2011	8/31/2011	150.00	REH	T
Bass,Kimberly M	Lecturer	Workforce Dev & Cont Educ	FAC	3/27/2011	4/23/2011	300.00	REH	T
Bechtel,Harvey	Lecturer	Summit College Dean's Office	FAC	4/4/2011	4/30/2011	3360.00	REH	T
Bell,Donna A	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/19/2011	300.00	REH	T
Black,Ron	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/13/2011	200.00	REH	T
Black,Ron	Lecturer	Summit College Dean's Office	FAC	5/9/2011	5/14/2011	175.00	REH	T
Bragg Jr,Albert A	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/14/2011	4/23/2011	84.00	REH	T
Browning,Ronald	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/14/2011	3/13/2011	672.00	REH	T
Browning,Ronald	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	4/11/2011	4/16/2011	240.00	REH	T
Carney,John A	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	1/10/2011	3/26/2011	270.00	HIR	T
Clouse,Dave	Lecturer	Summit College Dean's Office	FAC	3/7/2011	5/7/2011	400.00	REH	T
Clouse,Dave	Lecturer	Summit College Dean's Office	FAC	4/4/2011	5/7/2011	250.00	REH	T
Copley,Ralph J	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/7/2011	2/12/2011	144.00	REH	T
Cyphert,Brian R	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/7/2011	3/5/2011	324.00	REH	T
Devies,Ron	Lecturer	Summit College Dean's Office	FAC	3/14/2011	4/3/2011	400.00	REH	T
Devies,Ron	Lecturer	Summit College Dean's Office	FAC	4/4/2011	4/30/2011	425.00	REH	T
Dirker,Kurt J	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	4/4/2011	4/9/2011	200.00	HIR	T
Fitzgerald,Dave	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/27/2011	700.00	REH	T
Fitzgerald,Dave	Lecturer	Summit College Dean's Office	FAC	4/4/2011	4/9/2011	200.00	REH	T
Gay,Michael	Lecturer	Summit College Dean's Office	FAC	5/2/2011	5/7/2011	200.00	REH	T
Gemind,Tim M	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	4/4/2011	4/9/2011	96.00	REH	T
George,Glen	Lecturer	Summit College Dean's Office	FAC	4/11/2011	4/23/2011	800.00	REH	T
Gerber,Todd D	Lecturer	Workforce Dev & Cont Educ	FAC	5/8/2011	5/28/2011	2200.00	PAY	O
Groves,Steven B	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/21/2011	3/26/2011	216.00	REH	T
Heckelmoser,Donnald	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/12/2011	150.00	REH	T
Hower,Walter H	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	3/7/2011	3/12/2011	144.00	REH	T
Kenepp,Scott F	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	1/24/2011	3/26/2011	576.00	REH	T
Kiehl,James G	Lecturer	Summit College Dean's Office	FAC	4/11/2011	5/14/2011	2900.00	REH	T
Kiehl,James G	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/12/2011	150.00	REH	T
Klink,MaryBeth 1	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/27/2011	700.00	REH	T
Klink,MaryBeth 1	Lecturer	Summit College Dean's Office	FAC	4/4/2011	4/9/2011	200.00	REH	T

*Regular retiree
**ERIP retiree

EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING

Name	Title	Department	Job	Eff Date	Term Date	Amount	Action	R
SUMMIT COLLEGE (Cont.)								
Koscick,Lisa	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	3/21/2011	3/27/2011	125.00	HIR	TT
Koscick,Lisa	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	5/2/2011	5/7/2011	125.00	REH	TT
Kraft,Lori A	Assoc Prof-Summer	Engineering & Science Tech	FAC	6/1/2011	8/31/2011	3684.51	REH	TT
Lambert,Rodney H	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/14/2011	2/19/2011	768.00	HIR	TT
Langston,Robert R	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	3/28/2011	4/3/2011	336.00	REH	TT
Langston,Robert R	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	4/25/2011	4/30/2011	78.00	REH	TT
Lauer,Adam	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	4/4/2011	4/30/2011	576.00	REH	TT
Lindner,Robert E	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/14/2011	4/23/2011	240.00	REH	TT
Lindsey,John	Lecturer	Summit College Dean's Office	FAC	3/7/2011	4/3/2011	225.00	REH	TT
Lindsey,John	Lecturer	Summit College Dean's Office	FAC	4/4/2011	5/7/2011	2730.00	REH	TT
Loughney,Heather M	Events Assistant	Workforce Dev & Cont Educ	STA	6/5/2011	6/18/2011	12.00	REH	TT
Lukach,Thomas F	Assoc Prof-Summer	Engineering & Science Tech	FAC	6/1/2011	8/31/2011	150.00	REH	TT
Lukach,Thomas F	Assoc Prof-Summer	Engineering & Science Tech	FAC	6/1/2011	8/31/2011	303.37	REH	TT
McKinney,Thompson	Lecturer	Workforce Dev & Cont Educ	FAC	4/24/2011	5/14/2011	292.50	REH	TT
Michalec,Ronald A	Lecturer	Summit College Dean's Office	FAC	5/2/2011	5/7/2011	50.00	REH	TT
Milks,Andrew E	Asst Prof-Summer	Engineering & Science Tech	FAC	6/1/2011	8/31/2011	150.00	REH	TT
Morgan,Timothy A	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/7/2011	3/26/2011	180.00	REH	TT
Needham,Lorie A	Administrative Assistant	Summit College Dean's Office	STA	5/9/2011	6/30/2012	0.00	HIR	TT
Neiman,Michelle L	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/21/2011	2/26/2011	60.00	REH	TT
Newman,Jeffrey D	Lecturer	Summit College Dean's Office	FAC	4/11/2011	4/30/2011	900.00	REH	TT
Nivens,Dann M	Lecturer	Summit College Dean's Office	FAC	3/21/2011	4/2/2011	675.00	REH	TT
Null,Matthew S	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	3/7/2011	4/16/2011	156.00	REH	TT
Null,Matthew S	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	4/11/2011	4/16/2011	120.00	REH	TT
Ossa,Sherlock	Lecturer	Workforce Dev & Cont Educ	FAC	3/27/2011	4/9/2011	600.00	REH	TT
Ott,Christopher A	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	1/10/2011	2/12/2011	960.00	REH	TT
Ott,Danielle E	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/7/2011	4/2/2011	500.00	HIR	TT
Pascu,Scott C	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/21/2011	4/16/2011	1536.00	REH	TT
Paulett,James	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	4/4/2011	4/9/2011	384.00	REH	TT
Piggott,Dirk	Lecturer	Summit College Dean's Office	FAC	3/7/2011	4/3/2011	1225.00	REH	TT
Piggott,Dirk	Lecturer	Summit College Dean's Office	FAC	4/4/2011	5/7/2011	850.00	REH	TT
Redford,Jennifer R	Events Assistant	Workforce Dev & Cont Educ	STA	6/5/2011	6/17/2011	12.00	REH	TT
Rivers,Randy L	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/12/2011	100.00	REH	TT
Romano,Annette L	Events Assistant	Workforce Dev & Cont Educ	STA	6/5/2011	6/18/2011	12.00	REH	TT
Romanoff,Daniel S	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	2/7/2011	4/2/2011	1272.00	REH	TT
Rychlik,Luke A	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	1/24/2011	3/26/2011	184.50	REH	TT
Sampsel,Donald D	Lecturer	Summit College Dean's Office	FAC	4/4/2011	4/9/2011	262.50	REH	TT
Schismenos,Donald	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/12/2011	100.00	REH	TT
Shubat,Larry C	Professor	Workforce Dev & Cont Educ	FAC	3/13/2011	3/26/2011	600.00	HIR	TT
Smith,David C	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	1/3/2011	3/26/2011	324.00	REH	TT
Smith,Stanley Howard	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/20/2011	250.00	REH	TT
Smith,Stanley Howard	Lecturer	Summit College Dean's Office	FAC	5/2/2011	5/7/2011	50.00	REH	TT
Stammitti,Richard	Lecturer	Summit College Dean's Office	FAC	4/4/2011	4/30/2011	1700.00	REH	TT
Tiller,David E	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	1/31/2011	2/5/2011	72.00	REH	TT
Tiller,David E	Lecturer	Summit College Dean's Office	FAC	4/10/2011	4/23/2011	55.00	HIR	TT
Van Pelt,David	Lecturer	Summit College Dean's Office	FAC	3/7/2011	3/27/2011	286.00	REH	TT
Van Pelt,David	Lecturer	Summit College Dean's Office	FAC	4/4/2011	5/7/2011	1378.00	REH	TT
Wallerstein,Laura L	Lecturer	Workforce Dev & Cont Educ	FAC	4/17/2011	5/21/2011	1200.00	REH	TT
Welfley,Mark M	Lecturer	Workforce Dev & Cont Educ	FAC	4/3/2011	4/16/2011	240.00	REH	TT
Wynn,Susan E	Lecturer	Summit College Dean's Office	FAC	5/8/2011	7/16/2011	2857.10	REH	TT
Younessi,Theodore A	Lecturer	Workforce Dev & Cont Educ	FAC	4/3/2011	4/9/2011	350.00	REH	TT
Zink,Carol S	Lecturer	Trng Ctr, Fire & Haz Mtrls	FAC	1/3/2011	1/29/2011	1152.00	HIR	TT

*Regular retiree
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EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING

Name	Title	Department	Job	Eff Date	Term Date	Amount	Action	R
UNIVERSITY COLLEGE								
Aaron,Jana M	Senior Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	400.00	REH	T†
Alkire,Cynthia W	Senior Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Beres,Nathaniel R	Visit College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	600.00	REH	T†
Bilia,Angela	College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Brown,Fannie L	Senior Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	HIR	T†
Concannon,Kevin	Assoc Prof	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Cutright,Teresa J	Assoc Prof	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Danielson,Amanda M	Office Assistant	Academic Advisement	STA	7/1/2011	7/29/2011	10.64	REA	T†
Donovan,William J	Assoc Prof	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	400.00	REH	T†
Draper,Brett A	Assistant Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	400.00	REH	T†
Dudek, T J	Visit College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Ervin,Megan M	Visit College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	HIR	T†
Falk,Jane	College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	400.00	REH	T†
Freely,April L	Assistant Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	HIR	T†
Geil,Holly A	Senior Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Gessel,Robert	College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	HIR	T†
Hardy,James K	Professor	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Hill,Joyce Nichelle	Associate Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Hill,Patricia S	Assoc Prof	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	1‡
Hines,Susan A	Senior Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Holland,James Michael	Visit College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Kraft,Lori A	Assoc Prof	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Krishna,Lala B	Professor	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	HIR	T†
Miller,Diane B	Associate Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Minnich Young,Shannon	Associate Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Monroe,Candice J	Assistant Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	HIR	1‡
Nelson,Lance D	College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Owen,Cheryl L	Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Raber,Neal C	Assoc Prof	Univ College Dean's Office	FAC	1/10/2011	5/8/2011	200.00	REH	T†
Seoldo,Tiffany E	Academic Adviser I	Academic Advisement	STA	4/9/2011	4/13/2011	20.27	REA	T†
Shriner,Barbara D	College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Spencer,Jeffrey H	Associate Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	800.00	REH	T†
Stein,Karen M	College Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Stein,Mary M	Assistant Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/8/2011	200.00	HIR	T†
Tate Sr,Timothy T	Assistant Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	HIR	T†
Wallace,James M	Senior Lecturer	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	200.00	REH	T†
Wrice,Sheldon B	Professor	Univ College Dean's Office	FAC	1/10/2011	5/7/2011	400.00	REH	T†
UNIVERSITY LIBRARIES								
Bloom,Mark A	Library Research Asst	UL Archival Services	STA	7/1/2011	12/31/2011	15.81	REA	T†
WAYNE COLLEGE								
Bacher,P. Thomas	Events Assistant	Wayne College Dean's Office	STA	4/4/2011	4/4/2011	250.00	REH	1‡
Bobola,Michele M	Lecturer	Workforce Dev & Cont Ed	FAC	5/19/2011	5/19/2011	420.00	REH	T†
Brinker,Lori A	Lecturer	Workforce Dev & Cont Ed	FAC	4/25/2011	4/25/2011	35.00	REH	1‡
Butts,Theresa A	Lecturer	Workforce Dev & Cont Ed	FAC	4/20/2011	4/20/2011	35.00	REH	T†
Dreher,Christine D	Lecturer	Workforce Dev & Cont Ed	FAC	5/16/2011	5/16/2011	180.00	REH	1‡
Gerber,Todd D	Lecturer	Workforce Dev & Cont Ed	FAC	5/1/2011	5/14/2011	800.00	HIR	T†
Johanyak,Debra L	Professor	English-Wayne	FAC	4/2/2011	4/2/2011	250.00	REH	1‡
Klinger,Dean J	Special Lecturer	Sport Sci & Well Educ Wayne	FAC	3/25/2011	3/25/2011	70.27	REH	1‡
Knowlton, Virginia A	Lecturer	Workforce Dev & Cont Ed	FAC	3/30/2011	3/30/2011	180.00	REH	T†
Kurtz,Jeremy J	Lecturer	Workforce Dev & Cont Ed	FAC	2/23/2011	2/23/2011	325.00	REH	1‡
Kurtz,Jeremy J	Lecturer	Workforce Dev & Cont Ed	FAC	3/23/2011	3/23/2011	325.00	REH	1‡

*Regular retiree
**ERIP retiree

06/15/11NONCRED

EMPLOYEES PAID FOR ACTIVITIES NOT RELATED TO CREDIT TEACHING

Name	Title	Department	Job	Eff Date	Term Date	Amount	Action	R
WAYNE COLLEGE (Cont.)								
Loesch,Jack A	Golf Coach	Sport Sci & Well Educ Wayne	CP	4/1/2011	5/31/2011	1900.00	REH	T
Reynolds,Abigail C	Office Assistant	Psychology-Wayne	STA	5/9/2011	9/3/2011	9.00	HIR	T
Rogge,Betty J	Lecturer	Workforce Dev & Cont Ed	FAC	5/2/2011	6/11/2011	3300.00	REH	T
Rogge,Betty J	Lecturer	Workforce Dev & Cont Ed	FAC	5/5/2011	5/5/2011	325.00	REH	T
Rogge,Betty J	Lecturer	Workforce Dev & Cont Ed	FAC	1/27/2011	1/27/2011	325.00	REH	T
Rogge,Betty J	Lecturer	Workforce Dev & Cont Ed	FAC	1/31/2011	2/20/2011	975.00	REH	T
Rogge,Betty J	Lecturer	Workforce Dev & Cont Ed	FAC	5/2/2011	6/11/2011	3300.00	REH	T
Triola,Christian J	Events Assistant	Academic Affairs - Wayne	STA	4/21/2011	4/21/2011	125.00	HIR	T
Welch,Cheryl A	Lecturer	Workforce Dev & Cont Ed	FAC	3/29/2011	3/30/2011	840.00	REH	T
Welch,Cheryl A	Lecturer	Workforce Dev & Cont Ed	FAC	5/20/2011	5/20/2011	420.00	REH	T
Younessi,Theodore A	Lecturer	Workforce Dev & Cont Ed	FAC	4/17/2011	4/30/2011	650.00	HIR	T
Zelones,Martin M	Lecturer	Workforce Dev & Cont Ed	FAC	3/29/2011	3/29/2011	210.00	REH	T
Zelones,Martin M	Lecturer	Workforce Dev & Cont Ed	FAC	4/12/2011	4/12/2011	180.00	REH	T
Zirolì,Arnold M	Lecturer	Workforce Dev & Cont Ed	FAC	5/2/2011	5/28/2011	720.00	REH	T

*Regular retiree
 **ERIP retiree

GRADUATE ASSISTANTS

Name	Job Family	Dept	Eff Date	Term Date	Cont Rate	Comp Freq	Action	Reason
OFFICE OF THE PRESIDENT								
Baker,Amy L	GAA	Athletics Office	3/17/2011	3/17/2011	75.00	D	REH	SPL
Bear,John T	GAI	Athletics Office	5/16/2011	5/15/2012	324.32	B	HIR	TMP
Bear,John T	GAI	Athletics Office	5/16/2011	5/15/2012	444.00	B	PAY	OTH
Bear,John T	GAI	Athletics Office	8/20/2011	5/15/2012	324.32	B	PAY	OTH
Bouie,Tony V	GAI	Athletics Office	5/16/2011	8/19/2011	444.00	B	REH	TMP
Carroll,Timothy E	GAI	Athletics Office	5/9/2011	8/19/2011	324.32	B	REH	TMP
Carroll,Timothy E	GAI	Athletics Office	8/22/2011	5/5/2012	324.32	B	REH	TMP
Clemente,Colin Drew Randolph	GAI	Athletics Office	5/9/2011	5/21/2011	2000.00	B	REH	1XP
Colarusso,Anthony J	GAI	Athletics Office	5/16/2011	8/19/2011	444.00	B	HIR	TMP
Coleman,Jason C	GAI	Athletics Office	3/19/2011	3/19/2011	120.00	D	REH	SPL
Coleman,Jason C	GAI	Athletics Office	5/16/2011	5/16/2011	350.00	D	REH	1XP
Eriksen,Caleigh A	GAI	Athletics Office	3/14/2011	3/26/2011	110.00	B	HIR	SPL
Klimchock,Laura A	GAI	Athletics Office	5/9/2011	8/19/2011	324.32	B	REH	TMP
Lewis,Sean M	GAI	Athletics Office	5/16/2011	8/19/2011	444.00	B	HIR	TMP
Lukach,John	GAI	Athletics Office	4/11/2011	4/24/2011	50.00	B	REH	TMP
McGee,Willie D	GAI	Athletics Office	5/9/2011	8/18/2011	324.32	B	REH	TMP
O'Connor,Kirsty L	GAI	Athletics Office	3/14/2011	3/26/2011	305.00	B	HIR	SPL
Rockwell,Brandon M	GAI	Athletics Office	5/16/2011	5/16/2011	400.00	D	REH	1XP
Schuck,Lauren L	GAI	Athletics Office	2/14/2011	2/27/2011	105.00	B	REH	SPL
Schuck,Lauren L	GAI	Athletics Office	4/1/2011	4/1/2011	220.00	D	REH	SPL
Schuck,Lauren L	GAI	Athletics Office	4/11/2011	4/23/2011	200.00	B	REH	SPL
Sedlock,Steven G	GAA	Institutional Marketing	5/16/2011	5/5/2012	461.54	B	HIR	TMP
VanDemark,Nicholas L	GAI	Athletics Office	10/25/2010	11/7/2010	90.00	B	REH	SPL
VanDemark,Nicholas L	GAI	Athletics Office	3/3/2011	3/3/2011	30.00	D	HIR	SPL
OFFICE OF ACADEMIC AFFAIRS								
Schultz,David E	GAI	UA Adult Focus	5/16/2011	5/5/2012	480.77	B	HIR	TMP
VICE PRESIDENT FOR STUDENT AFFAIRS								
Bagley,Shawn P	GAA	Student Life	8/22/2011	5/5/2012	510.58	B	HIR	TMP
Bee,Daniel J	GAA	International Programs	5/8/2011	12/10/2011	350.00	B	REH	TMP
Cain,Bryce A	GAA	Student Life	8/22/2011	6/30/2012	510.58	B	HIR	TMP
Esakov,Kelli	GAA	Student Life	7/6/2011	6/30/2012	510.58	B	HIR	TMP
Falk,Daniel C	GAA	International Programs	5/8/2011	8/10/2012	350.00	B	REH	TMP
Fertus,Andrea L	GAA	Student Life	8/22/2011	6/30/2012	510.58	B	HIR	TMP
Matti,Kristen N	GAA	International Programs	4/18/2011	5/4/2012	300.00	B	DTA	OTH
Matti,Kristen N	GAA	International Programs	4/18/2011	5/4/2012	350.00	B	HIR	TMP
Matti,Kristen N	GAA	International Programs	5/16/2011	5/4/2012	350.00	B	DTA	OTH
Matti,Kristen N	GAA	International Programs	8/22/2011	5/4/2012	350.00	B	REH	TMP
Middendorf,Krista	GAA	Residence Life & Housing OI	6/6/2011	5/11/2012	459.46	B	REH	TMP
VICE PRESIDENT FOR CAPITAL PLANNING & FACILITIES MANAGEMENT								
Stallone,John N	GAR	VP, Capital Plan & Fac Mngt	5/9/2011	5/4/2012	605.88	B	REH	TMP
VICE PRESIDENT FOR INFORMATION TECHNOLOGY SERVICES/CIO								
Bane,Jacob H	GAA	Instructional Services	5/16/2011	8/12/2011	475.00	B	REH	TMP
Long,Jennifer A	GAA	Instructional Services	5/16/2011	8/11/2011	340.00	B	REH	TMP
McCarthy,Alannah S	GAA	Instructional Services	5/16/2011	8/12/2011	360.00	B	REH	TMP
VICE PRESIDENT FOR RESEARCH & DEAN OF GRADUATE SCHOOL								
Immel,Kristopher	GAR	Graduate School	7/1/2011	5/4/2012	551.77	B	REH	TMP
Kirsch,Amanda A	GAR	Graduate School	7/1/2011	8/20/2011	406.15	B	REH	TMP
Rable,Frank D	GAR	Graduate School	5/16/2011	6/30/2012	406.15	B	HIR	TMP

GAA Grad Adm Asst
 GAF Grad Fellowship
 GAI Grad Instructional Support
 GAR Grad Research Asst
 GAT Grad Teaching Asst

6/15/11GR/

GRADUATE ASSISTANTS

Name	Job Family	Dept	Eff Date	Term Date	Cont Rate	Comp Freq	Action	Reason
BUCHTEL COLLEGE OF ARTS & SCIENCES								
Adgate, Andrew W	GAT	Geology & Environmental Sc	8/22/2011	5/5/2012	756.76	B	REH	TMP
Ali, Sulaiman B	GAT	Physics	7/1/2011	6/30/2012	554.61	B	REH	TMP
Allam, Abir Sayed Mohamed	GAI	Public Admin & Urban Studi	5/9/2011	6/30/2011	490.75	B	HIR	TMP
Ametova, Emily E	GAI	Public Admin & Urban Studi	8/22/2011	5/5/2012	334.06	B	REH	TMP
Anim-Koranteng, Enoch	GAT	Statistics	8/22/2011	5/5/2012	612.43	B	REH	TMP
Asante Yeboah, Evelyn A	GAI	Public Admin & Urban Studi	8/22/2011	5/5/2012	334.06	B	REH	TMP
Astrop, Timothy I	GAT	Biology	4/25/2011	5/7/2011	200.00	B	REH	SPL
Ball, Hope C	GAT	Biology	4/25/2011	5/8/2011	200.00	B	REH	SPL
Ball, Hope C	GAT	Biology	5/23/2011	8/13/2011	500.00	B	REH	SPL
Ball, Scott M	GAT	Geography & Planning	5/9/2011	6/30/2011	738.46	B	REH	TMP
Basco, Scott W	GAT	Theoretical & Applied Math	8/15/2011	5/5/2012	684.21	B	HIR	TMP
Bates, Dustin T	GAT	Geology & Environmental Sc	8/22/2011	12/10/2011	875.00	B	REH	TMP
Bates, Dustin T	GAT	Geology & Environmental Sc	4/25/2011	5/7/2011	2000.00	B	REH	SPL
Becker, James B	GAT	Geology & Environmental Sc	8/22/2011	5/5/2012	756.76	B	REH	TMP
Benuska, Sarah E	GAA	Psychology	5/16/2011	7/22/2011	600.00	B	REH	TMP
Blauvelt, Kyle C	GAT	Geology & Environmental Sc	8/22/2011	5/5/2012	756.76	B	REH	TMP
Blauvelt, Kyle C	GAT	Geology & Environmental Sc	4/25/2011	5/7/2011	662.00	B	HIR	SPL
Boateng, Joseph	GAT	Public Admin & Urban Studi	8/22/2011	5/5/2012	640.27	B	REH	TMP
Bozin, Marie A	GAT	Sociology	8/22/2011	5/5/2012	723.78	B	REH	TMP
Brantley, Demario J	GAR	Sociology	5/9/2011	5/21/2011	75.00	B	HIR	1XP
Brennan, Neil G	GAI	Public Admin & Urban Studi	8/22/2011	5/5/2012	334.06	B	REH	TMP
Buckman, Kevin D	GAR	Theoretical & Applied Math	7/11/2011	8/5/2011	500.00	B	REH	TMP
Buzzelli, Christopher J	GAT	Psychology	5/16/2011	6/18/2011	1200.00	B	REH	TMP
Cajigas, Jose M	GAI	Geography & Planning	5/9/2011	6/30/2011	820.51	B	REH	TMP
Calabrese, Alissa A	GAT	Biology	4/25/2011	5/7/2011	200.00	B	HIR	SPL
Calabrese, Alissa A	GAT	Biology	5/23/2011	8/13/2011	250.00	B	REH	SPL
Cao, Xuan	GAI	Public Admin & Urban Studi	8/22/2011	5/5/2012	334.06	B	REH	TMP
Casiano Maldonado, Madalis	GAT	Chemistry	5/8/2011	6/30/2011	730.77	B	REH	TMP
Casiano Maldonado, Madalis	GAT	Chemistry	7/1/2011	8/21/2011	730.77	B	REH	TMP
Cebula, Sharon M	GAT	English	8/22/2011	5/5/2012	473.24	B	HIR	TMP
Chambers, Maria R	GAT	Modern Languages	8/22/2011	5/5/2012	475.68	B	REH	TMP
Chameera, Weerasingha Meegah	GAI	Physics	7/1/2011	6/30/2012	554.61	B	REH	TMP
Chen, Yun	GAR	Biology	4/25/2011	5/7/2011	200.00	B	REH	SPL
Chen, Yun	GAR	Biology	5/23/2011	8/13/2011	500.00	B	REH	SPL
Chittamuri, Santosh	GAI	Geography & Planning	5/16/2011	8/12/2011	720.00	B	REH	TMP
Chittamuri, Santosh	GAI	Geography & Planning	6/30/2011	6/30/2011	1560.00	D	HIR	SPL
Copeland, Donald L	GAT	Biology	4/25/2011	5/7/2011	200.00	B	REH	SPL
Copeland, Donald L	GAT	Biology	5/6/2011	6/18/2011	880.00	B	REH	SPL
Corbett, Joseph P	GAT	Physics	7/1/2011	6/30/2012	554.61	B	REH	TMP
Crawford, Daniel P	GAI	Theoretical & Applied Math	8/15/2011	12/10/2011	764.71	B	HIR	TMP
Croft, Caitlin E	GAI	Public Admin & Urban Studi	8/22/2011	5/4/2012	334.06	B	REH	TMP
Culler, Krystal L	GAA	Institute Lifespan Dev & Ger	5/9/2011	8/18/2011	400.00	B	HIR	TMP
Dalman, Mark R	GAT	Biology	5/23/2011	8/13/2011	500.00	B	REH	SPL
Danziger, Benjamin F	GAI	Public Admin & Urban Studi	8/22/2011	5/5/2012	334.06	B	REH	TMP
DeJamette, Nyana M	GAR	Public Admin & Urban Studi	5/16/2011	8/13/2011	605.90	B	REH	TMP
DeWitt, Debra J	GAT	Geology & Environmental Sc	8/22/2011	12/9/2011	875.00	B	REH	TMP
Duah, Ernest	GAT	Chemistry	6/20/2011	6/30/2012	730.77	B	HIR	TMP
Duah, Ernest	GAT	Chemistry	7/1/2011	6/30/2012	730.77	B	REH	TMP
Dvorak, Katherine A	GAT	Geology & Environmental Sc	8/22/2011	5/5/2012	756.76	B	REH	TMP
Dvorak, Katherine A	GAT	Geology & Environmental Sc	4/25/2011	5/7/2011	4000.00	B	HIR	SPL

GAA Grad Adm Asst
 GAF Grad Fellowship
 GAI Grad Instructional Support
 GAR Grad Research Asst
 GAT Grad Teaching Asst

6/15/11GRA

GRADUATE ASSISTANTS

Name	Job Family	Dept	Eff Date	Term Date	Cont Rate	Comp Freq	Action	Reason
BUCHTEL COLLEGE OF ARTS & SCIENCES(Cont.)								
Eliason,Chad M	GAT	Biology	5/23/2011	8/13/2011	250.00	B	HIR	SPL
Eliason,Chad M	GAT	Biology	4/25/2011	5/7/2011	200.00	B	HIR	SPL
Filipek,Klaudia Wiktoria	GAI	Public Admin & Urban Studi	8/22/2011	5/5/2012	334.06	B	REH	TMP
Ford,Anna R	GAT	Modern Languages	8/22/2011	12/10/2011	475.68	B	REH	TMP
Fritsch,Nicholas T	GAT	Economics	8/22/2011	5/5/2012	445.40	B	HIR	TMP
Ganshevsky,Denis V	GAR	Biology	4/25/2011	5/7/2011	200.00	B	HIR	SPL
Garris,Heath W	GAT	Biology	5/2/2011	5/14/2011	200.00	B	REH	SPL
Garris,Heath W	GAT	Biology	5/23/2011	8/13/2011	500.00	B	REH	SPL
Gersper,Beth E	GAI	Public Admin & Urban Studi	8/22/2011	5/5/2012	640.27	B	REH	TMP
Graham,John J	GAT	Physics	7/1/2011	6/30/2012	554.61	B	REH	TMP
Graham,Kimberly L	GAI	Geography & Planning	5/16/2011	8/12/2011	480.00	B	REH	TMP
Graham,Kimberly L	GAI	Geography & Planning	6/30/2011	6/30/2011	1040.00	D	HIR	SPL
Grant,Allison L	GAT	English	8/22/2011	5/5/2012	473.24	B	HIR	TMP
Hale,Lori	GAR	Sociology	5/9/2011	5/22/2011	127.00	B	REH	TMP
Harrison,DaNeen Y	GAR	Sociology	5/9/2011	6/3/2011	673.50	B	REH	TMP
Harvell,Joy G	GAR	Sociology	5/9/2011	8/19/2011	391.46	B	REH	TMP
Hernandez,Jose Javier J	GAI	Geography & Planning	5/9/2011	5/21/2011	125.00	B	HIR	1XP
Hernandez,Jose Javier J	GAT	Geography & Planning	5/16/2011	6/17/2011	640.00	B	HIR	SPL
Hohn,Timothy A	GAI	Geography & Planning	5/16/2011	8/12/2011	797.00	B	REH	TMP
Hohn,Timothy A	GAI	Geography & Planning	6/30/2011	6/30/2011	195.00	D	HIR	SPL
Hostetler,Rachel	GAI	Geography & Planning	6/30/2011	6/30/2011	1040.00	B	REH	SPL
Hostetler,Rachel	GAI	Geography & Planning	5/16/2011	8/12/2011	480.00	B	REH	TMP
Hover,Jeffery S	GAT	Biology	4/25/2011	5/7/2011	2200.00	B	HIR	TMP
Hurlbut,Amber K	GAT	Biology	4/25/2011	5/7/2011	2200.00	B	HIR	SPL
Jackson,Daniel P	GAT	Chemistry	5/8/2011	6/30/2011	730.77	B	REH	OTH
Jackson,Daniel P	GAT	Chemistry	5/8/2011	5/4/2012	730.77	B	REH	TMP
Jackson,Daniel P	GAT	Chemistry	8/22/2011	5/4/2012	730.77	B	REH	TMP
Jauk,Daniela	GAT	Sociology	5/9/2011	8/19/2011	466.66	B	REH	TMP
Jauk,Daniela	GAR	Anthropology & Classical St	9/13/2010	10/8/2010	795.00	B	HIR	TMP
Johnson,Nicholas D	GAI	Geography & Planning	5/16/2011	8/12/2011	480.00	B	REH	TMP
Johnson,Nicholas D	GAI	Geography & Planning	6/30/2011	6/30/2011	1040.00	D	HIR	TMP
Johnson,Nicole L	GAR	Psychology	6/1/2011	8/12/2011	670.08	B	REH	TMP
Jones,Andrew T	GAT	Biology	4/25/2011	5/7/2011	200.00	B	REH	SPL
Kang,Dongyoen	GAI	Public Admin & Urban Studi	8/22/2011	5/4/2012	334.06	B	REH	TMP
Kasahara,Kenji	GAT	Statistics	5/16/2011	8/13/2011	307.69	B	REH	TMP
Kelo,Jacqueline A	GAA	Political Science	5/16/2011	8/12/2011	583.08	B	REH	TMP
Kenzhetayeva,Ainur S	GAI	Public Admin & Urban Studi	8/22/2011	5/4/2012	334.06	B	REH	TMP
Khattab,Tawfik Abdel Hamid T.	GAI	Chemistry	5/8/2011	6/30/2011	730.77	B	HIR	TMP
Khattri,Ram B	GAI	Chemistry	5/16/2011	6/30/2011	730.77	B	HIR	TMP
King,Aimee E	GAR	Psychology	5/9/2011	5/4/2012	650.77	B	REH	TMP
Knapp,Ethan W	GAT	Biology	4/11/2011	4/23/2011	200.00	B	HIR	SPL
Knapp,Nicole M	GAT	Statistics	5/16/2011	8/12/2011	307.69	B	REH	TMP
Koritansky,Thomas J	GAI	Geography & Planning	5/16/2011	8/12/2011	480.00	B	REH	TMP
Koritansky,Thomas J	GAI	Geography & Planning	6/30/2011	6/30/2011	1040.00	D	HIR	TMP
Kuruvilla,Annu Anna A	GAI	Geography & Planning	5/16/2011	8/12/2011	480.00	B	REH	TMP
Kuruvilla,Annu Anna A	GAI	Geography & Planning	6/30/2011	6/30/2011	1040.00	D	HIR	TMP
Kushnir,Michelle F	GAT	Chemistry	6/20/2011	6/30/2011	730.77	B	HIR	TMP
Lalani,Reza	GAT	Biology	4/11/2011	4/22/2011	200.00	B	HIR	SPL
Lansberry,Kasey D	GAR	Sociology	5/9/2011	5/21/2011	296.00	B	HIR	TMP
Maia Villar De Queiroz,Rafael	GAT	Biology	4/25/2011	5/8/2011	200.00	B	HIR	SPL

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GRADUATE ASSISTANTS

Name	Job Family	Dept	Eff Date	Term Date	Cont Rate	Comp Freq	Action	Reason
BUCHTEL COLLEGE OF ARTS & SCIENCES(Cont.)								
Maia Villar De Queiroz,Rafael	GAT	Biology	5/23/2011	8/12/2011	250.00	B	REH	SPL
Mann,Kristofer C	GAT	Geology & Environmental Sc	8/22/2011	5/4/2012	756.76	B	REH	TMP
Mann,Kristofer C	GAT	Geology & Environmental Sc	5/9/2011	7/4/2011	500.00	B	HIR	SPL
Manos,Peter J	GAF	History	5/9/2011	5/9/2011	3000.00	D	HIR	1XP
Marando,Karen A	GAT	Psychology	5/16/2011	6/17/2011	1200.00	B	REH	TMP
Marhabaie,Mohammad	GAT	Biology	4/25/2011	5/7/2011	2200.00	B	HIR	SPL
Marks,Christopher P	GAT	Biology	4/11/2011	4/24/2011	200.00	B	REH	SPL
Marks,Christopher P	GAT	Biology	5/23/2011	8/13/2011	500.00	B	REH	SPL
McElroy,Nicole K	GAR	Sociology	5/9/2011	5/21/2011	611.00	B	HIR	1XP
McQuade,Theresa L	GAT	Geology & Environmental Sc	8/22/2011	5/4/2012	756.76	B	REH	TMP
McQuade,Theresa L	GAT	Geology & Environmental Sc	4/25/2011	5/7/2011	2000.00	B	HIR	SPL
Michelson,Andrew V	GAT	Biology	4/25/2011	5/7/2011	400.00	B	REH	SPL
Nguyen,Khanhbao N	GAT	Biology	4/25/2011	5/6/2011	200.00	B	HIR	TMP
Oliva,Monica M	GAI	Sociology	5/9/2011	5/21/2011	441.00	B	HIR	1XP
Opoku -Agyeman,Chris	GAR	Public Admin & Urban Studi	8/22/2011	5/4/2012	640.27	B	REH	TMP
Payne,Rex E	GAT	Biology	4/11/2011	4/23/2011	200.00	B	HIR	SPL
Prokop,Jeremy W	GAT	Biology	4/11/2011	4/23/2011	200.00	B	HIR	SPL
Quent,Eric S	GAT	Biology	4/25/2011	5/7/2011	2200.00	B	HIR	SPL
Ramirez,Edward A	GAT	Biology	4/25/2011	5/7/2011	2200.00	B	HIR	SPL
Reho,John J	GAT	Biology	4/25/2011	5/8/2011	200.00	B	HIR	SPL
Reho,John J	GAT	Biology	5/23/2011	8/13/2011	500.00	B	REH	SPL
Rickles,Michael L	GAI	Sociology	5/9/2011	5/21/2011	500.00	B	REH	1XP
Riley,Caitlin L	GAT	Biology	4/25/2011	5/7/2011	2200.00	B	HIR	SPL
Roketenetz,Lara D	GAR	Biology	4/25/2011	5/8/2011	200.00	B	REH	SPL
Roketenetz,Lara D	GAR	Biology	5/23/2011	8/13/2011	250.00	B	REH	SPL
Rosen,Nicole L	GAR	Sociology	5/9/2011	6/3/2011	399.00	B	REH	TMP
Sellman,Ryan C	GAI	Geography & Planning	5/16/2011	8/12/2011	480.00	B	REH	TMP
Shi,Qing	GAI	Geography & Planning	5/9/2011	6/30/2011	820.51	B	REH	TMP
Spencer,Megan A	GAT	Biology	5/16/2011	6/18/2011	880.00	B	REH	TMP
Spencer,Megan A	GAT	Biology	5/16/2011	6/18/2011	880.00	B	HIR	SPL
Stark,Alyssa Y	GAT	Biology	4/11/2011	4/24/2011	200.00	B	REH	SPL
Stark,Alyssa Y	GAT	Biology	5/23/2011	8/13/2011	300.00	B	REH	SPL
Troyer,Samuel A	GAT	Biology	4/25/2011	5/7/2011	2200.00	B	HIR	SPL
Vinjarapu,Saranya Sailaja	GAT	Computer Science	5/9/2011	8/14/2011	480.00	B	REH	TMP
Wain,Ashley Rene'	GAT	Biology	4/11/2011	4/24/2011	200.00	B	REH	SPL
Wain,Ashley Rene'	GAT	Biology	5/23/2011	8/13/2011	500.00	B	REH	SPL
Wallace,Bethany F	GAR	Biology	5/23/2011	8/13/2011	250.00	B	HIR	SPL
Wallace,Bethany F	GAR	Biology	4/25/2011	5/7/2011	200.00	B	HIR	SPL
Wiley,Lia Chervenak	GAT	Sociology	5/9/2011	5/20/2011	1426.00	B	REH	TMP
Yakunina,Elena Sergeeva	GAT	Psychology	5/16/2011	6/18/2011	1200.00	B	REH	TMP
Yol,Aleer M	GAT	Chemistry	5/8/2011	6/30/2011	730.77	B	REH	TMP
Youhon,Daniel L	GAR	Theoretical & Applied Math	5/16/2011	7/8/2011	500.00	B	REH	TMP
Yount,Whitney M	GAF	History	5/9/2011	5/9/2011	1000.00	D	HIR	1XP
Zhang,Jinnan	GAI	Geography & Planning	5/9/2011	6/30/2011	410.25	B	REH	TMP
COLLEGE OF BUSINESS ADMINISTRATION								
Anderson,Brian W	GAI	Finance	8/22/2011	5/5/2012	334.06	B	HIR	TMP
Baki,Bryan S	GAI	CBA Dean's Office	8/22/2011	5/5/2012	334.06	B	REH	TMP
Banwo,Oluwatosin O	GAI	Marketing	8/22/2011	5/5/2012	334.06	B	REH	TMP
Brenn,Matthew J	GAI	Management	5/30/2011	7/1/2011	206.00	B	REH	TMP
Brenn,Matthew J	GAI	Management	8/22/2011	5/5/2012	334.06	B	REH	TMP

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GRADUATE ASSISTANTS

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COLLEGE OF BUSINESS ADMINISTRATION(Cont.)								
Cuenot,Molly A	GAI	CBA Dean's Office	8/22/2011	5/5/2012	167.03	B	REH	TMP
Cuenot,Molly A	GAI	Management	8/22/2011	5/5/2012	167.03	B	HIR	REI
Esber,Matthew S	GAI	CBA Undergraduate Studies	7/1/2011	6/30/2012	380.30	B	REH	TMP
Frank,Nicholas A	GAI	Finance	8/22/2011	5/5/2012	334.06	B	REH	TMP
Killey,Michael N	GAI	Accountancy	5/9/2011	7/29/2011	500.00	B	REH	TMP
Knotts,Ryan A	GAI	Management	5/16/2011	6/17/2011	380.30	B	HIR	TMP
Lucio,Zachary W	GAI	Management	8/22/2011	5/4/2012	334.06	B	REH	TMP
COLLEGE OF CREATIVE & PROFESSIONAL ARTS								
Aeschliman,Alexander J	GAT	Music	8/22/2011	5/5/2012	283.78	B	PAY	OTH
Bieda,Christia N	GAT	Music	8/22/2011	5/5/2012	378.38	B	REH	TMP
Breadon,Thomas M	GAT	Music	8/22/2011	5/5/2012	378.38	B	REH	TMP
Coleman,Merissa A	GAT	Music	8/22/2011	5/5/2012	378.38	B	PAY	OTH
Dannemiller,Andrea S	GAT	Music	8/22/2011	5/5/2012	378.38	B	REH	TMP
Dries,Cassandra R	GAT	Music	8/22/2011	5/5/2012	189.19	B	REH	TMP
Endress,Justine E	GAT	Music	8/22/2011	5/5/2012	189.19	B	REH	TMP
Feig,Douglas J	GAT	Music	8/22/2011	5/5/2012	189.19	B	REH	TMP
Fragiskatos,Alexandros D	GAT	Music	8/22/2011	5/5/2012	378.38	B	REH	TMP
Furst,Alanna C	GAT	Music	8/22/2011	5/5/2012	378.38	B	REH	TMP
Kern,Gregory L	GAT	Music	8/22/2011	5/4/2012	189.19	B	REH	TMP
Leonardi,Angela N	GAT	Music	8/22/2011	5/4/2012	189.19	B	REH	TMP
Lewis,Beth M	GAT	Music	8/22/2011	5/4/2012	378.38	B	REH	TMP
Lopez,Alvaro E	GAI	Music	8/22/2011	5/4/2012	378.38	B	PAY	OTH
Mangual Del Cid,Gilberto	GAT	Music	8/22/2011	5/4/2012	189.19	B	REH	TMP
Meyer,Laura E	GAT	Music	8/22/2011	12/9/2011	283.78	B	REH	TMP
COLLEGE OF EDUCATION								
Abdel Razek,Abdel Nasser A H	GAI	Educ Found & Leadership	5/9/2011	6/30/2011	584.59	B	REH	TMP
Allen,Jennifer L	GAT	Educ Found & Leadership	8/22/2011	5/5/2012	584.59	B	REH	TMP
Awad,Ghada Mohammed Rabie	GAI	Educ Found & Leadership	8/22/2011	5/5/2012	584.59	B	REH	TMP
Bozic,Adam M	GAT	Sport Science & Wellness Ed	8/22/2011	5/5/2012	417.56	B	HIR	TMP
Bratt,Nicole	GAI	Curr & Instr Studies	5/9/2011	8/19/2011	417.56	B	REH	TMP
King,Kellie E	GAA	Education Dean's Office	3/14/2011	3/27/2011	219.95	B	HIR	TMP
Macso,Christina L	GAA	Education Dean's Office	5/9/2011	5/5/2012	417.56	B	REH	TMP
Mellor,Joel S	GAA	Educ Found & Leadership	5/16/2011	8/12/2011	450.00	B	REH	TMP
Nutakki,Naga Venkata Krishnar	GAA	Educ Found & Leadership	4/11/2011	5/8/2012	445.40	B	HIR	TMP
Russ,Jeanette M	GAA	Educ Found & Leadership	5/9/2011	8/12/2011	417.57	B	REH	TMP
Salsberry,Audrey E	GAA	Educ Found & Leadership	5/16/2011	5/12/2012	417.56	B	HIR	TMP
Staszak,David M	GAA	Education Dean's Office	3/14/2011	3/26/2011	219.95	B	REH	SPL
Temsey,Lisa M	GAI	Educ Found & Leadership	5/9/2011	5/5/2012	584.59	B	REH	TMP
White,La Gina M	GAI	Curr & Instr Studies	5/16/2011	8/19/2011	417.56	B	HIR	TMP
Wilson,Erica E	GAI	Curr & Instr Studies	5/9/2011	8/19/2011	417.56	B	REH	TMP
COLLEGE OF ENGINEERING								
Abewardana Wijenayake,Chami	GAF	Electrical & Computer Engr	4/7/2011	4/7/2011	500.00	D	HIR	SPL
Arthur,Godwin Addiah	GAR	Civil Engineering	7/1/2011	8/20/2011	519.23	B	REH	TMP
Arutla,Anoop	GAR	Chemical & Biomolecular En	5/10/2011	5/10/2011	500.00	D	HIR	SPL
Blebo,Felix C	GAI	Civil Engineering	5/8/2011	12/31/2011	519.23	B	HIR	TMP
Chen,Li	GAA	Chemical & Biomolecular En	5/2/2011	5/2/2011	400.00	D	REH	SPL
Culcuoglu,Mustafa Umut	GAR	Mechanical Engineering	5/16/2011	8/18/2011	865.38	B	REH	TMP
Eshun,Kow O	GAI	Civil Engineering	6/1/2011	8/20/2011	519.23	B	REH	TMP
Halmagyi,Neil W	GAR	Biomedical Engineering	5/9/2011	8/20/2011	634.62	B	REH	TMP
Hosseini,Majid	GAI	Chemical & Biomolecular En	5/2/2011	5/2/2011	300.00	D	REH	SPL

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GRADUATE ASSISTANTS

Name	Job Family	Dept	Eff Date	Term Date	Cont Rate	Comp Freq	Action	Reason
COLLEGE OF ENGINEERING(Cont.)								
Hu,Zhuopei	GAR	Civil Engineering	7/1/2011	8/20/2011	638.46	B	REH	TMP
Hurtuk,Therese M	GAI	Civil Engineering	5/8/2011	6/30/2011	519.23	B	REH	TMP
Islam,S. M. Mahfuzul	GAI	Chemical & Biomolecular En	5/16/2011	6/30/2011	615.00	B	HIR	TMP
Jagtiani,Ashish V	GAR	Mechanical Engineering	2/28/2011	3/12/2011	1375.00	D	REH	SPL
Kannan,Manigandan	GAR	Mechanical Engineering	7/1/2011	8/15/2011	350.00	B	REH	TMP
Li,Di	GAR	Mechanical Engineering	5/16/2011	8/19/2011	865.38	B	HIR	TMP
Li,Di	GAT	Mechanical Engineering	8/22/2011	6/29/2012	633.84	B	REH	TMP
Manzo,Gabriel M	GAI	Chemical & Biomolecular En	5/9/2011	7/30/2011	500.00	B	HIR	TMP
McCormick,Aleesha M	GAI	Biomedical Engineering	5/8/2011	6/30/2011	615.38	B	REH	TMP
Moharri,Ehsan	GAI	Chemical & Biomolecular En	5/2/2011	5/2/2011	300.00	D	HIR	SPL
Nagarajan,Vivek Krishna	GAR	Biomedical Engineering	5/8/2011	8/20/2011	515.00	B	REH	TMP
Norooz Oliae,Shirin	GAR	Chemical & Biomolecular En	4/22/2011	4/22/2011	1384.68	D	HIR	SPL
Patel,Kunal	GAR	Biomedical Engineering	5/9/2011	8/21/2011	515.00	B	REH	TMP
Patel,Nikul G	GAR	Biomedical Engineering	5/8/2011	8/20/2011	515.00	B	REH	TMP
Patterson,Patrick B	GAR	Biomedical Engineering	5/9/2011	8/21/2011	515.00	B	REH	TMP
Sadrinezhad,Arezoo	GAI	Civil Engineering	6/1/2011	8/21/2011	519.23	B	REH	TMP
Sanchez Morcote,Nancy Pilar	GAI	Civil Engineering	5/8/2011	6/30/2011	638.46	B	REH	TMP
Shah,Kushal S	GAR	Biomedical Engineering	5/9/2011	7/2/2011	622.00	B	REH	TMP
Shajiei Niaz Abadi,Ehsan	GAI	Civil Engineering	5/8/2011	6/30/2011	519.23	B	REH	TMP
Siengchum,Tritti	GAI	Chemical & Biomolecular En	3/28/2011	3/28/2011	2000.00	D	REH	SPL
Tanthana,Jak	GAR	Chemical & Biomolecular En	3/28/2011	4/27/2011	2600.00	D	REH	SPL
Tanthana,Jak	GAR	Chemical & Biomolecular En	4/27/2011	4/27/2011	2300.00	D	REH	SPL
Tinl,Nicholas E	GAR	Civil Engineering	5/8/2011	6/30/2011	519.23	B	REH	TMP
Vahid,Amir	GAI	Chemical & Biomolecular En	5/2/2011	5/2/2011	400.00	D	REH	SPL
Wang,Qiuming	GAI	Chemical & Biomolecular En	5/2/2011	5/2/2011	400.00	D	REH	SPL
Zanin,Michael A	GAR	Mechanical Engineering	5/16/2011	5/13/2012	865.38	B	REH	TMP
Zhao,Jun	GAI	Chemical & Biomolecular En	3/21/2011	3/21/2011	500.00	D	REH	SPL
COLLEGE OF HEALTH SCIENCES & HUMAN SERVICES								
Adamic,Brandi L	GAI	Family & Cons Sciences	8/22/2011	5/5/2012	378.87	B	REH	TMP
Bonilla,Eric C	GAR	Speech-Lang Path & Audiolo	5/16/2011	7/8/2011	250.00	B	REH	TMP
Bosley,Jennifer L	GAI	Social Work	8/22/2011	5/5/2012	340.54	B	HIR	TMP
Bradley-Shorts,Stephanie S	GAF	Speech-Lang Path & Audiolo	7/5/2011	6/29/2012	386.10	B	REH	TMP
Buskirk,Donna J	GAI	Social Work	8/22/2011	5/5/2012	340.54	B	HIR	TMP
Capaldo,Cassandra	GAI	Family & Cons Sciences	8/22/2011	12/9/2011	437.50	B	REH	TMP
Columbro,Jacqueline M	GAT	Speech-Lang Path & Audiolo	5/16/2011	7/9/2011	250.00	B	REH	TMP
Devore,Colleen E	GAI	Social Work	8/22/2011	5/5/2012	340.54	B	REH	TMP
Goodlet,Katherine E	GAT	Speech-Lang Path & Audiolo	5/16/2011	7/9/2011	250.00	B	REH	TMP
Goodman,Sherifatu K	GAI	Social Work	8/22/2011	5/5/2012	340.54	B	HIR	TMP
Moss,Ronda E	GAT	Speech-Lang Path & Audiolo	5/16/2011	7/9/2011	250.00	B	REH	TMP
Ramanujam,Archana	GAT	Speech-Lang Path & Audiolo	5/16/2011	7/10/2011	250.00	B	REH	TMP
Saint-Amand,Courtney A	GAT	Speech-Lang Path & Audiolo	5/16/2011	7/10/2011	250.00	B	REH	TMP
Sarver,Kristin M	GAA	Family & Cons Sciences	5/16/2011	8/8/2011	543.77	B	REH	TMP
Scott,Jennifer	GAT	Speech-Lang Path & Audiolo	5/16/2011	7/10/2011	250.00	B	REH	TMP
Young,Monica E	GAT	Speech-Lang Path & Audiolo	5/16/2011	7/10/2011	375.00	B	REH	TMP
Young-Nwafor,Queen	GAR	Family & Cons Sciences	5/16/2011	8/21/2011	378.87	B	REH	TMP
SCHOOL OF LAW								
Burt,Nicholas S	GAA	Law - Instruction	8/22/2011	5/5/2012	324.32	B	HIR	TMP
Connel,Samantha J	GAA	Law - Instruction	8/22/2011	5/5/2012	324.32	B	REH	TMP
Fisher,Julia	GAA	Law - Instruction	5/16/2011	8/13/2011	461.53	B	REH	TMP

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GRADUATE ASSISTANTS

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COLLEGE OF NURSING								
Adepoju,Bolanle	GAT	Nursing - Instruction	5/9/2011	6/30/2011	1282.05	B	REH	TMP
Birekbichler,Rhonda K	GAT	Nursing - Instruction	5/9/2011	6/30/2011	1282.05	B	HIR	TMP
Jacobsen,Sheila A	GAT	Nursing - Instruction	5/9/2011	6/30/2011	641.02	B	HIR	TMP
LaValey,Collette B	GAT	Nursing - Instruction	5/9/2011	6/30/2011	1538.46	B	REH	TMP
Prokop,Jessica L	GAT	Nursing - Instruction	5/9/2011	6/30/2011	1282.05	B	REH	TMP
Waybright,Christina E	GAT	Nursing - Instruction	5/9/2011	6/30/2011	641.02	B	REH	TMP
COLLEGE OF POLYMER SCIENCE & POLYMER ENGINEERING								
Adepetun,Adeyemi Adedayo	GAR	Polymer Science	5/8/2011	8/20/2011	846.16	B	REH	TMP
Agapov,Alexander	GAR	Polymer Science	7/1/2011	8/20/2011	846.15	B	REH	TMP
Agapov,Rebecca Lynn	GAR	Polymer Science	5/9/2011	8/20/2011	846.15	B	REH	TMP
Alvarez Albarran,Alejandra	GAR	Polymer Science	5/8/2011	8/20/2011	846.16	B	REH	TMP
Anim-Danso,Emmanuel	GAR	Polymer Science	5/8/2011	5/5/2012	846.15	B	REH	TMP
Banerjee,Abhishek	GAR	Polymer Science	5/9/2011	8/20/2011	846.16	B	REH	TMP
Bhatta,Ram S	GAR	Polymer Science	5/8/2011	8/20/2011	846.15	B	JED	OTH
Castano Gil,Yenni Marcela	GAR	Polymer Science	5/8/2011	8/20/2011	846.16	B	REH	TMP
Charif Rodrigues,Andrea Caroli	GAR	Polymer Science	5/8/2011	8/20/2011	846.16	B	REH	TMP
Cheng,Shiwang	GAR	Polymer Science	5/1/2011	8/20/2011	846.15	B	REH	TMP
Chiang,Cheng Ching Kurt	GAR	Polymer Science	5/8/2011	8/20/2011	846.16	B	REH	TMP
Dong,Xuehui	GAR	Polymer Science	5/9/2011	6/30/2011	846.15	B	REH	TMP
Drum,Jason E	GAR	Polymer Engineering	4/13/2011	4/13/2011	555.00	D	REH	SPL
Elbatal,Hany	GAR	Polymer Science	5/10/2011	5/9/2012	846.15	B	JED	OTH
Getzie,Travis D	GAR	Polymer Engineering	5/2/2011	5/2/2011	75.00	D	REH	SPL
Hauser,Brad K	GAR	Polymer Science	5/9/2011	6/30/2011	846.15	B	REH	TMP
Heidenreich,Andrew J	GAR	Polymer Science	5/8/2011	6/25/2011	846.16	B	REH	TMP
Hsieh,I-Fan	GAR	Polymer Science	5/9/2011	6/30/2011	846.15	B	REH	TMP
Hsu,Chih-Hao	GAR	Polymer Science	5/9/2011	6/30/2011	846.15	B	REH	TMP
Jiang,Jiali	GAR	Polymer Science	5/8/2011	8/20/2011	769.23	B	REH	TMP
Lee,Hyungjin	GAR	Polymer Science	5/9/2011	8/20/2011	846.15	B	REH	TMP
Lee,Jin Kuk	GAR	Polymer Science	5/9/2011	8/20/2011	846.15	B	REH	TMP
Li,Yiwen	GAR	Polymer Science	5/9/2011	6/30/2011	846.15	B	REH	TMP
Lin,Yinan	GAR	Polymer Science	5/9/2011	8/20/2011	846.15	B	REH	TMP
Liu,Boxi	GAR	Polymer Science	5/9/2011	8/20/2011	769.23	B	REH	TMP
Lu,Xiaocun	GAR	Polymer Science	5/9/2011	5/9/2012	846.15	B	REH	TMP
Ma,Yanrui	GAR	Polymer Science	5/9/2011	8/20/2011	846.15	B	REH	TMP
Makal (Uslu),Nergis	GAR	Polymer Science	5/10/2011	5/20/2011	846.15	B	REH	TMP
Qu,Cheng	GAR	Polymer Engineering	4/13/2011	4/13/2011	720.00	D	REH	SPL
Qu,Cheng	GAR	Polymer Engineering	5/2/2011	5/2/2011	345.00	D	REH	SPL
Rong,Guangzhuo	GAR	Polymer Science	5/9/2011	8/13/2011	692.31	B	REH	TMP
Rosenthal,Emily Q	GAR	Polymer Science	5/8/2011	8/21/2011	846.15	B	REH	TMP
Sahni,Vasav	GAR	Polymer Science	5/9/2011	8/21/2011	846.16	B	REH	TMP
Seo,Kwang Su	GAR	Polymer Science	5/8/2011	8/21/2011	846.16	B	REH	TMP
Storms,William K	GAR	Polymer Science	5/9/2011	8/21/2011	846.16	B	REH	TMP
Sun,Hao-Jan	GAR	Polymer Science	5/9/2011	6/30/2011	846.15	B	REH	TMP
Sun,Yu	GAR	Polymer Science	5/9/2011	8/21/2011	846.15	B	REH	TMP
Tachia,Vershima I	GAR	Polymer Science	5/9/2011	6/30/2011	846.15	B	REH	TMP
Vorontsov,Sergey	GAR	Polymer Engineering	3/14/2011	3/26/2011	680.00	D	REH	SPL
Wang,Chao	GAR	Polymer Science	5/9/2011	12/31/2011	846.15	B	REH	TMP
Wu,Jinping	GAR	Polymer Engineering	5/2/2011	5/2/2011	120.00	D	HIR	SPL
Xin,Yu	GAR	Polymer Science	4/25/2011	5/7/2011	150.00	B	REH	IXP

COLLEGE OF POLYMER SCIENCE & POLYMER ENGINEERING(Cont.)

GAA Grad Adm Asst
 GAF Grad Fellowship
 GAI Grad Instructional Support
 GAR Grad Research Asst
 GAT Grad Teaching Asst

6/15/11GRA

GRADUATE ASSISTANTS

Name	Job Family	Dept	Eff Date	Term Date	Cont Rate	Comp Freq	Action	Reason
Xue,Tianxiang	GAR	Polymer Science	5/8/2011	8/21/2011	769.23	B	REH	TMP
Yu,Jing	GAR	Polymer Science	5/9/2011	8/21/2011	769.23	B	REH	TMP
Yu,Xinfei	GAR	Polymer Science	5/9/2011	8/21/2011	846.15	B	REH	TMP
Yue,Kan	GAR	Polymer Science	5/9/2011	8/21/2011	846.15	B	REH	TMP
Zartman,Gregory D	GAR	Polymer Science	5/9/2011	11/13/2011	846.15	B	REH	TMP
Zhu,Xiangyang	GAR	Polymer Science	5/9/2011	8/21/2011	846.15	B	REH	TMP
UNIVERSITY COLLEGE								
Boateng,Joseph	GAI	Univ College Dean's Office	4/25/2011	5/7/2011	200.00	B	HIR	SPL
Gyassah,Wilhem Kofi	GAI	Univ College Dean's Office	4/25/2011	5/7/2011	100.00	B	HIR	SPL
Harrison,DaNeen Y	GAI	Univ College Dean's Office	4/25/2011	5/7/2011	200.00	B	HIR	TMP
Rosenberger,Jared S	GAI	Univ College Dean's Office	4/25/2011	5/7/2011	200.00	B	HIR	SPL
Stansky,Amy M	GAI	Univ College Dean's Office	4/25/2011	5/7/2011	200.00	B	HIR	SPL
Van Scoy,Bryan R	GAI	Univ College Dean's Office	4/25/2011	5/7/2011	200.00	B	REH	SPL
Zhang,Wen	GAI	Univ College Dean's Office	4/25/2011	5/7/2011	100.00	B	REH	SPL

GAA Grad Adm Asst
 GAF Grad Fellowship
 GAI Grad Instructional Support
 GAR Grad Research Asst
 GAT Grad Teaching Asst

6/15/11GRJ

THE UNIVERSITY OF AKRON

**In accordance with rule 3359-25-07, the following recommendations for Unclassified Staff
Classification changes are noted as follows:**

GRADE	JOB CODE	JOB TITLE	FLSA	REMOVE	EFFECTIVE
120	24115	HR Research Analyst	Exempt		5/16/2011
120	25121	Facilities Manager-RLH	Exempt		3/28/2011
121	25122	Asst Dir Bldg Srvs, Gnds Spec Srvs & Recycling	Exempt		3/28/2011
122	27713	Assoc Dir Testing	Exempt		5/5/2011
120	28418	Supv Clinical Instructor	Exempt		5/16/2011
999	29105	VP Talent Devel & HR	Exempt		4/28/2011
999	29634	Coord AFMC Grant	Non-Exempt		4/18/2011
999	29757	Interim Dir Women's Resource Ctr	Exempt		5/1/2011
999	29873	Digitization Project Manager	Non-Exempt		5/1/2011

THE UNIVERSITY OF AKRON

**In accordance with rule 3359-25-06, the following recommendations for Classified Staff
Classification changes are noted as follows:**

GRADE	JOB CODE	JOB TITLE	FLSA	REMOVE	EFFECTIVE
118	42150	Accounting Specialist	Non-Exempt		5/17/2011
116	45274	Athletics Facilities Worker	Non-Exempt		5/16/2011
120	45343	Mgr Bldg Svcs, Gnds & Spec Svc	Exempt	X	3/28/2011

**REEMPLOYMENT NOTIFICATION
THE UNIVERSITY OF AKRON**

In accordance with rule 3359-11-15, the following recommendations for retirement and re-employed are noted as follows:

Dr. Jerry E. Drummond College of Engineering Associate Professor, Mechanical
Engineering

THE UNIVERSITY OF AKRON

RESOLUTION 6- -11

Pertaining to Personnel Actions

BE IT RESOLVED, that the Personnel Actions recommended by President Luis M. Proenza, dated June 15, 2011, as attached, which includes but is not limited to hires, promotions, leaves, fellowships, reclassifications, renewals, non-renewals, orders of removal, etc., be approved as amended.

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011

1

Report of the Sr. Vice President, Provost and Chief Operating Officer

2

Presentation: Talent Development at UA: A Success Story for Service Workers and Skilled Crafts

3

Approval of the Proposed Curriculum Changes Approved by Faculty Senate

4

Approval of the Proposed Changes to: Existing LLM in Intellectual Property, Revisions to the Certificate in Intellectual Property and Proposal for Joint JD-LLM Degree

5

Approval of the Proposed Administrative Convergence of the College of Nursing and the College of Health Sciences and Human Services to Form a New Health College

6

Approval of the Proposed Renaming of the Department of Theoretical and Applied Mathematics to the Department of Mathematics

7

Approval of the Proposed Renaming of the Institute for Health and Social Policy to the Institute of Bioscience and Social Research

8

Approval of the VP of Research and Dean, Graduate School Office of Research Services and Sponsored Programs Summary of Activity Reports for April and May 2011

9

Information Technology Report
(For Information Only)

10

Student Engagement and Success Report
(For Information Only)

11

12

Presiding:
Judge Jane Bond
June 15, 2011



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

May 23, 2011

TO: President Luis Proenza

FROM: Dr. William M. (Mike) Sherman
Senior Vice President, Provost and Chief Operating Officer

SUBJECT: **Educational Policy/Student Affairs Summary for the June 2011 Board of Trustees Meeting**

1. Report of the Sr. Vice President, Provost and Chief Operating Officer

2. Presentation on *Talent Development at UA: A Success Story for Service Workers and Skilled Crafts*

The presentation at the June Board of Trustees meeting will be on *Talent Development at UA: A Success Story for Service Workers and Skilled Crafts*. Dr. Becky J. Hoover, Vice President Talent Development and Human Resources, will introduce William H. Viau, Associate Vice President Talent Development and Human Resources and Joseph Gregor, Assistant Vice President Physical Facilities. They will discuss the Job Enrichment and Apprenticeship Program started in 1997 through a collaborative effort of the CWA Collective Bargaining Unit and The University of Akron. The job enrichment training is a one year course of study on a variety of job-related topics, such as basic math, safety, effective communications, and customer service. The apprenticeships offered through the Program provide focused, four year journeyman opportunities in the skilled crafts. We currently offer apprenticeships for carpenters, electricians, HVAC technicians, painters, plumbers and, most recently, maintenance repair workers. The goals of the Program have been to provide accessible opportunities for professional growth and career advancement for our employees and to build a better trained and more cost-effective workforce for the University.

**3. Approval of the Proposed Curriculum Changes Approved by The Faculty
Buchtel College of Arts & Sciences**

AS-10-014 Minor in Philosophy of Science

The proposed Minor in Philosophy of Science would adopt an interdisciplinary approach to the study of the justification of scientific theories, the relationship between natural systems and the models used to study them, and the status of facts and values within scientific investigation. It is strategic for the Philosophy Department to offer a minor that complements and enhances undergraduate science education at The University of Akron.

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Environmental ethics is the study of the ethical relationship of humans to, and the moral status of, the natural environment and its inhabitants. The proposed Minor in Environmental Ethics would adopt an interdisciplinary approach to these and related issues. Because it requires a mix of

relevant philosophy classes and environmental course offerings from other departments, the minor should appeal to a wide range of students, especially those majoring in philosophy, biology, geology, economics, geography, and civil engineering. This minor would also complement the University of Akron's certificate program in environmental studies. In a time of global warming, loss of rare habitats and species, and sustainability and green technology initiatives, it is timely to offer a minor course of study that brings into philosophical focus the ethical relationships between humans and nature.

AS-11-056 Bachelor of Science in Computer Science (Management Track)

This program is designed to give the students who are interested in designing and developing systems for business information management a more relevant curriculum than what currently exist.

CPA-010-054 New Media Minor

Many of today's students are natives of the digital age. Our society now seeks people capable of making the best use of new media, with their creative approaches and thorough understanding of current advances. UA has the resources to start a specially designed program for the digital native. The New Media Minor offers first, enhancement of students' understanding of digital culture and new media; second, opportunities to explore various new media that can transform or blend with old media; and third, support for interdisciplinary research. Students are able to design their unique path to achieve the most suitable education with the guidance of faculty from all the disciplines involved in this effort.

College of Education

ED-10-38 Assessment and Evaluation Certificate Program

Knowledge and skills in assessment and evaluation are necessary for data-driven decision making in education. Today's educators are expected to be involved in data-driven decision making to inform student learning and to engage in school improvement initiatives. There is a demand for courses in the area of assessment, data analysis skills and school improvement evaluation for classroom teachers and other educators.

College of Engineering

EN-10-20 Business Specialization in Chemical and Biomolecular Engineering

Students interested in sales or management may choose to specialize in business. The goal of this program is to facilitate careers involving management or pursuit of a graduate business degree such as an MBA. Further, alumni have expressed desirability of an introductory business background, especially pertaining to technical sales, and students have expressed an interest in preparing for a management career.

Summit College

SC-10-28 Certificate Program in Construction Estimation

The Certificate Program in Construction Estimation is needed to provide an avenue into entry level positions in construction. This certificate will also complement the credentials of degree-seeking students pursuing an A.A.S. degree or the B.S. degree in Construction Engineering Technology. This certificate is also obtainable by individuals who may not be seeking a degree.

College of Polymer Science/Polymer Engineering

PS-011-002 5-Year BE/MS Program with BE in Polymer Materials and Engineering at BUCT in China and MS in Polymer Science at UA

The proposed program addresses the strategic goal of global relevance and engagement and provides Chinese students an accelerated path to a degree from a highly recognized polymer science program. Students will be admitted in the "5-year BE/MS Program at UA with BE in Polymer Materials and Engineering at BUCT and MS in Polymer Science at UA" program after completing 3 years of BE course work at BUCT. Students will pay tuition and other fees for

their 2-year study at UA. The course requirements in years 4 and 5 are identical to the requirements for MS in Polymer Science currently offered by DPS at UA.

PS-011-003 5-Year BE/MS Program with BE Polymer Materials and Engineering at Beijing U of Chem.Tech. and MS Polymer Engineering

The proposed program addresses the strategic goal of global relevance and engagement and provides Chinese students an accelerated path to a degree from a highly recognized Polymer Engineering program. Students will be admitted in the “5-year BE/MS Program at UA with BE in Polymer Materials and Engineering at BUCT and MS in Polymer Engineering at UA” program after completing 3 years of BE course work at BUCT. Students will pay tuition and other fees for their 2-year study at UA. The course requirements in years 4 and 5 are identical to the requirements for MS in Polymer Engineering currently offered by DPE at UA.

4. Approval of the Proposed Changes to the Existing LLM in Intellectual Property, Revisions to the Certificate in Intellectual Property and Proposal for Joint JD-LLM Degree

I support the following curriculum changes proposed by the School of Law’s Dean Martin Belsky:

Changes to the Existing LLM in Intellectual Property

- Reduction of required credits from 30 to 24 – Most IP LLM degrees require 24 credits or equivalent. This reduction will improve our ability to compete for students.
- Require Fundamentals of Intellectual Property Law and either Patent, Copyright, or Trademark Law - This will assure a broad overview while allowing concentration in a particular area.
- Requiring one international course in Intellectual Property, rather than two credits. This simplifies the requirement, which is now two credits, sometimes requiring two courses.
- Eliminating the requirement for an internship or externship. We have had difficulty implementing the current requirement and do not consider it to be necessary.
- Change the JD credits that can be counted toward the LLM. With the current 30-credit LLM we allow students to apply 12 credits from an Akron JD or 9 credits from a non-Akron JD. With the reduction to 24 credits, the allowable JD credits would be 9 and 6, respectively.
- Change the minimum grade point requirement. We currently require a minimum LLM grade point average of 2.5 and will count only one grade below B- and no grades below C. We would change to a requirement for an overall LLM GPA of 3.0. The higher minimum GPA should assure academic quality while simplifying the requirement.

Revisions to the Certificate in Intellectual Property

With the Joint JD-LLM in place, we would revise the Certificate in Intellectual Property to make it clear that students receiving the Joint Degree would automatically receive the Certificate, that students finishing JD work prior to completion of LLM work could receive the Certificate with the JD, and that Certificate candidates would have to take at least one course in international intellectual property.

Joint JD-LLM Degree Attainable in Three Years

With fewer credits required for the LLM, it becomes possible to create a joint JD-LLM in Intellectual Property that could be completed in three years, assuming summer study. We would allow 12 credits of appropriate JD coursework to count toward the LLM requiring a total of 100 credits for the JD and the LLM combined. The thesis required for the LLM could be used to meet the General Writing Requirement for the JD.

5. Approval of the Proposed Administrative Convergence of the College of Nursing and the College of Health Sciences and Human Services to Form a New Health College

The Faculty Senate voted to support the administrative convergence of the College of Nursing and the College of Health Sciences and Human Services. It is understood that this convergence will not hamper student progress toward degree completion; neither will it hamper faculty progress toward tenure and/or promotion.

This recommendation for administrative convergence is accompanied with an understanding that there will be a commitment to establish three committees to plan for this academic convergence, which will be composed of faculty from both colleges to consider: (1) college governance, including curriculum; (2) reappointment, tenure and promotion; and (3) opportunities, with subcommittees on interdisciplinary teaching and research. These committees will bring their recommendations to the appropriate governing bodies, including the Faculty Senate as appropriate, during the Spring 2012 semester.

As a result of the convergence of these colleges and the formation of a new health college, it is further anticipated that:

- 1) Other health related programs on campus will have the opportunity to become associated with or join the new health college,
- 2) Committees and recommendations noted above will include faculty from these units as appropriate,
- 3) Non-health related programs currently within the College of Health Sciences and Human Services will have the opportunity to move to a more appropriate area,
- 4) An election system that allows for representation of minority viewpoints on committees will be used,
- 5) Committees will consider and fully vet issues on which there is limited consensus at present,
- 6) Committees will provide progress reports to the Academic Policies Committee of the Faculty Senate at least every two months so that it may assist with and monitor progress,
- 7) Committees will be particularly sensitive to the name and structure of the new college with respect to identity and visibility of academic programs, and
- 8) Interim leadership will work closely with the faculty, contract professionals, and staff in both colleges over the next year to build consensus and minimize mistrust or misunderstandings that may presently exist.

6. Approval of the Proposed Renaming of the Department of Theoretical and Applied Mathematics to the Department of Mathematics

I support the recommendation of the Faculty Senate, that the request from the Department of Theoretical and Applied Mathematics to change its name to the Department of Mathematics be approved. The renaming of this department will reflect the current departmental structure and philosophy.

7. Approval of the Proposed Renaming of the Institute for Health and Social Policy to the Institute of Bioscience and Social Research

Given the desire to create interdisciplinary research collaborations at The University of Akron, and with the Austen BioInnovation Institute in Akron (ABIA) and other institutional partners in the community, the Buchtel College of Arts & Sciences proposes to rename the Institute for Health and Social Policy to the Institute of Bioscience and Social Research (IBSR). This name change is

designed to more closely align with research that is being done by researchers in the biosciences and social sciences in partnership with ABIA and other community organizations.

This proposal was approved unanimously by the Buchtel College Council (BCC) at its April 4, 2011 meeting. BCC indicated that the reason for the name change was to have the name reflect both the nature of the research done within the institute and the importance of the role of the College of Arts and Sciences in that research.

Faculty Senate on May 5, 2011, unanimously recommended the renaming of the Institute for Health and Social Policy to the Institute of Bioscience and Social Research.

8. Approval of the Office of Research Services Summary of Activity Reports for April & May 2011

As the public research university for Northeast Ohio, The University of Akron continues to garner resources for funded research and other sponsored programs. Attached are the reports submitted by Dr. George Newkome, Vice President for Research and Dean, Graduate School. The Office of Research Services and Sponsored Programs and The University of Akron Research Foundation have provided the Summary of Activity reports for April and May 2011. These summary reports are provided to you for approval by the Board of Trustees at the June 15, 2011 meeting.

**9. Information Technology Services Projects Report (For Information Only)
(Vice President of Information Technology, C.I.O.)**

I submit for your review and for information only the current Information Technology Services Projects report prepared by Jim Sage, Vice President of Information Technology, C.I.O. This report is a combined update of all current IT projects as they relate to Information Technology across campus. VP Sage has summarized these activities based on the principles of *Vision 2020: The Academic Roadmap*. In addition VP Sage has provided the ITS Department Scorecard for March and April 2010.

**10. Student Engagement and Success Report (For Information Only)
(Vice President of Student Engagement and Success)**

I submit for your review and for information only an update on the programs and activities in the division of Student Affairs prepared by Dr. Charles Fey, Vice President of Student Engagement and Success. This update provides a summary of activities initiated or completed in this division to date, which includes enrollment management, campus life and student life. Vice President Fey has summarized these activities based on the principles of *Vision 2020: The Academic Roadmap*.



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

May 23, 2011

MEMORANDUM

TO: President Luis M. Proenza

FROM: Dr. William M. (Mike) Sherman
Senior Vice President, Provost and Chief Operating Officer

RE: ***Presentation: Talent Development at UA: A Success Story for Service Workers and Skilled Crafts***

The presentation at the June Board of Trustees meeting will be on ***Talent Development at UA: A Success Story for Service Workers and Skilled Crafts***. Dr. Becky J. Hoover, Vice President Talent Development and Human Resources, will introduce William H. Viau, Associate Vice President Talent Development and Human Resources and Joseph Gregor, Assistant Vice President Physical Facilities. They will discuss the Job Enrichment and Apprenticeship Program started in 1997 through a collaborative effort of the CWA Collective Bargaining Unit and The University of Akron. The job enrichment training is a one year course of study on a variety of job-related topics, such as basic math, safety, effective communications, and customer service. The apprenticeships offered through the Program provide focused, four year journeyman opportunities in the skilled crafts. We currently offer apprenticeships for carpenters, electricians, HVAC technicians, painters, plumbers and, most recently, maintenance repair workers. The goals of the Program have been to provide accessible opportunities for professional growth and career advancement for our employees and to build a better trained and more cost-effective workforce for the University.

Talent Development at UA

***A Success Story for Service
Workers and Skilled Crafts***

*Becky Hoover
William Viau
Joseph Gregor*

Then:

Low Wages, Low Skills, High Conflict

In the Fall of 1997, The University faced a number of challenges regarding its working relationship with the Communications Workers of America:

- Bargaining unit employees rejected a tentative agreement reached by the University and CWA representatives.
- The negative vote result of significant dissatisfaction regarding rate of pay.

Then:

Low Wages, Low Skills, High Conflict

- Employees in skilled trade positions lacked formal training. Only two employees possessed formal certification (journeyman status).
- Rate of pay for skilled trade positions was low in comparison to local market rates.
- UA unable to attract highly qualified skilled trade workers due to existing wage scale.
- No formal training program to develop our workforce.

Now:

Collaboration, Skill Building, and Competitive Wages

- The University and the Communications Workers mutually agreed to develop a Job Enrichment and Apprenticeship Program
- Joint committee administers the program
- Rewards employees for attaining designated skill levels
- Employees can advance through a selected career path utilizing a formal training program.

Apprenticeship Programs

The University originally established Apprenticeship Programs for:

- HVAC – Four year program
- Electrical – Four year program
- Carpentry – Four year program
- Plumbing – Four year program
- Painting – Three year program

All programs reviewed and approved by:

- Ohio Bureau of Employment Services, Ohio State Apprenticeship Council in cooperation with the United States Department of Labor, Bureau of Apprenticeship & Training.

Job Enrichment Programs

Job Enrichment programs combine classroom instruction and job training. Currently, programs for:

- Building Services Worker
- Master Building Services Worker
- Groundskeeper
- Cooks
- Food Service Workers
- Locksmith (Four year training program)

You have to be good (and committed!) to get in...

- Entry into the programs determined on the basis of merit.
- Employee performance and attendance records determine eligibility.
- Seniority is only used in the event that applicants have the same basic qualifications for the program.
- UA pays for the cost of the program and the employees attend class on their own time.

What they learn: Apprenticeships

- Combine formal classroom training and on the job training.
- Associated Builders & Contractors, Inc. Northern Ohio Chapter (ABC). ABC is a federally approved apprenticeship program.
- 2,000 hours of on the job training per year.
- 144 hours of classroom training per year.

What they learn: Job Enrichment Program

- Classroom Instruction builds basic skills:
 - Customer Service
 - Communications
 - Shop Math
 - Safety
- Specialized training programs for each occupation build job-specific skills.

Transforming our Campus, Transforming our Workforce...

- Prior to 2000, large portion of our maintenance work contracted to outside skilled workers.
- Employees needed additional training to service highly technical equipment installed during construction and remodeling of campus as part of the University's Landscape for Learning initiative.
- Approximately 80% of our mechanical systems related to HVAC and none of the existing HVAC Technicians had been through a formal Apprenticeship Training program.

Transforming....

- Needed a new focus on maintenance work vs. specific trades.
- Needed generalists that could work on a variety of projects vs. specialists limited to one specific area of expertise. We developed a specific two year training program for Maintenance Repair Workers (MRWs).
- Classification changed to include knowledge of all trade areas; HVAC, Electrical, Plumbing, Carpentry, Painting, etc. (This is like comparing a family doctor to a specialist. MRWs are our key crafts persons supported by specialized crafts).

Transforming....

- There was no existing Certified Apprenticeship Program for Maintenance and Repair Workers (MRW) in the State of Ohio, so we obtained approval from the State of Ohio to develop our own.
- In the fall of 2010, we implemented a new four year MRW apprenticeship program.
- MRW program developed in cooperation with Stark State University. Our employees earn 47% of the credits needed to obtain an Associate of Applied Science Degree in Applied Industrial Technology.
- All eight MRW apprentices have made the dean's list since the program started over one year ago.

Milestones...

- 32 employees have graduated from apprenticeship program to become a Certified Journeyman in their trade.
- We have 12 employees who are currently in their apprenticeship program.
- 10 employees have completed the two year MRW Job Enrichment Program, 3 of those are Superintendents.
- 128 employees throughout the university have completed the Job Enrichment program.

Milestones

- Three of our Groundskeepers Employees are currently enrolled in Penn Foster Career School as part of their Job Enrichment Program.
- UA had 7 employees participate in the ABC National Craft Championships, a 2-day competition that draws nation's most talented craftspeople and highlights important role of craft skills training for construction and maintenance industries.
- Entire trades group is now trained in Physical Facilities. This opens apprenticeship program to all members of CWA and creates a career ladder for all of our CWA employees.

Success Stories ...

During the most recent storms on May 25, 2011, the University experienced a 5000 volt outage that was handled immediately by a second shift superintendent and electrician, with minimal disruption to the University.



Forge Street Substation

Success Stories...



Walter Farrell
Physical Facilities

National Champion
Carpentry Division
2010

Success Stories...



Brian Beckett
Physical Facilities

Regional Champion
National Qualifier
HVAC Division
2011

A Success Story in Talent Development

- **Good for Employees: Upward Mobility**
 - Employees receive quality instruction to develop the skills necessary to be successful in their positions.
 - Employees are able to advance in their careers.
- **Good for UA: Attracts, Develops and Retains Talent**
 - More flexible and skilled workforce.
 - Increased productivity as employees expand their skills and abilities.
 - Skilled workers develop into supervisors with solid employment history and experience here at UA.



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

May 9, 2011

MEMORANDUM

TO: President Luis M. Proenza

FROM: Dr. William M. (Mike) Sherman
Senior Vice President, Provost and Chief Operating Officer

RE: **Approval of Proposed Curriculum Changes Approved by The Faculty Senate**

Buchtel College of Arts & Sciences

AS-10-014 Minor in Philosophy of Science

The proposed Minor in Philosophy of Science would adopt an interdisciplinary approach to the study of the justification of scientific theories, the relationship between natural systems and the models used to study them, and the status of facts and values within scientific investigation. It is strategic for the Philosophy Department to offer a minor that complements and enhances undergraduate science education at The University of Akron.

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College of Polymer Science/Polymer Engineering

PS-011-002 5-Year BE/MS Program with BE in Polymer Materials and Engineering at BUCT in China and MS in Polymer Science at UA

The proposed program addresses the strategic goal of global relevance and engagement and provides Chinese students an accelerated path to a degree from a highly recognized polymer science program. Students will be admitted in the "5-year BE/MS Program at UA with BE in Polymer Materials and Engineering at BUCT and MS in Polymer Science at UA" program after completing 3 years of BE course work at BUCT. Students will pay tuition and other fees for their 2-year study at UA. The course requirements in years 4 and 5 are identical to the requirements for MS in Polymer Science currently offered by DPS at UA.

PS-011-003 5-Year BE/MS Program with BE Polymer Materials and Engineering at Beijing U of Chem.Tech. and MS Polymer Engineering

The proposed program addresses the strategic goal of global relevance and engagement and provides Chinese students an accelerated path to a degree from a highly recognized Polymer Engineering program. Students will be admitted in the "5-year BE/MS Program at UA with BE in Polymer Materials and Engineering at BUCT and MS in Polymer Engineering at UA" program after completing 3 years of BE course work at BUCT. Students will pay tuition and other fees for their 2-year study at UA. The course requirements in years 4 and 5 are identical to the requirements for MS in Polymer Engineering currently offered by DPE at UA.

THE UNIVERSITY OF AKRON

RESOLUTION 06 - - 11

Pertaining to the Approval of the Proposed Curriculum Recommendations

BE IT RESOLVED, that the proposed curriculum recommendations below, presented by the Educational Policy/Student Affairs Committee on June 15, 2011, be approved.

Buchtel College of Arts & Sciences

AS-10-014 Minor in Philosophy of Science
AS-10-015 Minor in Environmental Ethics
AS-11-056 Bachelor of Science in Computer Science (Management Track)

College of Creative and Professional Arts

CPA-010-054 New Media Minor

College of Education

ED-10-38 Assessment and Evaluation Certificate Program

College of Engineering

EN-10-20 Business Specialization in Chemical and Biomolecular Engineering

Summit College

SC-10-28 Certificate Program in Construction Estimation

College of Business Administration

BA-11-62 Business Analytics (6500:305)

College of Polymer Science/Polymer Engineering

PS-011-002 5-Year BE/MS Program with BE in Polymer Materials and Engineering at BUCT in China and MS in Polymer Science at UA
PS-011-003 5-Year BE/MS Program with BE Polymer Materials and Engineering at Beijing U of Chemical Tech and MS Polymer Engineering

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

May 18, 2011

MEMORANDUM

TO: President Luis M. Proenza
FROM: Dr. William M. (Mike) Sherman
RE: **Proposed Changes to the Existing LLM in Intellectual Property, Revisions to the Certificate in Intellectual Property and Proposal for Joint JD-LLM Degree**

I support the following curriculum changes proposed by the School of Law's Dean Martin Belsky:

Changes to the Existing LLM in Intellectual Property

- Reduction of required credits from 30 to 24 – Most IP LLM degrees require 24 credits or equivalent. This reduction will improve our ability to compete for students.
- Require Fundamentals of Intellectual Property Law and either Patent, Copyright, or Trademark Law - This will assure a broad overview while allowing concentration in a particular area.
- Requiring one international course in Intellectual Property, rather than two credits. This simplifies the requirement, which is now two credits, sometimes requiring two courses.
- Eliminating the requirement for an internship or externship. We have had difficulty implementing the current requirement and do not consider it to be necessary.
- Change the JD credits that can be counted toward the LLM. With the current 30-credit LLM we allow students to apply 12 credits from an Akron JD or 9 credits from a non-Akron JD. With the reduction to 24 credits, the allowable JD credits would be 9 and 6, respectively.
- Change the minimum grade point requirement. We currently require a minimum LLM grade point average of 2.5 and will count only one grade below B- and no grades below C. We would change to a requirement for an overall LLM GPA of 3.0. The higher minimum GPA should assure academic quality while simplifying the requirement.

Revisions to the Certificate in Intellectual Property

With the Joint JD-LLM in place, we would revise the Certificate in Intellectual Property to make it clear that students receiving the Joint Degree would automatically receive the Certificate, that students finishing JD work prior to completion of LLM work could receive the Certificate with the JD, and that Certificate candidates would have to take at least one course in international intellectual property.

Joint JD-LLM Degree Attainable in Three Years

With fewer credits required for the LLM, it becomes possible to create a joint JD-LLM in Intellectual Property that could be completed in three years, assuming summer study. We would allow 12 credits of appropriate JD coursework to count toward the LLM requiring a total of 100 credits for the JD and the LLM combined. The thesis required for the LLM could be used to meet the General Writing Requirement for the JD.

THE UNIVERSITY OF AKRON

RESOLUTION 06 - - 11

Pertaining to the Approval of the Proposed Changes to Curriculum in the School of Law

BE IT RESOLVED, that the proposed curriculum recommendations in the School of Law, to the existing LLM in Intellectual Property, revisions to the Certificate in Intellectual Property and the proposal for a Joint JD-LLM Degree, presented by the Educational Policy/Student Affairs Committee on June 15, 2011, be approved.

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

May 24, 2011

MEMORANDUM

TO: President Luis M. Proenza

FROM: William M. (Mike) Sherman,
Senior Vice President, Provost and Chief Operating Officer

RE: **Approval of the Proposed Administrative Convergence of the College of Nursing and the College of Health Sciences and Human Services to Form a New Health College**

The Faculty Senate voted to support the administrative convergence of the College of Nursing and the College of Health Sciences and Human Services. It is understood that this convergence will not hamper student progress toward degree completion; neither will it hamper faculty progress toward tenure and/or promotion.

This recommendation for administrative convergence is accompanied with an understanding that there will be a commitment to establish three committees to plan for this academic convergence, which will be composed of faculty from both colleges to consider: (1) college governance, including curriculum; (2) reappointment, tenure and promotion; and (3) opportunities, with subcommittees on interdisciplinary teaching and research. These committees will bring their recommendations to the appropriate governing bodies, including the Faculty Senate as appropriate, during the Spring 2012 semester.

As a result of the convergence of these colleges and the formation of a new health college, it is further anticipated that:

- 1) Other health related programs on campus will have the opportunity to become associated with or join the new health college,
- 2) Committees and recommendations noted above will include faculty from these units as appropriate,
- 3) Non-health related programs currently within the College of Health Sciences and Human Services will have the opportunity to move to a more appropriate area,
- 4) An election system that allows for representation of minority viewpoints on committees will be used,
- 5) Committees will consider and fully vet issues on which there is limited consensus at present,
- 6) Committees will provide progress reports to the Academic Policies Committee of the Faculty Senate at least every two months so that it may assist with and monitor progress,
- 7) Committees will be particularly sensitive to the name and structure of the new college with respect to identity and visibility of academic programs, and
- 8) Interim leadership will work closely with the faculty, contract professionals, and staff in both colleges over the next year to build consensus and minimize mistrust or misunderstandings that may presently exist.

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Administrative Convergence of the College of Nursing and the College of Health Sciences and Human Services to Form a New Health College

WHEREAS, the Faculty Senate voted to support the administrative convergence of the College of Nursing and the College of Health Sciences and Human Services. It is understood that this convergence will not hamper student progress toward degree completion, neither will it hamper faculty progress toward tenure and/or promotion; and

WHEREAS, this recommendation for administrative convergence is accompanied with an understanding that there will be a commitment to establish three committees to plan for this academic convergence, which will be composed of faculty from both colleges to consider: (1) college governance, including curriculum; (2) reappointment, tenure and promotion; and (3) opportunities, with subcommittees on interdisciplinary teaching and research. These committees will bring their recommendations to the appropriate governing bodies, including the Faculty Senate as appropriate, during the Spring 2012 semester; and

WHEREAS, President Proenza, Senior Vice President/Provost/COO Sherman, and the rest of the leadership team recommend this action; and

WHEREAS, as the result of the convergence of these two colleges and the formation of a new health college, it is further anticipated that:

- 1) Other health-related programs on campus will have the opportunity to become associated with or join the new health college,
- 2) Committees and recommendations noted above will include faculty from these units as appropriate,
- 3) Non-health related programs currently within the College of Health Sciences and Human Services will have the opportunity to move to a more appropriate area,
- 4) An election system that allows for representation of minority viewpoints on committees will be used,
- 5) Committees will consider and fully vet issues on which there is limited consensus at present,
- 6) Committees will provide progress reports to the Academic Policies Committee of the Faculty Senate at least every two months so that it may assist with and monitor progress,
- 7) Committees will be particularly sensitive to the name and structure of the new college with respect to identity and visibility of academic programs, and
- 8) Interim leadership will work closely with the faculty, contract professionals, and staff in both colleges over the next year to build consensus and minimize mistrust or misunderstandings that may presently exist; **NOW, THEREFORE,**

BE IT RESOLVED that The University of Akron's Board of Trustees approves the administrative convergence of the College of Nursing and the College of Health Sciences and Human Services to form a new health college and directs the secretary of the Board to amend any relevant University rules accordingly and bring any revised rules to the Rules Committee for its review and recommendation.

Ted A. Mallo
Secretary, Board of Trustees

June 15, 2011



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

May 9, 2011

MEMORANDUM

TO: President Luis M. Proenza

FROM: William M. (Mike) Sherman
Senior Vice President, Provost and Chief Operating Officer

RE: **Approval of the Proposed Renaming of the Department of Theoretical and Applied Mathematics to the Department of Mathematics**

I support the recommendation of the Faculty Senate, that the request from the Department of Theoretical and Applied Mathematics to change its name to the Department of Mathematics be approved. The renaming of this department will reflect the current departmental structure and philosophy.

THE UNIVERSITY OF AKRON

RESOLUTION 06 - - 11

Pertaining to the Approval of the Renaming of the Department of Theoretical and Applied Mathematics to the Department of Mathematics

BE IT RESOLVED, that the recommendation presented by the Educational Policy/Student Affairs Committee on June 15, 2011 pertaining to the approval of the Renaming of the Department of Theoretical and Applied Mathematics to the Department of Mathematics, be approved.

**Ted A. Mallo, Secretary
Board of Trustees**

June 15, 2011



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

May 6, 2011

MEMORANDUM

TO: President Luis M. Proenza

FROM: William M. (Mike) Sherman,
Senior Vice President, Provost and Chief Operating Officer

RE: **Approval of the Proposed Renaming of the Institute for Health and Social Policy to the Institute of Bioscience and Social Research**

Given the desire to create interdisciplinary research collaborations at The University of Akron, and with the Austen BioInnovation Institute in Akron (ABIA) and other institutional partners in the community, the Buchtel College of Arts & Sciences proposes to rename the Institute for Health and Social Policy to the Institute of Bioscience and Social Research (IBSR). This name change is designed to more closely align with research that is being done by researchers in the biosciences and social sciences in partnership with ABIA and other community organizations.

This proposal was approved unanimously by the Buchtel College Council (BCC) at its April 4, 2011 meeting. BCC indicated that the reason for the name change was to have the name reflect both the nature of the research done within the institute and the importance of the role of the College of Arts and Sciences in that research.

Faculty Senate on May 5, 2011, unanimously recommended the renaming of the Institute for Health and Social Policy to the Institute of Bioscience and Social Research.

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Renaming of the Institute for Health and Social Policy to the
Institute of Bioscience and Social Research**

WHEREAS, given the desire to create interdisciplinary research collaborations at The University of Akron, and with the Austen BioInnovation Institute in Akron (ABIA) and other institutional partners in the community, the Buchtel College of Arts & Sciences proposes to rename the Institute for Health and Social Policy to the Institute of Bioscience and Social Research (IBSR). This name change is designed to more closely align with research that is being done by researchers in the biosciences and social sciences in partnership with ABIA and other community organizations; and

WHEREAS, this proposal was approved unanimously by the Buchtel College Council (BCC) at its April 4, 2011, meeting. BCC indicated that the reason for the name change was to have the name reflect both the nature of the research done within the institute and the importance of the role of the College of Arts and Sciences in that research; and

WHEREAS, the Faculty Senate on May 5, 2011, unanimously recommended the renaming of the Institute for Health and Social Policy to the Institute of Bioscience and Social Research; **NOW, THEREFORE**,

BE IT RESOLVED that The University of Akron's Board of Trustees approves the renaming of the Institute of Health and Social Policy to the Institute of Bioscience and Social Research.

Ted A. Mallo, Secretary
Board of Trustees

June 15, 2011



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

June 6, 2011

MEMORANDUM

TO: President Luis M. Proenza

FROM: Dr. William M. (Mike) Sherman
Senior Vice President, Provost and Chief Operating Officer

RE: **Office of Research Services**
Summary of Activity Reports for April and May 2011

As the public research university for Northeast Ohio, The University of Akron continues to garner resources for funded research and other sponsored programs. Attached are the reports submitted by Dr. George Newkome, Vice President for Research and Dean, Graduate School. The Office of Research Services and Sponsored Programs and The University of Akron Research Foundation have provided the Summary of Activity reports for April and May 2011.

These summary reports are provided to you for approval by the Board of Trustees at the June 15, 2011 meeting.

April 2011

Office of Research and Sponsored Programs (ORSSP): pp. 2-4
Office of Technology Transfer (OTT): p. 5
University of Akron Research Foundation (UARF): p. 6

SUMMARY

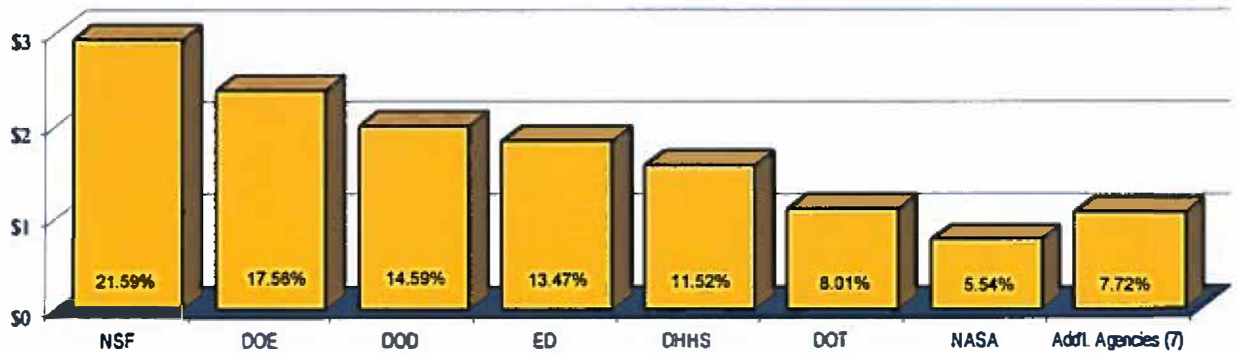
July 1, 2010 through April 30, 2011

UA & UARF Research and Sponsored Programs	AWARDS	<i>Dollars</i>	\$29,404,614	60.8% toward goal of \$48,380,893
		<i>Numbers</i>	378	82.9% toward goal of 456
	PROPOSALS	<i>Dollars</i>	\$154,779,581	90.8% toward goal of \$170,467,934
		<i>Numbers</i>	538	90.1% toward goal of 597

FEDERAL AWARDS	<i>Dollars</i>	\$13,588,275	43.3% toward goal of \$31,412,389
	<i>Numbers</i>	102	75.6% toward goal of 135
FEDERAL PROPOSALS	<i>Dollars</i>	\$122,955,888	Goal of \$115,646,250 met and surpassed by 6.3%
	<i>Numbers</i>	207	83.8% toward goal of 247

UA & UARF
Federal
Research

2010-2011 Federal Awards, in millions ~ By Sponsor



License Revenue	<i>Dollars</i>	\$266,148	Goal of \$201,623 met and surpassed by 32.0%
	<i>Numbers</i>	12	Goal of 10 met and surpassed by 20%

Technology Transfer	DISCLOSURES OF INVENTION	62	Goal of 38 met and surpassed by 63.2%
	NEW U.S. PATENTS FILED	26	Goal of 26 reached.
	U.S. PATENTS ISSUED	6	75.0% toward goal of 8

Research and Sponsored Programs Activity By College

<u>Awards</u>	Current Period April 2011		2010-2011 July-April		2009-2010 July-April		2009-2010 Fiscal Year Totals	
	Count	Amount	Count	Amount	Count	Amount	Count	Amount
Arts & Sciences	2	\$223,335	87	\$4,063,087	91	\$4,469,246	120	\$5,760,962
Business Admin	1	\$16,074	4	\$79,762	3	\$52,065	4	\$55,085
Creative & Professional Arts	0	\$0	0	\$0	1	\$1,000	1	\$1,000
Education	1	\$70,000	18	\$3,932,659	19	\$5,773,844	20	\$6,023,842
Engineering	16	\$2,413,242	95	\$7,884,368	81	\$10,368,446	101	\$17,179,307
Health Sciences & Human Svcs	2	\$32,500	24	\$729,014	41	\$1,269,714	53	\$1,866,181
Nursing	1	\$4,500	10	\$453,262	6	\$537,106	9	\$610,479
Poly Sci & Poly Engr	14	\$561,435	88	\$7,874,364	52	\$3,785,947	76	\$5,133,076
Honors	0	\$0	0	\$0	0	\$1,000	0	\$1,000
Law	1	\$28,000	2	\$38,000	2	\$58,000	2	\$58,000
Summit College	1	\$8,200	5	\$818,857	11	\$405,630	12	\$426,430
University College	0	\$0	0	\$0	1	\$26,514	0	\$26,514
Wayne College	0	\$0	2	\$52,600	2	\$9,929	3	\$9,929
Other University Units	2	\$45,039	43	\$2,597,037	39	\$2,455,357	46	\$2,535,609
Total Awards*	41	\$3,402,325	378	\$28,523,010	349	\$29,213,798	447	\$39,687,414
UARF included in UA totals	12	\$176,791	77	\$1,280,972	48	\$773,930	71	\$1,857,068
UARF ONLY**	0	\$0	0	\$0	7	\$5,873,981	9	\$7,370,153
UARF Total Awards	12	\$176,791	77	\$1,280,972	55	\$6,647,911	80	\$9,227,221
State Appropriations				\$881,604		\$193,104		\$1,323,326
Grand Total	41	\$3,402,325	378	\$29,404,614	356	\$35,280,883	456	\$48,380,893

<u>Proposals</u>	Current Period April 2011		2010-2011 July-April		2009-2010 July-April		2009-2010 Fiscal Year Totals	
	Count	Amount	Count	Amount	Count	Amount	Count	Amount
Arts & Sciences	2	\$594,710	114	\$15,502,847	126	\$22,776,300	152	\$29,922,625
Business Admin	0	\$0	7	\$865,716	4	\$1,543,962	5	\$1,546,982
Creative & Professional Arts	0	\$0	0	\$0	0	\$0	0	\$0
Education	2	\$450,186	21	\$43,109,085	24	\$8,383,715	28	\$14,802,510
Engineering	22	\$3,282,098	185	\$51,157,484	147	\$38,484,887	168	\$56,585,608
Health Sciences & Human Svcs	0	\$0	23	\$678,747	41	\$1,875,958	50	\$2,606,955
Nursing	2	\$6,000	11	\$983,601	14	\$3,533,388	17	\$3,554,108
Poly Sci & Poly Engr	11	\$643,067	139	\$36,415,045	92	\$37,655,924	118	\$46,459,183
Honors	0	\$0	0	\$0	0	\$0	0	\$1,000
Law	0	\$0	1	\$10,000	1	\$36,000	0	\$0
Summit College	1	\$349,200	2	\$849,192	7	\$817,113	11	\$1,133,370
University College	0	\$0	1	\$5,000	2	\$3,517	2	\$3,517
Wayne College	0	\$0	2	\$45,198	1	\$79,603	2	\$89,603
Other University Units	2	\$5,537	32	\$5,157,666	39	\$7,428,445	35	\$6,392,320
Total Proposals*	42	\$5,330,798	538	\$154,779,581	498	\$122,618,812	588	\$163,097,781
UARF included in UA totals	12	\$176,791	87	\$2,607,259	17	\$693,919	71	\$1,857,068
UARF ONLY**	0	\$0	0	\$0	3	\$4,505,664	9	\$7,370,153
UARF Total Proposals	12	\$176,791	87	\$2,607,259	20	\$5,199,583	80	\$9,227,221
Grand Total	42	\$5,330,798	538	\$154,779,581	501	\$127,124,476	597	\$170,467,934

*Includes projects co-reported with UARF and with the Department of Development.
**UARF ONLY statistics are adjusted to reflect UARF to UA subcontracts.
The cumulative data contained in this report may differ from the monthly reports provided to the UA Board of Trustees due to database adjustments

Research and Sponsored Programs Award Detail

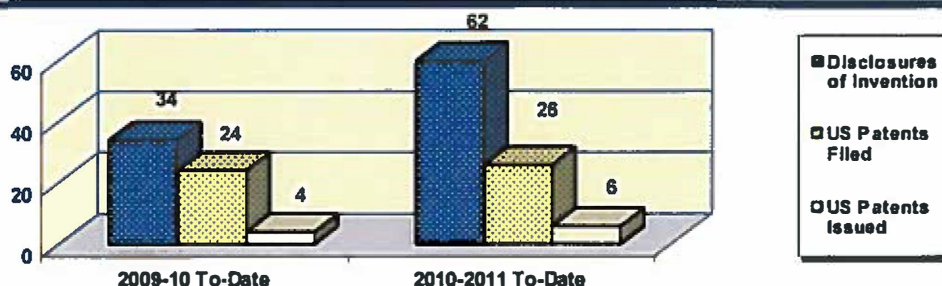
PI's Department Co-PI(s) Dept's (Italics)	Sponsor	Project Title	Principal Investigator/ Co-PI(s) (Italics)	% Credit	Total Award
BUCHTEL COLLEGE OF ARTS AND SCIENCES					
Chemistry	Air Force Office of Scientific Research	Separation of Armchair SWNTs by Using Polymer Confirmation Guided Assembly	Pang, Yi	100%	\$170,000
Institute of Health and Social Policy <i>Institute of Health and Social Policy</i>	US Department of Justice through City of Cleveland	CATS Plus Treatment Program	Baughman, Margaret C. Stephens, Margaret C.	100% 0%	\$53,335
COLLEGE OF BUSINESS ADMINISTRATION					
Management	Austen BioInnovation Institute in Akron	Contract for Dr. Dey	Dey, Asoke K.	100%	\$16,074
COLLEGE OF EDUCATION					
College of Education	Luna City Schools	Progressive Academy - Data Analysis and Evaluation	Zachariah, Sajit	100%	\$70,000
COLLEGE OF ENGINEERING					
Biomedical Engineering <i>Graduate School</i>	Akron General Medical Center	Community Industrial Assistantship	Sheffer, Daniel B. Tausig, Mark	100% 0%	\$2,500
Chemical & Biomolecular Engineering	Ohio Board of Regents	OBR Research Incentive ORSSP Match to DOE Award entitled Development of SkW Prototype Coal-Based Fuel	Chuang, Steven S	100%	\$36,000
Chemical & Biomolecular Engineering	3M Corporation	Molecular Design of Superflow Fouling Biomaterials	Zheng, Jie	100%	\$15,000
Civil Engineering	US Department of Transportation through Ohio Department of Transportation	Determining the Limitations of Warm Mix Asphalt by Water Injection in Mix Design, Quality Control and Placement	Abbas, Ala R.	100%	\$250,556
Civil Engineering	Multiple Corporate Sponsors *	Testing	Miller, Christopher	100%	\$24,900
Electrical and Computer Engineering	Ohio Department of Development through Cleveland State University #	Clean Technology Sensors Support for Ohio Companies to Add Value to Their Products and Help Move Them to the Market Place at an Accelerated Pace	DeAbreu-Garcia, Jose Alexis	81%	\$1,666,666
<i>Mechanical Engineering</i>			Braun, Minel J.	1%	
<i>Electrical and Computer Engineering</i>			Carletta, Joan E.	2%	
<i>Mechanical Engineering</i>			Choy, Fred Kai-Chung	1%	
<i>Electrical and Computer Engineering</i>			Hartley, Tom T.	2%	
<i>Electrical and Computer Engineering</i>			Husain, Iqbal	2%	
<i>Electrical and Computer Engineering</i>			Ida, Nathan	1%	
<i>Electrical and Computer Engineering</i>			Lee, Kye-Shin	1%	
<i>Mechanical Engineering</i>			Mahajan, Ajay	3%	
<i>Electrical and Computer Engineering</i>			Sastri, Shivakumar	1%	
<i>Electrical and Computer Engineering</i>			Sazer, Yilmaz	1%	
<i>Electrical and Computer Engineering</i>			Vellette, Robert J.	2%	
<i>Mechanical Engineering</i>			Wong, Shing-Chung Jush	1%	
<i>Mechanical Engineering</i>			Zhe, Jiang John	1%	
College of Engineering	Lockheed Martin	Kid's Career Day	Cressman, Heidi E.	100%	\$17,500
College of Engineering	Babcock & Wilcox	2010 Helium Leak Testing - Phase 2	Wasowski, Janice L.	100%	\$6,135
Mechanical Engineering	NASA Glenn Research Center at Lewis Field	Advanced Aerospace Seals Research	Daniels, Christopher C.	85%	\$55,402
<i>Mechanical Engineering</i>			Braun, Minel J.	15%	
Mechanical Engineering <i>Graduate School</i>	Akron General Medical Center	Community Industrial Assistantship	Cao, Xiaosheng Tausig, Mark	100% 0%	\$2,500
Mechanical Engineering	Multiple Corporate Sponsors *	Testing	Morscher, Greg	100%	\$9,006
Mechanical Engineering	Defense Advance Research Projects Agency through University of Illinois, Urbana Champaign	Structural Logic: Tailoring Stiffness and Damping of Large Scale Structures via Passive Nonlinear Targeted Energy Transfer	Quinn, D Dane	100%	\$76,131
Mechanical Engineering	Deformation Control Technology, Inc *	Unrestricted Research Grant: Fatigue Crack Mechanisms and Metallurgical Characteristics of Carbonized, High Alloy Gear Steels	Srivatsan, Tirumalai S.	100%	\$13,200

Research and Sponsored Programs Award Detail

PI's Department Co-PI(s) Dept's [Italics]	Sponsor	Project Title	Principal Investigator/ Co-PI(s) [Italics]	% Credit	Total Award
COLLEGE OF ENGINEERING (Cont'd.)					
Mechanical Engineering	Vitaminix *	Unrestricted Research Grant	Srivatsan, Tirumalai S	100%	\$1,500
Mechanical Engineering	Virta Health, Inc.	Community-Based Chronic Disease Management	Wang, Shengyong	100%	\$14,005
Mechanical Engineering	Ohio Department of Development through Austen BioInnovation Institute in Akron #	Diagnostic Engineering Technologies for Evaluating Connective Tissues (DETECT)	Zhe, Jiang John	34%	\$222,241
Chemical & Biomolecular Engineering			Monty, Chelsea	33%	
Mechanical Engineering			Wang, Shing-Chung Josh	33%	
COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES					
Family & Consumer Science	Enterprise Holdings Foundation	University of Akron and the Enterprise-Rent-A-Car Joint Service Learning Project	Zhao, Baomei	100%	\$2,500
Speech-Language Pathology and Audiology	Cleveland Clinic Foundation	Cleveland Clinic Extern Support	Lesner, Sharon A.	100%	\$30,000
COLLEGE OF NURSING					
College of Nursing	GAR Foundation through Austen BioInnovation Institute in Akron	Personalized Educational and Experiential Modules for Diabetes Management	Young, Rita K.	100%	\$4,500
COLLEGE OF POLYMER SCIENCE AND POLYMER ENGINEERING					
Institute of Polymer Engineering	NASA Shared Services	Flexible Aerogel Film Manufacturing	Cakmak, Mukerrem	100%	\$60,000
Institute of Polymer Engineering	3M Corporation	Polymer Solar Cells for Generation of Renewable Energy	Gong, Xiong	100%	\$15,000
Institute of Polymer Engineering	Multiple Corporate Sponsors *	Testing	Henz, Hendrik	100%	\$1,430
Institute of Polymer Engineering	Multiple Corporate Sponsors *	Testing	Holtman, Mark	100%	\$3,000
Institute of Polymer Engineering	Multiple Corporate Sponsors *	Testing	Isayev, Avraam	100%	\$30,000
Institute of Polymer Engineering	Multiple Corporate Sponsors *	Testing	Jana, Sachin	100%	\$40,000
Institute of Polymer Engineering	National Science Foundation	Collaborative Research: Fundamentals of Block Copolymer Ordering During Cold Zone Annealing	Karim, Alamgir	100%	\$97,000
Institute of Polymer Engineering	National Science Foundation	Shape Memory Elastomers Derived from Inanumer Fatty Acid Blends	Weiss, Robert A	100%	\$125,000
Institute of Polymer Science	3M Corporation	Multifunctional Degradable Polymers for Applications in Wound Healing	Joy, Abraham	100%	\$15,000
Institute of Polymer Science	Multiple Corporate Sponsors *	Testing	Moorefield, Charles	100%	\$520
Institute of Polymer Science	Cooper Power Systems *	Polyoleate Materials as Dielectric Additives	Newkome, George R.	50%	\$30,000
Institute of Polymer Science			Moorefield, Charles	50%	
Institute of Polymer Science	National Science Foundation	Synthesis and Self-Assembly of Amphiphilic Nanoparticles Based on Block Copolymers of Functionalized Vinylbenzocyclobutenes	Pugh, Coleen	100%	\$121,250
Institute of Polymer Science	Multiple Corporate Sponsors *	Testing	Seiple, Robert	100%	\$22,575
Institute of Polymer Science	Multiple Corporate Sponsors *	Testing	Wong, Bojie	100%	\$660
SCHOOL OF LAW					
School of Law	Mahoning County Commissioners	Mahoning County Jail Inmate Assistance Program	Carro, J Dean	100%	\$28,000
SUMMIT COLLEGE					
Summit College	Ohio Department of Education	FY 11 Non-Traditional Initiatives - We Are IT Host Site	Herold, Kelly M	100%	\$8,200
OTHER UNIVERSITY UNITS					
Institute for Teaching and Learning	Corporation for National & Community Service through Harrisburg University of Science & Technology	Northeast Ohio GLISTEN Collaborative Cluster	Beyerle, Theresa S	100%	\$35,400
UA Libraries	Goodyear Tire & Rubber Company	Library Services Agreement	Calzonetti, Jo Ann	100%	\$9,639

* University of Akron Research Foundation Award

Collaborative Research



Disclosures of Invention
(April 2011: 9)

Disclosure Number	Title	Inventor(s)
901	<i>Novel Coaxial Nanofiber Manufacturing Method</i>	Mukerrem Cakmak, Soumayjit Sarkar, and Jason Drum
902	<i>Novel Method of Fabrication of a Bendable Dye Sensitized Solar Cell</i>	Mukerrem Cakmak, Soumayjit Sarkar, Jason Drum, and Baris Yalcin
903	<i>Prosthetic Liner with Air Channels</i>	Daniel McFarland, Timothy Shary, Sarah Richardson, Adam Carver, and Mauricio Jimenez
904	<i>Aminopropyltriethoxysilane Assisted Grafting</i>	Bi-min Zhang Newby, Ge Zhang, Nikul Patel, and John Cavicchia
905	<i>Molecular Shape Amphiphiles</i>	Stephen Cheng and Wenbin Zhang
906	<i>Using Squaraine Dyes as Near Infrared Fluorescent Sensors</i>	Yi Pang
907	<i>Near Infrared Optical Probes for Biological Applications</i>	Yi Pang
908	<i>Peptide-Crosslinked Amino Acid-Based Poly(ester urea) for Orthopaedic Applications</i>	Matthew Becker, Frank Harris, and Matthew Graham
909	<i>Polymerization of the Chlorophosphazene Cyclic Trimer</i>	Claire Tessier, David Bowers, and Amy Heston

New Patents Filed
(April 2011: 6)

Disclosure Number	Application Type	Patent Title	Inventor(s)
830	Provisional	<i>Carbohydrate-Alcohol Ester</i>	Yang Yun and Kush Nimish Shah
879	Provisional	<i>Azolium and Purinium Salt Anticancer and Antimicrobial Agents</i>	Wiley Youngs, Michael Panzner, and Michael Deblock
892	Provisional	<i>Decrosslinking of Crosslinked Polyolefins by Ultrasonic Extrusion and Their Superior Performance Properties</i>	Avraam Isayev
903	Provisional	<i>Prosthetic Liner with Air Channels</i>	Daniel McFarland, Timothy Shary, Sarah Richardson, Adam Carver, and Mauricio Jimenez
904	Provisional	<i>Aminopropyltriethoxysilane Assisted Grafting of Thermoresponsive Poly(n-isopropylacrylamide) for Enhanced Cell Attachment and Rapid Cell Sheet Detachment</i>	Bi-min Zhang Newby, Ge Zhang, Nikul Patel, and John Cavicchia
906	Provisional	<i>Using Squaraine Dyes as Near Infrared Fluorescent Sensors for Protein Detection</i>	Yi Pang

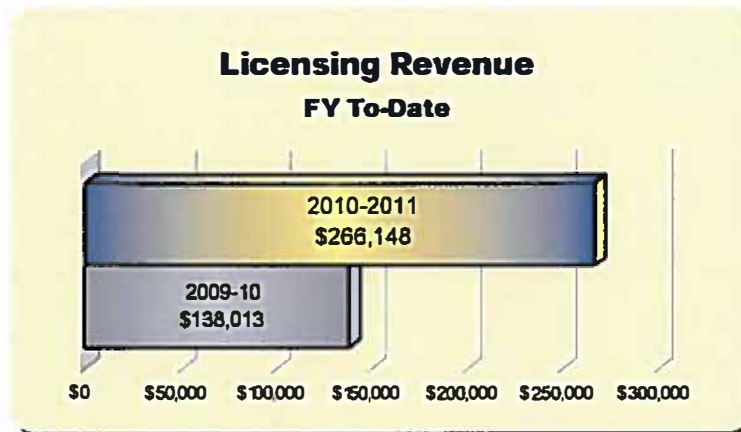
Patents Issued
(April 2011: 1)

U.S. Patent No.	Issue Date	Patent Title	Inventor(s)
7,927,666	Apr. 19, 2011	<i>Aligned Carbon Nanotube-Polymer Materials, Systems and Methods</i>	Ali Dhinojwala and Pulickel Ajayan

**LICENSING
 REVENUE**

For the month of:

April 2011: \$22,721
 April 2010: \$10,000



LICENSE ACTIVITY

UARF participated in various activities which fostered the development of new relationships and agreements. However, this activity did not result in the execution of any new license or license option agreements during April 2011.

AWARDS

PI's Department Co-PI(s) Dept's [Italics]	Sponsor	Project Title	Principal Investigator/ Co-PI(s) [Italics]	% Credit	Total Award
COLLEGE OF ENGINEERING					
Civil Engineering	Multiple Corporate Sponsors	Testing	Miller, Christopher	100%	\$24,900
Mechanical Engineering	Multiple Corporate Sponsors	Testing	Morscher, Greg	100%	\$9,006
Mechanical Engineering	Deformation Control Technology, Inc.	Unrestricted Research Grant: Fatigue Crack Mechanisms and Metallurgical Characteristics of Carburized, High Alloy Gear Steels	Srivatsan, Tirumalai S.	100%	\$13,200
Mechanical Engineering	Vitamix	Unrestricted Research Grant	Srivatsan, Tirumalai S.	100%	\$1,900
COLLEGE OF POLYMER SCIENCE AND POLYMER ENGINEERING					
Institute of Polymer Engineering	Multiple Corporate Sponsors	Testing	Heinz, Hendrik	100%	\$1,430
Institute of Polymer Engineering	Multiple Corporate Sponsors	Testing	Holtman, Mark	100%	\$3,000
Institute of Polymer Engineering	Multiple Corporate Sponsors	Testing	Isayev, Avraam	100%	\$30,000
Institute of Polymer Engineering	Multiple Corporate Sponsors	Testing	Jana, Sadhan	100%	\$40,000
Institute of Polymer Science	Multiple Corporate Sponsors	Testing	Moorefield, Charles	100%	\$520
Institute of Polymer Science	Multiple Corporate Sponsors	Testing	Seiple, Robert	100%	\$22,575
Institute of Polymer Science	Multiple Corporate Sponsors	Testing	Wong, Bojie	100%	\$660



May 2011

Office of Research and Sponsored Programs (ORSSP): pp. 2-4
Office of Technology Transfer (OTT): p. 5
University of Akron Research Foundation (UARF): p. 6

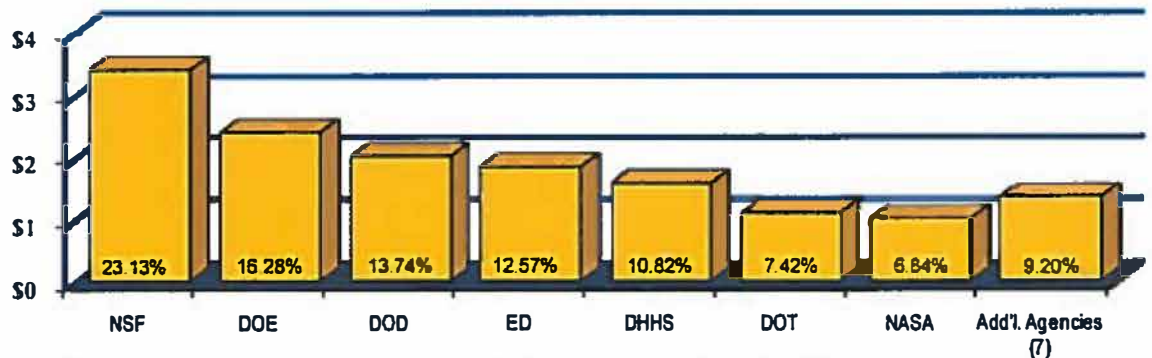
SUMMARY
July 1, 2010 through May 31, 2011

UA & UARF Research and Sponsored Programs	AWARDS	<i>Dollars</i>	\$31,189,286	64.5% toward goal of \$48,380,893
		<i>Numbers</i>	413	90.6% toward goal of 456
	PROPOSALS	<i>Dollars</i>	\$161,036,159	94.5% toward goal of \$170,467,934
		<i>Numbers</i>	589	98.7% toward goal of 597

FEDERAL AWARDS	<i>Dollars</i>	\$14,656,826	46.7% toward goal of \$31,412,389
	<i>Numbers</i>	112	83.0% toward goal of 135
FEDERAL PROPOSALS	<i>Dollars</i>	\$127,146,348	Goal of \$115,646,250 met and surpassed by 9.9%
	<i>Numbers</i>	219	88.7% toward goal of 247

UA & UARF
Federal
Research

2010-2011 Federal Awards, in millions ~ By Sponsor



License Revenue	<i>Dollars</i>	\$278,648	Goal of \$201,623 met and surpassed by 38.2%
	<i>Numbers</i>	12	Goal of 10 met and surpassed by 20%

Technology Transfer	DISCLOSURES OF INVENTION	71	Goal of 38 met and surpassed by 86.8%
	NEW U.S. PATENTS FILED	34	Goal of 26 met and surpassed by 30.8%
	U.S. PATENTS ISSUED	8	Goal of 8 met

Research and Sponsored Programs Activity By College

<u>Awards</u>	Current Period May 2011		2010-2011 July-May		2009-2010 July-May		2009-2010 Fiscal Year Totals	
	Count	Amount	Count	Amount	Count	Amount	Count	Amount
Arts & Sciences	12	\$277,196	99	\$4,340,283	100	\$4,833,124	120	\$5,760,962
Business Admin	0	\$0	4	\$79,762	3	\$52,065	4	\$55,085
Creative & Professional Arts	0	\$0	0	\$0	1	\$1,000	1	\$1,000
Education	1	\$7,310	19	\$3,939,969	19	\$5,773,842	20	\$6,023,842
Engineering	6	\$348,339	101	\$8,232,707	89	\$10,211,335	101	\$17,179,307
Health Sciences & Human Svcs	2	\$146,802	26	\$875,816	42	\$1,479,714	53	\$1,866,181
Nursing	1	\$45,000	11	\$498,262	7	\$540,106	9	\$610,479
Poly Sci & Poly Engr	12	\$879,655	100	\$8,754,019	65	\$4,459,160	76	\$5,133,076
Honors	0	\$0	0	\$0	0	\$1,000	0	\$1,000
Law	1	\$16,000	3	\$54,000	2	\$58,000	2	\$58,000
Summit College	0	\$0	5	\$818,857	11	\$423,630	12	\$426,430
University College	0	\$0	0	\$0	0	\$26,514	0	\$26,514
Wayne College	0	\$0	2	\$52,600	3	\$9,929	3	\$9,929
Other University Units	0	\$0	43	\$2,597,037	44	\$2,496,377	46	\$2,535,609
Total Awards*	35	\$1,720,302	413	\$30,243,312	386	\$30,365,796	447	\$39,687,414
UARF included in UA totals	8	\$238,869	83	\$1,489,841	55	\$854,897	71	\$1,857,068
UARF ONLY**	0	\$0	0	\$0	6	\$5,873,981	9	\$7,370,153
UARF Total Awards	8	\$238,869	83	\$1,489,841	61	\$6,728,878	80	\$9,227,221
State Appropriations				\$945,974		\$257,474		\$1,323,326
Grand Total	35	\$1,720,302	413	\$31,189,286	392	\$36,497,251	456	\$48,380,893

<u>Proposals</u>	Current Period May 2011		2010-2011 July-May		2009-2010 July-May		2009-2010 Fiscal Year Totals	
	Count	Amount	Count	Amount	Count	Amount	Count	Amount
Arts & Sciences	10	\$175,576	124	\$15,678,423	134	\$27,191,349	152	\$29,922,625
Business Admin	0	\$0	7	\$865,716	4	\$1,543,962	5	\$1,546,982
Creative & Professional Arts	0	\$0	0	\$0	0	\$0	0	\$0
Education	2	\$2,343,221	23	\$45,452,306	25	\$11,969,527	28	\$14,802,510
Engineering	19	\$1,724,303	204	\$52,881,787	150	\$44,271,396	168	\$56,585,608
Health Sciences & Human Svcs	0	\$0	23	\$678,747	41	\$2,487,129	50	\$2,606,955
Nursing	1	\$45,000	12	\$1,028,601	17	\$3,554,108	17	\$3,554,108
Poly Sci & Poly Engr	14	\$1,408,633	153	\$37,823,678	110	\$43,638,697	118	\$46,459,183
Honors	0	\$0	0	\$0	0	\$1,000	0	\$1,000
Law	0	\$0	1	\$10,000	0	\$0	0	\$0
Summit College	1	\$6,500	3	\$855,692	7	\$817,113	11	\$1,133,370
University College	0	\$0	1	\$5,000	2	\$3,517	2	\$3,517
Wayne College	0	\$0	2	\$45,198	2	\$89,603	2	\$89,603
Other University Units	4	\$553,345	36	\$5,711,011	33	\$6,353,088	35	\$6,392,320
Total Proposals*	51	\$6,256,578	589	\$161,036,159	525	\$141,920,489	588	\$163,097,781
UARF included in UA totals	7	\$117,120	93	\$2,694,379	58	\$2,782,521	71	\$1,857,068
UARF ONLY**	0	\$0	0	\$0	8	\$4,375,239	9	\$7,370,153
UARF Total Proposals	7	\$117,120	93	\$2,694,379	66	\$7,157,760	80	\$9,227,221
Grand Total	51	\$6,256,578	589	\$161,036,159	533	\$146,295,728	597	\$170,467,934

**Includes projects co-reported with UARF and with the Department of Development.
**UARF ONLY statistics are adjusted to reflect UARF to UA subcontracts.
The cumulative data contained in this report may differ from the monthly reports provided to the UA Board of Trustees due to database adjustments.*

Research and Sponsored Programs Award Detail

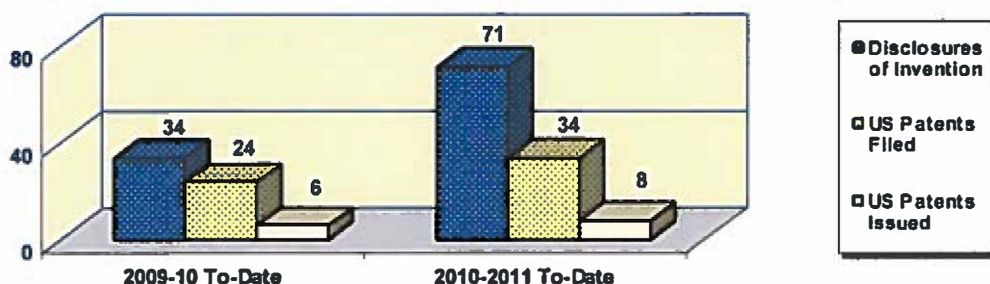
PI's Department <i>Co-PI(s) Dept's (Italics)</i>	Sponsor	Project Title	Principal Investigator/ <i>Co-PI(s) (Italics)</i>	% Credit	Total Award
BUCHTEL COLLEGE OF ARTS AND SCIENCES					
Biology	National Science Foundation	<i>CAREER: Evolutionary Origins of High Performance Major Ampullate Spider Silk: Development of an Integrated Bioscience Training Program</i>	Blackledge, Todd A	100%	\$141,160
Chemistry	Multiple Corporate Sponsors *	<i>Testing</i>	Rinaldi, Peter	100%	\$6,503
Chemistry	Multiple Corporate Sponsors *	<i>Testing</i>	Wesdemiotis, Chrys	100%	\$33,890
Geography and Planning	Cuyahoga Valley National Park Service	<i>Student Internship</i>	Harmon, Marlene	100%	\$2,351
Geography and Planning	Lake Metro Parks	<i>Student Internship</i>	Harmon, Marlene	100%	\$3,135
Geography and Planning	Stark County Regional Planning Commission	<i>Student Internships</i>	Harmon, Marlene	100%	\$6,271
Geography and Planning	Stark County Sheriff's Office	<i>Student Internships</i>	Harmon, Marlene	100%	\$10,058
Institute of Health and Social Policy	Literacy Cooperative of Greater Cleveland	<i>Evaluation Services for SPARK Cuyahoga Initiative - Cleveland Metropolitan School System</i>	Leahy, Peter J	100%	\$16,980
<i>Institute of Health and Social Policy</i>			Banks, Diane M.	0%	
Psychology	Parker Hannifin Corporation	<i>Student Internship</i>	Levy, Paul E	100%	\$14,400
Psychology	Shaker Consulting Group	<i>Student Internship</i>	Levy, Paul E	100%	\$21,708
Public Administration & Urban Studies	Oriana House	<i>Student Internship</i>	Cox, Raymond W	100%	\$1,940
Public Administration & Urban Studies	Administration for Children and Families through Summit County Child Support Enforcement Agency	<i>Positive Solutions: A Family Centered Approach to Improve Child Support Outcomes</i>	Cox, Raymond W	50%	\$18,800
<i>Public Administration & Urban Studies</i>			Stephens, Margaret C.	50%	
COLLEGE OF EDUCATION					
Curricular and Instructional Studies	Martha Holden Jennings Foundation	<i>Cyber Nook Cafe: A 21st Century Summer Reading Program</i>	Stuart, Denise H	100%	\$7,310
COLLEGE OF ENGINEERING					
Biomedical Engineering	National Science Foundation	<i>Design of 3D Polymer Systems to Control Nerve Growth</i>	Willis, Rebecca	100%	\$11,980
Chemical and Biomolecular Engineering	Multiple Corporate Sponsors *	<i>Testing</i>	Chase, George	100%	\$2,059
Chemical and Biomolecular Engineering	National Science Foundation	<i>Novel Polyisobutylene-Based Materials and Surfaces: Enzyme-Catalyzed Functionalization and "Modular" Surface Construction</i>	Puskas, Judit E	100%	\$7,500
Mechanical Engineering	NASA Glenn Research Center at Lewis Field	<i>Advanced Aerospace Seals Research</i>	Daniels, Christopher C	85%	\$250,000
<i>Mechanical Engineering</i>			Braun, Minel J.	15%	
Mechanical Engineering	Summa Health Systems	<i>A Novel Laparoscopic Manipulator for Minimally Invasive Electrosurgery Summer Research Fellowship for Nareen Karmali</i>	Engeberg, Erik D.	100%	\$1,800
Mechanical Engineering	Lake Health	<i>Application of "Lean" and Industrial and Systems Engineering Tools for Operational Excellence</i>	Wang, Shengyong	100%	\$75,000
COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES					
Family & Consumer Sciences	US Department of Education through Ohio Department of Education	<i>Career-Technical Education Teacher Preparation and Retention</i>	Weiner, Anne	100%	\$12,250
Speech-Language Audiology and Pathology	Ohio Department of Education	<i>Caseload Ratio Study</i>	Carlin, Charles H	100%	\$134,552
COLLEGE OF NURSING					
College of Nursing	Ohio Department of Insurance through Ohio Academy of Family Physicians	<i>Ohio Patient-Centered Medical Home (PCMH) Education Pilot Project</i>	Riley, Tracy A.	100%	\$45,000
<i>College of Nursing</i>			Lax, Greta A.	0%	

Research and Sponsored Programs Award Detail

PI's Department <i>Co-PI(s) Dept's (Italics)</i>	Sponsor	Project Title	Principal Investigator/ <i>Co-PI(s) (Italics)</i>	% Credit	Total Award
COLLEGE OF POLYMER SCIENCE AND POLYMER ENGINEERING					
Institute of Polymer Engineering	National Institute of Standards and Technology through Kent Displays	<i>Process Innovation for High Technology Manufacturing of Flexible Liquid Crystal Displays</i>	Cakmak, Mukerrem	100%	\$299,861
Institute of Polymer Engineering	National Science Foundation	<i>Supramolecular Assembly of Low Molecular Mass Organogelators</i>	Cavicchi, Kevin A	100%	\$170,000
Institute of Polymer Engineering	Kraft Foods Global Inc. *	<i>New Gum Base Polymers for Improved Flavor Release</i>	Cavicchi, Kevin A	100%	\$121,749
Institute of Polymer Engineering	Multiple Corporate Sponsors *	<i>Testing</i>	Holtman, Mark	100%	\$1,050
Institute of Polymer Engineering <i>Graduate School</i>	Promeris	<i>Community Industrial Assistantship</i>	Karim, Alamgir	100%	\$25,000
			Tausig, Mark	0%	
Institute of Polymer Engineering	Multiple Corporate Sponsors *	<i>Testing</i>	Soucek, Mark	100%	\$3,750
Institute of Polymer Science	Austen BioInnovation Institute in Akron	<i>ABIA Match to ORSSP #00523 - Integrated Technology Resources for Polymeric Biomaterials</i>	Becker, Matthew L	100%	\$25,000
<i>Institute of Polymer Science</i>	Akron Polymer Systems	<i>Community Industrial Assistantship</i>	Cheng, Stephen Z	100%	\$6,377
<i>Graduate School</i>			Tausig, Mark	0%	
Institute of Polymer Science	Air Force Office of Scientific Research through ADAP Nanotech	<i>Nanoscale Conformable Thermal Interface Materials with Electronically Enhanced Heat Conduction</i>	Dhinojwala, Ali	100%	\$32,000
Institute of Polymer Science	National Science Foundation	<i>Understanding Acid-Base Interaction Using Interface-Sensitive Spectroscopy</i>	Dhinojwala, Ali	100%	\$125,000
Institute of Polymer Science	Multiple Corporate Sponsors *	<i>Testing</i>	Seiple, Robert	100%	\$39,548
Institute of Polymer Science	Multiple Corporate Sponsors *	<i>Testing</i>	Wong, Bojie	100%	\$320
SCHOOL OF LAW					
School of Law	Summit County	<i>Summit County Inmate Assistance Program</i>	Carro, J Dean	100%	\$16,000

* University of Akron Research Foundation Award

Collaborative Research



Disclosures of Invention
(May 2011: 9)

Disclosure Number	Title	Inventor(s)
910	<i>New Copolyesters via Direct Esterification</i>	Yi Pang
911	<i>Novel Aniline-Telechelic Polyisobutylenes and their use for Polyurethanes</i>	Joseph Kennedy and Gabor Erdodi
912	<i>Shape Memory Alloy Energy Harvesting</i>	Subramaniya Hariharan and Erik Engeberg
913	<i>New Polarimetric Principles</i>	George Giakos
914	<i>Hybrid Polymer Electrolyte Membranes</i>	Mukerrem Cakmak and Cheng Qu
915	<i>Antifouling Poly(beta-peptoid)s</i>	Li Jia and Lingyun Liu
916	<i>Improved Process for Synthesis of Telechelic Polyisobutylene Initiators</i>	Joseph Kennedy and Gabor Erdodi
917	<i>Molecule-Based Magnetic Polymers and Methods</i>	Chang Han
918	<i>CO₂ Conducting Room Temperature Fuel Cell</i>	Balaka Barkakaty

New Patents Filed
(May 2011: 8)

Disclosure Number	Application Type	Patent Title	Inventor(s)
827	Provisional	<i>Improved Liquid Drainage from Coalescing Filter Media with Drainage Channels</i>	Erik Engeberg and Eric Espinal
865	Provisional	<i>Variable Frequency Stimulator for Electrosurgery</i>	George Chase and Shagufta Patel
895	Provisional	<i>Superhydrophobic Tubular Oil-Water Separator</i>	George Chase and Goutham Viswanadam
896	Provisional	<i>Suppression of Dewetting of Polymer Films via Inexpensive Soft Lithography</i>	Alamgir Karim and Diya Bandyopadhyay
900	Provisional	<i>Device and Method of Modulation of Intracranial and Spinal Canal Pressure</i>	Francis Loth, Dipankar Biswas, and Suraj Thyagaraj
908	Provisional	<i>Variable Frequency Stimulator for Electrosurgery</i>	Mathew Becker, Matthew Graham, and Frank Harris
912	Provisional	<i>Shape Memory Alloy Energy Harvesting</i>	Erik Engeberg and Subramaniya Hariharan
915	Provisional	<i>Antifouling Poly(beta-peptoid)s</i>	Li Jia and Lingyun Liu

Patents Issued
(May 2011: 2)

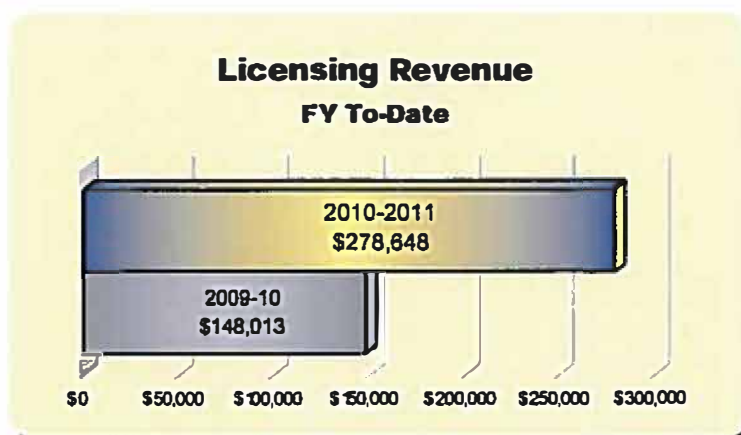
U.S. Patent No.	Issue Date	Patent Title	Inventor(s)
7,939,133	May 10, 2011	<i>Method of Transferring Patterned Non-Densely Packed Interfacial Particle Films onto Substrates</i>	Li Jia and Matthew Ray
7,942,036	May 17, 2011	<i>Rheometer Allowing Direct Visualization of Continuous Simple Shear in Non-Newtonian Fluid</i>	Shi-Qing Wang

**LICENSING
 REVENUE**

For the month of:

May 2011: \$12,500

May 2010: \$10,000



LICENSE ACTIVITY

High Institute for Elastomer Industries

Authors: Roderic Quirk, Sadhan Jana, and Mark Foster

The High Institute for Elastomer Industries (HIEI) recently licensed a vocational curriculum from The University of Akron Research Foundation (UARF). In return for its royalty payment of \$162,000, HIEI has exclusive rights to use the curriculum in the Kingdom of Saudi Arabia. This license is an integral part of the recently announced partnership amongst UARF, Saudi Yanbu Petrochemical Company, and HIEI concerning the establishment of a world-class elastomer technology vocational training institute in Yanbu, Saudi Arabia.

AWARDS

PI's Department <i>Co-PI(s) Dept's [Italics]</i>	Sponsor	Project Title	Principal Investigator/ <i>Co-PI(s) [Italics]</i>	% Credit	Total Award
BUCITEL COLLEGE OF ARTS AND SCIENCES					
Chemistry	Multiple Corporate Sponsors	Testing	Rinald, Peter	100%	\$6,303
Chemistry	Multiple Corporate Sponsors	Testing	Wesdemiotis, Chrys	100%	\$33,890
COLLEGE OF ENGINEERING					
Chemical and Biomolecular Engineering	Multiple Corporate Sponsors	Testing	Chase, George	100%	\$2,059
COLLEGE OF POLYMER SCIENCE AND POLYMER ENGINEERING					
Institute of Polymer Engineering	Kraft Foods Global Inc	New Gum Base Polymers for Improved Flavor Release	Cavicchi, Kevin A	100%	\$121,749
Institute of Polymer Engineering	Multiple Corporate Sponsors	Testing	Holtman, Mark	100%	\$31,050
Institute of Polymer Engineering	Multiple Corporate Sponsors	Testing	Soucek, Mark	100%	\$3,250
Institute of Polymer Science	Multiple Corporate Sponsors	Testing	Sciple, Robert	100%	\$39,548
Institute of Polymer Science	Multiple Corporate Sponsors	Testing	Wong, Bojie	100%	\$320

THE UNIVERSITY OF AKRON

RESOLUTION 6- -11

**Pertaining to the Acceptance of the Office of Research Summary of Activity Reports for
April and May 2011**

**BE IT RESOLVED, that the recommendation presented by the Educational
Policy/Student Affairs Committee on June 15, 2011, pertaining to the acceptance of the
Office of Research Summary of Activity Reports for April and May 2011, be approved.**

**Ted A. Mallo, Secretary
Board of Trustees**

June 15, 2011



To: W. Michael Sherman, Sr. Vice President, Provost & COO
FM: Jim Sage, Vice President, Information Technology, & CIO
Subject: Highlights: Information Technology Report to the Board of Trustees
Date: May 25, 2011

Student Success

- Campus-wide Innovation Golden Ideas enables collaboration and innovation at UA.
- A tablet PC for all students UA's vision to enable the student's academic experience.

Global Relevance

- Shared Services Akron continues work at Lorain and sets an example for others in Ohio.
- Curriculum Approval Process Colleges improving curriculum process flow.

Distinction

- D2L (Springboard) UA leads group developing shared training materials.
- Time & Labor/Absence Management New applications will streamline time reporting and absence tracking.

Engagement

- Governance and Project Management New process and tools improve IT effectiveness.
- RITE Board Annually, 5,000 IT jobs remain unfilled in NE Ohio. UA works with other institutions and the private sector to identify solutions.

Community

- Nolij Assessment and presentation of Document Imaging System.
- e-Recruiting Online Recruiting Solutions will streamline and expedite hiring process.
- Contributor Relations New technologies intended to support and improve investor relations.

Integrated Planning

- Campus-wide Scheduling Scheduling system will help make on campus Events more transparent and will increase classroom utilization.
- Process Improvement A series of process enhancements for Graduate School processes.

Information Technology Services


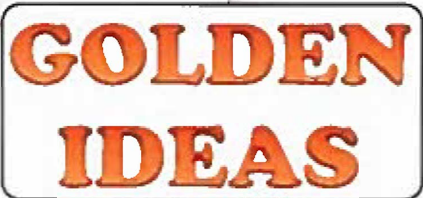
Report to the Board of Trustees
June 15, 2011



Information Technology Services

June 15, 2011

(Prepared May 25, 2011)

STUDENT SUCCESS	Commitment to Excellence
<ul style="list-style-type: none">Campus-wide Innovation: Golden Ideas  	<p>The new innovation tool, Golden Ideas, continues to generate ideas and comments. The topic of the initial campaign was Student Success with a focus on generating ideas that would help us better prepare students to find jobs after graduation.</p> <p>With the campus-wide launch, several ideas were immediately posted by members of the University community, though not all were focused on the advertised campaign.</p> <p>To date, over 40 ideas have been posted and discussed.</p> <p>Among the ideas:</p> <ul style="list-style-type: none">Teacher FeedbackMore evening and weekend hours for adult learnersMore tutors and better resources/locations for themNew Rec Center programs to encourage workoutsRepeat One 'C-' Course for free <p>This summer will focus on refining the top ideas to ensure they possess the necessary components for implementation.</p> <p>To assist in the engagement, members of the <i>Student Success Working Group</i> have been invited to be "Experts" within the site. These users will bring their own insight and suggestions to the conversation. This expert engagement will aid the community in building truly innovative ideas.</p> <p>With the help of these experts, the goal is to identify the top Student Success ideas and find one that could be implemented.</p> <p>Once that idea is identified, we anticipate that a new campaign will be launched. This new campaign may emerge from the abundance of ideas already posted or be posed by someone in the UA community.</p> <p>Golden Ideas can be accessed at www.uakron.edu/ideas. A UA ID and PASSWORD are required for login.</p> <p>Along with the primary Golden Ideas site, a feedback site was set up at https://feedback.uakron.spigit.com</p>

- Student Technology: A tablet PC for students



mySpark expects to deliver the tablet devices for UA to test by the end of June. The organization has applied to Desire2Learn (D2L), the provider of the system we use for online instruction delivery, for membership in the D2L Partners Program. They believe they need to become a development partner with D2L so they can set up a server instance and build the software support to interface into their system.

The project team has met with faculty, administrators, and recruiter at the College of Nursing to explore interest in the mySpark tablet and areas in the curriculum where the mobile device would be a fit with teaching practice and professional use. Positive response with some targets has been identified. Similar discussions with Colleges of Business and Nursing are pending.

Information on textbooks required for the programs, related options, and Digital Rights Management (DRM) issues are being considered. DRM is similar to "copyright" issues, but refer to digital work instead of paper.

GLOBAL RELEVANCE	Develop Dynamic and Globally Relevant Programs
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- Shared Service: Ongoing support; combine technical and functional units

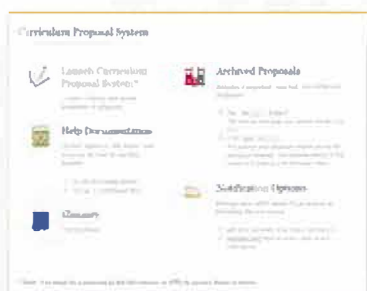


The University of Akron continues to support Lorain's PeopleSoft ER post "go live" environment and operate as a host for running the PeopleSoft application. Development and infrastructure support continues to be provided for student, financial and human capital management applications.

Lumina Grant: A shared service workshop was held at UA and conducted with member institutions from across the United States including Indiana, California, Minnesota, Wisconsin, Colorado, Arizona, Kentucky, the Lumina Foundation, and the Ohio Board of Regents. The purpose was showcasing and discussing the shared service model between Lorain County Community College (LCCC) and UA. New working relationships were formed for the purpose of continuing the dialogue.

Steady State: Projects, milestones, and target dates were defined for LCCC to achieve steady state with their new implementation of PeopleSoft. Steady state is defined as returning to normal operations following the completion of an implementation. Key factors in achieving steady state include operating the application independent of consulting and UA support, implementing project management, post-implementation configuration setup review, and completing conversion data cleanup.

- Curriculum Approval Process Review



The project team has met with most of the colleges to verify their curriculum process flow and is beginning to implement the flows in the system. Each UA college will be participating in the testing process.

In addition, the team has been accepting feedback on the new system and identifying potential enhancement requests, prioritizing those requests, and determining which should be implemented along with the college-level enhancements.

DISTINCTION

Facilitate Faculty Development and Success by Expanding Clusters of Interdisciplinary Teaching and Research

- Desire2Learn (Springboard)



Our online delivery system, we call Springboard, was upgraded to Version 9.2 on May 11. This version boasts many new features and improvements, including:


- The ability for students and faculty to post to discussions from a mobile device
- Dramatic improvements to rubrics for both students and faculty
- Integrated audio recording capabilities from within multiple areas of the Learning Environment and ePortfolio
- Significant enhancements to the Pager
- New release conditions, including user enrollment dates and rubric scores
- The ability to grade quizzes by question, including blind grading for essay questions
- Interface improvements to both the Learning Object Repository and the ePortfolio


- Time and Labor/Absence Management

On April 27, the Board approved the award to implement PeopleSoft's Time and Labor and Absence Management modules to Ciber, Inc. Work began immediately on a Master Services Agreement and a Statement of Work with Ciber. While those steps are underway, training facilitators for the Absence Management module have been contacted for acceptable training dates.

We are finalizing project teams and committee members. Once set-up and organizational issues have been completed, we will coordinate logistics and timelines with Ciber. An official project kickoff will be announced in the coming weeks.

ENGAGEMENT	Build and Sustain Vital Relationships and Partnerships
<ul style="list-style-type: none"> Governance and Project Management 	<p>Training was provided in June for team members associated with the pilot projects involved with the new processes.</p> <p>Feedback from this initial training will be used for final development of training for the rest of the IT project, portfolio managers, and the members of the governing committees. This training will be provided in June with the expectation that all projects will use the new process.</p> <p>As new projects are initiated, they will be using the new process and tools. The new process will help to improve the selection and prioritization of all IT projects. Incorporating the use of software to manage the process will help improve it as well.</p>
<ul style="list-style-type: none"> Regional Information Technology Exchange (RITE Board) 	<p>A report titled <i>Northeast Ohio Information Technology (IT) Workforce Report</i> published late 2007 concluded that over 5,000 IT jobs in NE Ohio go unfilled each year. To address this issue, a group of CIOs from Eaton, Smuckers, Sherwin-Williams, American Greetings, Cleveland Clinic, NEOSA and UA formed the RITE Board to address the issue. Current activities of the Board include:</p> <ul style="list-style-type: none"> Developing outreach materials to educate elementary, middle school and high school age students and their parents about the positive prospects IT careers offer. Developing a portal that employers can use to post internship, coop and full-time employment opportunities. The information from the portal will be sent to the universities, selected by the employers, electronically.

COMMUNITY	Promote Vibrant and Engaging Environments and Facilities
<ul style="list-style-type: none"> Nolij (Document Imaging) 	<p>Nolij is the system we've selected which will enable us to convert many of our paper documents to electronic images. Working groups have been formed to:</p> <ul style="list-style-type: none"> Assess the implementation of the Nolij Connect module. This module will permit users to access Nolij documents directly from PeopleSoft, saving time. Define the document sharing framework that will ensure the highest level of document continuity for Nolij users, while preserving necessary document security. <p>UA has been asked to present at Engage 2011 (Nolij's Annual Conference) to showcase the success of our recent upgrade.</p>
<ul style="list-style-type: none"> Recruiting Solutions: e-Recruiting 	<p>On May 16, the project moved onto Phase II, which involves the implementation of the functionality provided in the PeopleSoft Recruiting Solutions module. The implementation phase is scheduled to continue with a "go-live" deployment in late September for the hiring of staff and full-time faculty.</p> <p>Recruiting Solutions is a web-accessible, online system that will help to streamline and automate the recruiting and hiring process for open positions at the University.</p>
<ul style="list-style-type: none"> Contributor Relations 	<p>As previously reported, the University is investigating new technologies to support donor relations (Contributor Relations).</p> <p>The objective is to overcome software limitations to enable greater interaction with alumni and friends of the University and to create more collaboration with various constituencies within the University by using more centralized data.</p> <p>The assessment is nearly complete. To date, the shortcomings of the PeopleSoft application have been documented, third party functionality that would enhance UA ability to increase giving was identified, and the future viability of the PeopleSoft application by Oracle was determined.</p> <p>Final investigation into an alternative solution (Blackbaud application) is underway. Once completed, the business case will be made and a recommendation will be put forth to senior management.</p>

INTEGRATED PLANNING	Achieve Measurable Success
<ul style="list-style-type: none"> Campus-wide Scheduling: Series 25 	<p>Academic scheduling is progressing towards a Fall launch for processing academic scheduling for Spring 2012.</p> <p>Results of the academic scheduling testing scenarios have been forwarded to The Office of the Provost. The Provost will make decisions regarding the approach to academic scheduling going forward.</p> <p>Event Scheduling is progressing toward a summer launch for booking and scheduling of non-academic events, spaces and resources.</p> 
<ul style="list-style-type: none"> Graduate School Process Improvement 	<p>A series of process enhancements are being implemented to improve various Graduate School processes.</p> <p>These include:</p> <ul style="list-style-type: none"> Automated storage of Graduate School Application documents into Nolij Electronic workflow processing for Graduate Evaluation forms Automatic departmental notifications <p>These steps will help reduce a sizable amount of staff time currently spent on preparation and processing of their respective documents.</p>
<ul style="list-style-type: none"> Ongoing Work 	<p>Following is a list of some of the activities ITS is engaged in that are ongoing. More detail will be provided in future reports.</p> <ul style="list-style-type: none"> Online Learning Data Warehousing / Business Intelligence eTextbooks Faculty Effort Reporting Faculty Laptop Replacement Making Computer Labs Virtual, so students can access from anywhere
<ul style="list-style-type: none"> ITS Metrics 	<p>The most current ITS metrics available at the time of this report are attached. If a line item does not have a target, the metric is intended to indicate the amount of work or activity being delivered. Lines with targets indicate levels of performance we strive to achieve.</p>

ITS DEPARTMENT SCORECARD – APRIL 2011

DAILY SERVICES PROVIDED		APRIL TARGET	APRIL	MARCH	FEBRUARY
Support Center (Help Desk)					
Number Support Center calls	*1	N/A	4637	5090	4248
Average Speed of Answer			51s	37s	1m03s
1 st Call Resolution Rate	*2	>64.8%	87%	84%	85%
Number of tickets opened by HD		N/A	5461	3845	3154
Total tickets opened		N/A	5543	5574	4966
Calls closed within four hours		N/A	4486	4284	3895
Calls closed first day		N/A	4844	4656	4213
Calls over one week old		N/A	73	24	64
Support Center abandoned calls		<2%	13%(619)	8%(385)	18%(777)
# of Users serviced at walk-in centers		N/A	1436	1552	1450
# of Laptops checked out at walk-in centers	*3	N/A	2898	2463	2346
Central Servers (Data Center)					
Data Center uptime percent (% of posted hours)		100%	100%	100%	100%
Mainframe uptime percent (% of posted hours)		99.9%	100%	100%	100%
Unix/Linux server uptime percent (% of posted hours)		99.9%	100%	100%	100%
Windows/Apple Server uptime percent (% of posted hours)		99.9%	100%	100%	99.995%
Web Server www.uakron.edu uptime percent		99.9%	100%	100%	100%
Total number of virtual/physical servers on platform		N/A	410 / 210	411 / 213	386 / 188
Total number of data center outages		0	0	0	0
Messaging & Network					
Total email accounts (UANet IDs)		N/A	221740	219514	218615
Total active email accounts (UANet IDs)		N/A	38813	38430	36700
Total forwarded email accounts (forwarded off campus)		N/A	120	118	117
Total emails processed (originates internally + originates externally and accepted)		N/A	8878712	8997075	7798832
Total emails filtered (originates externally and either tagged spam/virus or rejected)		N/A	212	325	344
Percent of emails filtered (percent of total mail originating externally either tagged or rejected)		N/A	0.01%	0.01%	0.01%
Email uptime percent (weighted by percent users affected)		99.50%	100%	100%	100%
Total active network nodes		N/A	16,746	18,562	17083
Data network uptime		100%	100%	100%	100%
Wireless network uptime		100%	100%	100%	100%
Total number of reported network outages		0	0	0	0
Web					
Total Web page views		N/A	3,005,516	3,189,973	2,961,101
Total unique Web visitors		N/A	316,039	326,729	307,303
Total ZipLine (portal) logins		N/A	819,999	767,825	745,809
Total ZipLine (portal) unique logins		N/A	36,635	36,206	35,139
Printing					
Total print jobs processed			64	147	134
Training					
Total attending and completing class		100	134	153	217
Contact hours for classes		45	49	84.75	57
One-on-one training sessions		N/A	N/A	N/A	N/A
Application support – one-to-one assistance (tickets)		N/A	9	10	14
Number of visits to online tutorials		1,000	383 Atomic Learning tutorials	526 Atomic Learning tutorials	566 Atomic Learning tutorials

DAILY SERVICES PROVIDED		APRIL TARGET	APRIL	MARCH	FEBRUARY
Critical Application Data					
Administrative logins PeopleSoft		N/A	121,489	126,725	74,428
Administrative users PeopleSoft		N/A	938	939	931
Logins to PeopleSoft self-service via ZipLine (students, faculty, staff)		N/A	227,623	190,932	139,733
Number of PeopleSoft users via ZipLine (students, faculty, staff)		N/A	29,956	28,609	26,854
NT Process Scheduler statistics	*4	N/A			
App Engine			2,349	2,936	2,069
Crystal			2,486	3,603	2,899
COBOL			1,252	1,914	1,784
PSJob			2,907	3,702	2,757
RoboFTP Script			117	180	162
SQR			10,046	12,754	9,669
XML Publisher		N/A	10	36	18
Admissions applications loaded: Grad		N/A	324	485	542
Admissions applications loaded: Law		N/A	97	336	218
Admissions applications loaded: Undergrad		N/A	1,843	2,144	1,798
Self-service enrollment requests (by students)		N/A	92,425	55,189	13,612
Self-service enrollment requests unique users (students)		N/A	12,286	9,179	3,985
Administrative enrollment/maintenance requests (by staff)		N/A	96,984	35,364	6,608
Administrative enrollment/maintenance requests unique students		N/A	9,798	6,781	2,863
Transcripts produced		N/A	16,062	14,404	13,816
Enrollment verifications produced		N/A	1,583	1,467	1,419
Grades posted		N/A	1,925	187	263
Student financials transactions, unique students		N/A	10,981	14,267	8,066
Student financials transactions	*5	N/A	68,039	95,026	34,354
Charge (6,739 students)		N/A	51,967	78,013	15,906
Financial Aid (567 students)		N/A	1,200	2,022	3,294
Payment (5,874 students)		N/A	13,701	13,509	12,749
Refund (519 students)		N/A	722	1,180	2,243
Waiver (367 students)		N/A	449	302	162
Financial aid ISIRs loaded	*6	N/A	9,429	14,975	13,501
Financial aid ISIRs loaded, unique students		N/A	7,247	11,696	12,050
Financial aid award transactions		N/A	12,330	22,922	3,986
Financial aid award transactions unique students		N/A	4,627	9,162	2,392
Financial aid disbursements		N/A	845	1,345	1,978
Financial aid disbursements unique students		N/A	561	878	1,186
University-Enterprise Managed Computers					
	*7				
Total Windows desktops clients		N/A	4506	4720	4714
Total Windows laptops clients		N/A	2708	2744	2825
Total Apple clients		N/A	463	463	463
Total Managed Clients		N/A	7677	7927	8002
Lab Computers (count & utilization)					
Windows Laptops (ITS managed)		N/A	605	605	605
Students Checkout		N/A	390	390	390
Mobile Teaching		N/A	175	175	175
Special Use		N/A	40	40	40
Total Logins		N/A	11288	10740	10369
Total Unique Users		N/A	3476	3417	2756

DAILY SERVICES PROVIDED		APRIL TARGET	APRIL	MARCH	FEBRUARY
Windows Desktops (ITS managed)		N/A	796	796	796
ITS General Purpose		N/A	129	129	129
Departmental		N/A	667	667	667
Total Logins		N/A	33452	30083	27761
Total Unique Users		N/A	6849	6744	6351
Kiosk Stations		N/A	132	132	132
Main Campus		N/A	127	127	127
MCUC		N/A	8	8	8
Total Kiosk Logins		N/A	8155	18056	18869
Total Kiosk Unique Users		N/A	3974	6467	6620
Apple Labs		N/A	197	197	197
Departmental Laptops		N/A	27	27	27
Departmental Desktops		N/A	170	170	170
Total Logins		N/A	8566	7242	6740
Total Unique Users		N/A	1494	1456	1399
Distance Learning/Audio Visual/Academic Technology					
Number of DL class sessions	*8	N/A	1736	1924	1691
Number of Springboard active course sections		N/A	3,459	3,454	3,451
Number of Springboard unique active users		N/A	25,239	25,915	26,191
Number of unique instructors using clickers		N/A	63	63	58
Number of course sections using clickers		N/A	90	90	85
Number of students (all sections) using clickers		N/A	4528	4528	4359
Number of Audio Visual equipment deliveries		N/A	2639	2421	1460
Department & Administration					
Total ITS headcount at end of month		N/A	183	183	182
Full-time		N/A	125	125	124
Part-time		N/A	4	4	4
Consultant		N/A	1	1	1
Approved openings		N/A	4	5	4
On leave		N/A	1	0	0
Student		N/A	54	54	54
Total "Ask the VP" questions		N/A	N/A	N/A	N/A
Total department hours accrued for vacation		N/A	33043	32777	32647
Total department reported vacation		N/A	1204	1245	468
Total department reported sick time		N/A	785	733	698
Footnotes					
<p>*1. There are 10 days with no phone reports</p> <p>*2. Industry standard for the first call resolution rate is 65.8%, for Higher Education 58.8%, industry target is 70.9%. Cost savings to the institution for first call resolution is about \$150 per call. Outsourced Support Desks FCR is 66.3%. ** HDI best practices survey 2007.</p> <p>*3. Laptop Check-out centers included in report Student Union</p> <p>*4. Process Scheduler Stats are cleared weekly.</p> <p>*5. Total is higher than unique users because individual students may have had more than one transaction.</p> <p>*6. FAFSA applications for financial aid.</p> <p>*7. ITS managed clients logged in to the University network in the last 30 days.</p> <p>*8. Includes UA on-campus rooms and Medina County classrooms. This includes both distance and local use.</p>					



To: W. Michael Sherman, Sr. Vice President, Provost and C.O.O.
From: Charles J. Fey, Vice President for Student Engagement & Success
Subject: Highlights: Student Affairs Report to the Board of Trustees
Date: May 24, 2011

Student Success

“My Akron Experience” initiative - The Division of Student Engagement and Success, along with many other campus units, is developing the new signature program, ***“My Akron Experience”*** to advance cocurricular learning to assist students in integrating their in-class and out-of-class experiences to enhance student achievement in critical core competencies toward success in college and career.

Job Assistance for Students with Disabilities – Annual collaboration between Office of Accessibility and Career Center to provide a forum focusing on the unique job search challenges often encountered by students with disabilities .

Residence Life and Housing received four major awards at the annual Central Atlantic Affiliate of College and University Residence Halls Regional Conference.

Global Relevance

Professional Book Review Leigh Sveda, adaptive technology and service coordinator, served as a book reviewer for Nelson Lauver’s, *Most Unlikely to Succeed -- The Trials, Travels, and Ultimate Triumphs of a 'Throwaway' Kid*.

Distinction

Awards

Division employees honored at Student Engagement and Success annual awards ceremony.

- Donfred H. Gardner Award – Dr. Kimberly Beyer
- Outstanding Student Assistant Award – Madeline Malicki
- Outstanding Graduate Assistant Award – Ruth Durig
- Outstanding Service to Student Affairs – Chad Cunningham
- Innovation of the Year Award – Off-Campus Student Services
- Celebration of Diversity Award – Eric Hayden
- Outstanding Student Affairs Contract Professional Award – Zachary Steiner
- Outstanding Student Affairs Staff Award – Gretta Starik

Joe Protopapa, associate director Career Center, is the **recipient of the 2010 Center for Transforming Student Services Innovation Award.**

Association Presidents

- **Mike Morley**, assistant director Career Center, is the 2011-12 president of the Ohio Career Development Association.
- **Diane Fashinpauer**, director Health Services, elected as president for the Ohio College Health Association.

Engagement

National Volunteer Week – UA participated in National Volunteer Week from April 9-16. 252 UA volunteers provided 282 hours of community service

Community Egg Hunt at Leggett Community Learning Center sponsored by Off-Campus Student Services. UA students stuffed and hid 3,000 plastic eggs for more than 150 Leggett students.

Community

Faculty Spotlight initiative – Office of Accessibility recognizes outstanding instructors Dr. J Patrick Wilber from the department of Theoretical and Applied Math.

Integrated Planning

Council for the Advancement of Standards (CAS) Review Process – The Division requires each department to undergo a self-study every five years based on the CAS professional guidelines. After completing the self-study, departments undergo a form of external review that also supports accountability, growth and improvement.

Division of

Student Engagement and Success

Report to the Board of Trustees

June 15, 2011



Vision 2020
Student Success
Global Relevance
Distinction
Engagement
Community
Integrated Planning



Division of Student Engagement and Success

**Report to the Board of Trustees
June, 2011**



This update provides a summary of accomplishments in the Division of Student Affairs since the previous Board of Trustees report of April, 2011. Our division-wide accomplishments are organized to address the related goals of the *Vision 2020: The Academic Roadmap*.


STUDENT SUCCESS: <i>Commit to inclusive excellence.</i>	
<p>Division of Student Engagement and Success (SEAS)</p> 	<p>The Akron Experience</p> <ul style="list-style-type: none"> • The Division of Student Engagement and Success, along with many others, is developing the new signature program, “My Akron Experience,” to enhance success and retention for UA students. • The “My Akron Experience” is designed to advance cocurricular learning, in particular, and to help students make intellectual connections between in-class and out-of-class learning; provide seamless pathways of success for all students that are holistic, individualized, and accessible. • The “My Akron Experience” requires a full integration of the curriculum and co curriculum in order to ensure student achievement of critical core competencies and actually represents a set of experiences aligned with core learning outcomes to ensure student success in college and in life • The “My Akron Experience” steering committee and implementation teams have been organized and have met for the first time.
<p>Office of Accessibility (OA)</p> 	<p>Second Annual, Job Assistance for Student with Disabilities</p> <ul style="list-style-type: none"> • OA collaborated with the Career Center to sponsor the second annual job assistance event for students with disabilities. The event included workshops aimed at helping students with disabilities, who often face unique challenges, in the job search process. • Focusing on career development, skills for students with disabilities, and workplace diversity, the workshop opportunities offered to students included: <ul style="list-style-type: none"> ○ <i>ADA Accommodations in the Workplace</i> (Human Resources) ○ <i>Career Assessment</i> (Counseling Center) ○ <i>Resume Workshop</i> (Career Center) ○ <i>Life Choices Program</i> (Ohio Rehabilitative Services Commission) • Evaluation survey results: <ul style="list-style-type: none"> ○ Students completing the survey rated the event “beneficial” or “extremely beneficial”. ○ Students see a continuing need for job placement events geared towards students with disabilities.

	<ul style="list-style-type: none"> ○ Students would be interested in speaking with a panel of employees with disabilities about their experiences with job employment and the barriers that they encountered during the job search and interview process. ○ Students who attended the event requested continuing dialogue about accommodations in the workplace. <p>Anxiety Disorder Workshop</p> <ul style="list-style-type: none"> ● The National Institute of Mental Health reports 75 percent of all people with an anxiety disorder will experience symptoms before age 22. Additionally 13 percent of college students reported they have experienced significant anxiety. ● UA students with psychological disabilities constitute the second largest population of students registered with the OA. Students with learning disabilities constitute the largest group. ● Due to the increased need for awareness on this topic, The Summit College Diversity Committee and Professional Development Committee sponsored a workshop on “Students with Anxiety Disorders” on April 20at Summit College. Presenters included Allison West, associate director of OA, and Eric Hayden, Psychologist in the Counseling Center. ● Ten faculty members participated in the workshop and requested additional training and workshops on disability related issues.
<p>Academic Achievement Programs (AAP)</p>	<p>The Strive Toward Excellence Program inducted 21 new participants for 2011.</p> <ul style="list-style-type: none"> ● All students are classified as first generation and low income (FGLI) ● 71% are females, 29% males ● 71% African American, 19% Caucasians, 5% Latino and 5% Native American. ● The average GPA for this class is 3.60, and they represent 10 public and 2 private schools. <p>Educational Talent Search funded to serve 1025 participants.</p> <ul style="list-style-type: none"> ● Currently 67 % are first generation and low income (FGLI) ● 99.14% are U.S. citizens; 86% are resident aliens ● 66.56% are female; 33.44% male ● 66.24% African American; 21.22% Caucasian; 7.29% more than one race; 3% Asian; 1.18% Latino; 1.07% other ● 5.14% are adult high school grads or GED recipients ● 29.69% are grades 6 through 8 ● Most recent ACT prep class included 11 African American females; 4 Caucasian females; 4 African American males and 3 Caucasian males. <p>Upward Bound Math and Science has completed recruitment for the Summer Enrichment Program 2011 and has its full complement of 58 participants for the grant cycle:</p> <ul style="list-style-type: none"> ● 66% female; 34% male ● 10% First generation only; 14% low income only ● 76% First generation and low income (FGLI) ● 66% African American; 15% Caucasian; 3% Asian; 14% African

	<p>American/Caucasian; 2% African American/Asian</p> <ul style="list-style-type: none"> • 81% have 2.75 or higher G.P.A.; 19% between 2.5 and 2.74
Career Center	<ul style="list-style-type: none"> • The “Best Practices for Conducting an Education Job Search” workshop took place on March 23 with more than 90 students/ alumni in attendance. The three session presentation were: “What are the Success Secrets for Conducting an Education Job Search; Resume Reviews; and Mock Interviews” that were conducted by various superintendents and principles from different school districts. • Represented the Career Center at the UA Wayne Campus “Milkshakes & Majors” fair, March 23. Talked with students about career services available to them at Wayne and when they transition to the main campus. • In March, the Career Center hosted five companies that conducted 42 student interviews. <ul style="list-style-type: none"> ○ TKM Print Solutions ○ PNC Financial ○ J.D. Stevenson & Assoc. ○ Mill Distributors, Inc. ○ PepsiCo • The Career Center collaborated with the Public Relations Student Society of America (PRSSA) to host the Professional Development Fair on April 12 to offer all students at UA an opportunity to find out more about the society and the services offered by the Career Center. • UA participated in Northeast Ohio Teacher Education Day (NOTED) held on March 31 at the John S. Knight Center. Prior to the event, Career Center staff met with students and for resume critiques. A total of 230 UA students and alumni attended NOTED; and 143 candidates were interviewed. Fifty seven school districts from Ohio and out-of-state participated in this year’s event, approximately thirty fewer schools than the 2010 event. • The Student Employee of The Year Awards Ceremony was held on Friday, April 15, 2011, 42 students and 61 supervisors attended.
Counseling Center	<ul style="list-style-type: none"> • Counseling provided psycho-educational and prevention outreach workshops to 823 people in March. Some of the topics included stress management, suicide prevention, listening and note-taking, how to get better grades, first generation college students, and Discussing Our Choices which is an alcohol and other substance use information workshop.
Residence Life and Housing (RLH)	<p>Recognition on Campus</p> <p>On April 14 residence hall student leaders attended the annual LIFE Awards sponsored by the Department of Student Life. Residence life groups and students received the following awards:</p> <p>Top Ten Seniors (new title for award)</p> <ul style="list-style-type: none"> ○ Marcus Phelps (RA) ○ Zach Rospert (Emerging Leader in Honors, RA, NRHH) ○ Steve Sedlock (RA, Peer Mentor) ○ Olivia Smith (Emerging Leader in Honors, RHC President, NRHH) ○ Stephanie Zende (Townhouse President) <p>Outstanding Junior</p> <ul style="list-style-type: none"> ○ Marissa Watson (Emerging Leader in Honors) <p>Outstanding Sophomore</p>

	<ul style="list-style-type: none"> ○ Andrew Kochan (Emerging Leader/RHC Community Service Director) <p>Outstanding Freshman</p> <ul style="list-style-type: none"> ○ Sarah Auclair (Emerging Leader in Honors) <p>Graduate Excellence Award</p> <ul style="list-style-type: none"> ○ Matthew Richardson <p>Creativity Award</p> <ul style="list-style-type: none"> ○ RHC's Cinderella Project <p>National Conference for College Women Student Leaders (University of Maryland in June)</p> <ul style="list-style-type: none"> ○ Rebecca Faessel (Emerging Leader in Ritchie) ○ Andrea Pavlichich (Emerging Leader in Honors) <p>Who's Who in College</p> <ul style="list-style-type: none"> ○ Rebecca Faessel (Emerging Leader in Ritchie) ○ Nichole Houze (Sigma Lambda, NRHH, RA) ○ Jeffrey Rennert (Emerging Leader in Honors) ○ Chris Stimler (Emerging Leader in Ritchie, RA) ○ Andrew P. White (Sigma Lambda, NRHH) <p>Gold A Key Awards</p> <ul style="list-style-type: none"> ○ Sarah Auclair (Emerging Leader in Honors) ○ Andrea Hinton (Emerging Leader in Honors) <p>Alumni Association Student Recognition Award</p> <p>Christian Eyman (Emerging Leader in Ritchie)</p>
<p>Student Judicial Affairs (SJA)</p>	<p>Hearing Board Recruitment with a focus on diversity</p> <ul style="list-style-type: none"> • SJA met with either the Dean or an Assistant Dean from each college to share our goal of having faculty and contract professional hearing board nominees who would allow us to have a board that was diverse in not only disciplines but in gender and ethnicities; members who would be reflective of the students who appear before the board. • Members of the hearing board for 2011-2012 were 65 percent White, 30 percent African-American, and 5 percent Hispanic, compared to the previous year representation of 79 percent White, 14 percent African American and 7 percent Asian. <p>Re-admissions Policy Revision for Summit College</p> <ul style="list-style-type: none"> • Re-admission guidelines for students who have been academically dismissed have been revised to include consideration of the student's conduct record. Students with extensive and serious misconduct records may have a negative influence on the classroom environment..
<p>Student Life</p>	<p>Student Employment Program/LEGO (Learning Leadership through Student Employment Provides Great Opportunities to Open Doors to the Future)</p> <ul style="list-style-type: none"> • Student Life has more than 120 student employees across 11 functional areas of the department. • Eighty-five of these students participate in the voluntary mentor/mentee program. Participation has increased from 56/110 employees last year to 85/121 this year, an increase of more than 20 percent. • The program is designed to pair a student employee with a full-time employee or graduate student. Each pair meets weekly to discuss classroom, work and life


	<p>challenges. When appropriate, resources within UA are utilized to assist the student. The overall GPA of students who participate in this program is consistently higher than those that do not.</p>
<p>Student Recreation and Wellness Services (SRWS)</p>	<p>Club Sports program - Western Equestrian</p> <ul style="list-style-type: none"> The Intercollegiate Horse Show Association (IHSA) Nationals were held on May 5-8 in Lexington, KY. On May 8, Megan Snyder of the Western Equestrian Clubs participated in the Individual Novice Western Horsemanship class. Megan placed 5th in the finals competition which was a very promising accomplishment considering the level of competition and that she is a freshman at UA. This is the third consecutive year that a club rider from The University of Akron has advanced to the IHSA National finals event.
<p>GLOBAL RELEVANCE : <i>Develop dynamic and globally-relevant programs.</i></p>	
<p>Office of Accessibility (OA)</p> <p> Highlight</p>	<p>Professional Book Review Leigh Sveda, adaptive technology and service coordinator, served as a book reviewer for Nelson Lauver's book, <i>Most Unlikely to Succeed -- The Trials, Travels, and Ultimate Triumphs of a 'Throwaway' Kid</i>. Lauver is acclaimed for sharing his own story and struggle with dyslexia and with helping others reach their potential.</p>
<p>Office of International Programs</p>	<p>Three-Week China/Korea Program Abroad</p> <ul style="list-style-type: none"> May 11 through June 3, seventeen students accompanied by the following faculty: Dr. William Lyons (Political Science) and Dr. Douglas Hausknecht (Marketing and International Business) traveled abroad with the UA China/Korea Program.
<p>Off-Campus Student Services</p>	<p>Off-campus Outreach</p> <ul style="list-style-type: none"> Two Off-Campus Student Services staff members and a UAPD officer went door to door on Sumner Street to talk to students about the responsibilities and risk associated with hosting large parties. Historically many end-of-the-year parties are held on Sumner Street usually resulting in several citations and/or arrests.
<p>DISTINCTION : <i>Facilitate faculty development and success by expanding clusters of interdisciplinary teaching and research.</i></p>	
<p>Division of Student Engagement and Success (SEAS)</p> <p> Highlight</p>	<p>The Division honored employees of distinction and excellence at the annual awards ceremony on May 10, 2011. The following employees received the Division's highest honors:</p> <ul style="list-style-type: none"> Donfred H. Gardner Award - Dr. Kimberly Beyer Rosemary Pitts Outstanding Support Staff Award - Virginia (Ginger) Golz Outstanding Student Assistant Award - Madeline Malicki Outstanding Graduate Assistant Award - Ruth Durig


	<ul style="list-style-type: none"> • Outstanding Service to Student Affairs – Chad Cunningham • Innovation of the Year Award – Off-Campus Student Services • Celebration of Diversity Award – Eric Hayden • Outstanding Student Affairs Contract Professional Award – Zachary Steiner • Outstanding Student Affairs Staff Award – Gretta Starik
Career Center	<ul style="list-style-type: none"> • In July, Mike Morley will begin duties as President for 2011-12 Ohio Career Development Association (OCDA). • Joe Protopapa has been honored as the recipient of the 2010 Center for Transforming Student Services (CENTSS) Innovation Award.
Student Health Services	<p>Ohio College Health Association</p> <ul style="list-style-type: none"> • The Ohio College Health Association (OCHA) membership elected Diane as president at the annual meeting held on April 8.
<p>Residence Life and Housing (RLH)</p> 	<p>Awards and Recognition</p> <ul style="list-style-type: none"> • UA’s RLH received four major Regional Awards at the annual Central Atlantic Affiliate of College and University Residence Halls (CAACURH) Regional Conference at Miami University: <ul style="list-style-type: none"> • NRHH Outstanding Chapter of the Year • NRHH Outstanding Member of the Year—Travis Tucker • First Year Experience Award—Scott Schoemer • Commitment to Service Award <p>CAACURH is comprised of colleges and universities from Ohio, Pennsylvania, New Jersey, West Virginia, Delaware, Maryland, and the District of Columbia. UA is now one of eight national finalists for the NRHH Chapter of the Year, NRHH Outstanding Member of the Year, and the First Year Experience Awards. These will be announced at the annual NACURH (National Association of College and University Residence Halls National Conference.</p> <ul style="list-style-type: none"> • At the 2011 APCA National Campus Activities Programming Conference, UA was one of the top four national finalists for the following awards—Diversity Development Award (Unity Celebration), Student Leadership Development Award (Emerging Leaders Program), the Red Carpet Award, and the Outstanding Student Programmer Award (Jonathon Morris, RHPB President). <p>Regional Recognition:</p> <p>UA received five Regional Of the Month Award for March 2011 from CAACURH:</p> <ul style="list-style-type: none"> • Advisor—Bonnie Bromley • Community Assistant—Tyler Johnson • Community Service Program—“Swear to Make a Difference” • Organization—Up til Dawn • Social Program—“Going Green” <p>During the 2010-11 academic year, The University of Akron has received <u>twenty-eight Regional Of the Month Awards</u> and <u>one National Of the Month Award</u>.</p>

<p>Academic Achievement Programs (AAP)</p>	<p>Upward Bound Math and Science’s partnership with the American Chemical Society has allowed several AAP participants to <i>experience paid internships</i>:</p> <ul style="list-style-type: none"> • Dioswal Johnson (Upward Bound Math and Science) Dept. of Polymer Science with Ms. Hubbard and Dr. Reneker, Research Project-Synergy between Saacharomyces Cerevisiae and Polyethelene Oxide (PEO) Nanofibers • Tyler Brown (Upward Bound Math and Science) Chemistry Dept. with Dr. Panzner, Dr. Wright, Dr. Young Research project-Synthesis and in vitro Efficacy Studies of SCC28 on Non-Small Cell Lung NCI-H460 Cancer • Chris Vall (Upward Bound Math and Science) Liquid Crystal Institute (Kent State) with Dr. Selinger, Dr. Lavrentovich, Dr. Kim Research Project-Liquid Crystal/Silicone Oil Emulsions • Delvon Carson (Upward Bound) Chemistry Dept. with Dr. Wongwitwichote, Dr. Ramono, Dr. Modarelli Research Project-Synthesis of Trialkoxybenzoyl Substituted Anthracene as Charge-Transfer Liquid Crystalline Complexes for Photovoltaic Cells
<p>Career Center</p>	<ul style="list-style-type: none"> • On March 31 the Career Center hosted the webinar <i>Impact of College Credit on Internships</i> presented by Dr. Phil Gardener of Michigan State University. The webinar focused on the impact academic credit for internships plays in students’ motivation to participate in experiential education. The webinar was attended by the Career Center staff as well as faculty members from both the College of Creative and Professional Arts and Buchtel College of Arts and Sciences.
<p>Counseling Center</p>	<ul style="list-style-type: none"> • <u>Mindfulness-Based Stress Reduction for the Treatment of Cancer: An Overview</u>, an article by Tiffany Porter, M.A., psychology intern, was published in <i>The Mindful Clinician Newsletter, vol. 1 number 3 2011</i>. • Counseling Center psychologists worked with Joe Augustine, nationally known jazz musician, Steinway Artist and University of Akron artist- in-residence to conduct two programs that creatively addressed good mental health and successful academic persistence for students.
<p>Office of International Programs (OIP)</p>	<p>“Women in Culture – The Social Evolution of Women”</p> <ul style="list-style-type: none"> • Event sponsored by OIP and Associated Student Government on March 24 as a part of Women’s History Month. • Group presentations were given on the women of China, Egypt, India, Jordan, Kenya, Saudi Arabia and the U.S.
<p>Residence Life and Housing</p>	<p>Sigma Lambda National Board</p> <ul style="list-style-type: none"> • Thomas Faessel, associate director, and Samantha Walker, Sigma Lambda Secretary/Treasurer, served on the national Sigma Lambda Steering Committee at the 2011 APCA National Campus Activities Programming Conference. Sigma Lambda is an honorary organization recognizing student contributions to leadership, activities and involvement in residence halls during their freshman year. Tom and Samantha have been identified as leaders to help the national association guide


	<p>individual chapters. Sigma Lambda members sponsored the UA Leads program – an eight week student leadership seminar series– this spring with more than 450 students attending the different seminars.</p> <p>In the Media</p> <ul style="list-style-type: none"> • The recent issue of Campus Activities Programming Magazine features an article co-written by Brandon Mikulski, RLC for Living Learning Communities, “Student Committee Makeover: Improving Recruitment, Involvement, and Retention.” • UA was featured in an article about the 2011 Entertainer of the Year (David Coleman) in the most recent issue of Campus Activities Magazine.
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Engagement: *Build and sustain vital relationships and partnerships.*

<p>Off-Campus Student Services</p> <p> Highlight</p>	<p>Community Egg Hunt</p> <ul style="list-style-type: none"> • On April 13, commuter students stuffed and hid 3,000 Easter eggs for more than 150 students of Leggett Community Learning Center. The event began with a story time, activities and a visit from the Easter Bunny who led the children outside to the egg fields. The students and families expressed their thanks for our continued support of the school and children.
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<p>Student Life</p> <p> Highlight</p>	<p>National Volunteer Week</p> <ul style="list-style-type: none"> • UA participated in National Volunteer Week for the first time April 9- 16. Established in 1974 by the Corporation for National and Community Service, the program’s mission, is to encourage people to seek out imaginative ways to engage in their communities. • Events, number of volunteers, hours/volunteers, and hours dedicated: <ul style="list-style-type: none"> ○ Saturday, April 9: Ohio Day of Service <ul style="list-style-type: none"> ○ 111 volunteers ○ 2 hrs/ volunteers ○ 222 hours dedicated to service ○ Sunday, April 10: Community Work Day (co-sponsored by Zips Programming Network) <ul style="list-style-type: none"> ▪ 14 volunteers ▪ 2 hrs/volunteer ▪ 28 hours dedicated to service ○ Tuesday, April 12: Coloring Books for Kids (co-sponsored by the Office of Greek Life Programs) <ul style="list-style-type: none"> ▪ 45 volunteers ▪ Time dedicated per volunteer varied due to event ▪ 11 ¾ hrs dedicated to service ○ 100 coloring books made for and donated to Akron Children’s Hospital ○ Wednesday, April 13: Hammer Out Stress (sponsored by Campus Habitat for Humanity) <ul style="list-style-type: none"> ▪ 19 volunteers ▪ Time dedicated per volunteer varied due to event ▪ 14 hrs dedicated to service
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	<ul style="list-style-type: none"> ○ Wednesday, April 13: Speaker: Ethan Zohn (sponsored by Zips Programming Network) <ul style="list-style-type: none"> ▪ 45 attended ○ Thursday, April 14: Crafts for the Kids (sponsored by Up 'til Dawn) <ul style="list-style-type: none"> ▪ 18 volunteers ▪ Time dedicated per volunteer varied due to event ▪ 5 ¾ hrs dedicated to service ▪ 30+ crafts kids donated to St. Jude Children's Research Hospital ○ Friday, April 15 – Saturday, April 16: Relay for Life (sponsored by Akron C.A.R.E.S.) <ul style="list-style-type: none"> ▪ Event scheduled times: 4 pm Friday – 10 am Saturday (18 hrs) <ul style="list-style-type: none"> • Due to weather and unforeseen circumstances, numbers dedicated to service and the number of participants was not able to be tracked ▪ Registration information: <ul style="list-style-type: none"> • 51 participating teams • 951 registered participants • This site shows team names and number of participants registered: http://main.acsevents.org/site/TR?fr_id=32693&pg=teamlist • Total number of volunteers: <ul style="list-style-type: none"> ○ 252 volunteers (Saturday-Thursday only) ○ 1203 (includes Saturday-Thursday and Relay for Life pre-registered volunteers/participants) • Total number of hours: <ul style="list-style-type: none"> ○ 282 hours dedicated to service (Saturday-Thursday only) ○ Unable to account for and include Relay for Life due to weather.
<p>Career Center</p>	<ul style="list-style-type: none"> • Former Director of the Career Center, Kathleen Powell's proposal titled "Brand" Spank'n New! What role is YOUR brand playing in the market place, with students and on your campus?" Has been accepted by the Midwest Association of Colleges and Employers in a competitive selection process. The presentation will be co-presented with Alex Abraham, Vice President, Group Head, Edelman Consumer Marketing, Chicago, IL. The presentation will be given in August 2011 in Lombard, IL at the Annual Midwest Association of Colleges and Employers conference. • Mike Kulick attended the ACPA Conference, March 27 -31, Baltimore, Maryland. As part of the Directorate for Career Development, he facilitated a discussion around the CAS Standards and NACE's Principles for Professional Practice. • On April 18 Joe Protopapa attended the Regional Information Technology Engagement (RITE) Board meeting at Cleveland State University. The purpose of the meeting was to discuss best practices for recruitment of IT interns among the participating institutions (The University of Akron, Baldwin Wallace College, Lorain County Community College, Stark State, and Cleveland State

	<p>University). Discussion regarding the development of a centralized online system for the Board's employers to recruit IT talent from participating institutions was also discussed. Members of the Board met with representatives from the Northeast Ohio Council on Higher Education (NOCHE) on April 21 to discuss the possibility of using the Council as a vehicle for the centralized online system.</p> <ul style="list-style-type: none"> On April 20 the Career Center hosted a seminar presented by Dave Cofer, Director of Client Solutions for InternBridge and sponsored by the Northeast Ohio Council on Higher Education (NOCHE). The focus of the seminar was the use of affordable college talent through the successful implementation of organizational internship programs and entry-level talent programs. Thirty employers from across northeast Ohio attended the seminar and received information regarding how to develop and implement programs as well as information regarding The University of Akron Career Center.
Residence Life and Housing	<p>ACUHO-I Intern</p> <p>The Association of College and University Housing Officers International (ACUHO-I) grants select institutions the opportunity to host interns. Interns are assigned during a competitive selection process coordinated by member institutions and ACUHO-I the national organization. Graduate student candidates enrolled in Higher Education Administration or similar graduate programs across the country are chosen to serve as ACUHO-I interns. The University of Akron ACUHO-I Intern, Dan Boyle, was selected and will travel from Indiana State University to the University of Akron after completing his spring semester. Boyle will assist with the development Residence Life and Housing programs, benchmarking initiatives with sister institutions, and developing training initiatives, and providing leadership for summer resident assistants. Dan Boyle began his internship in May.</p>
<p>Community: Promote a vibrant and engaging landscape.</p>	
<p>Office of Accessibility (OA)</p> <p> Highlight</p>	<p>Faculty Spotlight</p> <p>The OA has developed the <i>Faculty Spotlight</i> initiative focused on honoring and recognizing outstanding instructors. The inaugural instructor chosen for the spring 2011 semester is Dr. J Patrick Wilber from the department of Theoretical and Applied Math. Students nominated Wilber for doing "an outstanding job of accommodating students with disabilities, while maintaining a challenging and positive learning environment for everyone "</p>
Division of Student Engagement and Success (SEAS)	<p>The Division of SEAS began a partnership with Summit County Children's Services. In April, the Division sponsored a workshop for foster youth aging out of the foster system on career and college preparation, awareness and choosing a path with hands-on training and assistance. UA staff members from the VP SEAS office, Career Center, Counseling Center, Financial Aid and Admissions provided programming, mentoring and information during this inaugural program.</p>
Academic Achievement	<ul style="list-style-type: none"> Academic Achievement Programs facilitated the on-campus public performances of the Youth Excellence Performing Arts Workshop (YEPAW) Institute funded through a one year grant from the Knight Foundation to provide urban youth the

Programs	<p>opportunity to pursue private intensive instruction in dance, vocal performance, drama and percussion.</p> <ul style="list-style-type: none"> • Coleen Curry, director of Academic Achievement Programs, has been the principal writer of two grants funded through the Knight Foundation for the YEPAW and is currently working on a partnership with the University Art department to provide an internship in visual arts for the YEPAW summer intensive.
Counseling Center	<ul style="list-style-type: none"> • The Sexual Assault and Sexual Harassment Services Team (SASHST) provided information to the campus community about National Sexual Assault Awareness and Prevention Month in April. Tables were scheduled throughout the month of April in the Student Union that were staffed by personnel from the various departments that make up the SASHST and by students who are in UA fraternities. A new interactive informative link called One Student that specifically addresses sexual assault issues in the college population was also added to the SASHST webpage.
Student Life	<p>ZPN sponsored non-traditional student programming opportunities</p> <ul style="list-style-type: none"> • ZPN (Zips Programming Network) has worked in conjunction with Adult Focus to provide significant programming opportunities for non-traditional students and their families. Programs offered through the fall and spring semesters have included Student Union game room activities, family friendly comedians, a recreational night in the Student Recreation and Wellness Center and a “Down on the Farm” activity night. <p>Zips Programming Network Arts Series</p> <ul style="list-style-type: none"> • A series of programs were offered this year to provide opportunities for students to partake in the rich cultural offerings of NE Ohio. • Students were offered Akron Art Museum passes at a discounted rate (\$3) and Associated Student Government co-sponsored this program • Special after hours programming was held at the Akron Art Museum exclusively for UA students. • Students took bus trips to the National History Museum, Cleveland Art Museum and Playhouse Square. • More than 500 students participated in all of the programs.

Integrated Planning: *Achieve measurable success.*

<p>Division of</p> <p></p> <p>Student Engagement and Success</p>	<p>Council for the Advancement of Standards Review Process</p> <ul style="list-style-type: none"> • SEAS has instituted a renewed program review process that requires each department to undergo a self-study every 5 years. The self-study is based upon the Council for the Advancement of Standards (CAS) professional guidelines. The mission of the Council for the Advancement of Standards in Higher Education (CAS) is to promote the improvement of programs and services to enhance the quality of student learning and development. CAS is a consortium of professional associations that work collaboratively to develop and promulgate standards and guidelines and to encourage self-assessment (CAS, 2008). • Upon completing a self-study that addresses all 14 of the CAS standards, departments then undergo a form of external review that also supports accountability, growth and improvement. • Departments are given support throughout the entire process, beginning with an intensive training program prior to the beginning of their year long self-study.
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Counseling Center	The number of students seen at the Counseling Center for counseling increased 8.79 percent when comparing April 2010 to April 2011 (594 vs. 546 students).
Residence Life and Housing	<p>2011-12 Online Application Summary Update:</p> <p>The new online application process is available for both new and returning students. A total of 1664 applications have been received and processed through the 2011-12 online housing application made available to students through Zip Line. First-year and transfer students completed 781 while 737 applications were completed by returning/current University students. Current students (737) self-assigned themselves to 2011-12 bed spaces between April 5 through April 13. Annual comparative data will be available at the conclusion of returning student selection. The new processes have different calendars at matching outcomes at this early time may not yield accurate interpretation.</p>

AUXILIARIES													
Residence Life and Housing	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
# active contracts	2,498	2,493	3,665	3,792	3,510	3,279	3,228	3,176	3,158	2,883	2,797	2,766	2,728
# students residing on-campus	2,498	2,493	N/A	N/A	3,314	3,279	3,228	3,176	3,158	2,883	2,797	2,766	2,728
% occupancy of halls	92.00%	92.00%	N/A	N/A	104.35%	103%	101.64%	100.00%	99.43%	91%	88%	87%	86%
# entering students residing on-campus	1,662	1,660	2,295	2,424	2,211	2,184	2,169	2,169	2,086	1,848	1,794	1,776	1,741
% entering students to total population	67%	67%	63%	64%	67%	67%	67%	68%	66%	64%	64%	64%	64%
# students on waitlist	0	0	262	412	129	0	0	0	0	0	0	0	0
# disciplinary cases	403	442	N/A	N/A	36	78	174	260	306	348	400	496	598
# programs offered	586	589	N/A	N/A	36	145	292	575	673	770	944	1002	1129
# attendance at programs	41,352	42,134	N/A	N/A	9,169	17,436	21,020	29,845	34,016	36,145	40,458	42,105	44,801
Student Life	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
# reservations	629	261	281	232	386	629	722	606	231	446	627	627	
# guests in meeting rooms	13,486	4,243	5,446	3,542	7,026	12,601	585	12,553	4,769	9,499	12,933	12,009	
# guests in theatre	3,994	4,148	6,800	163	5,493	5,823	8,433	5,336	1,425	3,910	8,598	5,863	
# guests in ballroom	10,345	11,044	12,208	9,051	7,047	5,193	12,856	8,967	2,112	4,497	8,669	10,326	
# guests in game room	15,511	4,710	4,775	1,596	N/A	N/A	16,169	18,650	7,236	15,994	11,702	14,005	
# visitors to Student Union	226,213	92,506	99,675	63,564	191,499	242,600	231,793	163,288	78,068	184,832	328,341	312,980	
Revenue generated	\$12,825	\$26,704	\$20,992	\$6,250	\$5,666	\$11,085	\$11,486	\$3,266	\$2,960	\$4,715	\$6,538	\$7,338	
Total revenue	\$118,155	\$144,643	\$158,583	N/A	N/A	N/A	\$161,479	\$114,375	\$111,294	\$125,250	\$385,675	\$241,602	
											Includes annual commissions from vendors		
Student Recreation & Wellness	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
Active Programs/Special Projects	263	101	181	186	135	386	663	658	144	464	310	473	423
Programs/Special Projects Attendance	9,766	2,270	7,594	9,896	1,865	11,401	15,361	11,731	4,514	9,740	31,790	18,388	13,885
Climbing Wall Use	679	488	312	488	715	1,270	864	582	219	800	547	728	632
Student & Member Swipe-Ins for SRWC & ONAT	48,336	18,398	22,480	21,761	38,909	58,723	54,645	50,433	22,988	60,918	58,676	58,603	56,127
Visitors to SRWC & ONAT (Traffic Counters)						76,839	71,730	68,694	38,539	91,342	101,996	91,332	92,869

Division of Student Engagement and Success

Monthly Data

GRANT FUNDED													
Academic Achievement Programs	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
Participants Served	1,080	1,191	1,201	1,200	989	1,174	1,174	1,174	1,016	1,089	1,157	1,169	1,150
Participants participating in test prep, tutoring & enrichment activities	1,899	545	345	345	79	402	617	588	368	308	360	428	435
Undergraduate students served - Strive Towards Excellence Program	27	27	27	27	27	46	46	46	46	36	32	32	32
Undergraduate students study hours	988	200	40	57	0	1,325	1,256	1,201	166	664	803	866	879
STUDENT SUCCESS AND RETENTION SERVICES													
Career Center	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
# student appointments/walk-ins	344	283	184	129	338	289	320	292	204	227	245	437	414
# employers interviewing on-campus	3	1	0	1	0	5	25	3	0	0	5	7	3
# students interviewed	10	3	0	3	0	59	356	25	0	0	47	47	8
# students in co-op/internship	110	125	156	156	157	64	67	67	67	135	137	137	137
# student employment											2566	2818	2522
# program attendance											933	684	491
# student contacts											1513	2125	1861
# employers recruiting on campus											96	64	14
# jobs posted											165	274	262
# active jobs											1506	1728	2002
# students utilizing e-resources											325	957	620
Counseling Center	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
# counseling & psychotherapy sessions	841	403	435	103	421	698	932	911	405	576	827	691	
# clients	546	256	130	102	260	431	567	537	244	343	466	402	
# emergency appointments	19	11	5	5	13	38	52	42	10	9	9	15	
# psycho-educational outreach programs	19	13	12	11	21	28	33	41	5	7	27	33	
# people attending psycho-educational outreach programs	249	1,045	864	382	1,214	1,354	1,060	1,100	38	240	567	823	
# tests	1,565	341	1,014	962	120	492	917	600	829	693	626	629	
# people who took tests	1,565	341	1,014	962	3	492	917	533	829	693	626	629	
Off-Campus Student Services	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
# of programs/special projects	4	9	15	25	9	4	5	5	1	3	4	4	4
# people attending programs/special projects	152	256	430	549	968	331	728	618	163	270	274	760	218

Division of Student Engagement and Success

Monthly Data

Office of Accessibility	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
# enrolled students being served	933	947	987	1,010	1,068	1,097	1,119	1,135	1,145	1,176	1,197	1,058	1,052
# new students registered	13	32	36	29	45	41	20	14	11	24	16	8	18
# total appointments	136	48	66	57	140	168	143	126	40	132	97	105	119
# students receiving alternative text	133	24	30	29	100	132	136	136	136	91	98	98	99
# books/materials produced in alternative format	172	21	29	29	92	125	129	129	129	119	136	136	136
# tests administered/proctored	76	48	23	18	7	83	98	79	86	21	79	68	56
% attendance in Adaptive Study Strategies Program	74	59	64	66	40	92	93	89	91	90	92	100	100
Office of International Programs	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
International Exchange Agreement	24	24	24	25	25	26	26	26	26	26	26	26	26
Undergraduate Applications Received	88	74	44	53	50	57	63	47	62	62	61	78	72
Undergraduate Students Admitted	29	26	41	25	14	15	27	30	12	15	13	28	20
Students/Faculty/Scholars/Guests Front Desk Contacts	703	702	516	441	1,411	689	529	579	468	814	458	469	550
Students Attending Special Events	165	16	93	3	484	991	319	1,164	104	573	620	446	63
Visa Documents Issued	178	294	308	203	394	1,249	1,284	211	250	219	1143	235	225
Employment / internship documents Processed	65	73	59	63	144	162	91	50	57	173	91	114	141
Immigration Status Appointments	103	136	102	82	117	75	78	87	59	94	46	88	87
Advising appointments/ academic, admissions, study abroad	161	103	111	65	278	157	106	184	108	273	150	107	143
Student Health Services	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
Student Visits	1,171	644	731	733	1,128	1,673	1,555	1,200	521	1,179	1,152	1,173	1,256
Mental Health Medical Consults	1	35	44	31	26	67	42	65	40	37	36	52	48
Influenza-like Illnesses Treated	53	1	0	0	0	2	6	13	1	20	31	7	16
Student Judicial Affairs	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
# students referred	59	56	15	12	37	70	67	83	23	20	27	75	77
# violations referred to SJA	97	82	20	12	47	90	107	138	34	29	42	112	136
# student/faculty education presentations	11	20	35	27	31	10	15	9	5	15	6	6	7
# student/faculty in attendance at education presentations	354	1,348	1,887	1,181	1,835	789	875	246	211	1,055	286	65	222
# UA community sponsored events attended	5	1	1	0	4	3	3	2	4	1	2	3	5

1

University Development July 2010 through April 2011
Activities and Cumulative Gift and Grant Income Report

2

Alumni Association Report
(For Information Only)

3

Presiding:

Mr. Edward L. Bittle

4

June 15, 2011

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External Affairs



DATE: May 25, 2011

TO: Dr. Mike Sherman
Senior Vice President and Provost/C.O.O.

FROM: John A. LaGuardia
Vice President of Public Affairs and Development

SUBJECT: Board Agenda Items for June 15, 2011

One action item will be presented by the External Affairs Committee for the consideration of the Board of Trustees at its June 15, 2011 meeting—the Cumulative Gift and Grant Income Report for July 2010-April 2011, which is submitted for review and approval. The External Affairs Committee also will provide a brief “information-only” report on Alumni Association activities.

CUMULATIVE GIFT AND GRANT INCOME REPORTS

For July 2010-April 2011, total giving of \$26.7 million, 28 percent less than the \$37 million received for the first ten months of FY2010 and 12 percent less than the five-year average of \$30 million. The number of gifts increased, from 17,997 for July 2009-April 2010 to 18,175 gifts for this fiscal year to date.

Office of the Vice President of Public Affairs and Development
Akron, OH 44325-4719
330-972-5328 • 330-972-5335 Fax

**REPORT TO THE UNIVERSITY OF AKRON
BOARD OF TRUSTEES**

Department of Development
June 15, 2011

The University of Akron recorded total giving of \$26,752,743 for July 2010 through April 2011. That total compares to \$37,074,133 for July 2009 through April 2010 (a decrease of 28 percent) and a year-to-date average of \$30,541,314 for the previous five years (a decrease of 12 percent). During July 2010 through April 2011, 18,175 gifts were received, as compared with 17,997 for the same period in the last fiscal year (an increase of 1 percent).

Comparable Year-to-Date Totals for July 2010 – April 2011

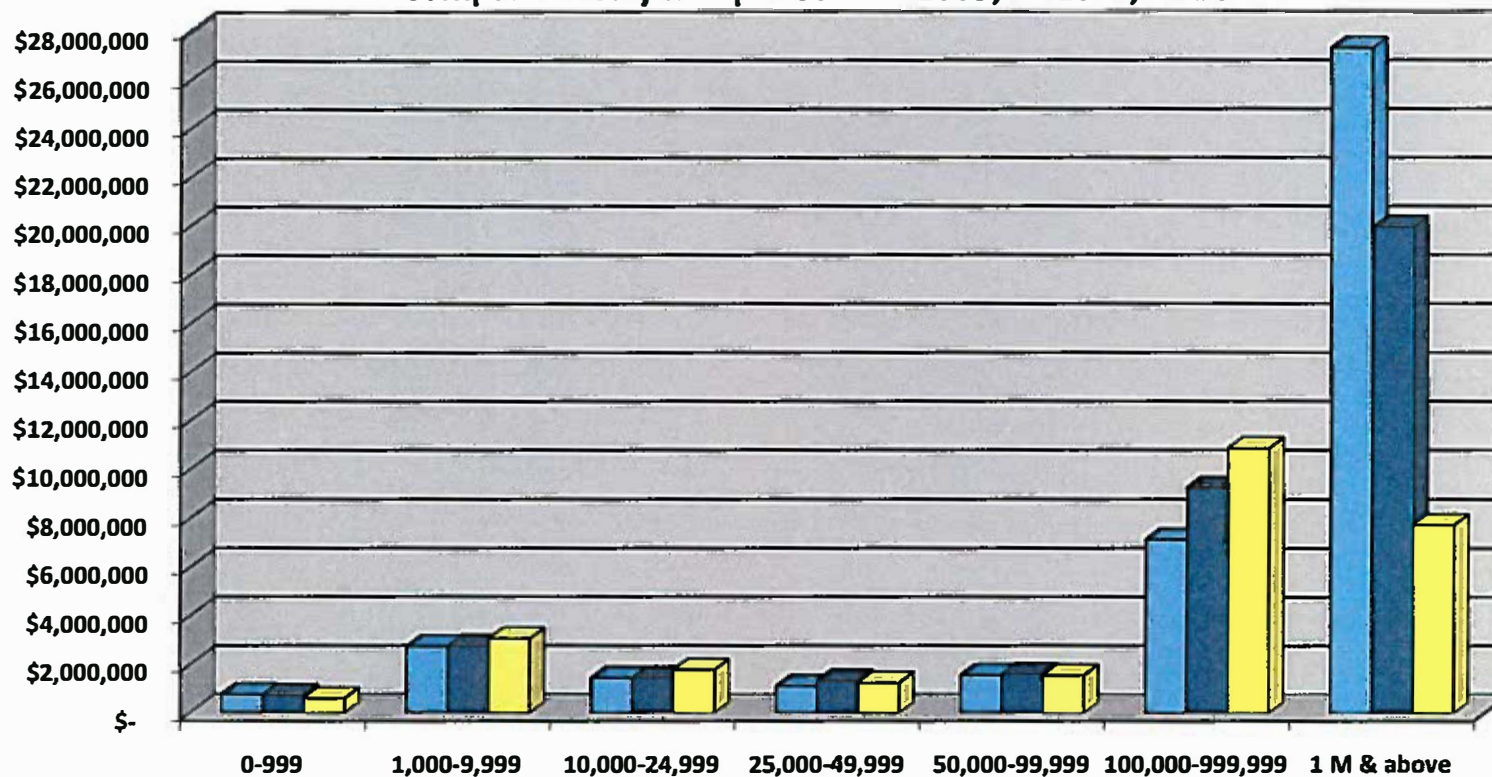
Fiscal Year	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
Total Giving	\$22,583,669	\$19,254,721	\$31,814,847	\$41,979,204	\$37,074,133	\$26,752,743
Total Gifts	13,794	14,176	15,839	16,415	17,997	18,175

Note: Totals reflected in this report include only in-hand gifts; pledges are not included.

The University of Akron
Contributions by Gift Amounts

Exhibit 1

Comparison July 1 - April 30 -- FY 2009, FY 2010, FY 2011

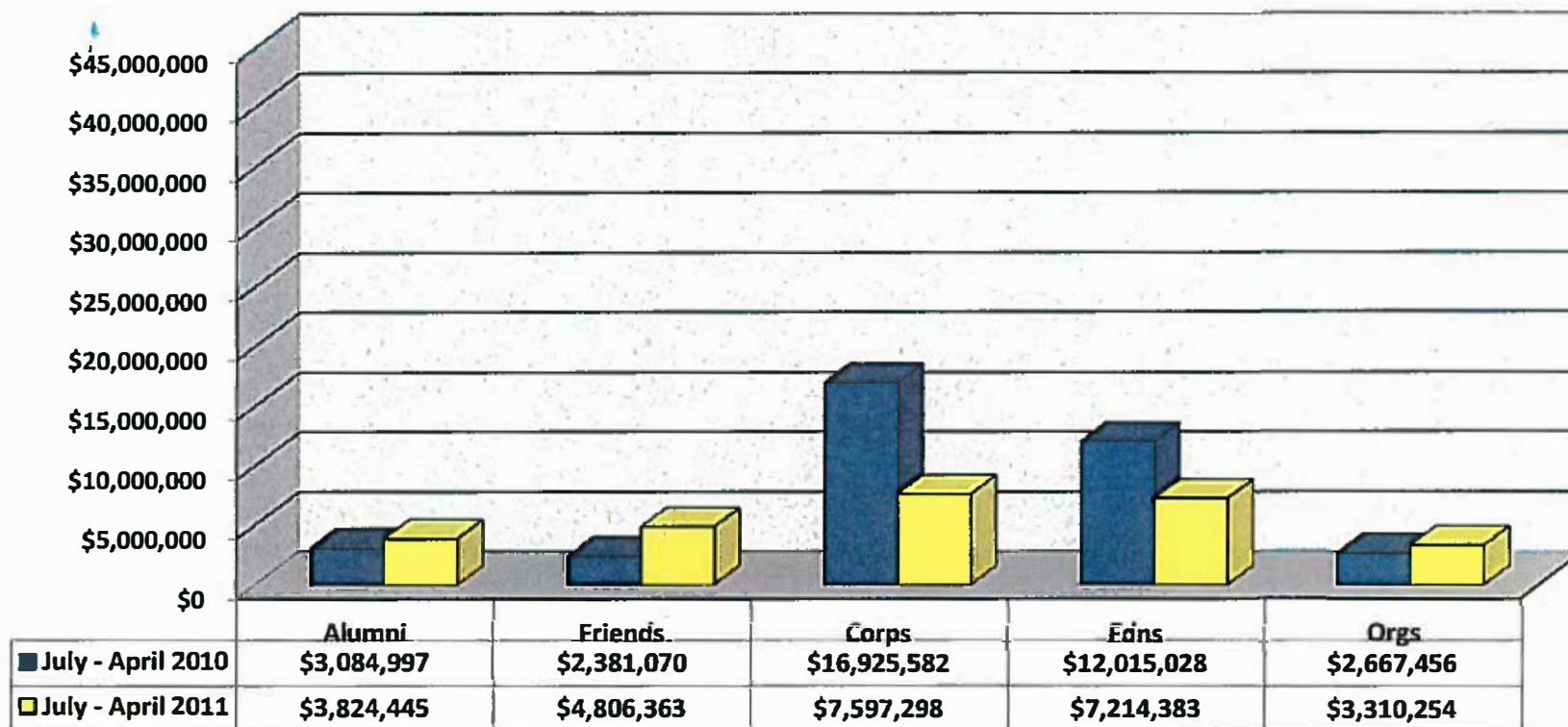


									TOTAL
■	July - April 2009	\$767,404	\$2,739,260	\$1,441,358	\$1,099,828	\$1,551,908	\$7,122,361	\$27,257,085	\$41,979,204
		15,194	1,036	97	33	24	28	3	16,415
■	July - April 2010	\$748,503	\$2,768,732	\$1,456,995	\$1,330,653	\$1,605,219	\$9,235,808	\$19,928,224	\$37,074,133
		16,723	1,074	100	38	25	33	4	17,997
■	July - April 2011	\$607,745	\$3,042,358	\$1,766,654	\$1,234,667	\$1,539,903	\$10,837,482	\$7,723,934	\$26,752,743
		16,777	1,166	124	37	25	41	5	18,175

Note: Totals reflected in this report include only in-hand gifts; pledges are not included.

The University of Akron
Cumulative Gift Income Report
Comparison, July 1 - April 30 -- FY 2010, FY 2011

Exhibit 2



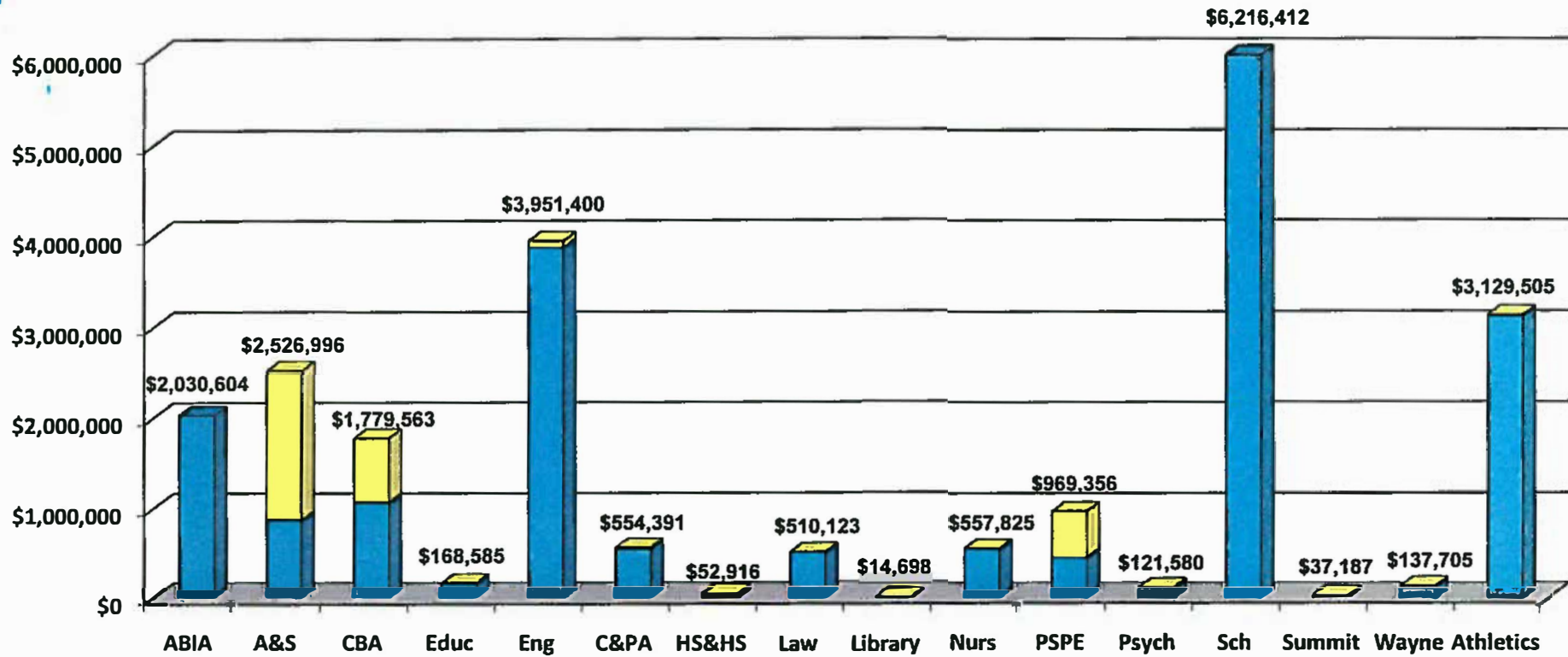
Alumni: graduates and former students of UA
 Friends: individuals who are not alumni
 Corporations: private, for-profit entities

Foundations: non-profit entities whose sole purpose is charitable work
 Organizations: all other entities; neither corporations or foundations

Note: Totals reflected in this report include only in-hand gifts; pledges are not included.

**The University of Akron
Program Centered Private Support
Fiscal Year 2010 - 2011
July 1, 2010 - April 30, 2011**

Exhibit 3



ABIA: Austen BioInnovation Institute
 A&S: Buchtel College of Arts and Sciences
 CBA: College of Business Administration
 Educ: College of Education
 Eng: College of Engineering

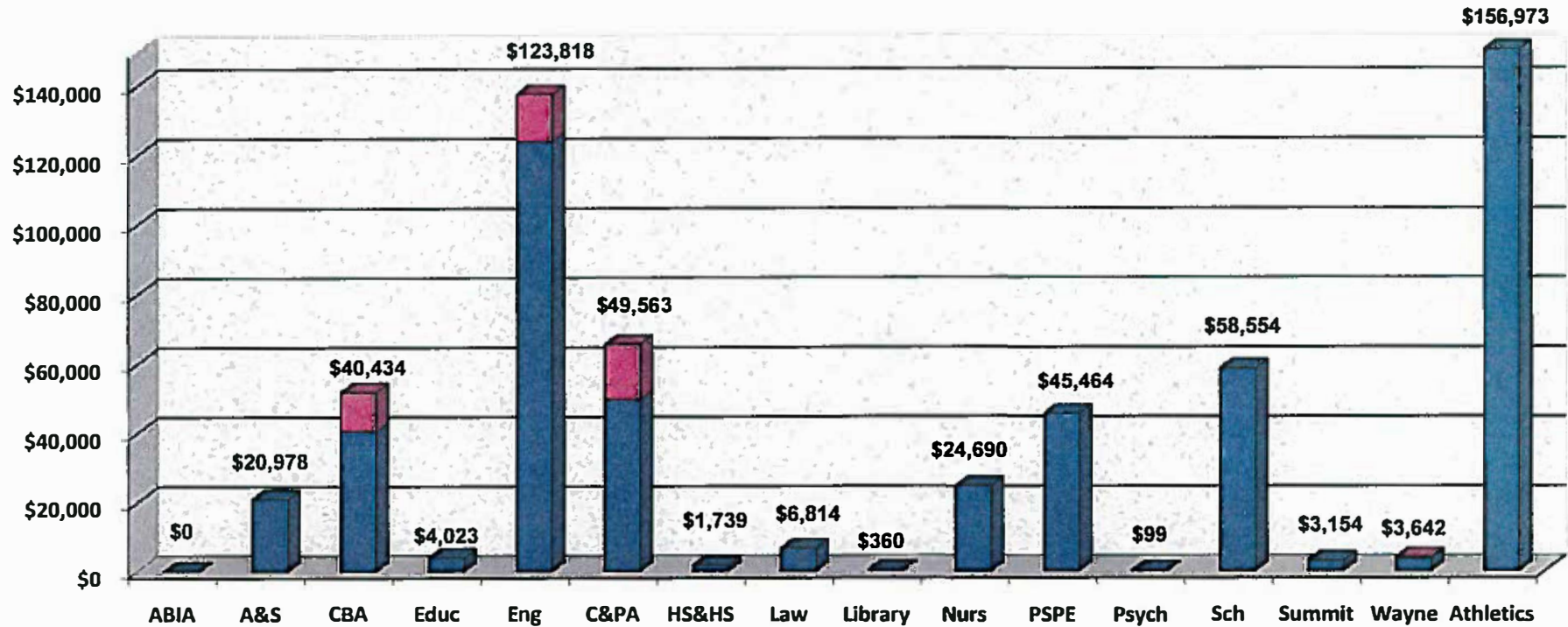
C&PA: Creative and Professional Arts
 HS&HS: Health Sciences and Human Services
 Law: School of Law
 Library: University Libraries
 Nursing: College of Nursing

PSPE: College of Polymer Science and Polymer Engineering
 Psych: Psychology Archives
 Sch: General Scholarships
 Summit: Summit College
 Wayne: Wayne College

Note: Totals reflected in this report include in-hand cash gifts; pledges are not included. Yellow indicates Gift-in-Kind contributions.

**The University of Akron
Program Centered Private Support
Fiscal Year 2010 - 2011
April 1, 2011 - April 30, 2011**

Exhibit 4



ABIA: Austen BioInnovation Institute
A&S: Buchtel College of Arts and Sciences
CBA: College of Business Administration
Educ: College of Education
Eng: College of Engineering

C&PA: Creative and Professional Arts
HS&HS: Health Sciences and Human Services
Law: College of Law
Library: University Libraries

PSPE: College of Polymer Science and Polymer Engineering
Psych: Psychology Archives
Sch: General Scholarships
Summit: Summit College
Wayne: Wayne College

Note: Totals reflected in this report include in-hand cash gifts; pledges are not included. Burgundy indicates Gift-in-Kind contributions.



CHARTS

Annual Giving – Monthly-YTD, February, March, April FY2010-2011 – **Exhibit 5**

Annual Giving – 5 years – **Exhibit 6**

Bequest Report – Monthly-YTD, February, March, April FY2010-2011 – **Exhibit 7**

Bequest Report – 5 years, February, March April 2011, FYTD – **Exhibit 8**

CAMPAIGN REPORTS

School of Law Building Campaign - \$23.5M Goal – **Exhibit 9**

College of Engineering Building Campaign - \$6.6M Goal – **Exhibit 10**

Soccer Stadium Campaign - \$3.2M Goal – **Exhibit 11**

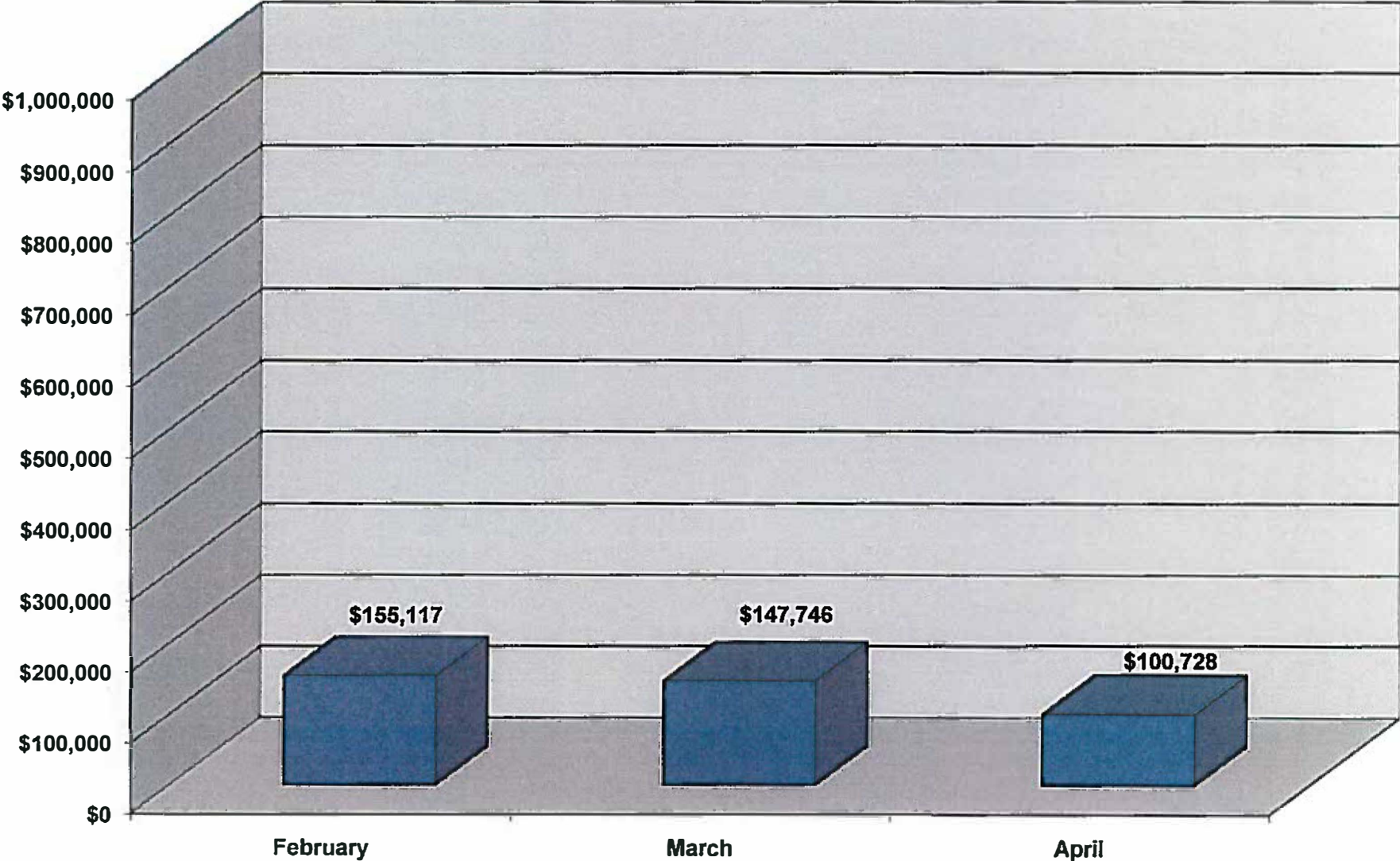
Bequest Campaign – \$75M Goal – **Exhibit 12**

**Center for Gift and Estate Planning Campaign*

Family Campaign Report – 10 years - \$20M Goal – **Exhibit 13**

**THE UNIVERSITY OF AKRON
UA Annual Giving
Monthly Totals, February - April, FY2010 - FY2011**

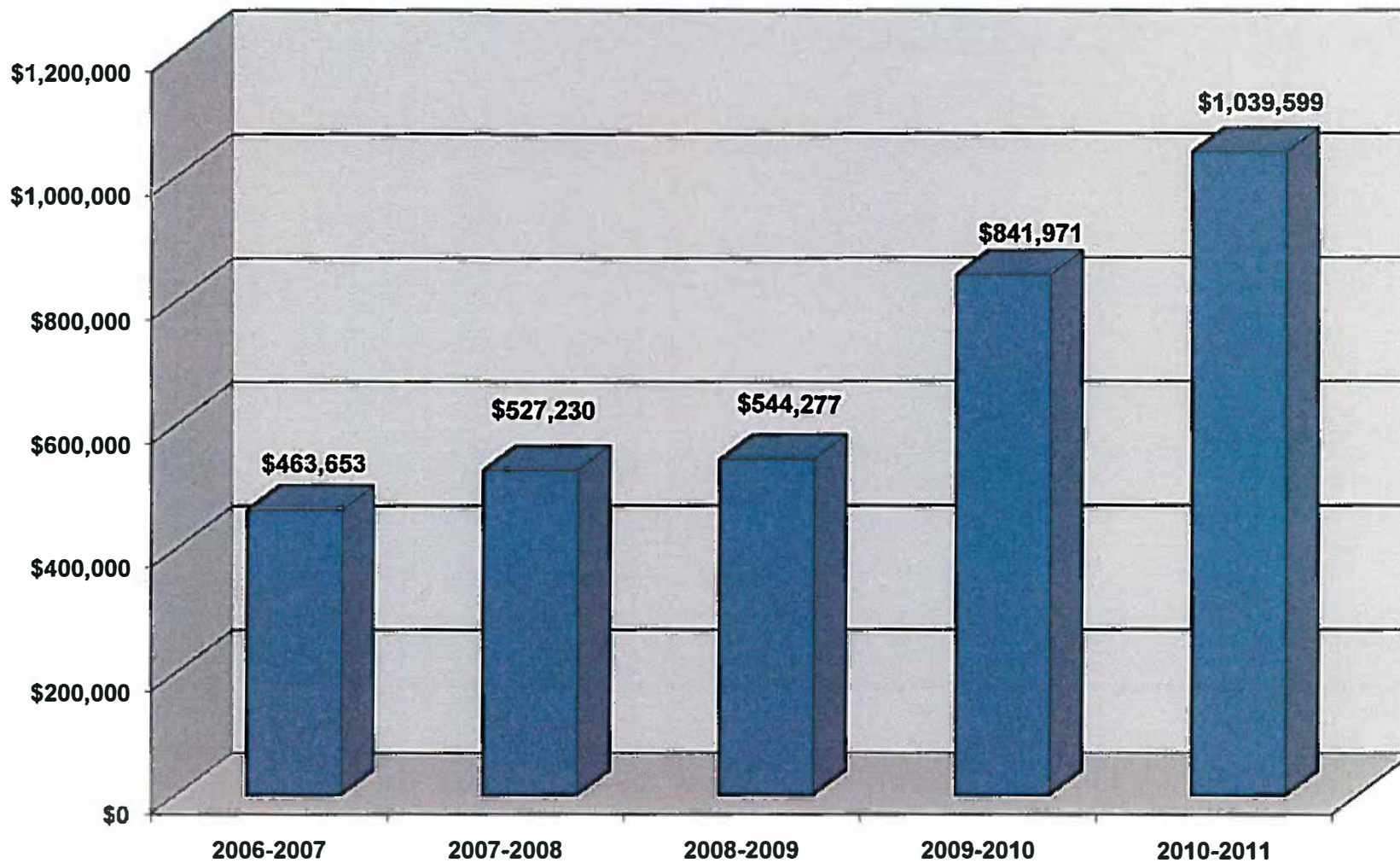
Exhibit 5



***UA Annual Giving is primarily direct mail and telemarketing only.**

THE UNIVERSITY OF AKRON
UA Annual Giving
FY2006-2007; FY2007-2008; FY2008-2009; FY2009-2010, FY2010-2011
July 1 through April 30, 2011 FYTD

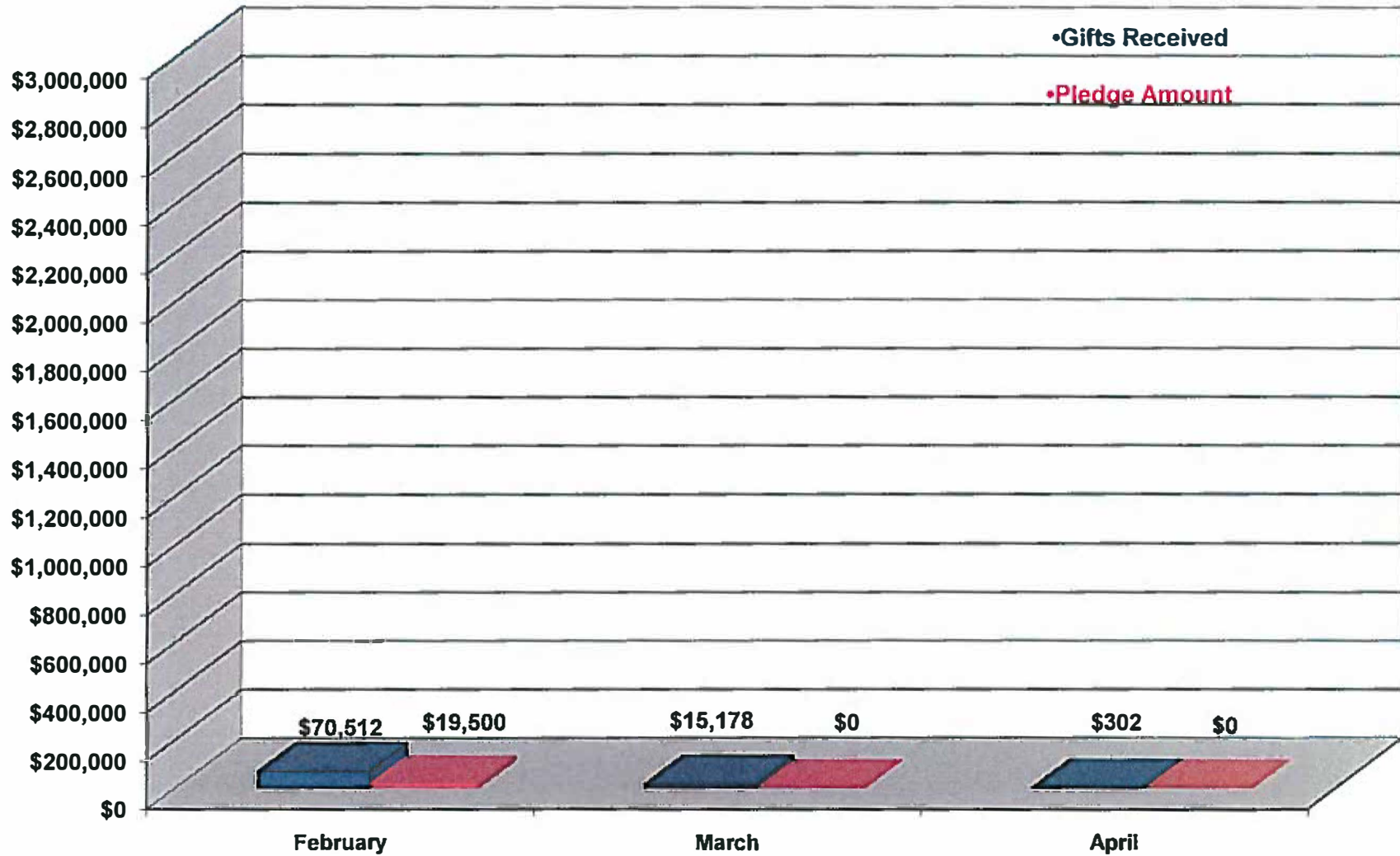
Exhibit 6



***UA Annual Giving is primarily direct mail and telemarketing only.**

**THE UNIVERSITY OF AKRON
Bequests Campaign Report
Monthly Totals, FY2010 - FY2011
February-April, 2011, FYTD**

Exhibit 7



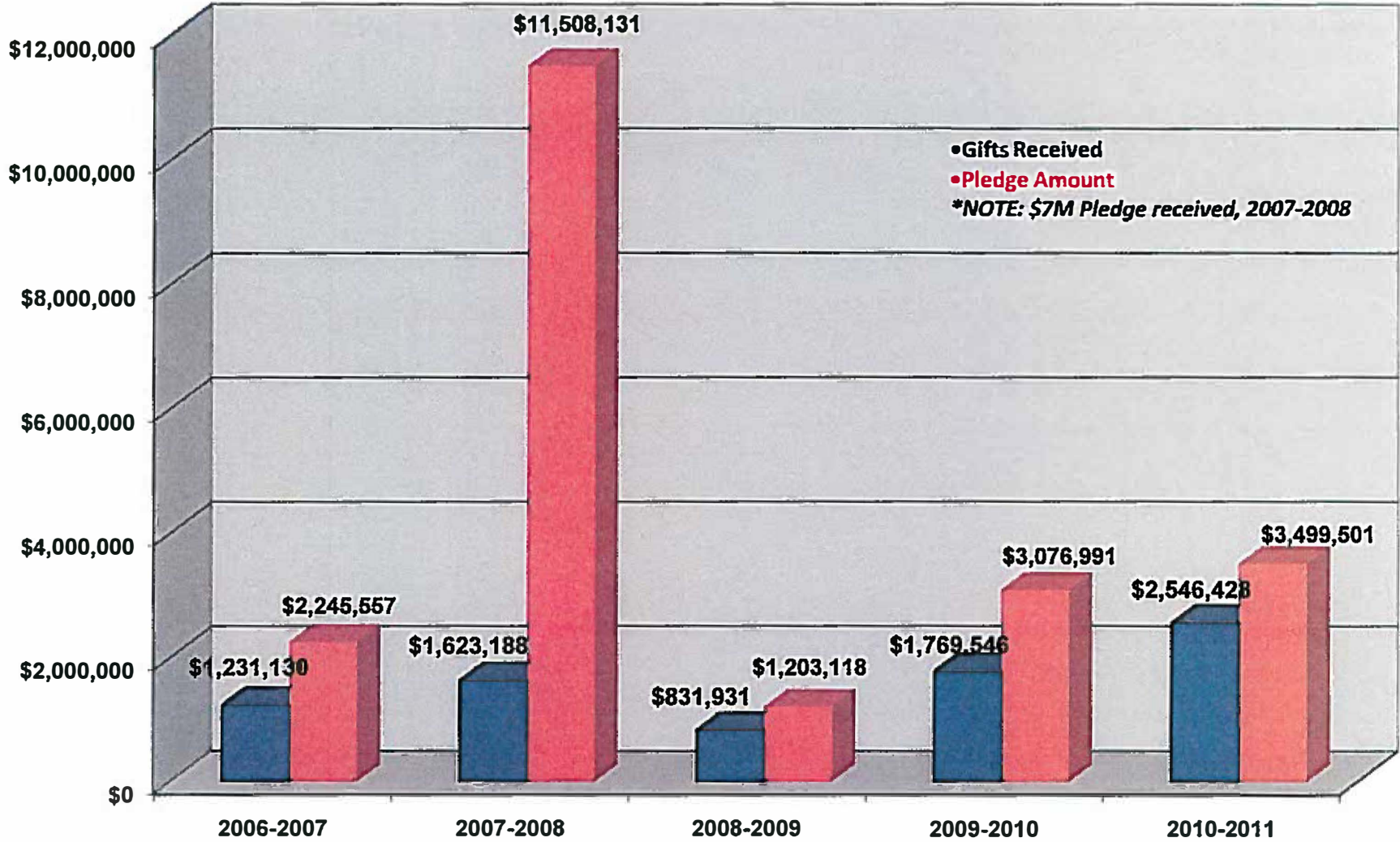
THE UNIVERSITY OF AKRON

Exhibit 8

Bequest Report

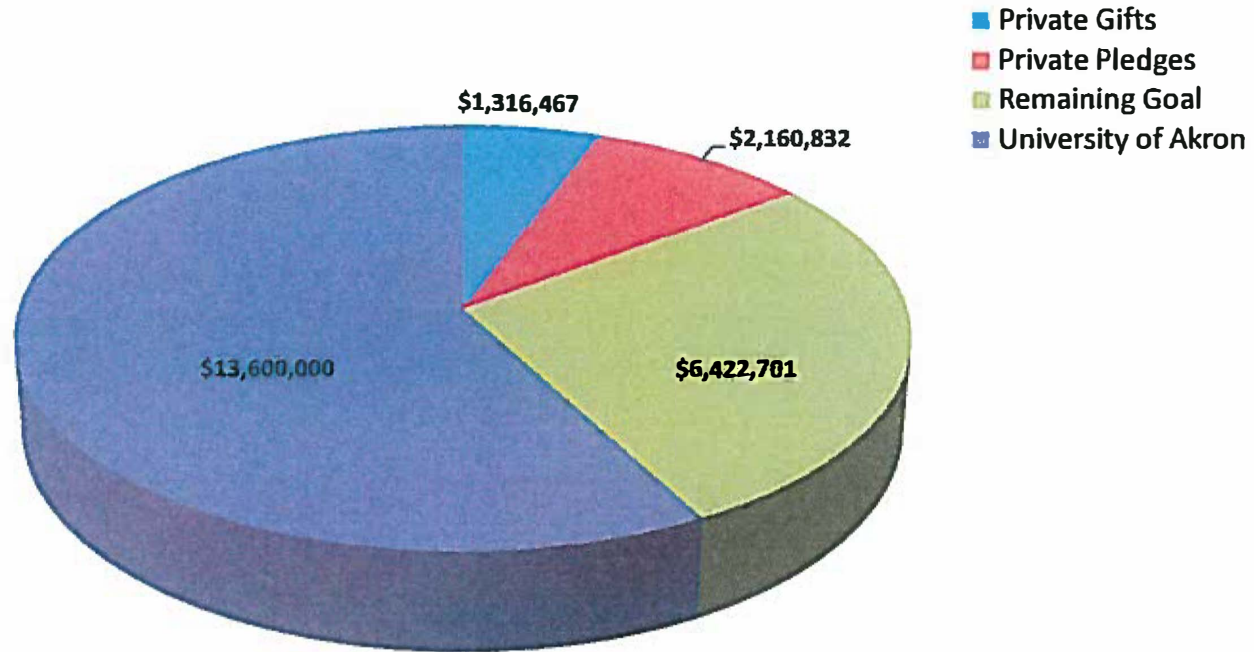
FY2006-2007; FY2007-2008; FY2008-2009; FY2009-2010, FY2010-2011

April 30, 2011, FYTD



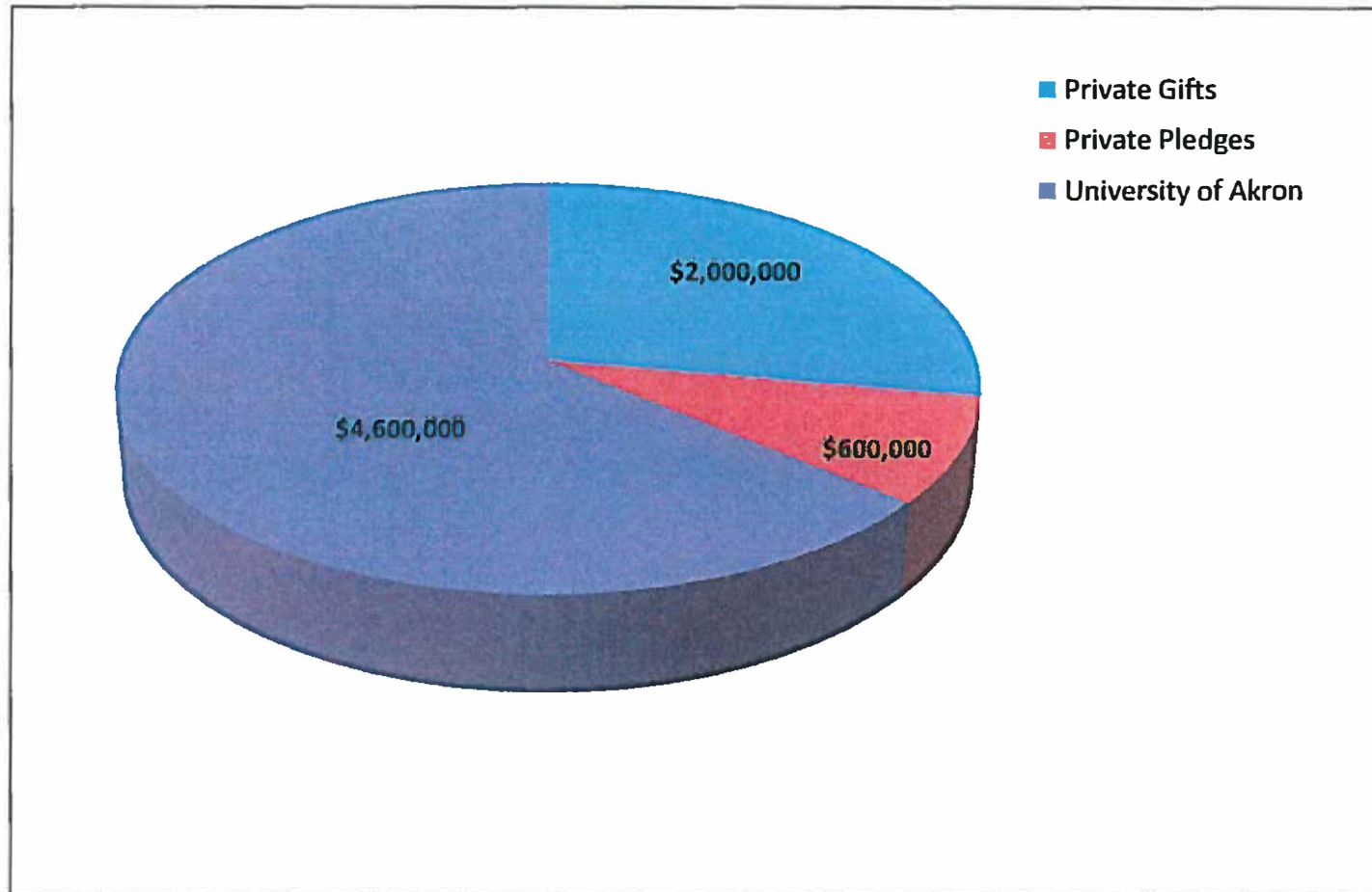
**The University of Akron
School of Law Building Campaign- \$23.5M Goal
April 30, 2011; FYTD**

Exhibit 9



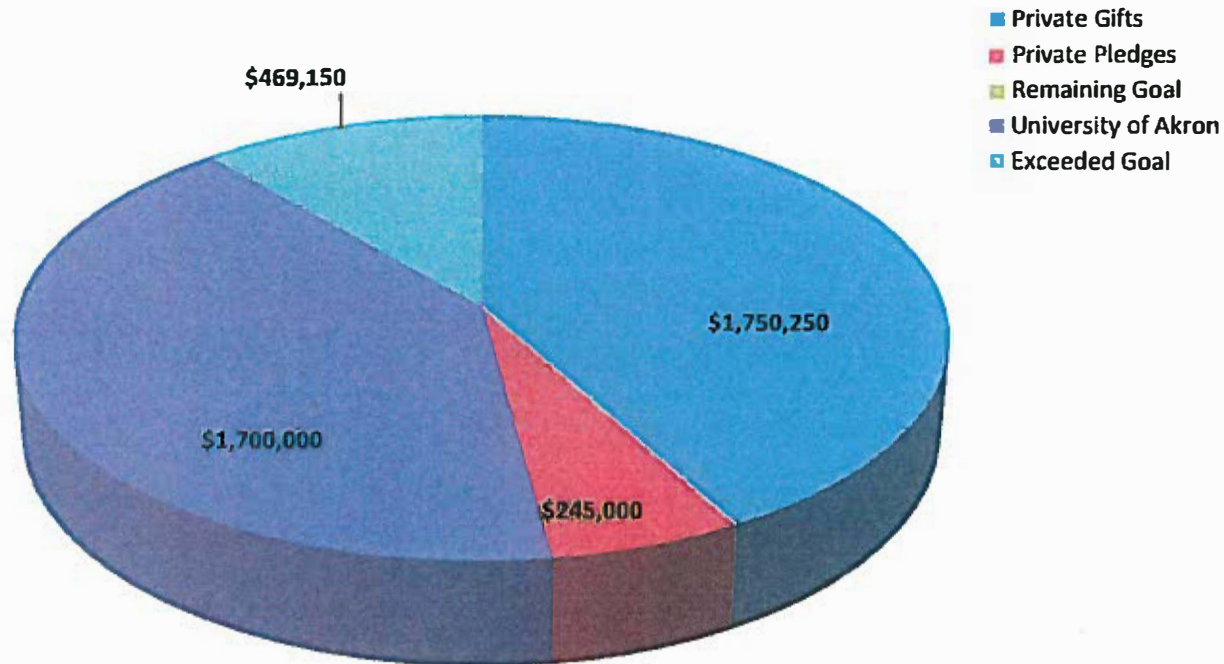
**The University of Akron
College of Engineering Building Campaign- \$6.6M Goal
April 30, 2011, FYTD**

**Exhibit 10
Phase I-Complete**



**The University of Akron
Soccer Stadium Campaign - \$3.2 M Goal
April 30, 2011, FYTD**

**Exhibit 11
Campaign Goal Exceeded**

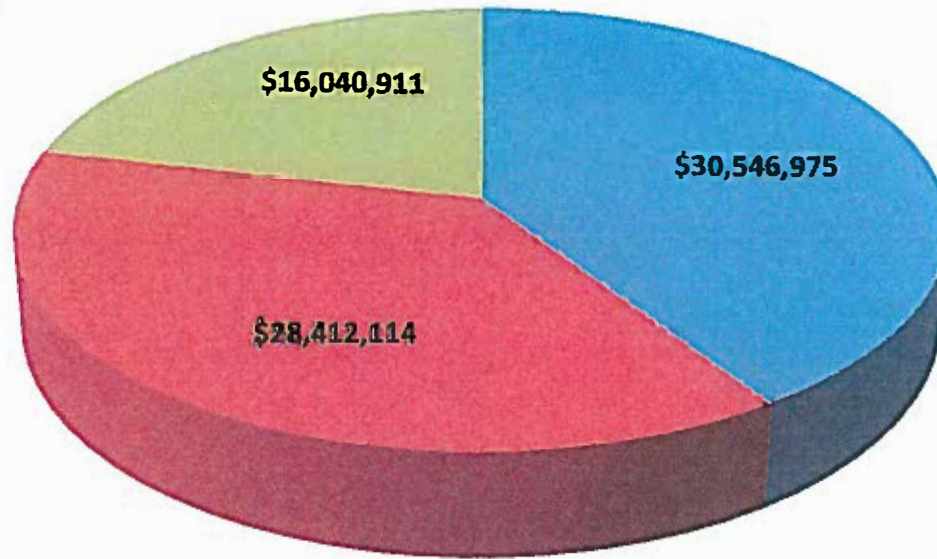


PHASE II

**The University of Akron
Bequest Campaign - \$75M Goal
**Center for Gift and Estate Planning*
April 30, 2011 , FYTD**

Exhibit 12

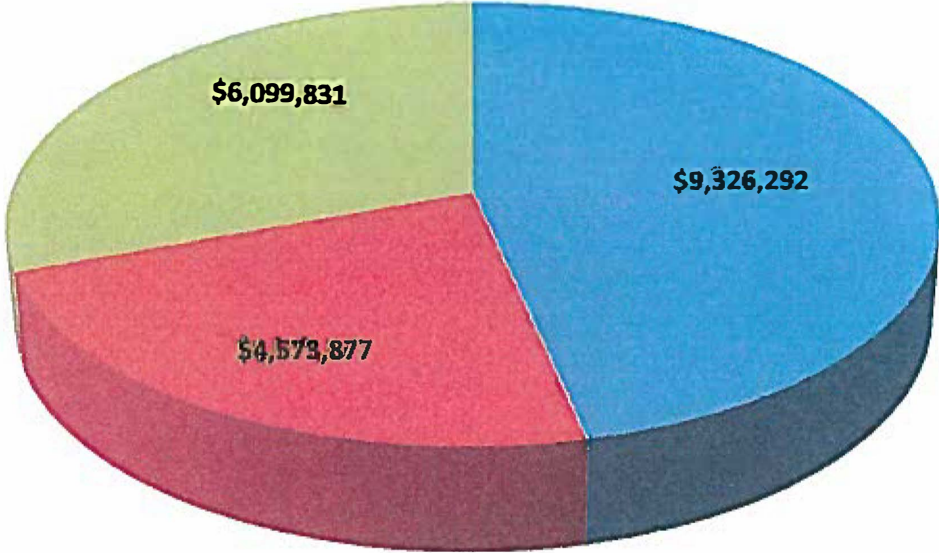
- Private Gifts
- Private Pledges
- Remaining Goal



**The University of Akron
Family Campaign - \$20M Goal
April 30, 2011, FYTD**

Exhibit 13

- Private Gifts
- Private Pledges
- Remaining Goal



THE UNIVERSITY OF AKRON

RESOLUTION 6- -11

**Pertaining to Gift and Grant Income Reports
July 2010 through April 2011**

BE IT RESOLVED that the recommendation of the External Affairs Committee on June 15, 2011, pertaining to the Gift and Grant Income Reports for July 2010 through April 2011, be approved.

**Ted A. Mallo, Secretary
Board of Trustees**

June 15, 2011

Alumni Relations Strategy Report to The University of Akron Board of Trustees, 2010 - 2011

National Alumni Board of Directors

- The National Alumni Board hosted Provost Sherman at its May meeting. Dr. Sherman presented to the group the State of Academic Affairs report and shared details of Vision 2020.
- The Board voted in the following new members for three year terms beginning July 1, 2011: Katherine (Katie) A. Albrecht '03 '08 Manager, Human Resources, ACME Fresh Markets; Sean T. Demlow '90 Vice President, MelCap Partners, LLC; David A. Dilley '73, Principal Analyst, Whitney Bradley and Brown; Suzanne Hughes '98 Director of Population Health, Summa Health System; Erica L. Jones '99 Service and Solutions Executive, Xerox Corporation and Raymond J. Weinert, Jr. '82 '88 OMNOVA Solutions Incorporated. Raymon Ray Dunkle '91, Sr. Manager, Valuation Services for Brockman, Coats, Gedelian & Co. was elected President of the Board for the 2011-2012 year.

Social Media and Communications

- The Career Center, Institutional Research and the Office of the Alumni Association have been working together to create a survey to capture data about our graduating students. After many discussions, and benchmarking with peer institutions, we are proposing a survey designed for undergraduate students to be called the "First Destination Graduation Survey." The data to be captured will help support the following Vision 2020 goals:
 - Satisfaction with academic career
 - Satisfaction with UA experience
 - Post-graduation plans

In addition, the survey will allow us to identify alumni that are interested and willing to engage with current and prospective students thereby increasing their continued engagement with UA.

Alumni Events

- UA Homecoming Week is set for October 3-8, 2011. Plans are underway via a campus wide committee to establish a weekend full of activities that include the Zips football game and soccer game. A schedule of events is available online at www.uakron.edu/events.

1

Auburn West Tower Rehabilitation Phase III West Tower Build-Out, Recommendations for Approval of Construction Contracts

2

Status Report on Capital Projects State-Funded/ University-Funded and Planning Issues, Items A-E (For Information Only)

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Presiding:
Dr. Chander Mohan

June 15, 2011

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Approved for Board of Trustees

Luis M. Proenza

INTEROFFICE CORRESPONDENCE
Capital Planning and Facilities Management
EXT - 8316 FAX - 5838

TO: Dr. Mike Sherman, Sr. V.P. & Provost & CQO

FROM: Ted Curtis, AIA, NCARB 
Vice President, Capital Planning and Facilities Management

DATE: June 6, 2011

SUBJECT: Summary of Agenda Items for the Board of Trustees Meeting

The following is a summary of Agenda Items to be considered by the Board of Trustees on June 15, 2011.


1. Auburn West Tower Rehabilitation Phase III West Tower Build-Out – Bids for General and Window Caulking; Lab Casework and Fume Hoods; Plumbing; Fire Protection; Elevator Retrofit; Electrical and HVAC (Re-bid) were solicited in April and May 2011 and received/opened by our Purchasing Department on May 18, 2011 and June 6, 2011. This Project is state and locally funded, with Phases I and II previously completed. Phase I started with a renovation of an integral parking deck for the Department of Biology. Phase II included the relocation of Biology from the West Tower and Hazardous Material Abatement of the West Tower. This Phase consists of the build-out of 45,000 square feet of classroom, teaching laboratory, research laboratory, administrative and support space. The project will include 18 fume hoods. Upon completion, the first floor will be occupied by the Department of Biology; the second and third floors will be occupied by the Department of Biomedical Engineering; and the fourth and fifth floors will be occupied by the Department of Electrical and Computer Engineering and the Department of Chemical and Biomolecular Engineering. Budget \$5,764,615. Recommended Award \$5,728,096.
2. Status Report on Capital Projects - current status of state-funded and university-funded projects and planning issues.



Approved for Board of Trustees

Luis M. Proenza

INTEROFFICE CORRESPONDENCE
Capital Planning and Facilities Management
 EXT - 8316 FAX - 5838

TO: Dr. Mike Sherman, Sr. V.P. & Provost & COO 

FROM: Ted Curtis, AIA, NCARB
 Vice President, Capital Planning and Facilities Management

DATE: June 6, 2011

SUBJECT: Auburn West Tower Rehabilitation Phase III West Tower Build-Out
 Project No. 250 2004 123

Bids for General and Window Caulking; Lab Casework and Fume Hoods; Plumbing; Fire Protection; Elevator Retrofit; Electrical and HVAC (Re-bid) were solicited in April and May 2011 and received/opened by our Purchasing Department on May 18, 2011 and June 6, 2011. This Project is state and locally funded, with Phases I and II previously completed. Phase I started with a renovation of an integral parking deck for the Department of Biology. Phase II included the relocation of Biology from the West Tower and Hazardous Material Abatement of the West Tower. This Phase consists of the build-out of 45,000 square feet of classroom, teaching laboratory, research laboratory, administrative and support space. The project will include 18 fume hoods. Upon completion, the first floor will be occupied by the Department of Biology; the second and third floors will be occupied by the Department of Biomedical Engineering; and the fourth and fifth floors will be occupied by the Department of Electrical and Computer Engineering and the Department of Chemical and Biomolecular Engineering.

We recommend the award of construction contract(s) to the following contractor(s):

Low Bidder	Trades	Low Bid
DSV Builders, Inc.	General and Window Caulking	\$1,042,596
Custom Fabricators, Inc.	Lab Casework and Fume Hoods	\$850,000
The Conti Corporation	Plumbing	\$589,600
RNL Fire Systems, LLC	Fire Protection	\$97,000
R & M Electric, Inc. dba Summit Electric, Inc.	Electrical	\$1,170,000
Sona Construction, LLC	Elevator Retrofit	\$249,000
J. F. Bernard, Inc.	HVAC	\$1,729,900
TOTAL		\$5,728,096

Total budget vs. recommendation:

Budget	Recommended Award	Difference From Budget	% Diff. From Budget
\$5,764,615	\$5,728,096	-\$36,519	-0.63%

BUDGET:

Total Estimate	\$20,619,522.00	Total Actual	\$26,662,522.00
Design Fee	\$1,168,214.00	Design Fee	\$1,450,769.00
Reimbursables	\$903,448.00	Reimbursables	\$1,269,188.17
CM Fee	\$463,569.00	CM Fee	\$664,417.00
Construction - Prev. Bids	\$10,876,267.91	Construction - Prev. Bids	\$10,876,267.91
Construction - Bid	\$814,270.79	Construction - Bid	\$5,728,096.00
Construction to be Bid	\$213,088.21		
FF&E - Previous Bids	\$2,486,405.09	FF&E - Previous Bids	\$2,498,615.09
FF&E - To Be Bid	\$313,595.00	FF&E - To Be Bid	\$375,000.00
Local Admin/SAO Fee	\$237,236.00	Local Admin/SAO Fee	\$285,189.00
Percent for Art	\$143,428.00	Percent for Art	\$143,428.00
Contingencies	\$3,000,000.00	Contingencies	\$3,371,551.83
		Contingency Used	\$2,989,037.62
		Contingency Remaining	\$382,514.21

FUNDING SOURCE:

State Funds	\$23,325,973.39		
Local Funds	\$3,336,548.61		
Total	\$26,662,522.00		
		Local Funds Include:	
		Bonds	\$3,010,358.67
		Plant Funds	\$76,000.00
		Telecommunications	\$50,189.94
		College of Arts & Sciences	\$200,000.00
		Total	\$3,336,548.61

The Department of Capital Planning and Facilities Management has reviewed the proposals and determined that an award, as shown above, best meets the State of Ohio's qualifications and the University's requirements. The results of bidding process for this project, compiled by the Purchasing Department, are attached.

If you concur, this recommendation will be submitted to the Facilities Planning and Oversight Committee for its consideration on June 15, 2011.

cc: David J. Cummins, Vice President; Business & Finance; CFO
 Andy Roth, Director of Purchasing
 Misty Villers, Assistant to V.P./Fiscal Officer



Department of Purchasing

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Project: Auburn West Tower Rehabilitation Phase III West Tower Build-out Project 250-2004-1234

Proposal Opened and Read By: Bill Jenkins Proposal Tabulated By: Jim Haskell

Due Date: 5/18/11

Due Time: 2:00 PM

Budget: \$5,764,615.00

Prepared: 5/18/11

PLUMBING/FIRE PROTECTION/HVAC/ELECTRICAL

Contractor Name/Address:	Item 4 Plumbing Base Bid	Item 4A Alternate P-1 DI System	Item 4B Alternate P-2 Piping & Floor Drains related to 4th Floor Lab 471	Item 4C Alternate P-3 Southwest Tower Plumbing	Item 5 Fire Protection Base Bid	Item 6 HVAC Base Bid	Item 6A Alternate H-2 MPS/MPR Piping & Specialties 4th Floor Autoclave	Item 7 Electrical Base Bid	Total Bid including Alternates P-1 & P-3	Total Bids	
Hamer Plumbing, Inc. Mantua, OH	X X X \$624,100.00	\$95,700.00	\$12,000.00	\$9,200.00					\$729,000.00	\$624,100.00	
Synergy, LLC Akron, OH	X X X \$615,000.00	\$41,400.00	\$5,800.00	\$0.00			\$15,850.00		\$650,400.00	\$615,000.00	
The Conti Corporation Lowellville, OH	X X X \$589,600.00	\$51,700.00	\$2,700.00	\$0.00			\$6,000.00		\$641,300.00	\$589,600.00	Item 4 Low Bid
ABC Piping Company Brooklyn Heights, OH	X X X				\$138,000.00		\$62,000.00			\$138,000.00	
Fire Foo Corporation Girard, OH	X X X				\$115,600.00					\$115,600.00	
Fire Protection, Inc. Mantua, OH	X X X				\$101,700.00					\$101,700.00	
RNL Fire Systems, LLC Beverly, OH	X X X				\$97,000.00					\$97,000.00	Item 5 Low Bid
S A Comunale Co., Inc. Barberton, OH	X X X				\$102,595.00					\$102,595.00	
J. F. Bernard, Inc. Akron, OH	X X X					\$1,860,000.00	\$16,000.00			\$1,860,000.00	
Synergy, LLC Akron, OH						\$1,847,700.00				\$1,847,700.00	
The Conti Corporation Lowellville, OH						\$1,952,000.00				\$1,952,000.00	
ABC Piping Company Brooklyn Heights, OH						\$1,639,000.00				\$1,639,000.00	withdrew bid
Prout Boiler Heating & Welding Company, Inc. Youngstown, OH	X X X					\$2,047,000.00	\$24,800.00			\$2,047,000.00	
Soehnlen Piping Company Louisville, OH	X X X					\$2,034,000.00	\$9,365.00			\$2,034,000.00	
The K Company, Inc. Akron, OH	X X X					\$2,135,000.00	\$6,700.00			\$2,135,000.00	
J. W. Didado Electric, Inc. Akron, OH	X X X							\$1,590,000.00		\$1,590,000.00	
R&M Electric, Inc. dba Summit Electric, Inc. Stow, OH	X X X							\$1,170,000.00		\$1,170,000.00	Item 7 Low Bid
Speckman Electric, Inc. Tallmadge, OH	X X X							\$1,235,800.00		\$1,235,800.00	
Thompson Electric, Inc. Munroe Falls, OH	X X X							\$1,254,000.00		\$1,254,000.00	

THE UNIVERSITY OF AKRON

RESOLUTION 06- -11

**Pertaining to
Auburn West Tower Rehabilitation Phase III West Tower Build-Out
Recommendation for approval of construction contract(s)**

BE IT RESOLVED, that the recommendation presented by the Facilities Planning and Oversight Committee on June 15, 2011 pertaining to the award of Auburn West Tower Rehabilitation Phase III West Tower Build-Out construction contract(s) to the following contractor(s), be approved.

Low Bidder	Trades	Low Bid
DSV Builders, Inc.	General and Window Caulking	\$1,042,596
Custom Fabricators, Inc.	Lab Casework and Fume Hoods	\$850,000
The Conti Corporation	Plumbing	\$589,600
RNL Fire Systems, LLC	Fire Protection	\$97,000
R & M Electric, Inc. dba Summit Electric, Inc.	Electrical	\$1,170,000
Sona Construction, LLC	Elevator Retro fit	\$249,000
J. F. Bernard, Inc.	HVAC	\$1,729,900
	TOTAL	\$5,728,096

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2010

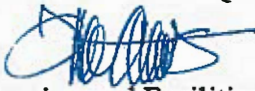


Approved for Board of
Trustees

Luis M. Proenza

INTEROFFICE CORRESPONDENCE
Capital Planning and Facilities Management
EXT - 8316 FAX - 5838

TO: Dr. Mike Sherman, Sr. V.P. & Provost & COO

FROM: Ted Curtis, AIA, NCARB 
Vice President, Capital Planning and Facilities Management

DATE: May 25, 2011



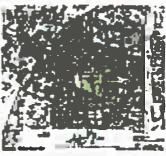















SUBJECT: Current and Active Projects for the Board of Trustees Meeting






The attached report contains the status of state-funded projects, university-funded projects, and planning related projects/issues.

- A. Current and Active Projects**
- B. State Capital Request Prioritization (2011-2016)**
- C. Construction Status of Selected Projects**
- D. Change Order Report**
- E. Summary of Contingency Funds**














PROJECT NAME	PROJECT NUMBER	IMAGE	DESCRIPTION		STATUS
Administrative Services Building Phase III	UAK07007		Renovate vacant space to relocate the DEPARTMENT OF INSTITUTIONAL MARKETING from the Broadway Building; renovate exterior walls and roof. Construction schedule: 09/2010 through 06/2011.		Interior renovation complete. Institutional Marketing Department moved 02/14/2011. 3-story roof complete. East Elevation tuck pointing and power washing delayed due to First Energy power lines. Construction 83% complete.
Administrative Services Building Standby Generator	UAK090051		Install emergency generator and associated equipment with capacity to maintain financial operations of the university during power failures. Construction schedule: to be determined.		Construction 0% complete. Final design phase in review.
Auburn Science Student Design Center	100015		Renovate space for Engineering Design Activities. Construction schedule: 10/2010 through 04/2011.		Construction 100% complete. Closeout in progress.
Auburn West Tower Rehabilitation, Phase I, II and III	250-2004-123		Renovate existing parking deck for BIOLOGY; relocate BIOLOGY from West Tower; abate hazardous materials and renovate West Tower for BIOLOGY and ENGINEERING. Construction schedule: 01/2007 through 02/2012.		Phase I & II construction 100% complete. Phase III construction bids received 05/18/2011. Overall construction 75% complete. Delays caused by Biology programming revisions; Biology Research Center (BRC) HVAC issues; and adjustments in construction activities that were disruptive to BRC.
Backflow Prevention Program Phase II	99018		Install code required backflow preventers on water services to Bierce Library, E.J. Thomas Performing Arts Hall, Folk Hall, Law School, and Otison Hall.		Construction 100% complete. Closeout complete
Bierce Library Caulking	UAK090005		Replace deteriorated sealants in building envelope. Construction schedule: to be determined (pending funding).		Construction 0% complete. Funding not available.
Bierce Library Learning Commons Coffee Shop	110020		Renovation on first floor for a coffee shop.		Design in progress.
Bierce Library Learning Commons Phase 1	UAK090001		Phase IA: Renovate upper levels to make space for Learning Commons. Phase IB: Renovate first floor to provide technology rich information environment for student success and security improvements. Construction schedule: 11/2010 through 09/2011.		Phase IA construction complete 01/2011. Closeout in progress. Phase IB construction start 04/2011. Overall construction 20% complete.
Broadway Building Demolition	UAK090010		Demolish building after INSTITUTIONAL MARKETING relocates to the Administrative Services Building. Demolition schedule: Summer 2011.		Construction 0% complete.






**THE UNIVERSITY OF AKRON
CAPITAL PLANNING AND FACILITIES MANAGEMENT
STATUS OF PROJECTS AND PLANNING ISSUES
(As of May 25, 2011)**

Buchtel Hall Exterior Renovations	110027		Exterior renovations to Buchtel Hall.		Request for Qualifications in progress.
Campus Guide Plan Update	110025		In September of 1999, Sasaki Associates completed the Campus Development Guide Plan (CDGP) for The University of Akron. Since that time, the university has relied on that document to guide capital improvements through the Landscape for Learning. The dramatic change in academic programs, campus life and physical environment during that time oblige an update to the CDGP for the future development of campus.		Contract complete.
Campus Implementation	UAK090014		Phase I improvements to campus walks, lighting and additional site amenities. Specific scope is affected by site development of other projects. Construction schedule: to be determined.		Construction 0% complete. Programming and scope in progress.
Carroll Street Renovations	UAK090007		Repave street east of Buckeye Street to the Student Union cul-de-sac and include pedestrian friendly features. Construction to be scheduled after completion of Auburn projects. Construction schedule: to be determined.		Construction 0% complete.
Carroll Street Repairs	110023		Emergency repairs to pavement and restore crosswalks. Construction schedule: Spring 2011.		Phase I complete. Phase II to be determined.
Center for the History of Psychology	06017		Phase I renovation of Roadway Building for the Archives of the History of American Psychology.		Construction 100% complete. Closeout in progress.
College of Arts & Sciences Renovations	090011		Series of small interior renovations to better support the administration of student services. Construction schedule: Phase I - 05/12/2011 through 06/10/2011.		Phase I construction 40% complete. Phase II to follow completion of Phase I.
College of Education	UAK090023		Construction of 58,000 sf academic building including classrooms, labs, administrative offices and support areas. Construction schedule: To be determined.		Construction 0% complete. Programming on hold.
Demolition of Acquired Properties	01004		Hazardous material abatement and demolition of recently acquired real estate. Demolition schedule: determined by closing dates and hazardous material content.		Project ongoing. 327 Spicer, 514 Nash & 103 Price Place demolished 03/2011.























-  Project on hold
-  Project delayed AND over budget
-  Project delayed
-  Project in budget and on schedule
-  Project substantially complete






**THE UNIVERSITY OF AKRON
CAPITAL PLANNING AND FACILITIES MANAGEMENT
STATUS OF PROJECTS AND PLANNING ISSUES
(As of May 25, 2011)**

E J Thomas Deferred Maintenance	100017		Phase I: Replace flex wood wall covering and restore walls of the Grand Tier Lobby. Phases II & III: Renovation and repairs to address aging safety controls and equipment, electrical, HVAC and building envelope leaks. Construction schedule: 09/2010 through 08/2011.		Phase I 100% complete. Phase II construction start 04/04/2011. Overall construction 10% complete.
Electric Metering Program	090027		Phase I - Con Complete Phase II - In - In progress. Construction schedule: 05/09/2011		Construction 90% complete.
Energy Efficient Hoods Phase I	UAK090013		Current funding is for a study to prioritize replacement of inefficient chemical fume hoods on campus. Goodyear Polymer, Knight Chemistry and Olson Research have been identified as primary focus for this study. Construction schedule: to be determined.		Construction 0% complete.
Fir Hill Exterior Renovation and Roof Replacement	UAK090012		Repair existing retaining wall and railing; replace roof.		Construction 100% complete. Punch list complete. Closeout in progress.
Gallucci Hall & Grant High Rise Due Diligence Study	110006		Determine feasibility of renovating or replacing existing residence halls in conjunction with Mixed Use Development. This work to be included with Mixed Use Development construction. Schedule: study complete 01/15/2011.		Study complete.
Grant Street Student Housing Phase IA	110022		533 bed residence hall on north end of townhouse site. Construction schedule: 05/18/2011 through 08/2012.		Construction 0% complete.
Goodyear Polymer 6th and 12th Floors Modifications	100024		Construction schedule: 07/2010 through 12/2010.		Phase I construction 100% complete. Phase II construction 100% complete. Closeout complete.
Guzzetta Fire Suppression System	UAK090004		Add sprinkler system to original Guzzetta to complete fire suppression system. Currently it has horn/strobe alarm and stand pipe only. Construction schedule: Summer 2011.		Construction 0% complete.
InfoCision Stadium - Veteran's Lounge Build out	110017		Build out approximately 925 sf of the non-developed 10,000 sf area on the third floor of InfoCision Stadium for the Veteran's Lounge. Construction schedule: 06/2011 through 8/2011.		Bids received 05/20/2011
Intercollegiate Soccer Stadium Improvements Phases I, II, III	100013		Phase III grandstand expansion, restrooms & concessions construction. Construction schedule: projected completion 10/2011.		Phase I and II construction 100% complete. Closeout in progress. Phase III design in progress.















-  Project on Hold
-  Project delayed AND over budget
-  Project delayed
-  Project in budget and on schedule
-  Project substantially complete






**THE UNIVERSITY OF AKRON
CAPITAL PLANNING AND FACILITIES MANAGEMENT
STATUS OF PROJECTS AND PLANNING ISSUES
(As of May 25, 2011)**

JAR Basketball Team Facility Improvements	110013		Renovation of 4,921 NSF to provide team lounges for the men's and women's basketball programs and a strength and conditioning room. <u>Construction</u>		Construction 15% complete.
Knight Chemical NMR Lab Modifications	100010		Replace process cooling unit and equipment cooling system for NMR (Nuclear Magnetic Resonance) Lab 132B. <u>Construction (schedule completion 08/2010)</u>		Construction 100% complete. Closeout complete.
Law School New Building	100008		New building for the Law School located west of computer center. <u>Construction schedule, project on hold.</u>		Construction 0% complete. Project on hold. RFP in progress for Public/Private Development.
Memorial Hall Demolition	100019		Hazardous materials abatement and demolition of Memorial Hall. Abatement complete 08/24/2010. <u>Construction schedule, completion 08/2011.</u>		Demolition 85% complete. Project delayed by non-performance of the contractor. Balance of work to be performed by University. Demolition completion bids received 05/16/2011.
Multiplex Football Stadium Suarez Strength/Conditioning Room	100028		Build-out of vacant space for strength and conditioning facility.		Construction 100% complete. Closeout complete. Storefront glass graphics complete.
Multiplex Football Stadium Team Shop	100025		"Vanilla Box" improvements of building shell for merchandise sales.		Construction 100% complete. Closeout in progress.
Multiplex Student Housing	080008		After completion and occupancy of the 450 bed Spicer Residence Hall, build out of the first floor north wing (17 additional beds) was approved.		Construction 100% complete. Closeout in progress.
National Polymer Innovation Center	UAK06014		Research building including labs, offices and support space.		Construction 100% complete. Closeout 100% complete.
ONAT Lighting Improvements	100018		Improve outdated lighting to current code compliance.		Construction 100% complete. Closeout 100% complete.
Parking Deck Repairs 2011	110016		Repairs to the ASB, EJ THOMAS, EAST CAMPUS, EXCHANGE STREET, NORTH CAMPUS, ROBERTSON, SCHRANK and WEST CAMPUS PARKING DECKS.		Bids received 05/17/2011.
PFOC Cooling Tower and High Bay Roof Replacement	UAK04009		Install new Cooling Tower System and replace hi-bay roof system.		Construction 100% complete. Closeout in progress.

 Project on Hold
 Project delayed AND over budget
 Project delayed
 Project in budget and on schedule
 Project substantially complete

**THE UNIVERSITY OF AKRON
CAPITAL PLANNING AND FACILITIES MANAGEMENT
STATUS OF PROJECTS AND PLANNING ISSUES
(As of May 25, 2011)**

Police Dispatch Security Renovations	100023		Renovations to accommodate Edwards Fire Alarm System and future security monitors. Construction schedule: 06/2010 through 06/2011.		Construction 80% complete.
Quaker Square Inn Hotel Renovation	100014		Renovate 65 guest rooms including finishes and furnishings. Construction schedule: project on hold pending results of financial feasibility studies.		Construction 0% complete. Project on hold.
Quaker Square Renovation R311	090033		Renovate space for ELECTRICAL ENGINEERING.		Project cancelled. No work required to occupy space.
Schrank Hall South ROTC Finish Improvements	110005		Construction schedule: 12/2010 through 01/2011.		Construction 100% complete. Closeout complete.
Simmons Hall Multi-Cultural Department Relocations	100004		Renovate first floor to accommodate relocation of the Office of MULTI-CULTURAL DEVELOPMENT from the Buckingham Bldg. to Simmons Hall.		Construction 90% complete. Closeout in progress.
South Campus Parking Deck	060009		1,324 space parking deck.		Construction 100% complete. Closeout in progress.
Student Union Off-Campus Student Services Build Out	110024		Renovate 2,390 sf in the old Planet Underground to house Off-Campus Student Services.		Design in progress.
Wayne Flat Roof Improvements	110018		Renewal of existing polyurethane foam insulated roof system. Includes selective tectum decking replacement. Construction schedule: 06/2011 through 07/2011.		Bids received 05/11/2011.
Whitby 110 & 107 Irredell Chair Renovations	05021		Construction schedule: 06/2010 through 12/2010.		Construction 100% complete. Closeout complete.
Wolf Ledges Engineering Building	UAK100002		New Research Building located south of Buckingham Hall. Construction schedule: 04/2011 through 12/2011.		Construction 1% complete.

 Project on Hold
 Project delayed AND over budget
 Project delayed
 Project in budget and on schedule
 Project substantially complete

The University of Akron

Capital Projects 2011-2016

Main Campus	State Funding	Local/Other Funding	Total
First Biennium Projects 2011-2012			
Academic Facility Enhancement Initiative	\$ 11,512,773	\$ -	\$ 11,512,773
Sub-Total First Biennium	\$ 11,512,773	\$ -	\$ 11,512,773
Second Biennium Projects 2013-2014			
Academic Facility Enhancement Initiative	\$ 12,213,900	\$ -	\$ 12,213,900
Sub-Total Second Biennium	\$ 12,213,900	\$ -	\$ 12,213,900
Third Biennium Projects 2015-2016			
Academic Facility Enhancement Initiative	\$ 12,957,727	\$ -	\$ 12,957,727
Sub-Total Third Biennium	\$ 12,957,727	\$ -	\$ 12,957,727
Wayne Campus			
Wayne Campus	State Funding	Local/Other Funding	Total
First Biennium Projects 2011-2012			
Enhance Campus Vehicular Circulation	\$ 591,504	\$ 150,000	\$ 741,504
Sub-Total First Biennium	\$ 591,504	\$ 150,000	\$ 741,504
Second Biennium Projects 2013-2014			
Maintenance Building	\$ 627,526	\$ -	\$ 627,526
Sub-Total Second Biennium	\$ 627,526	\$ -	\$ 627,526
Third Biennium Projects 2015-2016			
Building "M" Planning	\$ 665,742	\$ -	\$ 665,742
Sub-Total Third Biennium	\$ 665,742	\$ -	\$ 665,742
Total (Capital Projects)	\$ 38,569,172	\$ 150,000	\$ 38,719,172

Capital Planning and Facilities Management November 19, 2010

CONSTRUCTION STATUS OF SELECTED PROJECTS

- Page 1 Auburn Science Student Design Center – View looking west and east**
- Page 2 Carroll Street Repairs – View looking west and east**
- Page 3 Wolf Ledges Engineering Building – Groundbreaking**
- Page 4 Wolf Ledges Engineering Building –North and east wall, Foundation pour**

Auburn Science Student Design Center (Project# 100015) – View looking west



Auburn Science Student Design Center (Project# 100015) – View looking east



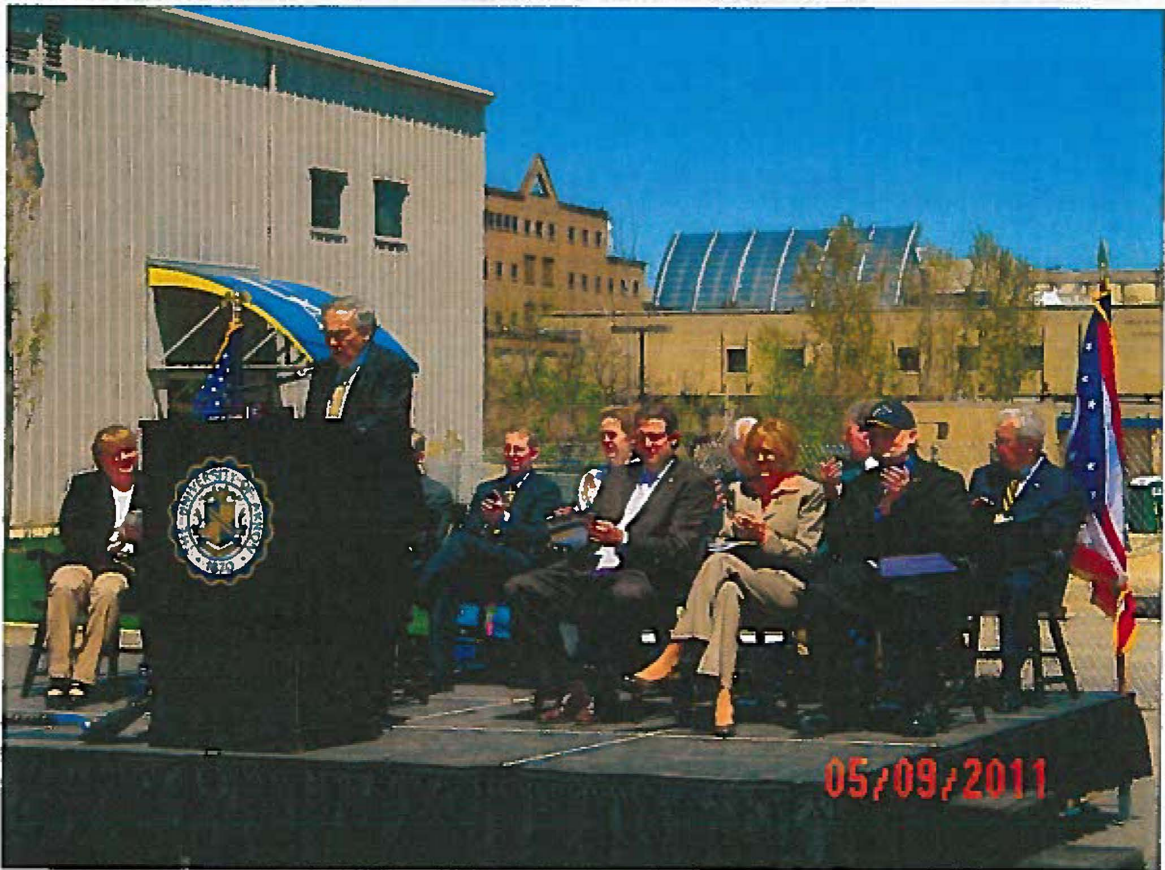
Carroll Street Repairs (Project# 110023) – View looking west



Carroll Street Repairs (Project# 110023) – View looking east



Wolf Ledges Engineering Building (Project# UAK100002) – Groundbreaking



Wolf Ledges Engineering Building (Project# UAK100002) – Groundbreaking



Wolf Ledges Engineering Building (Project# UAK100002) – North and east wall



Wolf Ledges Engineering Building (Project# UAK100002) – Foundation pour



CHANGE ORDER REPORT AS OF MAY, 25, 2011

The following change orders were processed subsequent to the last meeting of the Board of Trustees:

ADMINISTRATIVE SERVICES BUILDING PHASE III (PROJECT# UAK07007)

DSV Builders, Inc.		
019-01	Install temporary weather protection with OSB Board, paint cable tray at Room 136 & new gypsum board.	6,641.79
020-01	Moving expenses for a copy machine to be transferred to Institutional Marketing.	187.43
		<hr/> 6,829.22

AUBURN SCIENCE STUDENT DESIGN CENTER (PROJECT# 100015)

SJA Properties, LLC		
001-01	Plan review changes - Bid Package # 1 General Trades.	411.88
Seese/Sveda Construction Co.		
002-02	Revised floor sealer.	5,789.12
Seese/Sveda Construction Co.		
001-03	Bid Package #4 Drywall/Ceiling/Floor - Code Compliance.	(482.07)
Standard Plumbing & Heating Co.		
001-04	Cut, cap & remove the unit heater & associated piping & conduits to allow for new wall & heater.	4,137.21
The K Company, Inc.		
001-05	Bid Package # 6 Ductwork - Code Compliance.	(371.16)
JW Dladado, Inc.		
001-06	Bid Packages #8 & #9 Electrical & Fire Alarm.	896.16
		<hr/> 10,381.14

BIERCE LIBRARY LEARNING COMMONS PHASE I (PROJECT# UAK090001)

Coastal Quality Construction		
012-01	Rework the switching in Room 361A so that the light can not be switched from adjacent room.	508.35
013-01	Additional electrical outlets.	557.92
014-01	Additional time required to remove terrazzo in lieu of ceramic tile as indicated on the drawings.	697.17
		<hr/> 1,763.44

INTERCOLLEGIATE SOCCER STADIUM IMPROVEMENTS (PROJECT# 100013)

Lake Erie Electric		
005-02	Relocation of proposed manhole & relocation of switch gear.	8,747.85
		<hr/> 8,747.85

MULTI PLEX - FOOTBALL STADIUM (PROJECT# 06022)

Thomarios		
422-01	Provisional use of the elevators for trash removal & material staging.	21,857.65
423-01	Repaint doors & frames due to color change.	5,616.00
424-01	Additional cleaning on east & west concourse restrooms, ticket offices & Visiting Team Locker Room.	19,583.50
		<hr/> 47,057.15

SCHRANK HALL ROTC FINISH IMPROVEMENTS (PROJECT# 110005)

The DM Phillips Group, Inc.		
002-01	Deduct costs to compensate U/A Locking Systems, for costs incurred due to contractors lost/stolen keys.	(561.20)
003-01	Perform Masonry Services to include installation of Terra Cotta decorative elements in the existing 8" CMU Wall.	1,000.00
		<hr/> 438.80

SOUTH CAMPUS PARKING DECK (PROJECT# 080002)

C.T. Taylor Company, Inc.		
043-201	Shore, remove, reposition & alter the angle of the Entrance Canopy at the intersection of Exchange & Grant Street.	25,145.29
045-201	Clear & rough grade the area where two construction trailers were staged at the northwest portion.	9,927.12
053-201	Modify the elevator call button level identifications.	4,813.84
054-201	Scaffolding & premium time to accelerate scheduled tasks to keep rest of project on or ahead of schedule.	2,833.40
055-201	Install 10 additional fire extinguishers cabinets & 19 additional fire extinguishers.	3,218.71
062-201	Back-charge costs to Donley's to Clean S.O.G.	(6,145.00)
		<hr/> 39,793.36

Total All Change Orders 115,010.96

Summary of Contingency Funds for Projects listed on the Board of Trustees Report
as of May 25, 2011

PROJECT NUMBER	PROJECT NAME	ORIGINAL BUDGET	ACTUAL BUDGET	STATE FUNDS	LOCAL FUNDS	BOND FUNDS	DESIGN FEE	REMBUR-SABLES	CH FEE	SAO FEE/ LOCAL AD FEE	% FOR ART	CONSTRUCTION CONTRACTS	STILL TO BE BID/ OTHER USES	FFAE	BUDGETED CONTINGENCY	USED TO DATE CHANGES/ORDERS	USED TO DATE MISC CHANGES	REMAINING CONTINGENCY	CONTINGENCY USED TO DATE	PROJECT COMPLETION			
11A007007	Administrative Services Building Phase II	\$ 1,244,236	\$ 1,244,236	\$ 1,244,236	\$ -	\$ -	\$ 98,200	\$ 12,500	\$ -	\$ 20,672	\$ -	\$ 1,024,864	\$ -	\$ -	\$ 123,237	\$ 91,318	\$ -	\$ 31,919	\$ 123,237	32.60%	85.66%		
11A007009	Administrative Services Building Security Upgrade	\$ 450,000	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ 11,800	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 168,643	\$ 18,381	\$ 28,617	\$ 121,645	\$ 168,643	24.01%	95.99%		
100015	Autism Resource Student Center	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 51,720	\$ 82,184	\$ 28,824	\$ -	\$ 665,697	\$ -	\$ -	\$ 168,643	\$ 18,381	\$ 28,617	\$ 121,645	\$ 168,643	24.01%	95.99%	
230-2004-121	Autism West Tower Rehabilitation	\$ 18,232,315	\$ 26,662,527	\$ 23,223,274	\$ 3,010,222	\$ 258,189	\$ 1,426,269	\$ 1,269,118	\$ 664,017	\$ 285,189	\$ 143,678	\$ 16,675,164	\$ 213,883	\$ 2,873,611	\$ 2,229,664	\$ 2,266,146	\$ -	\$ 42,952	\$ 2,296,626	\$ 2,229,664	98.64%	73.09%	
92018	Bookend Extension Process Phase II	\$ 90,000	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,261	\$ -	\$ -	\$ 33,739	\$ 56,261	\$ 56,261	0.00%	100.00%	
11A007008	Brace Library Center	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
110020	Brace Library Learning Commons Coffee Shop	\$ 300,000	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ 21,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
11A007009	Brace Library Learning Commons Phase I	\$ 1,800,000	\$ 2,500,000	\$ 2,020,000	\$ 500,000	\$ -	\$ 22,500	\$ 21,700	\$ -	\$ 23,637	\$ -	\$ 1,711,216	\$ -	\$ 210,232	\$ 443,493	\$ 15,726	\$ 6,318	\$ 412,427	\$ 443,493	3.47%	39.00%		
11A007010	Brace Library Learning Commons Phase II	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
110027	Brace Hall Exterior Remodeling	\$ 479,500	\$ 479,500	\$ -	\$ 479,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
110024	Brace Hall Plaza Deck	\$ 640,000	\$ 620,000	\$ -	\$ 620,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
11A007014	Brace Implementation	\$ 1,432,047	\$ 1,432,047	\$ 1,432,047	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
11A007007	Brace Street Remodeling	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
110023	Brace Street Restroom	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
00017	Center for the History of Parkland	\$ 1,700,000	\$ 1,820,207	\$ -	\$ 1,700,207	\$ 90,000	\$ 117,517	\$ 46,621	\$ -	\$ -	\$ -	\$ 1,244,809	\$ -	\$ -	\$ 228,319	\$ 108,470	\$ 1,700	\$ 25,329	\$ 25,329	\$ 108,470	99.92%	99.92%	
02021	Center of Arts and Science Extension	\$ 573,000	\$ 525,000	\$ -	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
11A007002	Center of Education	\$ 12,911,824	\$ 18,024,922	\$ 1,784,803	\$ -	\$ -	\$ 6,277,800	\$ 970,227	\$ 1,119,832	\$ 317,156	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
100017	CE Thomas Cultural Maintenance	\$ 2,300,000	\$ 2,300,000	\$ -	\$ -	\$ 2,300,000	\$ 129,693	\$ 49,319	\$ 25,610	\$ -	\$ -	\$ 1,648,490	\$ 127,644	\$ 53,000	\$ 411,810	\$ 571	\$ 12,311	\$ 399,627	\$ 411,810	\$ 399,627	1.00%	10.00%	
020021	Chemical Maintenance Program	\$ 700,000	\$ 520,000	\$ -	\$ 520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 307,656	\$ -	\$ -	\$ 252,254	\$ 273,272	\$ 47,321	\$ 23,927	\$ 23,927	\$ 273,272	98.00%	98.00%	
11A007011	Chemical Waste Storage Phase I	\$ 400,000	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
110014	Chemical Waste Storage Phase II	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
11A007012	Chemical Waste Storage Phase III	\$ 140,000	\$ 141,236	\$ 140,000	\$ 1,236	\$ -	\$ 12,400	\$ 1,200	\$ -	\$ 1,266	\$ -	\$ 123,834	\$ -	\$ -	\$ 8,553	\$ 7,856	\$ -	\$ 697	\$ 7,856	\$ 7,856	84.98%	92.98%	
110008	Chemical Waste Storage Phase IV	\$ 80,000	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 74,200	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
100024	Chemical Waste Storage Phase V	\$ 90,000	\$ 162,000	\$ -	\$ 162,000	\$ -	\$ 162,000	\$ 2,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,672	\$ 1,920	\$ 43,250	\$ 674	\$ 43,250	\$ 43,250	100.00%	100.00%	
11A007004	Chemical Waste Storage Phase VI	\$ 650,000	\$ 620,000	\$ 620,000	\$ -	\$ -	\$ 22,407	\$ 6,800	\$ -	\$ 5,004	\$ -	\$ 338,902	\$ -	\$ -	\$ 278,411	\$ -	\$ -	\$ 60,989	\$ 278,411	\$ 278,411	0.00%	0.00%	
110017	Chemical Waste Storage Phase VII	\$ 168,121	\$ 168,121	\$ -	\$ 168,121	\$ -	\$ 16,200	\$ -	\$ -	\$ -	\$ -	\$ 72,281	\$ 41,110	\$ 25,500	\$ 12,321	\$ -	\$ 947	\$ 947	\$ 12,321	\$ 12,321	7.60%	0.00%	
100018	Chemical Waste Storage Phase VIII	\$ 1,200,000	\$ 1,200,000	\$ -	\$ 1,200,000	\$ -	\$ 3,817,200	\$ 273,800	\$ 24,200	\$ -	\$ -	\$ 2,244,000	\$ 259,000	\$ -	\$ 200,010	\$ 399,140	\$ 84,000	\$ 67,247	\$ 67,247	\$ 84,000	99.80%	99.80%	
110012	Chemical Waste Storage Phase IX	\$ 615,000	\$ 615,000	\$ -	\$ 615,000	\$ -	\$ 120,000	\$ 445,000	\$ 58,000	\$ 32,210	\$ 3,981	\$ -	\$ -	\$ -	\$ 272,220	\$ 15,000	\$ 94,000	\$ 44,220	\$ 44,220	\$ 44,220	7.20%	15.00%	
100019	Chemical Waste Storage Phase X	\$ 210,500	\$ 210,500	\$ -	\$ 210,500	\$ -	\$ 13,000	\$ 1,272	\$ -	\$ -	\$ -	\$ 184,500	\$ -	\$ -	\$ 9,735	\$ -	\$ -	\$ 9,735	\$ 9,735	\$ 9,735	4.62%	100.00%	
100020	Chemical Waste Storage Phase XI	\$ 216,000	\$ -	\$ -	\$ -	\$ -	\$ 204,000	\$ 63,070	\$ 123,930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
100012	Chemical Waste Storage Phase XII	\$ 620,000	\$ 1,185,000	\$ -	\$ 53,000	\$ 1,132,000	\$ 53,000	\$ -	\$ -	\$ -	\$ -	\$ 754,102	\$ -	\$ -	\$ 399,611	\$ 146,331	\$ 220,242	\$ 239,279	\$ 239,279	\$ 239,279	81.00%	81.00%	
00022	Chemical Waste Storage Phase XIII	\$ 21,000,000	\$ 20,627,116	\$ -	\$ 20,627,116	\$ -	\$ 4,000,000	\$ 66,447,116	\$ 4,794,497	\$ 1,267,860	\$ 1,262,940	\$ -	\$ -	\$ -	\$ 52,292,724	\$ 1,267,860	\$ 6,632,227	\$ 2,994,216	\$ 498,456	\$ 111,371	\$ 108,126	99.90%	99.90%
100028	Chemical Waste Storage Phase XIV	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,690	\$ -	\$ -	\$ 16,310	\$ 16,310	\$ 16,310	16.31%	100.00%	
100024	Chemical Waste Storage Phase XV	\$ 340,000	\$ 340,000	\$ -	\$ -	\$ 340,000	\$ 24,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,571	\$ 13,974	\$ 3,274	\$ 138,974	\$ 138,974	\$ 138,974	99.99%	99.99%	
000000	Chemical Waste Storage Phase XVI	\$ 35,900,000	\$ 26,724,272	\$ -	\$ -	\$ 26,724,272	\$ 1,331,000	\$ 1,270,533	\$ 272,311	\$ -	\$ -	\$ 19,512,272	\$ -	\$ -	\$ 1,206,833	\$ 1,877,213	\$ 1,644,833	\$ 97,424	\$ 155,456	\$ 97,424	92.79%	92.79%	
11A007014	Chemical Waste Storage Phase XVII	\$ 12,220,720	\$ 17,522,813	\$ 10,163,225	\$ 7,000,587	\$ 782,811	\$ 1,122,724	\$ 516,000	\$ 347,668	\$ 114,017	\$ 49,354	\$ 7,704,276	\$ -	\$ 6,000,000	\$ 1,202,454	\$ 1,344,272	\$ 28,083	\$ 0	\$ 28,083	\$ 28,083	100.00%	100.00%	
110016	Chemical Waste Storage Phase XVIII	\$ 240,000	\$ 240,000	\$ -	\$ 240,000	\$ -	\$ 13,200	\$ 2,872	\$ -	\$ -	\$ -	\$ 166,000	\$ -	\$ -	\$ 77,200	\$ 1,203	\$ 6,680	\$ 69,517	\$ 69,517	\$ 69,517	14.17%	100.00%	
110016	Chemical Waste Storage Phase XIX	\$ 1,205,400	\$ 1,205,400	\$ -	\$ 1,205,400	\$ -	\$ 92,000	\$ 7,200	\$ -	\$ -	\$ -	\$ 1,093,200	\$ -	\$ -	\$ 92,000	\$ -	\$ -	\$ 2,400	\$ 2,400	\$ 2,400	0.20%	0.20%	
11A007009	Chemical Waste Storage Phase XX	\$ 600,000	\$ 600,000	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 11,700	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ 492,270	\$ -	\$ -	\$ 107,730	\$ 107,730	\$ 107,730	17.79%	0.00%	
100023	Chemical Waste Storage Phase XXI	\$ 110,000	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
100014	Chemical Waste Storage Phase XXII	\$ 620,000	\$ 620,000	\$ -	\$ 620,000	\$ -	\$ 23,000	\$ 3,404	\$ -	\$ -	\$ -	\$ 187,000	\$ -	\$ -	\$ 373,596	\$ 50,466	\$ -	\$ 18,130	\$ 18,130	\$ 18,130	2.92%	0.00%	
020023	Chemical Waste Storage Phase XXIII	\$ 171,000	\$ 171,000	\$ -	\$ 171,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,852	\$ -	\$ -	\$ 30,148	\$ 7,533	\$ 7,811	\$ 14,814	\$ 14,814	\$ 14,814	8.66%	100.00%	
110020	Chemical Waste Storage Phase XXIV	\$ 1,000,000	\$ 924,204	\$ -	\$ -	\$ 924,204	\$ 69,000	\$ 13,800	\$ -	\$ -	\$ -	\$ 298,240	\$ -	\$ -	\$ 62,612	\$ 98,100	\$ 26,274	\$ 16,138	\$ 16,138	\$ 16,138	99.90%	99.90%	
000022	Chemical Waste Storage Phase XXV	\$ 20,000,000	\$ 20,000,000	\$ -	\$ -	\$ 20,000,000	\$ 1,853,326	\$ 1,428,420	\$ 991,292	\$ -	\$ -	\$ 10,720,000	\$ -	\$ -	\$ 1,157,320	\$ 277,371	\$ 20,200	\$ 100,100	\$ 100,100	\$ 100,100	95.10%	95.10%	
110024	Chemical Waste Storage Phase XXVI	\$ 456,317	\$ 456,317	\$ -	\$ 456,317	\$ -	\$ 22,100	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
110021	Chemical Waste Storage Phase XXVII	\$ 70,000	\$ 70,000	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,200	\$ -	\$ -	\$ 5,800	\$ 5,800	\$ 5,800	8.29%	0.00%	
000021	Chemical Waste Storage Phase XXVIII	\$ 292,243	\$ 214,872	\$ -	\$ 214,872	\$ 77,371	\$ 21,000	\$ 6,712	\$ -	\$ -	\$ -	\$ 42,500	\$ -	\$ -	\$ 14,281	\$ 12,920	\$ 1,261	\$ 0	\$ 12,920	\$ 12,920	100.00%	100.00%	
11A007007	Chemical Waste Storage Phase XXIX	\$ 4,000,000	\$ 2,222,500	\$ 224,211	\$ 2,428,415	\$ 3,999,424	\$ 467,247	\$ 199,620	\$ 128,400	\$ -	\$ -	\$ 3,428,130	\$ 121,000	\$ -	\$ 467,682	\$ -	\$ 2,094	\$ 465,588	\$ 465,588	\$ 465,588	0.51%	1.00%	
Grand Total		\$ 212,812,201	\$ 299,160,121	\$ 44,029,214	\$ 21,254,082	\$ 136,109,827	\$ 13,863,965	\$ 6,349,819	\$ 3,401,660	\$ 429,426	\$ 242,781	\$ 135,165,425	\$ 1,020,542	\$ 12,408,145	\$ 20,709,463	\$ 16,5							

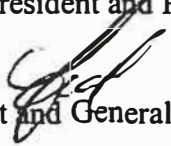
Presiding:
Nicholas C. York
June 15, 2011

1	Approval of Revisions to Rule 3359-3-01, Officers of Finance and Administration
2	Approval of (a) New Title and Revisions to Rule 3359-3-05, Office of Talent Development and Human Resources; (b) Revisions to Rule 3359-3-01; (c) Revisions to Rule 3359-26-02, General Staff Personnel Policies and Procedures
3	Approval of Revisions to Rules (a) 3359-11-02, Family and Medical Leave, Leave of Absence, Paid Maternity Leave, Paid Paternity Leave ...; (b) 3359-26-04, Absence from Campus
4	Approval of Revisions to Rule 3359-38-01, Affirmative Action Policy and Program
5	Approval of Revisions to Rules (a) 3359-2-02, Organization of Instruction; (b) 3359-20-03, The Faculty: General Personnel Policies
6	Approval of Revisions to Rule 3359-10-02, The University of Akron Bylaws of the Faculty Senate
7	Approval of Revisions to Rule 3359-20-05.1, Grading System, Discipline, Academic Probation and Dismissal
8	Approval to (a) Rescind and (b) Replace Rule 3359-20-05.2, Curricular Changes
9	Approval of Revisions to Rule 3359-60-02, Undergraduate Admissions
10	Approval of Revisions to Rule 3359-48-04, University of Akron Athletic Department Drug Education and Testing
11	
12	



June 14, 2011

TO: Dr. William M. (Mike) Sherman
Senior Vice President and Provost and Chief Operating Officer

FROM: Ted A. Mallo 
Vice President and General Counsel

RE: **Summary of Agenda Items for the June 15, 2011
Meeting of the Board of Trustees**

At the regular meeting of the Board of Trustees on June 15, 2011, the Committee on Rules will be asked to consider revisions to the following Rules:

1. **O.A.C. 3359-3-01 Officers of Finance and Administration**

The revisions to this Rule reflect the new bids limits and pre-approval limits established by the Board of Trustees at its April 27, 2011 meeting per Resolution 4-5-11.

- 2 (a) **O.A.C. 3359-3-05 Office of Talent Development and Human Resources**
(b) **O.A.C. 3359-3-01 Officers of Finance and Administration**
(c) **O.A.C. 3359-26-02 General Staff Personnel Policies and Procedures**

Rule 3359-3-05 identifies a new title to this Rule – originally titled Officers of Human Resources – to reflect the new position of Vice President for Talent Development and Human Resources for which the Board approved the appointment of Dr. Becky Hoover at the April 27, 2011 Board meeting. The revisions to this Rule are modeled after the newly enacted Office of Academic Affairs Rule, which takes a more streamlined approach in delineating the key positions and functions of the office.

The revisions to **Rule 3359-3-01** remove the positions of Associate Vice President for Human Resources and Employee Relations and Senior Assistant Vice President of Employee and Labor Relations from the Officers of Finance and Administration Rule since the Office of Talent Development and Human Resources now reports to the Senior Vice President and Provost and Chief Operating Officer.

The revisions to **Rule 3359-26-02** change the title of the Executive Director of Human Resources to the Associate Vice President for Talent Development and Human Resources and include a designee.

Office of the Vice President and General Counsel

Akron, OH 44325-4706
330-972-7830 • 330-384-2611 Fax

- 3 (a) **O.A.C. 3359-11-02 Family and Medical Leave, Leave of Absence, Paid Maternity Leave, Paid Paternity Leave, Paid Adoptive and Foster Parent Leave, and Vacations for Employees Other Than Bargaining Unit Faculty**
(b) **O.A.C. 3359-26-04 Absence from Campus**

These Rules contain revisions pertaining to paid maternity and paternity leave and paid adoptive and foster parent leave, as well as language to conform to changes in the Family and Medical Leave Act. All of the proposed changes to these Rules are consistent with current provisions of the AAUP Collective Bargaining Agreement.

4. **O.A.C. 3359-38-01 Affirmative Action Policy and Program**

This proposed change would strike the provision that parental leave is without compensation in conformance with the AAUP Collective Bargaining Agreement and the changes made to Rules 3359-11-02 and 3359-26-04.

- 5 (a) **O.A.C. 3359-2-02 Organization of Instruction**
(b) **O.A.C. 3359-20-03 The Faculty: General Personnel Policies**

The revisions to these Rules reflect the convergence of the Buchtel College of Arts and Sciences and the College of Creative and Professional Arts into a single Buchtel College of Arts and Sciences. The Board approved this administrative convergence at the April 27, 2011 Board meeting per Resolution 4-16-11.

6. **O.A.C. 3359-10-02 The University of Akron Bylaws of the Faculty Senate**

The revisions to this Rule consist of identifying the members of the full-time faculty and changing the phrase "regular" faculty to "full-time" faculty. These changes were approved by Faculty Senate on May 5, 2011.

7. **O.A.C. 3359-20-05.1 Grading System, Discipline, Academic Probation and Dismissal**

These Rule changes are proposed by the Academic Policies Committee of Faculty Senate and were discussed with the Educational Policies/Student Affairs Committee of the Board at its meeting on May 9, 2011. The proposed revisions pertain to the process of dropping and withdrawing from courses.

Dr. William M. (Mike) Sherman
June 14, 2011
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8 (a) **O.A.C. 3359-20-05.2 Curricular Changes (TO BE RESCINDED)**

(b) **O.A.C. 3359-20-05.2 Curricular Changes (NEW)**

These Rule changes are proposed by the Curriculum Review Committee of Faculty Senate. See the explanatory memo from Dr. Rex Ramsier, Associate Provost for Academic Operations, included with this Rule. Because more than 50 percent of the former Rule is being removed, it is being rescinded and replaced per the Legislative Service Commission Rule Drafting Manual.

9. **O.A.C. 3359-60-02 Undergraduate Admissions**

The revisions to this Rule consist of automatically enrolling all international students in major medical student health insurance available through the University, at a cost of which will be assessed as a fee and applied to the student's account, unless the student provides proof of insurance maintained during enrollment that meets or exceeds the University's requirements.

10. **O.A.C. 3359-48-04 University of Akron Athletic Department Drug Education and Testing**

The Educational Policies/Student Affairs Committee of the Board reviewed the proposed revisions to this Rule at its meeting on May 9, 2011. That Committee suggested a few modifications to the Rule which have been incorporated.

Please let me know if you have any questions.

kab

Enclosures

c: Paul A. Herold

3359-3-01 Officers of finance and administration.

(A) The president of the university, as specified in rule 3359-1-05 of the Administrative Code, the president is executive head of all university colleges and departments possessing duties, responsibilities and powers as delineated in the bylaws.

(B) Vice president for finance and administration and chief financial officer.

(1) The vice president for finance and administration and chief financial officer shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president.

Notwithstanding the direct reporting relation between the vice president for finance and administration and chief financial officer to the president, it shall be the duty and responsibility of the vice president for finance and administration and chief financial officer to coordinate with and keep the senior vice president and provost and chief operating officer informed in advance on all matters, initiatives, or decisions within their area of responsibility that involve academic matters, or that have a reasonable expectation of involving or affecting the academic programs, activities, or directions of the university.

(2) The vice president for finance and administration and chief financial officer shall be responsible for the supervision and administration of functions encompassed by the division of finance and administration, including all fiscal operations, financial planning and budgeting, treasury services, student financial services, labor relations, human resources, purchasing, Hower house, parking services, dining services, telecommunications and other auxiliary services.

(3) The vice president for finance and administration and chief financial officer shall be responsible for the financial administration of the university including budgeting; the collection, deposit, and disbursement of all funds; purchasing and risk management; central stores; insurance plans of the university; and the development of budgets for auxiliaries operated by others, such as the E. J. Thomas performing arts hall, university housing, rubber bowl, athletics, and the student union.

- (4) The vice president for finance and administration and chief financial officer shall, in consultation with the finance, fiscal policy and investment committee of the board, oversee the investment and management of funds. The vice president for finance and administration and chief financial officer receives and has custody of university equipment, gifts and property listed in the departmental inventories; and is responsible for the safekeeping of financial records, papers, or instruments of value including, but not limited to, notes, stocks, bonds, financial obligations, securities, investments, funds, or any other item or information serving to document or assist with the financial management of the university.
 - (5) The vice president for finance and administration and chief financial officer shall be responsible for acquisition of land, negotiation of leases, and negotiation of financial matters, such as sale of notes and bonds, all subject to approval of the president and board.
 - (6) The vice president for finance and administration and chief financial officer shall be responsible for administration of the functions of parking services, dining services, materials handling, retail service, telecommunications, the John W. Heisman lodge, and Hower house.
 - (7) The vice president for finance and administration and chief financial officer, along with the president and the senior vice president and provost and chief operating officer, may execute contracts on behalf of the university of Akron. Others may execute contracts only as authority is specifically designated by these regulations.
 - (8) The vice president for finance and administration and chief financial officer shall perform such other duties as may be assigned by the president.
- (C) Associate vice president for treasury and financial planning.
- (1) The associate vice president for treasury and financial planning shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and

shall be responsible to the president through the vice president for finance and administration and chief financial officer.

- (2) The associate vice president for treasury and financial planning shall be responsible to the vice president for finance and administration and chief financial officer for the administration of the functions encompassed by the separate offices of resource analysis and budget, treasury services, and foundation accounting.
 - (3) The associate vice president for treasury and financial planning shall be responsible for the scheduling of functions at the John W. Heisman lodge.
 - (4) The associate vice president for treasury and financial planning shall be responsible for financial analysis and development of resource opportunities.
 - (5) The associate vice president for treasury and financial planning shall assist the vice president for finance and administration and chief financial officer by performing those duties as may be assigned by the vice president for finance and administration and chief financial officer.
- (D) Associate vice president for human resources and employee relations.
- (1) The associate vice president for human resources and employee relations shall be appointed by the board upon recommendation of the president, and shall hold office at the discretion of the president, and shall be responsible to the president through the vice president of finance and administration and chief financial officer.
 - (2) The associate vice president for human resources and employee relations shall be responsible for those items listed in paragraph (B) of rule 3359-03-05 of the Administrative Code.
- (E) Associate vice president/controller.
- (1) The associate vice president/controller shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president through the vice president for finance and administration and chief financial officer.

- (2) The associate vice president/controller shall be responsible to the vice president for finance and administration and chief financial officer for the administration of the functions encompassed by the separate areas of purchasing, student accounts/bursar, and the controller.
 - (3) The associate vice president/controller shall maintain accounting records, on a consistent basis, in which all funds, accounts, receipts, expenditures, and financial matters of the university shall be entered and posted in conformity with generally accepted accounting principles, so as to show fully and clearly at all times the financial condition of the university.
 - (4) The associate vice president/controller shall keep an inventory of all university property used for instructional, research, and residential purposes, and statistics as to the use thereof, and its condition.
 - (5) The associate vice president/controller shall prepare periodic financial reports for presentation to the board by the vice president for finance and administration and chief financial officer and shall also prepare periodic financial reports for presentation to various state and federal agencies, as required by state and federal agencies.
 - (6) The associate vice president/controller shall be responsible for the receipt of and disbursing of all funds, and shall assist the treasurer in the investment of all available current funds.
 - (7) The associate vice president/controller shall perform other duties as may be assigned by the vice president for finance and administration and chief financial officer.
- (F) Director of purchasing.
- (1) The director of purchasing shall be appointed by the board upon the recommendation of the president and shall hold office at the discretion of the president. The director of purchasing shall be responsible to the president through the vice president for finance and administration and chief financial officer.

- (2) The director of purchasing conducts routine purchasing, accounting, and budget control transactions in accordance with good business practice and, where applicable, the regulations of the state of Ohio. The purchasing procedures to be followed shall be:
- (a) Contracts involving the expenditures of money within the limits fixed by board appropriation may be made on behalf of the university by the president, vice president for finance and administration and chief financial officer, director of purchasing, or senior vice president and provost and chief operating officer, within the scope of their authority, as set forth in the bylaws and regulations of the board.
 - (b) The dean of the university libraries and the law librarian may make contracts for the purchase of library books and periodicals and to execute license agreements for additional library resources, within their budgets for the respective libraries.
 - (c) The director of E. J. Thomas performing arts hall may purchase the services of performing artists and enter into contracts with these artists on behalf of the university. The athletic director may execute contracts with other colleges and universities for intercollegiate athletic events.
 - (d) Purchases shall be made on forms containing certificates indicating the tax exempt status of the university.
 - (e) A competitive bid process and/or a negotiation process, as approved by the director of purchasing and the office of general counsel, shall be utilized in all cases where the goods ~~or services~~ to be purchased shall cost in excess of twenty-five thousand dollars or services to be purchased shall cost in excess of fifty thousand dollars, and contracts for the purchase of such goods or services shall be awarded in accordance with established university procedures.
 - (f) Any purchase of goods ~~or services~~ that cost less than twenty-five thousand dollars or services that cost less than fifty thousand dollars may be submitted to vendors for competitive bidding. In determining whether competitive

bidding and/or negotiations shall be appropriate, the director of purchasing shall consider the availability of source of materials or services or whether timely quotations for such materials or services are already available. The foregoing requirements for competitive bidding shall not apply to:

- (i) the purchase of stock for purposes of resale in campus stores;
- (ii) the purchase of books or publications for the campus libraries;
- (iii) situations involving emergencies;
- (iv) the purchase of proprietary goods or services that are only available from a sole source;
- (v) professional contracted services;
- (vi) the purchase of goods or services from vendors covered by consortium group contracts such as the state of Ohio, inter-university council of Ohio (IUC), and community, university, and educational cooperative and purchasing association (CUE); or
- (vii) any approved negotiation processes.

The director of purchasing shall take full advantage of state of Ohio contracts with suppliers negotiated by the Ohio department of administrative services, state purchasing department. The director of purchasing shall also make efficient use of the inter-university council purchasing contracts and other cooperative purchasing association contracts available to state universities.

- (g) Any purchase of construction services in excess of ~~twenty-five~~ fifty thousand dollars must be by competitive bid. For construction services in excess of ~~twenty-five~~ fifty thousand dollars, a request for competitive bid must be advertised in a newspaper of general circulation and/or other electronic means approved by the director of purchasing.

The limitations provided in this authority shall not be avoided through multiple purchases of goods or services under the limits authorized or through aggregations or purchases at the same or different times.

- (h) Any purchase of goods or services in excess of ~~one~~ three hundred fifty thousand dollars, except for subcontracts issued through externally funded research grants and contracts for which the university is the grantee, shall be submitted to the board for prior approval. All purchases of goods ~~and services~~ in excess of twenty-five thousand dollars and services in excess of fifty thousand dollars, but less than ~~one~~ three hundred fifty thousand dollars, including all subcontracts through externally funded grants, shall be reported to the board.

Except where prohibited by law, competitive bidding requirements of the university may be waived under limited and exceptional circumstances. Exceptional circumstances which warrant the waiver of competitive bidding include, but are not limited to, responding to emergencies resulting from fire, flood, freezing, or other acts of God or force majeure, situations in which it may reasonably be determined by a prudent person standard that there is substantial financial or other risk or substantial financial or other opportunity to the university such that the risk or opportunity clearly warrants waiver, as well as emergencies necessitated by the immediate need to comply with laws or regulations affecting persons or property owned, leased, or operated by the university.

In order to implement the procedure to waive competitive bidding, the appropriate vice president must provide such request for waiver to the director of purchasing in advance with a written certification by the vice president as to the rationale supporting the need to waive competitive bidding. The director of purchasing shall review all requests for waiver with the office of general counsel, and the director of purchasing shall make the final decision as to whether the waiver shall be authorized based on the guidelines in this rule.

Purchases resulting from the waiver of competitive bidding shall be separately identified in the vendor reports provided to the board of trustees at the next regularly scheduled meeting of the board of trustees. In no event shall the director of purchasing waive competitive bidding for any purchase in excess of ~~one~~ three hundred fifty-thousand dollars.

The limitations provided in this authority shall not be avoided through multiple purchases of goods or services under the limits authorized or through aggregations or purchases at the same or different times.

- (i) The director of purchasing shall search for new vendors and contractors, especially vendors and contractors owned and operated by individuals categorized as minorities, and shall honor state laws concerning purchasing set aside rules favoring minorities, and shall communicate to others on campus the desirability of using minority vendors.
- (j) The purchase of insurance occasionally can be more economical and efficient through direct placement rather than competitive bid. In such instances, the trustees must be notified of action taken and the vice president for finance and administration and chief financial officer shall report why the purchase was done by direct placement rather than through competitive bid.
- (k) The director of purchasing shall perform other duties as assigned by the vice president for finance and administration and chief financial officer.
- (l) The director of purchasing shall establish a travel program for all employees at the university of Akron, which will provide for consistency with all university rules and practices and prohibitions that are not consistent with such program. Such program shall be subject to review and approval by the vice president for finance and administration and chief financial officer and the vice president and general counsel.

(G) Treasurer.

- (1) The treasurer shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president and shall be responsible to the president through the vice president for finance and administration and chief financial officer.
 - (2) The treasurer shall be responsible for coordinating activities with portfolio managers appointed by the board and evaluating endowment fund investment performance based on board policies.
 - (3) The treasurer shall be responsible for the management and investment of operating funds, including the monitoring of investment managers and overseeing their compliance with board policy concerning securities, quality constraints, and maturity guidelines as well as recommending modifications to the strategic policies.
 - (4) The treasurer shall prepare periodic financial reports on endowment and operating funds for presentation to the board by the vice president for finance and administration and chief financial officer.
 - (5) The treasurer shall be responsible for relations with financial institutions and for soliciting and evaluating general banking services.
 - (6) The treasurer shall assist in the evaluation of capital asset financing alternatives through bonds, notes, leases, or by other means.
 - (7) The treasurer shall perform such other duties as may be assigned by the vice president for finance and administration and chief financial officer.
- (H) Director of the office of resource analysis and budget.
- (1) The director of the office of resource analysis and budget shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president through the vice president for finance and administration and chief financial officer.

- (2) The supports the annual development of the general fund and auxiliary budgets for both the Akron and Wayne college campuses, including development of salary fringe benefits, and fixed obligation expenses. The office of resource analysis and budget also develops initial revenue estimates based on a variety of criteria, such as projected credit hours, number of students, consultation with the Ohio board of regents, and approved rates.
 - (3) During the fiscal year, the office of resource analysis and budget monitors and analyzes actual revenues, salaries, and other expenditure components compared to budget; provides support to all units regarding their budgets; researches areas of inquiry and suggests methods for accomplishing objectives; confirms salary funding availability for each position based on information provided by the initiating unit; and administers deficit account monitoring to ensure compliance with the board of trustees' policy prohibiting departments from operating with deficit balances.
 - (4) In addition, the office of resource analysis and budget also distributes monthly computer-generated reports such as budget statements, processes all general fund and auxiliary budget amendments, provides supporting information to campus committees as requested, creates ad hoc reports based on campus-wide and senior management inquiries, projects tuition, fees, and state subsidy revenues utilizing computer models developed by the office, and provides and prepares financial materials for submission by the vice president for finance and administration and chief financial officer to the board of trustees.
 - (5) The director of the office of resource analysis and budget is responsible to associate vice president for treasury and financial planning, who reports directly to the vice president for finance and administration and chief financial officer. In addition to these duties, this office shall perform such other duties as may be assigned by the vice president for finance and administration and chief financial officer.
- (I) Associate vice president for auxiliary enterprises.
- (1) The associate vice president for auxiliary enterprises shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and shall be

responsible to the president through the vice president for finance and administration and chief financial officer.

- (2) The associate vice president for auxiliary enterprises shall be responsible to the vice president for finance and administration and chief financial officer for the administration of the functions encompassed by the separate offices of parking services, dining services, retail operations, printing services, materials handling, the Hower house, and telecommunications.
 - (3) The associate vice president for auxiliary enterprises shall be responsible for administration of the services provided by the department of central stores. The disposal of surplus equipment and supplies is the responsibility of the director of materials handling. The director of materials handling will follow the disposal procedures as outlined in the surplus property recycling handbook.
 - (4) The associate vice president for auxiliary enterprises shall assist the vice president for finance and administration and chief financial officer by performing those duties as may be assigned by the vice president for finance and administration and chief financial officer.
- (J) Senior assistant vice president of employee and labor relations
- (1) The senior assistant vice president of employee and labor relations shall be appointed by the board upon the recommendation of the president, shall hold office upon the discretion of the president and shall be responsible to the president through the vice president for finance and administration and chief financial officer or his or her designee. The senior assistant vice president of employee and labor relations shall consult and confer with the senior vice president and provost and chief operating officer while serving as a liaison on employee and labor relations matters.
 - (2) The office of employee and labor relations shall have responsibility for coordination of collective bargaining of all university labor agreements and matters including, but not limited to, administration and interpretation of all university labor agreements; grievances filed under the university's labor agreements, including arbitration; unfair labor practice proceedings

and union representation matters and to provide advice and assistance to university management employees on labor relations matters. Such matters shall include, but not be limited to, wages, hours, benefits, and other conditions of employment.

- (3) The office of employee and labor relations shall have the responsibility to provide education and training for management employees on all labor relations related matters.
- (4) The senior assistant vice president of employee and labor relations shall assist the vice president for finance and administration and chief financial officer by performing those duties as may be assigned by the vice president for finance and administration and chief financial officer.

(K) Director of student accounts/bursar

- (1) The director of student accounts/bursar shall be appointed by the board upon the recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president through the vice president for finance and administration and chief financial officer.
- (2) The director of student accounts/bursar oversees the update of published tuition and fee schedules and maintenance of system tables necessary to access the accurate student fees each semester.
- (3) The director of student accounts/bursar is responsible for overseeing the process of providing accurate and timely student account information, collecting and processing payments for tuition and fees, and ensuring the timely deposit of university funds.
- (4) The director of student accounts/bursar is responsible for offering payment plan options and the collection of delinquent accounts.
- (5) The director of student accounts/bursar coordinates the distribution of the appropriate tax statement to students annually on tuition charges assessed that may be eligible for a tuition tax credit.
- (6) The director of student accounts/bursar is responsible for the disbursement of financial aid and delivering refunds of excess

payments.

- (7) The director of student accounts/bursar shall perform such other duties as may be assigned by the vice president for finance and administration and chief financial officer.
- (L) The university internal auditor shall report directly to the vice president for finance and administration and chief financial officer ("CFO") on administrative matters and the board of trustees through the audit committee of the board on functional matters as provided in rule 3359-11-07-02 of the Administrative Code.
- (M) Other administrative officers and assistants. Such other administrative officers and assistants as are needed to carry on effectively the work of the university may be appointed by the board upon recommendation of the president of the university who shall define their duties and responsibilities.

Effective: ~~February 27, 2009~~

Certification: _____
Ted A. Mallo
Secretary
Board of Trustees

Prom. under: 111.15

Rule amp.: 3359.01

Statutory auth.: 3359.01

Prior effective dates: Prior to 11/4/77, 12/31/86, 12/22/89, 7/20/90, 3/20/91, 5/22/91, 9/21/95, 11/20/96, 4/28/97, 11/24/01, 4/11/03, 6/15/03, 2/12/05, 6/25/07, 2/27/09

THE UNIVERSITY OF AKRON

Resolution No. 4-5-11

Pertaining to Purchasing Bid Limits and Board of Trustees Pre-Approval Limit

WHEREAS, the administration has determined that the current bid limits and pre-approval limit established by the Board of Trustees in O.A.C. 3359-03-01 (F)(2) (e), (f), (g) and (h) are outdated and inefficient; and,

WHEREAS, the administration has recommended the Board approve new bid limits pre-approval limit that are consistent with bid and pre-approval limitations currently being utilized by a majority of state universities in Ohio; and,

WHEREAS, the Board of Trustees, upon review of the current and proposed bid limits and Board of Trustees' pre-approval limit, has determined that (1) the current bid limits for services should be revised to \$50,000, (2) the Board of Trustees' pre-approval limit should be revised to \$350,000, and (3) all purchases of goods and services in excess of \$25,000 but less than \$350,000, including all subcontracts through externally funded grants, shall be reported to the Board; **NOW, THEREFORE**,

BE IT RESOLVED, that the recommendations presented by the Finance, Fiscal Policy, and Investment Committee on April 27, 2011, pertaining to the purchasing bid limits and the Board of Trustees' pre-approval limit as contained in Rule 3359-03-01(F)(2) (e), (f), (g) and (h), be approved; and

BE IT FURTHER RESOLVED, that the Board directs the secretary of the Board to amend any references to those specific limits in University Rules as follows, using Rule 3359-03-01(F)(2), to file the revised rules as required by law, and to bring any revised rules to the Rules Committee for its review and action as soon as possible:

...(e) A competitive bid process and/or a negotiation process, as approved by the director of purchasing and the office of general counsel, shall be utilized in all cases where the goods ~~or services~~ to be purchased shall cost in excess of twenty-five thousand dollars **OR SERVICES TO BE PURCHASED SHALL COST IN EXCESS OF FIFTY THOUSAND DOLLARS**, and contracts for the purchase of such goods or services shall be awarded in accordance with established university procedures.

...(f) Any purchase of goods ~~or services~~ that cost less than twenty-five thousand dollars **OR SERVICES THAT COST LESS THAN FIFTY THOUSAND DOLLARS** may be submitted to vendors for competitive bidding. In determining whether competitive bidding and/or negotiations shall be appropriate, the director of purchasing shall consider the availability of source of materials or services or whether timely quotations for such materials or services are already available. The foregoing requirements for competitive bidding shall not apply to:

...(g) Any purchase of construction services in excess of ~~twenty-five~~ FIFTY thousand dollars must be by competitive bid. For construction services in excess of ~~twenty-five~~ FIFTY thousand dollars, a request for competitive bid must be advertised in a newspaper of general circulation and/or other electronic means approved by the director of purchasing...

...(h) Any purchase of goods or services in excess of ~~one~~ THREE hundred fifty thousand dollars, except for subcontracts issued through externally funded research grants and contracts for which the University is the grantee, shall be submitted to the Board for prior approval. All purchases of goods and services in excess of twenty-five thousand dollars, but less than ~~one~~ THREE hundred fifty thousand dollars, including all subcontracts through externally funded grants, shall be reported to the Board...

Ted A. Mallo, Secretary
Board of Trustees

April 27, 2011

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Pertaining to Revisions to University Rule 3359-3-01
Officers of Finance and Administration

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-3-01 pertaining to new bid limits and pre-approval limits, be approved.

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011

3359-3-05 Officers of human resources Office of talent development and human resources.

- (A) ~~President of the university. As specified in rule 3359-1-05 of the Administrative Code, the president is executive head of all university colleges, branches, schools, and departments, possessing duties, responsibilities and powers as delineated in the bylaws. The president of the university, as specified in rule 3359-1-05 of the Administrative Code, the president is executive head of all university colleges and departments possessing duties, responsibilities and powers as delineated in the bylaws.~~
- (B) ~~The associate vice president for human resources and labor relations vice president for talent development and human resources shall be appointed by the board upon recommendation of the president, and shall hold office at the discretion of the president, and shall be responsible to the president through the vice president of finance and administration and chief financial officer senior vice president and provost and chief operating officer.~~
- (1) ~~The associate vice president for human resources and labor relations shall be responsible to the president through the vice president of finance and administration and chief financial officer for the supervision and administration of functions encompassed by the department of human resources, employment services, personnel services, benefits administration, equal employment opportunity, and labor and employee relations. The vice president for talent development and human resources shall plan and direct policies and initiatives to attain short-term and long-term goals as established by the president and senior vice president and provost and chief operating officer in accordance with the policies and rules established by the board and the president.~~
- (2) ~~Among the responsibilities of the associate vice president for human resources and labor relations in the area of human resources are: recruitment and employment activities; administration of fringe benefits and other employee programs; labor relations; employee development; recommendation and implementation of personnel policies and procedures; compliance with federal, state, and Ohio board of regents personnel report requirements; employee communications, including handbooks and directories;~~

and maintenance of personnel records. Among the responsibilities of the vice president for talent development and human resources are:

- (a) Creating and maintaining a compensation and classification philosophy and system that supports performance enhancement and measurement strategies;
 - (b) Creating an environment that embraces diversity and difference, including equal employment opportunity and affirmative action;
 - (c) Refining talent acquisition, retention, and advancement strategies and programs to support effectiveness and efficiency in the use and deployment of human talent;
 - (d) Recommending and implementing human resources policies and procedures consistent with a collaborative and integrated teamwork approach to institutional advancement;
 - (e) Administration of employee programs such as performance planning and management, employee development and recognition, employee benefits, labor relations, conflict resolution services, and employee immigration services;
 - (f) Complying with federal, state, and Ohio board of regents personnel report requirements and maintaining employee records;
 - (g) Performing other such duties as may be assigned by the president and senior vice president and provost and chief operating officer.
- (C) Assistant executive director and appointing authority The associate vice president for talent development and human resources and appointing authority shall supervise the administration of the university's employment policies and procedures. Among the responsibilities of the associate vice president for talent development and human resources are:

- ~~(1) The assistant executive director supervises the university's employment activities.~~
- (2)(1) Responsible Responsibility for non-faculty collective bargaining activities.;
- (3)(2) Conducts Conducting disciplinary hearings and investigations for non-faculty positions. Responsible Responsibility for disciplinary actions including suspension or termination of classified, unclassified, contract professional and bargaining unit employees.;
- (4)(3) Serves Serving as second-step hearing appeals officer under university grievance procedures for staff actions.;
- (5)(4) Serves Serving as university appointing authority, including signatory authority for personnel actions.;
- (6)(5) Represents Representing the university at hearings before state personnel board of review.;
- (7)(6) Provides Providing advice and counsel to supervisors and employees to assist them in resolving employee performance related concerns and in appropriate use of university disciplinary guidelines.;
- ~~(8) Responsible for administration of the 2000 classification and compensation plan for contract professional and staff positions.~~
- (7) Supervising the offices of Title IX coordinator and American with Disabilities Act (ADA) coordinator;
- (8) Performing other such duties as may be assigned by the vice president for talent development and human resources.
- (D) The president may recommend the appointment of additional administrative officers to support the work of the vice president for talent development and human resources.
- ~~(D) Director of benefits administration.~~

- ~~(1) — The director of benefits administration shall be responsible for administering the university group benefits package, which includes monitoring carrier activities, plan design, proposed plan changes, rfp preparation, carrier interview selection and recommendation for administration.~~
- ~~(2) — Administers premium recovery process for NEOUCOM and Wayne College.~~
- ~~(3) — Responsible for sick leave reporting.~~
- ~~(4) — Responsible for employee service awards, new employee information sessions and other programs as deemed necessary.~~
- ~~(5) — Administers various compliance programs such as Family and Medical Leave Act, workers compensation, alternative retirement plans.~~

~~(E) — Director of AA/EEO compliance:~~

- ~~(1) — The director of AA/EEO compliance is responsible for oversight of the faculty and staff employment processes.~~
- ~~(2) — The director investigates and resolves complaints from faculty, staff and students.~~
- ~~(3) — The director serves as ADA (Americans with Disabilities Act) coordinator for faculty and staff concerns.~~
- ~~(4) — Provides statistical and appropriate data required for compliance reporting.~~

~~(F) — Director of training and development services:~~

- ~~(1) — Responsible for performance review program for contract professional and staff positions.~~
- ~~(2) — Responsible for assisting with the coordination of required employee compliance training and other developmental programs as identified.~~

~~(G) — Director of human resource information services:~~

- ~~(1) — Serves as functional lead for the campus community Peoplesoft module.~~
- ~~(2) — Serves as records administrator for electronic and paper files for faculty, staff and graduate assistants.~~
- ~~(3) — Serves as liaison between human resources, payroll and benefits administration to assure system enhancements interface.~~
- ~~(4) — Responsible for personnel recommendations for board of trustees report and related personnel action form processing.~~
- ~~(5) — Serves as deputy appointing authority.~~
- ~~(6) — Responsible for coordination of annual salary increase process, off-line salary increase recommendations and job audits.~~

~~(H) — Other administrative officers and assistants as are needed to carry on effectively the work of human resources may be appointed by the board upon recommendation of the president and shall be responsible to the president through the executive director of human resources.~~

Effective: June 25, 2007

Certification: _____
 Ted A. Mallo
 Secretary
 Board of Trustees

Prom. Under: 111.15

Statutory Authority: 3359.01

Rule Amp.: 3359.01

Prior Effective Dates: 4/28/97, 11/24/01, 5/25/02, and 4/11/03, 6/25/07

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Pertaining to Revisions to University Rule 3359-3-05
Office of Talent Development and Human Resources

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-3-05, be approved.

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011

3359-3-01 Officers of finance and administration.

- (A) The president of the university, as specified in rule 3359-1-05 of the Administrative Code, the president is executive head of all university colleges and departments possessing duties, responsibilities and powers as delineated in the bylaws.
- (B) Vice president for finance and administration and chief financial officer.
 - (1) The vice president for finance and administration and chief financial officer shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president.

Notwithstanding the direct reporting relation between the vice president for finance and administration and chief financial officer to the president, it shall be the duty and responsibility of the vice president for finance and administration and chief financial officer to coordinate with and keep the senior vice president and provost and chief operating officer informed in advance on all matters, initiatives, or decisions within their area of responsibility that involve academic matters, or that have a reasonable expectation of involving or affecting the academic programs, activities, or directions of the university.

- (2) The vice president for finance and administration and chief financial officer shall be responsible for the supervision and administration of functions encompassed by the division of finance and administration, including all fiscal operations, financial planning and budgeting, treasury services, student financial services, labor relations, human resources, purchasing, Hower house, parking services, dining services, telecommunications and other auxiliary services.
- (3) The vice president for finance and administration and chief financial officer shall be responsible for the financial administration of the university including budgeting; the collection, deposit, and disbursement of all funds; purchasing and risk management; central stores; insurance plans of the university; and the development of budgets for auxiliaries operated by others, such as the E. J. Thomas performing arts hall, university housing, rubber bowl, athletics, and the student union.

- (4) The vice president for finance and administration and chief financial officer shall, in consultation with the finance, fiscal policy and investment committee of the board, oversee the investment and management of funds. The vice president for finance and administration and chief financial officer receives and has custody of university equipment, gifts and property listed in the departmental inventories; and is responsible for the safekeeping of financial records, papers, or instruments of value including, but not limited to, notes, stocks, bonds, financial obligations, securities, investments, funds, or any other item or information serving to document or assist with the financial management of the university.
 - (5) The vice president for finance and administration and chief financial officer shall be responsible for acquisition of land, negotiation of leases, and negotiation of financial matters, such as sale of notes and bonds, all subject to approval of the president and board.
 - (6) The vice president for finance and administration and chief financial officer shall be responsible for administration of the functions of parking services, dining services, materials handling, retail service, telecommunications, the John W. Heisman lodge, and Hower house.
 - (7) The vice president for finance and administration and chief financial officer, along with the president and the senior vice president and provost and chief operating officer, may execute contracts on behalf of the university of Akron. Others may execute contracts only as authority is specifically designated by these regulations.
 - (8) The vice president for finance and administration and chief financial officer shall perform such other duties as may be assigned by the president.
- (C) Associate vice president for treasury and financial planning.
- (1) The associate vice president for treasury and financial planning shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and

shall be responsible to the president through the vice president for finance and administration and chief financial officer.

- (2) The associate vice president for treasury and financial planning shall be responsible to the vice president for finance and administration and chief financial officer for the administration of the functions encompassed by the separate offices of resource analysis and budget, treasury services, and foundation accounting.
- (3) The associate vice president for treasury and financial planning shall be responsible for the scheduling of functions at the John W. Heisman lodge.
- (4) The associate vice president for treasury and financial planning shall be responsible for financial analysis and development of resource opportunities.
- (5) The associate vice president for treasury and financial planning shall assist the vice president for finance and administration and chief financial officer by performing those duties as may be assigned by the vice president for finance and administration and chief financial officer.

~~(D)~~ — Associate vice president for human resources and employee relations.

- ~~(1)~~ — The associate vice president for human resources and employee relations shall be appointed by the board upon recommendation of the president, and shall hold office at the discretion of the president, and shall be responsible to the president through the vice president of finance and administration and chief financial officer.
- ~~(2)~~ — The associate vice president for human resources and employee relations shall be responsible for those items listed in paragraph ~~(B)~~ of rule 3359-03-05 of the Administrative Code.

~~(E)~~(D) Associate vice president/controller.

- (1) The associate vice president/controller shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president through the vice president for finance and administration and chief financial officer.

- (2) The associate vice president/controller shall be responsible to the vice president for finance and administration and chief financial officer for the administration of the functions encompassed by the separate areas of purchasing, student accounts/bursar, and the controller.
- (3) The associate vice president/controller shall maintain accounting records, on a consistent basis, in which all funds, accounts, receipts, expenditures, and financial matters of the university shall be entered and posted in conformity with generally accepted accounting principles, so as to show fully and clearly at all times the financial condition of the university.
- (4) The associate vice president/controller shall keep an inventory of all university property used for instructional, research, and residential purposes, and statistics as to the use thereof, and its condition.
- (5) The associate vice president/controller shall prepare periodic financial reports for presentation to the board by the vice president for finance and administration and chief financial officer and shall also prepare periodic financial reports for presentation to various state and federal agencies, as required by state and federal agencies.
- (6) The associate vice president/controller shall be responsible for the receipt of and disbursing of all funds, and shall assist the treasurer in the investment of all available current funds.
- (7) The associate vice president/controller shall perform other duties as may be assigned by the vice president for finance and administration and chief financial officer.

~~(F)~~(E) Director of purchasing.

- (1) The director of purchasing shall be appointed by the board upon the recommendation of the president and shall hold office at the discretion of the president. The director of purchasing shall be responsible to the president through the vice president for finance and administration and chief financial officer.

- (2) The director of purchasing conducts routine purchasing, accounting, and budget control transactions in accordance with good business practice and, where applicable, the regulations of the state of Ohio. The purchasing procedures to be followed shall be:
- (a) Contracts involving the expenditures of money within the limits fixed by board appropriation may be made on behalf of the university by the president, vice president for finance and administration and chief financial officer, director of purchasing, or senior vice president and provost and chief operating officer, within the scope of their authority, as set forth in the bylaws and regulations of the board.
 - (b) The dean of the university libraries and the law librarian may make contracts for the purchase of library books and periodicals and to execute license agreements for additional library resources, within their budgets for the respective libraries.
 - (c) The director of E. J. Thomas performing arts hall may purchase the services of performing artists and enter into contracts with these artists on behalf of the university. The athletic director may execute contracts with other colleges and universities for intercollegiate athletic events.
 - (d) Purchases shall be made on forms containing certificates indicating the tax exempt status of the university.
 - (e) A competitive bid process and/or a negotiation process, as approved by the director of purchasing and the office of general counsel, shall be utilized in all cases where the goods or services to be purchased shall cost in excess of twenty-five thousand dollars and contracts for the purchase of such goods or services shall be awarded in accordance with established university procedures.
 - (f) Any purchase of goods or services that cost less than twenty-five thousand dollars may be submitted to vendors for competitive bidding. In determining whether competitive bidding and/or negotiations shall be appropriate, the director of purchasing shall consider the availability of source of

materials or services or whether timely quotations for such materials or services are already available. The foregoing requirements for competitive bidding shall not apply to:

- (i) the purchase of stock for purposes of resale in campus stores;
- (ii) the purchase of books or publications for the campus libraries;
- (iii) situations involving emergencies;
- (iv) the purchase of proprietary goods or services that are only available from a sole source;
- (v) professional contracted services;
- (vi) the purchase of goods or services from vendors covered by consortium group contracts such as the state of Ohio, inter-university council of Ohio (IUC), and community, university, and educational cooperative and purchasing association (CUE); or
- (vii) any approved negotiation processes.

The director of purchasing shall take full advantage of state of Ohio contracts with suppliers negotiated by the Ohio department of administrative services, state purchasing department. The director of purchasing shall also make efficient use of the inter-university council purchasing contracts and other cooperative purchasing association contracts available to state universities.

- (g) Any purchase of construction services in excess of twenty-five thousand dollars must be by competitive bid. For construction services in excess of twenty-five thousand dollars a request for competitive bid must be advertised in a newspaper of general circulation and/or other electronic means approved by the director of purchasing.

The limitations provided in this authority shall not be avoided through multiple purchases of goods or services

under the limits authorized or through aggregations or purchases at the same or different times.

- (h) Any purchase of goods or services in excess of one hundred fifty thousand dollars, except for subcontracts issued through externally funded research grants and contracts for which the university is the grantee, shall be submitted to the board for prior approval. All purchases of goods and services in excess of twenty-five thousand dollars, but less than one hundred fifty thousand dollars, including all subcontracts through externally funded grants, shall be reported to the board.

Except where prohibited by law, competitive bidding requirements of the university may be waived under limited and exceptional circumstances. Exceptional circumstances which warrant the waiver of competitive bidding include, but are not limited to, responding to emergencies resulting from fire, flood, freezing, or other acts of God or force majeure, situations in which it may reasonably be determined by a prudent person standard that there is substantial financial or other risk or substantial financial or other opportunity to the university such that the risk or opportunity clearly warrants waiver, as well as emergencies necessitated by the immediate need to comply with laws or regulations affecting persons or property owned, leased, or operated by the university.

In order to implement the procedure to waive competitive bidding, the appropriate vice president must provide such request for waiver to the director of purchasing in advance with a written certification by the vice president as to the rationale supporting the need to waive competitive bidding. The director of purchasing shall review all requests for waiver with the office of general counsel, and the director of purchasing shall make the final decision as to whether the waiver shall be authorized based on the guidelines in this rule.

Purchases resulting from the waiver of competitive bidding shall be separately identified in the vendor reports provided to the board of trustees at the next regularly scheduled

meeting of the board of trustees. In no event shall the director of purchasing waive competitive bidding for any purchase in excess of one hundred fifty-thousand dollars.

The limitations provided in this authority shall not be avoided through multiple purchases of goods or services under the limits authorized or through aggregations or purchases at the same or different times.

- (i) The director of purchasing shall search for new vendors and contractors, especially vendors and contractors owned and operated by individuals categorized as minorities, and shall honor state laws concerning purchasing set aside rules favoring minorities, and shall communicate to others on campus the desirability of using minority vendors.
- (j) The purchase of insurance occasionally can be more economical and efficient through direct placement rather than competitive bid. In such instances, the trustees must be notified of action taken and the vice president for finance and administration and chief financial officer shall report why the purchase was done by direct placement rather than through competitive bid.
- (k) The director of purchasing shall perform other duties as assigned by the vice president for finance and administration and chief financial officer.
- (l) The director of purchasing shall establish a travel program for all employees at the university of Akron, which will provide for consistency with all university rules and practices and prohibitions that are not consistent with such program. Such program shall be subject to review and approval by the vice president for finance and administration and chief financial officer and the vice president and general counsel.

~~(G)~~(F) Treasurer.

- (1) The treasurer shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president and shall be responsible to the president through

the vice president for finance and administration and chief financial officer.

- (2) The treasurer shall be responsible for coordinating activities with portfolio managers appointed by the board and evaluating endowment fund investment performance based on board policies.
- (3) The treasurer shall be responsible for the management and investment of operating funds, including the monitoring of investment managers and overseeing their compliance with board policy concerning securities, quality constraints, and maturity guidelines as well as recommending modifications to the strategic policies.
- (4) The treasurer shall prepare periodic financial reports on endowment and operating funds for presentation to the board by the vice president for finance and administration and chief financial officer.
- (5) The treasurer shall be responsible for relations with financial institutions and for soliciting and evaluating general banking services.
- (6) The treasurer shall assist in the evaluation of capital asset financing alternatives through bonds, notes, leases, or by other means.
- (7) The treasurer shall perform such other duties as may be assigned by the vice president for finance and administration and chief financial officer.

~~(H)~~(G) Director of the office of resource analysis and budget.

- (1) The director of the office of resource analysis and budget shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president through the vice president for finance and administration and chief financial officer.
- (2) The supports the annual development of the general fund and auxiliary budgets for both the Akron and Wayne college campuses, including development of salary fringe benefits, and fixed obligation expenses. The office of resource analysis and budget

also develops initial revenue estimates based on a variety of criteria, such as projected credit hours, number of students, consultation with the Ohio board of regents, and approved rates.

- (3) During the fiscal year, the office of resource analysis and budget monitors and analyzes actual revenues, salaries, and other expenditure components compared to budget; provides support to all units regarding their budgets; researches areas of inquiry and suggests methods for accomplishing objectives; confirms salary funding availability for each position based on information provided by the initiating unit; and administers deficit account monitoring to ensure compliance with the board of trustees' policy prohibiting departments from operating with deficit balances.
- (4) In addition, the office of resource analysis and budget also distributes monthly computer-generated reports such as budget statements, processes all general fund and auxiliary budget amendments, provides supporting information to campus committees as requested, creates ad hoc reports based on campus-wide and senior management inquiries, projects tuition, fees, and state subsidy revenues utilizing computer models developed by the office, and provides and prepares financial materials for submission by the vice president for finance and administration and chief financial officer to the board of trustees.
- (5) The director of the office of resource analysis and budget is responsible to associate vice president for treasury and financial planning, who reports directly to the vice president for finance and administration and chief financial officer. In addition to these duties, this office shall perform such other duties as may be assigned by the vice president for finance and administration and chief financial officer.

~~(H)~~(H) Associate vice president for auxiliary enterprises.

- (1) The associate vice president for auxiliary enterprises shall be appointed by the board upon recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president through the vice president for finance and administration and chief financial officer.
- (2) The associate vice president for auxiliary enterprises shall be

responsible to the vice president for finance and administration and chief financial officer for the administration of the functions encompassed by the separate offices of parking services, dining services, retail operations, printing services, materials handling, the Hower house, and telecommunications.

- (3) The associate vice president for auxiliary enterprises shall be responsible for administration of the services provided by the department of central stores. The disposal of surplus equipment and supplies is the responsibility of the director of materials handling. The director of materials handling will follow the disposal procedures as outlined in the surplus property recycling handbook.
- (4) The associate vice president for auxiliary enterprises shall assist the vice president for finance and administration and chief financial officer by performing those duties as may be assigned by the vice president for finance and administration and chief financial officer.

~~(J) — Senior assistant vice president of employee and labor relations~~

- ~~(1) — The senior assistant vice president of employee and labor relations shall be appointed by the board upon the recommendation of the president, shall hold office upon the discretion of the president and shall be responsible to the president through the vice president for finance and administration and chief financial officer or his or her designee. The senior assistant vice president of employee and labor relations shall consult and confer with the senior vice president and provost and chief operating officer while serving as a liaison on employee and labor relations matters.~~
- ~~(2) — The office of employee and labor relations shall have responsibility for coordination of collective bargaining of all university labor agreements and matters including, but not limited to, administration and interpretation of all university labor agreements; grievances filed under the university's labor agreements, including arbitration; unfair labor practice proceedings and union representation matters and to provide advice and assistance to university management employees on labor relations matters. Such matters shall include, but not be limited to, wages, hours, benefits, and other conditions of employment.~~

- ~~(3) The office of employee and labor relations shall have the responsibility to provide education and training for management employees on all labor relations related matters.~~
- ~~(4) The senior assistant vice president of employee and labor relations shall assist the vice president for finance and administration and chief financial officer by performing those duties as may be assigned by the vice president for finance and administration and chief financial officer.~~

~~(K)~~(I) Director of student accounts/bursar

- (1) The director of student accounts/bursar shall be appointed by the board upon the recommendation of the president, shall hold office at the discretion of the president, and shall be responsible to the president through the vice president for finance and administration and chief financial officer.
- (2) The director of student accounts/bursar oversees the update of published tuition and fee schedules and maintenance of system tables necessary to access the accurate student fees each semester.
- (3) The director of student accounts/bursar is responsible for overseeing the process of providing accurate and timely student account information, collecting and processing payments for tuition and fees, and ensuring the timely deposit of university funds.
- (4) The director of student accounts/bursar is responsible for offering payment plan options and the collection of delinquent accounts.
- (5) The director of student accounts/bursar coordinates the distribution of the appropriate tax statement to students annually on tuition charges assessed that may be eligible for a tuition tax credit.
- (6) The director of student accounts/bursar is responsible for the disbursement of financial aid and delivering refunds of excess payments.
- (7) The director of student accounts/bursar shall perform such other duties as may be assigned by the vice president for finance and

administration and chief financial officer.

~~(L)~~(J) The university internal auditor shall report directly to the vice president for finance and administration and chief financial officer ("CFO") on administrative matters and the board of trustees through the audit committee of the board on functional matters as provided in rule 3359-11-07-02 of the Administrative Code.

~~(M)~~(K) Other administrative officers and assistants. Such other administrative officers and assistants as are needed to carry on effectively the work of the university may be appointed by the board upon recommendation of the president of the university who shall define their duties and responsibilities.

Effective: ~~February 27, 2009~~

Certification: _____
Ted A. Mallo
Secretary
Board of Trustees

Prom. under: 111.15

Rule amp.: 3359.01

Statutory auth.: 3359.01

Prior effective dates: Prior to 11/4/77, 12/31/86, 12/22/89, 7/20/90, 3/20/91, 5/22/91, 9/21/95, 11/20/96, 4/28/97, 11/24/01, 4/11/03, 6/15/03, 2/12/05, 6/25/07, ~~2/27/09~~

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Pertaining to Revisions to University Rule 3359-3-01
Officers of Finance and Administration**

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-3-01 which removes language pertaining to positions that report to the Office of Talent Development and Human Resources, be approved.

**Ted A. Mallo
Secretary
Board of Trustees**

June 15, 2011

3359-26-02 General staff personnel policies and procedures.

(A) Accidents and injuries on the job.

- (1) Any work related injury or illness, no matter how minor, must be reported to the employee's supervisor, as soon as possible. The supervisor will, after attending to the injury, make a report of the incident and submit it to the office of environmental health and occupational safety. An investigation of the accident may be conducted by the director, environmental health and occupational safety.
- (2) Each university staff employee is protected by the provisions of the worker's compensation law of Ohio which covers expenses for medical care as well as certain compensation benefits in lieu of salary loss. For work related illnesses and injuries, medical care costs are not covered by the university group health plan.

(B) Appointing authority.

"Appointing authority" means the officer having the power of appointment to, removal from, audit, reduction or suspension of positions or employees in any office, department, or unit within the institution.

(C) Audits/position classification.

- (1) A classified employee or an employee's supervisor may request a review of the employee's position from the university appointing authority. Upon receipt of a signed, written request for a position audit, the appointing authority will forward a position description/audit questionnaire. The completed questionnaire, reviewed and signed by the appropriate administrative unit head, dean/director, and vice president, should be forwarded to the appointing authority for review. An audit may result in a higher, lower, lateral or no reclassification. An employee who is not satisfied with the results of the audit may request a review of the original determination. This review must be requested in writing to the appointing authority, who may request additional information and/or perform a desk audit. After review and final determination by the appointing authority, a classified employee

may within thirty days of such final notification, appeal the audit results to the state personnel board of review.

- (2) Requests for audits of a position, from either the incumbent or the appointing authority, may not be requested more than once a year. A classified employee may request only one position audit per year unless the employee provides, at the time of the request, documentation showing that the duties of the position have been substantially changed since the date of the completion of the previous audit. The "one-year period" is defined as one calendar year from the date which appears on the original notification letter of the most recent position audit.
- (3) Unclassified staff employees should refer to the position and salary administration program for information on audits/position classification.

(D) Breaks.

Although rest periods are not officially provided for under state civil service laws, departments may allow two fifteen-minute breaks during each eight hour day. The first break is generally taken midmorning; the second is taken mid-afternoon. Supervisors will determine whether such breaks would hinder efficient departmental operation at certain times. Breaks are a privilege rather than a right; misuse of break periods or over-extending them may result in this privilege being revoked. Unused break periods are not cumulative, and may not be used to arrive late or leave work early.

(E) Discipline and discharge.

- (1) At the university of Akron, there are occasions when employees fail to meet performance standards or to abide by university policies, procedures, and rules governing appropriate conduct on the job. In order to deal with such situations in a fair and consistent manner, the university has developed a disciplinary policy and procedures designed to improve productivity and morale, and not merely to punish. The disciplinary program will assure employees of the following:

- (a) The university will respond in a consistent and predictable manner if an employee violates the rules.
 - (b) Disciplinary matters will be handled in a confidential and expeditious manner.
 - (c) Employees will be told what is expected of them and the possible consequences if they do not live up to performance expectations.
 - (d) Employees will be disciplined progressively except for instances where the seriousness of the offense may warrant bypassing one or all steps (i.e. illegal use of drugs).
 - (e) The discipline will be based on facts and not hearsay or opinion.
 - (f) Employees can appeal disciplinary actions through the university's internal grievance procedure or through the state personnel board of review.
- (2) Disciplinary action is normally progressive in nature; that is, repetitions of causes for disciplinary action or a combination of offenses should lead to application of more serious disciplinary sanctions. Some actions, because of their seriousness, represent a threat to the safety and well-being of the individual, other employees, or students or to university operations, (i.e. use of illegal substances, absence in excess of three days without notification, etc.) and may warrant bypassing one or all steps of the disciplinary procedures. The following defines and outlines the suggested sequence of the various disciplinary actions.
- (a) A verbal warning is an oral discussion between a supervisor and an employee who fails to meet performance standards or exhibits unsatisfactory behavior. Verbal warnings are generally issued for minor offenses and should be considered by the employee as a clear indication that a repetition of the offense may call for more serious disciplinary action. When a verbal warning is issued, the supervisor should take immediate constructive steps to help the employee avoid a reoccurrence of the offense.

- (b) A written warning is more serious than a verbal warning and may become a permanent part of the employee's official record. A written warning is issued if the required corrective behavior from a previous verbal warning(s) is not exhibited within the specified time limits, or if the offense is of a serious nature. A copy of the written warning is given to the employee and the original is forwarded to personnel services to be placed in the employee's official file. When a written warning is issued, the supervisor should take immediate constructive steps to help the employee avoid a reoccurrence of the offense.
 - (c) Continued unsatisfactory performance or the commission of a serious offense may serve as the basis for more severe disciplinary actions beyond a verbal or written warning. A suspension without pay can vary from one day to several weeks or months. A suspension is designed to give an employee some time to think over the seriousness of the offense and it is hoped that the employee will make a commitment to better behavior or performance in the future.
 - (d) A reduction in pay and or position may be on a permanent or temporary basis. Demotions are for situations in which an employee has been promoted and cannot handle the job or is no longer able to perform the regular duties in a competent manner. A removal is the most serious penalty that can be imposed and should be used with care in the event that a previous progressive discipline has not achieved the corrective behavior or when a serious offense has been committed.
 - (3) A staff member may be disciplined, suspended, discharged, or reduced in pay or position for the following types of unsatisfactory conduct: incompetence, inefficiency, dishonesty, drunkenness, immoral conduct, insubordination, discourteous treatment of the public, neglect of duty, failure of good behavior, or any acts of misfeasance, malfeasance, or nonfeasance.
- (F) Employee records.

- (1) Necessary job-related and personal information about each staff employee will be retained in an official personnel file maintained by and in human resources. The contents of each file will include: basic identifying information (name, address, and job title), completed employment application or other hiring related documents, notices of pay changes, information on benefit coverage, performance evaluations and information on other employment related actions (promotions, training, disciplinary, etc.), and other job related information deemed essential by the university. Essential records of current and former employees will be retained as necessary.
- (2) Access to personnel files will be provided only in the presence of a university official, and at a mutually convenient time and place. Staff employees who question the accuracy or completeness of information in their file should discuss such concerns with their supervisor and the appointing authority. Any erroneous or improper information will be removed. Should disputed information be retained in the file, the employee may submit a brief written statement identifying the alleged errors or inaccuracies. The statement will remain in the file as long as the disputed information is retained.

(G) General rules of conduct.

Staff members should not engage in conduct that is dishonest or fraudulent nor should they accept duties, obligations, gifts or favors of monetary value or engage in private business or professional activities which conflict with the interests and policies of the university of Akron and the state of Ohio.

(H) Grievances.

A grievance is a complaint or disagreement that may result from any situation in which an employee or group of employees believe that they have been unjustly treated. Grievance situations may include but are not limited to: working conditions and environment; relationships with supervisors and with other employees and officials; and/or management decisions in the application of established procedures. Grievances involving discrimination are not proper within the framework of the

grievance procedure, and should be referred to the university's affirmative action officer.

(1) General provisions.

- (a) For the purposes of the grievance policy 3359-26-02(H), the term "employee(s)" refers to a classified or nonclassified staff member who is not represented by a bargaining unit. The term "fellow employee" refers to any university employee who has not initiated the grievance procedure but one that is participating in the process as a witness. There are no restrictions on the type of employee who may serve as a witness (i.e. staff, faculty, contract professional, or bargaining unit staff).
- (b) The grievance procedure may be utilized by employees who are currently employed on an active basis, or those not under suspension. Termination of employment during the grievance process will end the grievance.
- (c) The employee has the right to be advised by legal counsel, if so desired.
- (d) Only an employee who is directly affected has standing to file a grievance. Grievances may not be filed on behalf of an employee or group of employees.
- (e) Filing deadlines noted for any step may be extended as a result of absence of either party due to approved leave, or with mutual written agreement.
- (f) If a decision by supervision is not rendered within the agreed upon time limits, the grievance will automatically be moved to the next step of the grievance procedure.
- (g) If the results of a grievance by an employee are not appealed within the time limits, the grievance will be considered withdrawn.
- (h) All time limits are working days.

- (i) The employee may present evidence and/or witnesses to meetings; however, a fellow employee who serves as a witness must secure permission from his/her supervisor to attend such meeting.
 - (j) The university may elect to request that an additional witness or appropriate group representative participate in any or all steps of the grievance procedure.
 - (k) All discussions regarding grievances will take place in a private setting.
 - (l) The burden of proof lies with the employee.
 - (m) The individual responsible for conducting any step meeting must be provided in advance names of all potential witnesses.
 - (n) The office of human resources should receive copies of each appeal step as it occurs.
 - (o) Grievances appealed to the courts or to the state personnel board of review will be considered to be withdrawn.
 - (p) Grievance procedures for a bargaining unit employee are reflected in the current contract with each respective union.
- (2) Grievance procedure.

An employee who may have a grievance should attempt to resolve the matter informally with the immediate supervisor. Any grievance which cannot be informally resolved must be processed according to the steps indicated below:

- (a) Step one.

An employee must reduce the grievance to writing and submit such grievance to the supervisor within five working days after the occurrence of the event upon which the grievance is based. The written grievance shall include the specific matter causing dissatisfaction, a statement of

the relevant facts, and the specific remedy requested. The supervisor shall hold a meeting with the employee within five working days following the submission of the grievance to the supervisor.

Within five working days after such meeting, the supervisor will respond to the grievance in writing and return same to the employee.

An employee not satisfied with the response may appeal within five working days by returning the grievance to the supervisor and indicating in writing the desire to appeal the step one decision.

(b) Step two.

Within five working days after the receipt of the employee's notice of appeal, the employee, the employee's supervisor and the appointing authority will hold a step two meeting to discuss the grievance.

Within five working days after such step two meeting, the deputy appointing authority or designee will respond in writing to the grievance appeal.

If the employee is still not satisfied with the written response to the step two appeal, the employee may appeal the grievance to step three.

(c) Step three.

The employee will, within five working days, appeal to the step two response in writing through the employee's own reporting structure. This will begin with the person to whom the employee's supervisor reports, and follow through to the appropriate vice president/dean.

If the results of the written appeal through these steps is are not satisfactory to the employee, the matter will be appealed to the executive director of human resources associate vice president for talent development and human

resources or designee. The appeal meeting will involve the employee, the employee's supervisor, and the appointing authority or designee ~~and the executive director human resources~~.

Within five working days following this meeting, the ~~executive director of human resources~~ associate vice president for talent development and human resources or designee will communicate to the employee the university's final written decision.

(I) Identification card.

University policy requires that each employee must carry a photo-identification card at all times when on the university of Akron property. These cards are the property of the university and must be returned when leaving university employment. An identification card is issued to each employee by the "ZipCard" office.

(J) Orientation program: new staff employees.

In order to familiarize each new full-time staff employee with university privileges and benefits and the campus, an orientation program is presented by benefits administration. New employees will be notified in writing, requesting attendance at orientation after their appointment date.

(K) Performance appraisal.

- (1) The university expects all supervisors to evaluate employees at least once annually on the basis of job performance. This performance appraisal should accomplish:
 - (a) An enhanced supervisor-employee rapport and relationship through communication,
 - (b) Clarification and mutual understanding relative to performance and productivity expectations, goals, and measurement criteria, and
 - (c) Identification and documentation of the employee's performance strengths and/or deficiencies in a variety of

categories thereby providing the basis for current and future personnel decisions, including but not limited to salary increases for unclassified staff.

- (2) In the event of a layoff, performance evaluations will determine efficiency points, which are a part of total retention points.

(L) Personal changes.

- (1) Since complete and up-to-date employee records are essential, it is required that each employee report any of the following changes to personnel services:

name
address
telephone number
additional education and/or training

- (2) The following changes need to be reported to benefits administration:

any insurance related information, e. g., change of beneficiary for life insurance, addition or deletion of a dependent.

- (3) The following information needs to be reported to the payroll office:

requested payroll deductions
income tax exemptions

(M) Political activity.

- (1) No officer or employee in the classified service of the state, shall directly or indirectly, orally or by letter, solicit or receive, or be in any manner concerned in soliciting or receiving any assessment, subscription or contribution for any political party or for any candidate for public office; nor shall any person solicit directly or indirectly, orally, or by letter, or be in any manner concerned in soliciting any such assessment, contribution, or payment from any officer or employee in the classified service of the state; nor shall

any officer or employee in classified service of the state be an officer in any political organization or take part in politics other than to vote as the employee pleases and to express freely political opinions.

- (2) Complete details regarding political activities strictly prohibited and/or permitted appear in rule 123:1-46-02 of the Ohio Administrative Code.

(N) Position testing.

Certain staff positions at the university require that an applicant pass an appropriate clerical and/or skills test. The test will be scheduled by employment services. The cost of this test is paid by the university.

(O) Pre-employment physical examinations.

Certain staff positions at the university - law enforcement officer, day care and food service personnel, etc., - require that an applicant pass a pre-employment physical and/or psychological examination. Examinations are scheduled by employment services and are performed by a licensed physician and/or psychologist selected by the university. The cost of the required examinations is paid for by the university.

(P) Promotions and transfers.

- (1) Current employees are eligible to apply for vacant positions, according to skills and interest, providing the employee meets all requirements for same. The "employment opportunities bulletin" is published by employment services for campus distribution. All faculty, administrative, and staff positions currently open appear in this "bulletin." Some positions are restricted to employees who have been in their current position one year or longer. All applications must be received by the "deadline for applications" date indicated for the position. Probationary employees are not eligible to apply for another position.

- (2) Eligible employees who are interested in applying for an available position must complete an applicant update form by the deadline date. "Employment Services, Administrative Services Building,"

accepts applications Monday through Friday, eight a.m. to four p.m.

- (3) If an employee moves to a higher level position, the change is considered a promotion; if an employee moves to an equal or lower level position, the change is considered a transfer. These definitions apply whenever an employee moves from one position to another.
- (4) A transfer is not usually accompanied by a wage or salary increase, while a promotion may be.
- (5) No late bids will be accepted unless the employee has been on approved vacation and/or sick leave and the department has not completed the interviewing process. If the position should open up to the outside, any employee may apply at that time as an outside applicant.

(Q) Reassignment.

The university may reassign an employee from one assignment, building, work site, task, or shift to another within a job classification. No employee has any vested claim to performance of particular tasks within a particular job classification.

(R) Reduction of fees.

Staff employees and members of their families have been granted special educational privileges by the board of trustees, whereby eligibility accrues from employment as of the first day of the semester as summarized below:

(1) Employee fee reductions for full-time staff members.

(a) Credit courses.

Any full-time university staff member (or retired full-time university staff member) shall be permitted to take two credit courses or six credit hours, whichever is greater, each semester, free of all charges, excluding late fees and including instructional and general fees, graduate level,

laboratory, or other fees associated with these courses. Unused portions of these reductions are not cumulative.

Any full-time university staff member (or retired full-time university staff member) shall be permitted to take a total of four credit courses during the summer semester. The credit courses may be taken in any of the summer sessions comprising the summer semester. However, the aggregate of courses will not exceed four credit courses which will be free of all charges, excluding late fees and including instructional and general fees, graduate level, laboratory, or other fees associated with the courses. Unused portions of these reductions are not cumulative.

(b) Non-credit courses.

Any full-time university staff member (or retired full-time university staff member) shall be permitted to take two non-credit courses per semester (i.e., combined summer, fall, spring), which shall not affect his or her eligibility for credit fee reduction enrollment.

Some courses are not available for students using non-credit course fee reduction (AutoCAD, "Microsoft NT," polymer science courses, etc.). A list of such courses will be maintained by the division of workforce development and continuing education.

All individuals using fee reduction for non-credit courses will be placed on a waiting list in the division of continuing education (with a university of Akron designation assigned) on a first-come, first-served basis, until class meets minimum paying enrollment. These individuals will pay such costs as materials, supplies, lab fees, etc.

- (2) Fee reductions for relatives of full-time staff employees - the instructional fees, or an amount equivalent to the graduate level credit fees for Ohio residents, or an amount equivalent to the school of law credit hour fees for Ohio residents shall be deducted from total fee charges for the following groups (general fees, course fees and other special fees not being affected):

- (a) Unmarried and dependent children of all full-time university staff while the parent is in the service of the university of Akron;
- (b) Spouses of all full-time university staff while one or both are in the service of the university of Akron. Spouses of full-time university staff who are also employees may elect to receive fee reductions as an employee or a spouse;
- (c) Spouses and unmarried and dependent children of deceased full-time university staff who were serving the university of Akron at the time of death; and
- (d) Spouses and unmarried and dependent children of all retired full-time university staff.
- (e) For purposes of fee reductions:
 - (i) Spouses refer to individuals who have contracted the legal status of a marital relationship through religious or civil solemnized marriages and complied with all the statutory requirements pursuant to applicable law; and shall not include common law marriages which may be otherwise recognized under Ohio law or other relationships between persons not legally capable of making a marriage contract under Ohio law.
 - (ii) Unmarried and dependent children include natural, adopted and stepchildren for whom the full-time employee (or surviving spouse) provides more than fifty per cent support during the academic period for which education benefits are sought and who are not married at the start of the academic period for which education benefits are sought. The employee may be required to submit proof of dependency to the university auditor on request.
 - (iii) The term support shall include the provision of food, clothing, shelter, medical and dental care,

provision of accident and health insurance, transportation, recreation, child care expenses and other generally recognized indicia of financial assistance.

- (f) Spouses and dependents are not eligible for fee reduction of non-credit courses.
- (3) Employee fee reduction for part-time staff members.
- (a) Eligibility: A part-time staff member is one who works twenty or more hours per week on a regular schedule and whose appointment indicates part-time status. Part-time staff who have worked at least one thousand forty hours in the previous twelve month period are eligible.

(b) Credit courses.

Any part-time university staff member shall be permitted to take one credit course or three credit hours, whichever is greater, during a semester, free of all charges, excluding late fees, and including instructional and general fees, graduate level, laboratory, or other fees associated with these courses. Unused portions of these reductions are not cumulative.

Any part-time university staff member shall be permitted to take one credit course or three credit hours, whichever is greater, during a summer session. The aggregate of courses for which fee reduction will be received, during the sessions in the summer semester, will not exceed two credit courses, free of all charges, excluding late fees, including instructional and general fees, graduate level, laboratory, or other fees associated with these courses. Unused portions of these reductions are not cumulative.

(c) Non-credit courses.

Any part-time university staff member shall be permitted to take one non-credit course per semester (i.e., combined summer, fall, spring), which shall not affect his or her eligibility for credit fee remission enrollment.

Some courses are not available for students using non-credit course fee reduction (AutoCAD, "Microsoft NT," polymer science courses, etc.). A list of such courses will be maintained by the division of workforce development and continuing education.

All individuals using fee reduction for non-credit courses will be placed on a waiting list in the division of workforce development and continuing education (with a university of Akron designation assigned) on a first-come basis, until class meets minimum paying enrollment. These individuals will pay such costs as materials, supplies, lab fees, etc.

- (4) General provisions.
 - (a) No reductions of residence hall room and board fees shall be granted to any person except members of the resident advisory staff.
 - (b) The requirements of residence in Ohio for one year before the first day of any term or semester to be eligible for reduction of nonresident tuition charges shall be waived for employees who are entitled to fee reductions.
 - (c) Eligibility for fee reductions for employees or relatives is determined by employment status on the first day of the course.
 - (d) An individual may receive fee reductions under only one eligibility category (e.g., full-time university faculty, part-time faculty, full-time staff, spouse or dependent) during any one academic period.
 - (e) Full-time employees with nine-month appointments are eligible for fee reductions during the summer if reappointed the following academic year.
- (5) Fee reductions may be taxable income to the full-time staff employee.

- (6) Employees wishing to take advantage of the educational opportunities available at the university and their fee reduction benefits are encouraged to schedule classes outside the normal work day. However, with approval from the department head prior to each semester enrolled, work hours may be rescheduled to accommodate class attendance.
- (7) Time spent away from work attending classes must be made up the same day the class is scheduled. This may be done by extending the work day, using the lunch period, taking leave without pay or vacation leave, or a combination of the preceding. Class attendance during the normal work day is limited to one class.
- (8) Educational assistance program (Internal Revenue Code section 127).

The university of Akron has created, as an exclusive benefit for its employees, this educational assistance program. It is the intent of the university to seek to provide this educational assistance program, the benefit of which shall be to seek to exclude all assistance provided hereunder from an employee's income to the extent allowable under Internal Revenue Code section 127. This fee reduction educational assistance program shall only extend to university employees taking courses at the university of Akron. Eligibility accrues from employment as of the first day of the semester. It is the intent of the university that the provisions of this program shall not apply to graduate assistants who may otherwise qualify for tax exemption of fee reduction pursuant to a separate university program.

- (a) Employee fee reductions for full-time staff members.
 - (i) Credit courses.

Any full-time university staff member (or retired full-time university staff member) shall be permitted to take two credit courses or six credit hours, whichever is greater, each semester, free of all charges, excluding late fees and including instructional and general fees, graduate level, laboratory, or other fees associated with these

courses. Unused portions of these reductions are not cumulative.

Any full-time university staff member (or retired full-time university staff member) shall be permitted to take a total of four credit courses during the summer semester. The credit courses may be taken in any of the summer sessions comprising the summer semester. However, the aggregate of courses will not exceed four credit courses which will be free of all charges, excluding late fees and including instructional and general fees, graduate level, laboratory, or other fees associated with these courses. Unused portions of these reductions are not cumulative.

(ii) Non-credit courses.

Any full-time university staff member shall be permitted to take two non-credit courses per semester (i.e., combined summer, fall, spring), which shall not affect his or her eligibility for credit fee remission enrollment.

Some courses are not available for students using non-credit course fee reduction (AutoCAD, "Microsoft NT," polymer science courses, etc.). A list of such courses will be maintained by the division of workforce development and continuing education.

All individuals using fee reduction for non-credit courses will be placed on a waiting list in the division of continuing education (with a university of Akron designation assigned) on a first-come, first-served basis, until class meets minimum paying enrollment. These individuals will pay such costs as materials, supplies, lab fees, etc.

(b) Employee fee reduction for part-time staff members.

(i) Eligibility: A part-time staff member is one who works twenty or more hours per week on a regular schedule and whose appointment indicates part-time status. Part-time staff who have worked at least one thousand forty hours in the previous twelve month period are eligible.

(ii) Credit courses.

Any part-time university staff member shall be permitted to take one credit course or three credit hours, whichever is greater, each semester, free of all charges, excluding late fees, and including instructional and general fees, graduate level, laboratory, or other fees associated with these courses. Unused portions of these reductions are not cumulative.

Any part-time university staff member shall be permitted to take one credit course or three credit hours whichever is greater during a summer session. The aggregate of courses for which fee reduction will be received, during the sessions in the summer semester, will not exceed two credit courses, free of all charges, excluding late fees, including instructional and general fees, graduate level, laboratory, or other fees associated with these courses. Unused portions of these reductions are not cumulative.

(iii) Non-credit courses.

Any part-time university staff member shall be permitted to take one non-credit course per semester (i.e., combined summer, fall, spring), which shall not affect his or her eligibility for credit fee remission enrollment.

Some courses are not available for students using non-credit course fee reduction (AutoCAD, "Microsoft NT," polymer science courses, etc.). A

list of such courses will be maintained by the division of workforce development and continuing education.

All individuals using fee reduction for non-credit courses will be placed on a waiting list in the division of workforce development and continuing education (with a university of Akron designation assigned) on a first-come basis, until class meets minimum paying enrollment. These individuals will pay such costs as materials, supplies, lab fees, etc.

- (c) General provisions.
- (i) No reductions of residence hall room and board fees shall be granted to any person except members of the resident advisory staff.
 - (ii) The requirements of residence in Ohio for one year before the first day of any term or semester to be eligible for reduction of nonresident tuition charges shall be waived for employees who are entitled to fee reductions.
 - (iii) Eligibility for fee reductions for employees or relatives is determined by employment status on the first day of the course.
 - (iv) An individual may receive fee reductions under only one eligibility category (e.g., full-time university faculty, part-time faculty, full-time staff, spouse or dependent) during any one academic period.
 - (v) Full-time employees with nine-month appointments are eligible for fee reductions during the summer if reappointed the following academic year.
 - (vi) Fee reductions may be taxable income to the full-time staff employee.

- (9) Employees wishing to take advantage of the educational opportunities available at the university and their fee reduction benefits are encouraged to schedule classes outside the normal work day. However, with approval from the department head prior to each semester enrolled, work hours may be rescheduled to accommodate class attendance.
 - (10) Time spent away from work attending classes must be made up the same day the class is scheduled. This may be done by extending the work day, using the lunch period, taking leave without pay or vacation leave, or a combination of the preceding. Class attendance during the normal work day is limited to one class.
- (S) Responsibilities.
- (1) It is the university's responsibility to manage its operations and facilities, and direct its personnel. This responsibility includes determining when and the manner in which work is to be performed, assigning such work to employees and establishing the number and size of work units. It also includes the right to transfer, alter, revise and/or eliminate any or all methods, processes, materials, work schedules and services in accordance with the needs of the university, as determined by the university. With regard to hiring, suspensions, discharge, removal, transfer and layoff, the aforementioned rights shall be in accordance with the applicable provisions of the Ohio Revised Code, as amended, and/or institutional policies as applicable. The right to manage includes the authority to establish policies and procedures governing and affecting the operation of the university.
 - (2) It is the employee's responsibility to provide service to students, colleagues within the university, and the public in the most courteous, expedient and efficient manner possible.
- (T) Solicitation of funds.

The solicitation of funds by individuals or groups is not permitted without the approval of the president of the university. This includes advertising the sale of tickets on campus for non-university affairs, etc. The endorsement of products by an employee is not considered appropriate

whenever the employee's connection with the university is either obvious or implicit. The solicitation of advertising for any publication bearing the university's name must be approved by the president or other authorized representative.

- (U) Transfer of service and sick leave.
- (1) In certain instances, a state employee with prior state agency service credit may be entitled to an adjustment of the basis on which sick leave or vacation eligibility is determined.
 - (2) Transfer of service credit from another state agency to the university:
 - (a) If an employee has prior service with another state agency, the employee must request that a written verification - including service dates, status, and/or sick leave - be sent to personnel services. A separate verification must be submitted for each instance of service with another state agency.
 - (b) Transfer of prior service credit will be effective on the first day of the pay period during which official verification of service is received by personnel services.
 - (c) The university of Akron does not recognize student employment for the purpose of adjusting service dates.
 - (3) Transfer of university service to other state agencies:
 - (a) If a current or former employee requests transfer of prior service and/or sick leave to other state agencies, the employee must submit a written request to personnel services. In order to insure correct and expedient processing, the requestor should provide service dates with the university and position held.
 - (b) Prior service or sick leave credit transferred to the university will not affect the "School Employees Retirement System" service credit records.

(V) Uniforms.

The university provides uniforms for certain employees who are required to wear attire other than personal clothing in the normal pursuit of their duties. All employees will be required to wear uniforms provided.

(W) Voting time.

University staff members are encouraged to participate in local and national elections. However, employees are encouraged to vote either before or after regularly scheduled work hours or during lunch breaks.

(X) Work schedules.

- (1) A normal work week at the university consists of five consecutive eight hour days, and normal office hours are Monday through Friday, eight a.m. to five p.m. Some offices or functions of the university operate on other scheduled working hours and/or days in order to meet the needs of the university. Each employee will be notified by the employee's supervisor regarding regular shift beginning and ending times as well as regularly assigned work days.
- (2) In certain job classifications, or in certain situations, overtime work or work before/after the regular shift may be mandatory. If the supervisor requests that the employee work overtime, the employee is expected to comply.

Effective: ~~June 25, 2007~~

Certification: _____
Ted A. Mallo
Secretary
Board of Trustees

Prom. Under: R.C. 111.15

Rule Amp.: R.C. 3359.01

Stat. Auth.: R.C. 3359.01

Prior Effective Date: 5/22/91, 8/16/91, 9/4/91, 7/31/92, 1/20/00, 5/27/02, 1/27/03,
2/22/03, 5/23/03, 4/25/04, ~~and 5/29/05, 6/25/07~~

THE UNIVERSITY OF AKRON

RESOLUTION 06 - - 11

Pertaining to revisions to University Rule 3359-26-02
General Staff Personnel Policies and Procedures

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-26-02, which change the title of the Executive Director of Human Resources to the Associate Vice President for Talent Development and Human Resources and include a designee, be approved.

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011

3359-11-02 Professional Family and medical leave, leave of absence, paid maternity leave, paid paternity leave, paid adoptive and foster parent leave and vacations for employees other than bargaining unit faculty.

(A) ~~Professional leave and leave of absence~~ Family and medical leave.

~~(1) Under the Family and Medical Leave Act of 1993 ("FMLA"), up to 12 weeks of leave without pay during any 12 month period are provided to eligible employees other than bargaining unit faculty for certain family and medical reasons. Employees other than bargaining unit faculty are eligible if they have been employed by the university for at least one year and for 1,250 hours (.6 fte) over the previous 12 months.~~

~~Leave without pay will be granted for any of the following reasons:~~

~~(a) Birth of a child or placement for adoption or foster care~~

~~(b) Serious health condition of employee~~

~~(c) Serious health condition of a child, spouse, or parent~~

~~(2) Subject to the provisions of the applicable policies, paid vacation leave or sick leave may be substituted for leave without pay.~~

~~(3) Leave may be denied if an employee other than bargaining unit faculty fails to provide 30 days advance notice when the leave is foreseeable or medical certification to support a request for leave because of a serious health condition (including requested second opinions at the university's expense) and fitness for duty to return to work reports.~~

~~(4) Group health benefits will be continued for the duration of an "FMLA" leave. Upon return, the employees other than bargaining unit faculty will be restored to their original or equivalent positions with equivalent pay, benefits and other employment terms.~~

~~(5) Nothing in this section shall be deemed to create any additional benefits, rights, or entitlements to employees other than bargaining~~

~~unit faculty beyond those required by the provisions of "FMLA" or applicable law of the state of Ohio. For purpose of implementing the university of Akron's family and medical leave policy and procedures, the definitions and provisions of the "FMLA" shall be followed when necessary to ensure minimum compliance with the law.~~

- (6) ~~While the university does not have a program of sabbatical leaves, it does have a professional leave program for the school of law, as provided by the board, and described in rule 3359-11-04.~~
- (1) Under the Family and Medical Leave Act of 1993 ("FMLA"), up to twelve weeks of leave without pay during any twelve-month period are provided to eligible employees for certain family and medical reasons. Employees are eligible if they have been employed by the university for at least twelve months, this twelve-month period need not be consecutive, and worked at least 1,250 hours (0.6 FTE) over the twelve-month period preceding the leave. FMLA leave without pay will be granted for any of the following reasons:
- (a) The birth of a child, the care of a newborn child, or placement of a child with the employee for adoption or foster care;
 - (b) A serious health condition of the employee that renders him or her unable to perform his/her job functions; or
 - (c) In order to care for an employee's child, spouse, or parent who has a serious health condition.
 - (d) A "qualifying exigency" arising out of the fact that the employee's spouse, child or parent is called to covered active duty (or notified of an impending call or order to active duty) with the armed forces, including the national guard and reserves. Covered active duty means duty during deployment of the armed forces member to a foreign country. A qualified exigency may include short-notice deployment, attending military events, arranging for alternative childcare, addressing financial and legal

arrangements, seeking counseling, attending post-deployment activities, and other similar circumstances.

(e) Leave related to a child's birth or placement for adoption or foster care must be completed within the twelve-month period beginning on the date of the birth or placement.

(2) A leave of absence of up to twenty-six weeks in any single twelve-month period (rolling forward) will be granted to eligible employees for the following purposes:

(a) To care for a covered family member or next-of-kin (nearest blood relative) who has a serious injury or illness incurred by the service member in the line of duty on active duty in the armed forces (or existed before the active duty began and was aggravated in the line of active duty in the armed forces) and that may render the service member medically unfit to perform his/her duties. The service member must be: 1) undergoing medical treatment, recuperation or therapy; 2) in outpatient status; or 3) on the temporary disability retired list for the serious illness, or injury.

(b) To care for a veteran who is a covered family member or next-of-kin (nearest blood relative) who has a qualifying serious injury or illness incurred by the member in the line of duty on active duty in the armed forces (or existed before the member's active duty began and was aggravated by service in the line of active duty in the armed forces) and that manifested itself before or after the member became a veteran. The veteran must be undergoing medical treatment, recuperation, or therapy for the serious injury or illness and have been a member of the armed forces during the five years preceding the date on which the veteran underwent the medical treatment, recuperation, or therapy.

(c) Leave to care for an injured or ill service member, when combined with other FMLA-qualifying leave, may not exceed twenty-six weeks in any single twelve-month period.

- (3) Subject to the provisions of the applicable policies, paid vacation leave or paid sick leave may, at the employee's option, be substituted for leave without pay while on FMLA leave.
- (4) If the employee fails to provide at least thirty days' advance notice when the leave is clearly foreseeable, leave may be delayed until at least thirty days after the date the employee provides notice to the employer. If the employee fails to provide a medical or other certification to support a request for leave, leave may be delayed until certification is provided. If the employee never produces certification then the leave is not FMLA leave. The university may, at its own expense, request a second and/or third opinion. If the employee or employee's family member fails to authorize his/her health care provider to release all relevant medical information pertaining to the health condition at issue, as requested by the health care provider for the second/third opinion, the university may deny the taking of FMLA leave. However, if the university requests a second and/or third opinion, and the employee authorizes his/her health care provider to release the relevant medical information, the employee is provisionally entitled to the FMLA leave pending the employer's receipt of the relevant medical information.
- (5) Group health benefits will be continued for the duration of an FMLA leave. Upon return, an employee will be restored to his or her original or an equivalent position with equivalent pay, benefits and other employment terms.
- (6) A "rolling" twelve-month period measured retrospectively from the date an employee uses any FMLA leave shall be used to determine the "twelve-month period" in which the twelve weeks of FMLA leave entitlement occurs.
- (7) Family and medical leave may be used on a continuous basis. It may also be used on an intermittent basis, or as a reduced work schedule as provided by law. Application for FMLA is made to human resources, and approval of the request made by human resources.
- (8) When intermittent or reduced work schedule leave is foreseeable due to planned medical treatment, the employee must make reasonable efforts to schedule the treatment so as not to unduly

disrupt the university's operation, and the university may temporarily transfer the employee to an alternative position for which the employee is qualified, if it better accommodates these recurring periods of leave.

(9) Nothing in this section shall be deemed to create any additional benefits, rights, or entitlements to employees beyond those provided by the provisions of the FMLA or applicable law of the state of Ohio. For the purpose of implementing this FMLA policy, the definitions and provisions of the FMLA in effect at that time shall be followed when necessary to ensure compliance with the law.

(B) Maternity leave. Upon delivery, an employee who is on active pay status shall, in the ordinary course of recovering from either a vaginal birth without complication, be entitled to use up to six weeks of accrued sick leave, or if a vaginal birth with complication as verified by a physician or cesarean birth, be entitled to use up to eight weeks of accrued sick leave, as long as the employee has accrued the requisite amount of leave, and if less, then shall be entitled, to use such lesser amount. In any event, the use of such accrued sick leave shall be at the employee's option to use however much time as the employee deems appropriate. If, upon delivery of the child, the employee is not in active pay status, but becomes in active pay status within six weeks, in the case of a vaginal birth without complication, or eight weeks, in the case of a vaginal birth with complication as verified by a physician or cesarean birth, the employee shall be entitled to use accrued sick leave upon being in active pay status for the remainder of the six- or eight-week period, as applicable. In any event, after using (or not using) such accrued sick leave, a full-time employee is granted twenty working days of paid maternity leave not taken from the accrued sick leave. In addition to the paid maternity leave for full time employees, an eligible employee who thereafter is physically unable to perform her duties may elect paid sick leave on the same terms that sick leave is available for any other illness, injury, or disability. In addition, the employee is entitled to FMLA leave if a pre- or post-delivery employee wishes to be absent from work for a period of time longer than the period of actual physical disability (see Family and Medical Leave subsection (A) above). Use of maternity leave shall count as part of the twelve-week FMLA leave.

(C) Paternity leave. A full-time employee who is on active pay status upon a pregnant spouse's delivery is granted, within one-hundred and eighty days of the delivery, twenty working days of paid paternity leave which will not be taken from accrued sick leave, but counted as part of FMLA leave.

(D) Adoptive and foster parent leave. Upon the adoption of a child or arrival of a foster child, a full-time employee who is on active pay status is entitled to twenty working days of paid leave which will not be taken from accrued sick leave, but counted as part of FMLA leave.

~~(7)~~(E) Leaves of absence for non-bargaining unit faculty, contract professionals, and exempt staff. Leaves of absence without compensation for employees other than bargaining unit faculty may be granted by the board upon recommendation of the president.

~~(8)~~(F) No member of the faculty shall be absent from proper duties at the university for any cause other than sickness, except upon permission of the president, upon recommendation of the faculty member's dean or administrative superior.

~~(B)~~(G) Academic year and vacations.

(1) Full-time faculty members on a nine-months' appointment are expected to be on duty during the fall and spring semester and continuing through spring commencement exercises, and are entitled to all academic vacations during that period.

(2) Faculty members and designated others on a full time twelve-months' appointment (effective July 1) have 22 working days of vacation as arranged with the dean or administrative supervisor as described in rule 3359-11-03, vacation policy for full time 12-month faculty, contract professionals, and unclassified exempt staff.

Effective: ~~June 25, 2007~~

Certification: _____
Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: Ch. 3359

Prior Effective Date: 8/18/96, 6/25/07

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Pertaining to Revisions to University Rule 3359-11-02
Family and Medical Leave, Leave of Absence, Paid Maternity Leave,
Paid Paternity Leave, Paid Adoptive and Foster Parent Leave, and
Vacations for Employees Other Than Bargaining Unit Faculty

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-11-02 pertaining to family and medical leave, the adoption of paid maternity and paternity leave and paid adoptive and foster parent leave, be approved.

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011

3359-26-04 Absence from campus.

- (A) All non-exempt staff employees are required to request and have approved by their supervisor all absences from campus for each instance involving vacation, sick leave, death of a member of the immediate family, leave without pay, military leave, and/or court leave.

The department is responsible for maintaining an internal process for such requests and approvals that is used consistently with all departmental exempt and non-exempt staff employees. Provisions in the collective bargaining agreement that refer to the request, use and approval of specific types of leave must be followed for employees covered by such an agreement. All approved absences must be reported on the employee's official time record.

Documentation may be required for certain types of absences.

- (B) Holiday schedule.

- (1) The university of Akron observes ten holidays annually; these are:

Christmas day	Memorial day
Columbus day	New Year's day
Independence day	Presidents day
Labor day	Thanksgiving day
Martin Luther King day	Veterans day

- (2) The dates on which these holidays are to be observed will be announced annually.
- (3) If a holiday falls on Sunday, it will be observed on the following Monday; if a holiday falls on Saturday, it will be observed on the preceding Friday.
- (4) If a holiday occurs during a period of active pay status - which includes approved sick leave, leave with pay, or vacation - the employee will be paid for the holiday. In order to qualify for holiday pay, an employee must be in an active pay status on regularly-scheduled work days both prior and subsequent to the holiday.

- (5) If it is essential that university offices remain open on a day designated as a holiday (ex: Veterans day):
- (a) Any full or part-time classified or unclassified non-exempt employee required to work on a designated holiday will be entitled to one and one-half times the regular rate of pay - either in the form of actual pay or compensatory time for the hours actually worked; such overtime will be in addition to the employee's normal pay for the holiday.
 - (b) Any full or part-time exempt staff employee required to work on a designated holiday will be entitled to time off equal to the number of hours actually worked; such time off will be in addition to the normal pay for the holiday and is to be taken at the approval of the supervisor.
- (6) If the university is officially closed at five p.m. on the day prior to a board of trustees approved holiday (ex: Wednesday prior to Thanksgiving):
- (a) For employees whose normally scheduled work day falls all or in part after five p.m., an effort may be made by the supervisor and employee to reschedule those hours within the same work week. Otherwise, the employee will be expected to work the normal schedule. If the hours are not worked or rescheduled, the employee may utilize vacation leave in order to be paid.
 - (b) Part-time employees are entitled to holiday pay for that portion of any holiday for which the employee would normally have been scheduled to work.
- (C) Leave without pay Family and medical leave.
- (1) ~~Under the Family and Medical Leave Act of 1993 (FMLA), up to twelve weeks of leave without pay during any twelve month period are provided to eligible employees for certain family and medical reasons. Employees are eligible if they have been employed by the university for at least one year and for 1,250 hours (.6 FTE) over the previous twelve months.~~

~~Leave without pay will be granted for any of the following reasons:~~

~~Birth of a child or placement for adoption or foster care~~

~~Serious health condition of employee~~

~~Serious health condition of a child, spouse, or parent~~

~~Subject to the provisions of the applicable policies, paid vacation leave or sick leave may be substituted for leave without pay.~~

~~Leave may be denied if the employee fails to provide at least thirty days' advanced notice when the leave is foreseeable or medical certifications to support a request for leave because of a serious health condition (including requested second or third opinions at the university's expense) and fitness for duty to return to work reports.~~

~~Group health benefits will be continued for the duration of FMLA leave. Upon return, the employees will be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms.~~

~~Nothing in this section shall be deemed to create any additional benefits, rights, or entitlements to employees beyond those required by the provisions of FMLA or applicable law of the state of Ohio. For purpose of implementing the university of Akron's family and medical leave policy and procedures, the definitions and provisions of the FMLA shall be followed when necessary to ensure minimum compliance with the law.~~

- (1) Under the Family and Medical Leave Act of 1993 ("FMLA"), up to twelve weeks of leave without pay during any twelve-month period are provided to eligible employees for certain family and medical reasons. Employees are eligible if they have been employed by the university for at least twelve months, this twelve-month period need not be consecutive, and worked at least 1,250 hours (0.6 FTE) over the twelve-month period preceding the leave.

FMLA leave without pay will be granted for any of the following reasons:

- (a) The birth of a child, the care of a newborn child, or placement of a child with the employee for adoption or foster care;
 - (b) A serious health condition of the employee that renders him or her unable to perform his/her job functions; or
 - (c) In order to care for an employee's child, spouse, or parent who has a serious health condition.
 - (d) A "qualifying exigency" arising out of the fact that the employee's spouse, child or parent is called to covered active duty (or notified of an impending call or order to active duty) with the armed forces, including the national guard and reserves. Covered active duty means duty during deployment of the armed forces member to a foreign country. A qualified exigency may include short-notice deployment, attending military events, arranging for alternative childcare, addressing financial and legal arrangements, seeking counseling, attending post-deployment activities, and other similar circumstances.
 - (e) Leave related to a child's birth or placement for adoption or foster care must be completed within the twelve-month period beginning on the date of the birth or placement.
- (2) A leave of absence of up to twenty-six weeks in any single twelve-month period (rolling forward) will be granted to eligible employees for the following purposes:
- (a) To care for a covered family member or next-of-kin (nearest blood relative) who has a serious injury or illness incurred by the service member in the line of duty on active duty in the armed forces (or existed before the active duty began and was aggravated in the line of active duty in the armed forces) and that may render the service member medically unfit to perform his/her duties. The service member must be: 1) undergoing medical treatment.

recuperation or therapy; 2) in outpatient status; or 3) on the temporary disability retired list for the serious illness, or injury.

(b) To care for a veteran who is a covered family member or next-of-kin (nearest blood relative) who has a qualifying serious injury or illness incurred by the member in the line of duty on active duty in the armed forces (or existed before the member's active duty began and was aggravated by service in the line of active duty in the armed forces) and that manifested itself before or after the member became a veteran. The veteran must be undergoing medical treatment, recuperation, or therapy for the serious injury or illness and have been a member of the armed forces during the five years preceding the date on which the veteran underwent the medical treatment, recuperation, or therapy.

(c) Leave to care for an injured or ill service member, when combined with other FMLA-qualifying leave, may not exceed twenty-six weeks in any single twelve-month period.

(3) Subject to the provisions of the applicable policies, paid vacation leave or paid sick leave may, at the employee's option, be substituted for leave without pay while on FMLA leave.

(4) If the employee fails to provide at least thirty days' advance notice when the leave is clearly foreseeable leave may be delayed until at least thirty days after the date the employee provides notice to the employer. If the employee fails to provide a medical or other certification to support a request for leave, leave may be delayed until certification is provided. If the employee never produces certification then the leave is not FMLA leave. The university may, at its own expense, request a second and/or third opinion. If the employee or employee's family member fails to authorize his/her health care provider to release all relevant medical information pertaining to the health condition at issue, as requested by the health care provider for the second/third opinion, the university may deny the taking of FMLA leave. However, if the university requests a second and/or third opinion, and the employee authorizes his/her health care provider to release the

relevant medical information, the employee is provisionally entitled to the FMLA leave pending the employer's receipt of the relevant medical information.

- (5) Group health benefits will be continued for the duration of an FMLA leave. Upon return, an employee will be restored to his or her original or an equivalent position with equivalent pay, benefits and other employment terms.
 - (6) A "rolling" twelve-month period measured retrospectively from the date an employee uses any FMLA leave shall be used to determine the "twelve-month period" in which the twelve weeks of FMLA leave entitlement occurs.
 - (7) Family and medical leave may be used on a continuous basis. It may also be used on an intermittent basis, or as a reduced work schedule as provided by law. Application for FMLA is made to human resources, and approval of the request made by human resources.
 - (8) When intermittent or reduced work schedule leave is foreseeable due to planned medical treatment, the employee must make reasonable efforts to schedule the treatment so as not to unduly disrupt the university's operation, and the university may temporarily transfer the employee to an alternative position for which the employee is qualified, if it better accommodates these recurring periods of leave.
 - (9) Nothing in this section shall be deemed to create any additional benefits, rights, or entitlements to employees beyond those provided by the provisions of the FMLA or applicable law of the state of Ohio. For the purpose of implementing this FMLA policy, the definitions and provisions of the FMLA in effect at that time shall be followed when necessary to ensure compliance with the law.
- (2)(D) An employee may be granted approved leave of absence without pay for military service, parental leave, convalescence (if sick leave is not applicable or exhausted), certain personal reasons, and/or training. The leave of absence must be approved in advance by the supervisor and must be accompanied by acceptable written justification. Such request shall

state the reason for and the dates of the leave. Length of leave of absence can vary for different reasons, but normally extends to no more than six months.

~~(3)~~(E) If it is determined that an approved leave of absence is not being used for the purpose for which it was granted, the university may require the employee to return to work or be subject to appropriate discipline as specified in Ohio Revised Code.

~~(D)~~(F) Reduced workweek policy.

Staff employees who wish to work a reduced work week during the summer sessions or at other times of the year may request leave without pay. Reduction in working hours will require the permission of the employee's supervisor. Staff privileges and benefits will remain in effect for eligible full-time employees.

~~(E)~~(G) Sick leave for non-exempt employees.

- (1) Sick leave is defined as the authorized absence from duties for the following reasons:
 - (a) Personal illness, pregnancy, or injury,
 - (b) Exposure to contagious disease which could be communicated to other members of the university family,
 - (c) Illness, injury or death (to a maximum of five days) in the employee's immediate family, or
 - (d) Medical, psychological, dental, or optical examination or treatment of the employee or a member of the immediate family.

Definition of immediate family: the employee's immediate family is limited to the employee's spouse, parents, children, grandparents, siblings, grandchildren, brother-in-law, sister-in-law, daughter-in-law, son-in-law, mother-in-law, father-in-law, or a legal guardian or other person who under Ohio law is legally recognized to stand in the place of a parent.

Where sick leave is required to care for a member of the immediate family, the department of benefits administration will require a physician's certificate to the effect that the presence of the employee is necessary to care for the ill person.

- (2) The university reserves the right to require a physician's certification or other verification in all instances of paid leave. When such certification or verification is required, it shall be collected by the department of benefits administration for audit and retention.

The absence from duties must be approved by the administrator to whom the individual on sick leave is responsible.

- (3) Unexcused absence or failure to give proper notification may result in the absence being charged to leave without pay and may also be cause for disciplinary action. Falsification of either a written, signed statement or a physician's certificate shall be grounds for disciplinary action including dismissal. Except in instances due to extended illness or injury, monthly or annual absences greater than the number of hours or days accrued may be considered excessive.
- (4) Sick leave is accrued at the rate of 4.6 hours per eighty hours of active pay status. Only accrued sick leave hours can be requested for authorized paid absences. Sick leave will be charged only for the non-overtime hours an employee is regularly scheduled to work but absent. Employees are not permitted to change a sick leave request once a work day has started (i.e. sick leave to vacation).
- (5) A non-exempt employee who is unable to report for work, and who is not on previously approved vacation, sick leave, or leave of absence, shall be responsible for notifying the immediate supervisor, or other individual designated by the supervisor, that the employee will be unable to report to work on that day and each appropriate day thereafter. This notification must be made within one-half hour after the time the employee is scheduled to report for work, unless emergency conditions prevent such notification.
- (6) When an employee's duties are part of a function which operates twenty-four hours a day, seven days per week - i.e., police, health

services, etc. - and such employee is unable to report for work, the employee shall notify the immediate supervisor at least two hours prior to the scheduled work time.

- (7) In the case of any absence for illness or injury, the university may require a physician's statement specifying the employee's inability to report to work and the anticipated date of recovery. The employee shall be responsible for notifying the immediate supervisor, or other designated individual, whenever the employee is placed under a physician's care and not released to work or hospitalized, unless such condition precludes notification. The employee shall be responsible for notifying the immediate supervisor, or other designated individual, regarding the anticipated date of recovery and return to work.
- (8) In all cases of leave for illness or injury, the university may require written certification by a physician attesting to an employee's fitness to return to work.
- (H) Maternity leave. Upon delivery, an employee who is on active pay status shall, in the ordinary course of recovering from either a vaginal birth without complication, be entitled to use up to six weeks of accrued sick leave, or if a vaginal birth with complication as verified by a physician or cesarean birth, be entitled to use up to eight weeks of accrued sick leave, as long as the employee has accrued the requisite amount of leave, and if less, then shall be entitled, to use such lesser amount. In any event, the use of such accrued sick leave shall be at the employee's option to use however much time as the employee deems appropriate. If, upon delivery of the child, the employee is not in active pay status, but becomes in active pay status within six weeks, in the case of a vaginal birth without complication, or eight weeks, in the case of a vaginal birth with complication as verified by a physician or cesarean birth, the employee shall be entitled to use accrued sick leave upon being in active pay status for the remainder of the six- or eight-week period, as applicable. In any event, after using (or not using) such accrued sick leave, a full-time employee is granted twenty working days of paid maternity leave not taken from accrued sick leave. In addition to the paid maternity leave for full-time employees, an eligible employee who thereafter is physically unable to perform her duties may elect paid sick leave on the same terms that sick leave is available for any other illness, injury, or disability. In addition, the employee is entitled to FMLA leave if a pre- or post-delivery

employee wishes to be absent from work for a period of time longer than the period of actual physical disability (see Family and Medical Leave subsection (C) above). Use of maternity leave shall count as part of the twelve-week FMLA leave.

- (I) Paternity leave. A full-time employee who is on active pay status upon a pregnant spouse's delivery is granted, within one-hundred and eighty days of the delivery, twenty working days of paid paternity leave which will not be taken from accrued sick leave, but counted as part of FMLA leave.
- (J) Adoptive and foster parent leave. Upon the adoption of a child or arrival of a foster child, a full-time employee who is on active pay status is entitled to twenty working days of paid leave which will not be taken from accrued sick leave, but counted as part of FMLA leave.
- ~~(F)~~(K) Tardiness. An employee is expected to report for work at the scheduled starting time. Unreported, unexcused, and/or excessive tardiness may result in disciplinary action.
- ~~(G)~~(L) Vacation.

- (1) Non-exempt employees (full-time).
- (a) A non-exempt, full-time university employee shall, after service of one year with the state, or any political subdivision of the state, have earned and will be due upon attainment of the first year of employment, and annually thereafter, eighty hours of vacation leave with full pay. One year of service shall be computed on the basis of twenty-six biweekly pay periods.
- (b) The amount of annual vacation to which a full-time employee is entitled is determined by the number of accumulated years of service according to the following guidelines:
- (i) Less than one year of service - no vacation,
- (ii) One year, but less than eight years of service - eighty work hours,

- (iii) Eight years, but less than fifteen years of service - one hundred twenty work hours,
 - (iv) Fifteen years, but less than twenty-five years of service - one hundred sixty work hours, and
 - (v) Twenty-five years of service - two hundred work hours.
- (2) Non-exempt employees (part-time classified) – accrual commences effective January 1, 1999.

(a) A non-exempt, part-time classified university employee shall, after service of one year with the state, or any political subdivision of the state, have earned and will be due upon attainment of the first year of employment, and annually thereafter, pro-rated vacation leave with full pay. One year of service shall be computed on the basis of twenty-six weekly pay periods.

(b) Formula for calculation (multiplying years of service times calculation factor):

Years of service	Calculation factor
0 – 7	.03875 x hours paid
8 – 14	.05750 x hours paid
15 – 24	.07750 x hours paid
25 or more	.09625 x hours paid

(3) Vacation Credit.

(a) An employee earns vacation credit as follows:

- (i) 3.1 hours per biweekly pay period for those entitled to eighty hours per year,
- (ii) 4.6 hours per biweekly pay period for those entitled to one hundred twenty hours per year,
- (iii) 6.2 hours per biweekly pay period for those entitled to one hundred sixty hours per year,

- (iv) 7.7 hours per biweekly pay period for those entitled to two hundred hours per year.
- (b) Vacation credit can be accumulated to a maximum of that earned in three years of service. Any vacation accrued over the amount earned in a three year period will be forfeited.
- (c) Upon separation from employment payment for accrued and unused vacation leave shall be made upon separation of service from the university of Akron, upon death of the employee, or if the employee moves to part-time. Such payment will be made in a lump sum based on the rate of compensation at separation for any accrued but unused vacation leave, subject to a maximum of that earned in three years of service.
- (4) The office of human resources shall establish a reporting system which shall provide for annual reporting by the dean or administrative director covering vacation accumulation and usage of each employee under the dean or director's supervision.
- (5) Vacation leave may not be converted to sick leave unless the employee is admitted to or treated in a hospital or is under the treatment of a licensed physician and is not released to work. Written verification is required. Only those hours/days certified above may be converted to sick leave.

Effective: June 25, 2007

Certification: _____
Ted A. Mallo
Secretary
Board of Trustees

Prom. Under: 111.15

Statutory
Authority: O.R.C. 124.39, 3359.03

Rule Amp.: 3359.01

Prior Effective Date: 5/22/91, 5/22/92, 7/31/92, 3/1/93, 8/10/98, 7/5/00, 9/11/00,
and 2/22/03, 6/25/07

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Pertaining to Revisions to University Rule 3359-26-04
Absence From Campus**

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-26-04 pertaining to family and medical leave, the adoption of paid maternity and paternity leave and paid adoptive and foster parent leave, be approved.

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011

3359-38-01 Affirmative action policy and program.

(A) Statement of policy.

- (1) The university of Akron is an equal education and employment institution operating under nondiscrimination provisions of Title 41, Ohio Revised Code, Titles VI, VII of the Civil Rights Act of 1964 as amended and Title IX of the Educational Amendments of 1972 as amended, Executive Order 11246, Vocational Rehabilitation Act section 504 and Vietnam Era Veterans' Readjustment Act, as amended, as related to admissions, treatment of students and employment practices.
- (2) It is the policy of this institution that there shall be no unlawful discrimination against any individual in employment or in its programs or activities at the university of Akron because of race, color, religion, sex, age, national or ethnic origin, disability, military status, or status as a veteran. The university of Akron prohibits sexual harassment of any form in all aspects of employment and in its programs and activities and prohibits discrimination on the basis of sexual and racial or ethnic orientation in employment and admissions.
- (3) The university affirms that judgments about admissions, education and personnel evaluations at the university of Akron are based on merit, qualifications and performance and not on attributes unrelated to academic or job performance.
- (4) This nondiscrimination policy applies to all students, faculty, staff, employees and applicants for employment and applicants for admission to the university and its programs and activities.
- (5) All faculty and staff members involved in making personnel recommendations will make affirmative efforts to recruit, employ and promote qualified women and minority group members especially in those categories where an underutilization of such members has been identified.
- (6) This policy is an expression of its highest governing body and chief executive officer. By promulgating this program, the president of the university announces a firm and continuing commitment to equal opportunity and affirmative action for members of protected groups and assumes primary responsibility for its implementation.
- (7) To the extent consistent with state and federal laws and regulations, nothing herein shall be construed to modify or impair the operation of the retirement policy and rules for the implementation thereof as established by the board of trustees of the university of Akron from time to time.

(B) Laws and regulations governing equal employment opportunity.

- (1) The Equal Pay Act of 1963 requires every employer to pay employees equal pay for equal work on jobs the performance of which requires equal skill, effort, and responsibility, and which are performed under similar working conditions, except where such payment is made pursuant to a seniority system, a merit system, a system which measures earnings by quantity or quality of production, or a differential based on any other factor other than sex. It is currently administered by the "Equal Employment Opportunity Commission" (EEOC).
- (2) Title VI of the Civil Rights Act of 1964 prohibits discrimination based on race, color, or national origin in all programs or activities which receive federal financial aid. Employment discrimination is prohibited if a primary purpose of federal assistance is provision of employment (apprenticeship, training, work study or similar programs) or if program beneficiaries suffer unequal treatment because of hiring or assignment of counselors, trainers, faculty or others in organizations receiving federal funds. Title VI is administered by the office of civil rights, United States department of education.
- (3) The Civil Rights Act of 1964, Title VII makes it an unlawful employment practice for employers, employment agencies and labor organizations to discriminate in the various aspect of employment on the basis of race, color, religion, sex or national origin. Title VII is administered by the EEOC.
- (4) The Rehabilitation Act of 1973 (sections 503 and 504) prohibits job discrimination on the basis of a physical or mental handicap, provided the applicant is otherwise qualified for the position. Also, employers are required to actively recruit qualified handicapped persons as part of an established affirmative action program. The act is administered by the United States department of labor.
- (5) Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 prohibits discrimination against any person because he or she is a disabled veteran of the Vietnam era. Employers are required to take affirmative action to enhance veteran's employment opportunities.
- (6) Executive Order 11246 (revised order #4) seeks to promote and insure equal opportunity for all persons without regard to race, color, religion, sex or national origin of employees or persons seeking employment with government contractors. The order is administered by the "Office of Federal Contract Compliance Program" (OFCCP), United States department of labor. It is this order that mandates that affirmative action

programs be described in written plans with specific goals and timetables for recruiting, hiring and upgrading blacks, other minorities and women.

- (7) Title IX of the Education Amendments of 1972 prohibits sex discrimination in programs and activities of any educational institution that receives federal assistance. Title IX is administered by the office of civil rights, United States department of education.
 - (8) The Age Discrimination in Employment Act as amended makes it unlawful for employers, employment agencies, and labor organizations to discriminate against persons forty years of age and over in any area of employment because of age.
 - (9) Immigration Reform and Control Act of 1986 (with certain exceptions) makes it an unfair immigration-related employment practice to discriminate against any individual (other than an unauthorized alien) with respect to the hiring or recruitment or referral for a fee of the individual for employment or the discharging of the individual from employment because of such individual's national origin, or in the case of a citizen or intending citizen, because of such individual's citizenship status. The act is administered by the United States department of justice.
 - (10) State law against discrimination, Ohio Revised Code 4112.02 prohibits discrimination in Ohio by reason of age, sex, disability, color, religion, national origin, military status, or ancestry in housing, public accommodation and employment in terms similar to those contained in federal statutes. This law is administered by the Ohio civil rights commission.
 - (11) Americans With Disabilities Act, effective July 26, 1992, has the purpose of providing a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities. It extends federal civil rights protection in several areas to qualified people who are considered disabled. The act prohibits covered entities from excluding people from jobs, services, activities, or benefits based on disability and provides penalties for discrimination.
- (C) Affirmative action program.
- (1) Dissemination and implementation.
 - (a) Information about the affirmative action program will be provided at each orientation meeting for new academic and new nonacademic personnel being employed for all levels of service.

- (b) In order to provide upward mobility for minorities, women, persons with disabilities, and veterans, the university of Akron periodically reviews its workforce to determine whether such employees are given equal opportunity for promotion.
- (c) To assure optimum communication, interpretation, and implementation of the university's EEO program at all levels of supervision and to all employees, recruiting sources, community agencies, contractors providing goods and services, and the general public, the following steps are undertaken.
 - (i) Definition of the existence of the university of Akron's written affirmative action program is made available to all employees, and they will be periodically reminded of this program by:
 - (a) Distribution of the document entitled "Affirmative Action at The University of Akron" to new employees and thereafter through annual reminders to all faculty and staff personnel.
 - (b) Description of the equal employment opportunity policy by publication or references in issues or reissues of faculty and staff manuals which will be reviewed periodically.
 - (c) Periodic publication of the university's equal employment opportunity policy, related programs, and activities by articles or news releases in local newspapers as well as in university publications; and
 - (d) Discussions and explanations at supervisory level conferences and meetings of collegiate faculty and staff members.
 - (ii) Academic and administrative employment opportunities are publicly announced on university bulletin boards and job opportunity bulletins. These opportunities for employment are also posted in a conspicuous and highly frequented location within the department or office where the vacancy exists. Employment and recruiting sources listing job vacancies at the university of Akron will be reminded of the equal employment opportunity policy. Public employment agencies will be contacted initially, and only

when qualified applicants cannot be found will private agencies charging a client fee be contacted.

- (iii) Notices informing applicants and employees of statutes and regulations noted in this policy will be posted on bulletin boards in locations where job interviews and related matters are conducted. All advertisements, notices, and responses to inquiries about positions will prominently contain the statement: "The University of Akron is an Equal Education and Employment Institution."
- (iv) Contractors, subcontractors, and vendors providing goods and/or services to the university of Akron will be notified verbally and in writing of the university's equal employment opportunity policy and affirmative action program. External contractors shall reciprocate by informing The university of Akron's office of contract compliance in writing of their willingness to meet all applicable equal opportunity and affirmative action obligations. Also, building construction and renovation must include reasonable accommodations for disabled persons.
- (v) The university of Akron shall operate an office of affirmative action/equal employment opportunity with an affirmative action/equal employment opportunity director appointed by the president. The office shall have at least one full-time staff member and a full-time secretary. The office shall be responsible to the board of trustees through the president and the constituent groups making up this university for implementation of this affirmative action program.
 - (a) The affirmative action/equal employment opportunity director is responsible for coordinating and monitoring all components of the affirmative action plan and is the university officer responsible for sanctioning and monitoring compliance with the affirmative action/equal employment opportunity component of employment processes.
 - (b) The office of affirmative action/equal employment opportunity shall issue a yearly report on the university's progress in its affirmative action program in accordance with the office of the federal contract compliance guideline 602.21a8. This

report shall be made available to the university's board of trustees, president, faculty, support staff, student body, and other parties who may have an interest or who should be advised of its content. This report shall contain such information as comparative numbers of females and minorities as well as comparative wages, salaries, and compensation. The annual report of the affirmative action/equal employment opportunity director shall be available within forty-five days of the beginning of the academic year.

- (c) The affirmative action/equal employment opportunity office shall have the authority to distribute The university of Akron's official policy of equal employment opportunity in accordance with the office of federal contract guideline 60.2.21.
- (vi) The university of Akron shall maintain an affirmative action commission, which shall serve as a continuing review panel on the status of protected class members of the university.
 - (a) The affirmative action commission shall be appointed by the president annually and shall include adequate representation of teaching personnel, administrative personnel, civil service personnel, and students at the graduate, professional, and undergraduate. The president shall insure that minorities, disabled persons, women, and part-time personnel are represented on the commission. The activities of this commission shall be supported by the affirmative action/equal employment opportunity director and staff. The activities of this commission include, but are not limited to:
 - (i) Annual review of the affirmative action plan and publication of the results of such review.
 - (ii) Hearing and investigating grievances, complaints, and allegations of violations of the plan and recommending remedies thereto.

- (iii) Making recommendations to university persons with personnel authority through the affirmative action/equal employment opportunity director regarding individual relief, implementation, enforcement, and improvement of the plan.
 - (vii) The university of Akron shall not subscribe to, require, or encourage its faculty or non-teaching members to subscribe to any insurance plan which:
 - (a) Does not insure equal benefits to women faculty and staff members or their spouses or survivors; or
 - (b) Take a position on pregnancy, maternity, or abortion coverage contrary to the office of federal contract compliance guideline 60.20.3c (copy is available in the affirmative action/equal employment opportunity office) or Title VII of the 1964 Civil Rights Act.
 - (viii) Minority, female, and disabled employees will be afforded full and complete opportunity and will be encouraged to participate in all university-sponsored educational, training, recreational, and social activities and will have equal access to university facilities. Also, building construction and renovation must include reasonable accommodations for handicapped persons. The university shall not knowingly rent to or allow use of university facilities, patronize or use the facilities of any off-campus organization that has an invidiously discriminatory pattern or practice involving either membership or employment. Discriminatory patterns include, but are not limited to, those organizations whose membership or employment is closed to women and/or members of minority groups.
- (2) Recruitment, training, promotion, and retention.
- (a) With these affirmative action commitments, it is necessary to review the total utilization of minority, female, veterans, and disabled group employees and to develop specific steps to accomplish necessary training where there are deficiencies. In all personnel practices of this university, every person with personnel authority and responsibility must:

- (i) Base employment decisions solely upon the individual's qualifications and/or performance in the event of employment. If employment testing is used as a criterion for selection, appropriate guidelines will be followed to assure validity, objectivity, reliability, and compliance with law.
- (ii) Insure that every full-time vacancy is communicated to the affirmative action/equal employment opportunity office prior to the announcement and publication of the job opening.
- (iii) Record employees by job classifications with identification of minorities, disabled persons and females.
- (iv) Record the turnaway rate for all applicants, and meet with interviewers and supervisors to determine turnaway causes to develop remedies for affirmative action deficiencies.
- (v) Insure personnel services and benefits for eligible employees are provided on a nondiscriminatory basis. These services and benefits include, but are not limited to: compensation, fringe benefits, transfers, university-sponsored training, education, tuition assistance, and all other similar services and benefits administered by the university.
- (vi) Determine that appointments, retention, promotion, tenure, and termination are based solely on the individual's qualifications and performance and on a nondiscriminatory basis.
- (vii) Project collegiate equal employment opportunity goals with target dates and develop collegiate affirmative action programs.
- (viii) Establish nondiscriminatory criteria for the large number of men and women who are employed on the faculty and staff at the university of Akron on a part-time basis.
- (ix) Allow sufficient time off for childbearing to women at the university of Akron whether faculty, staff, student, or administrator and regardless of marital status. Mandatory leave should not be stipulated by the university; and the length of leave should be based on a bona fide medical need related to pregnancy or childbirth.

- (x) All employees shall be eligible for parental leave and shall be allowed to return to their original position or position of like status and compensation. ~~Parental leave is without compensation.~~
 - (xi) Base all appointments and promotions at the university of Akron upon consideration of qualifications and merit. Policies or practices which prohibit or limit simultaneous employment of two or more members of the same family and which have an adverse impact upon one sex or the other are not consistent with Executive Order 11246. Relationships by marriage or family will neither be an advantage nor deterrent in the process of evaluation and selection for appointment and promotion.
 - (a) Faculty and staff members in a supervisory capacity should neither formally initiate, participate in the process nor render the final decision on personnel matters involving members of their immediate families. Definition of "immediate family" is as follows: spouse, child, father, mother, sister, brother, grandparents, grandchild, brother-in-law, sister-in-law, mother-in-law, father-in-law, legal guardian or other person who may legally stand in place of a parent.
- (3) Student body.
- (a) Undergraduate and graduate admission policies shall be administered consistent with the objectives of the university of Akron's affirmative action plan and the Educational Amendments Act of 1972. If the proportion of minorities, women and disabled persons admitted to the university of Akron falls below a desirable ratio range, the university will actively recruit to correct this deficiency.
 - (b) All scholarships, fellowships and other allowances for students as well as any other funds administered directly by the university of Akron personnel or other facilities shall be administered in a manner nondiscriminating to minority groups, women, disabled persons and shall be consistent with the objectives of the affirmative action plan. Married women shall be eligible for financial support on the same basis as married men. Pregnancy shall not be considered an impediment to women's qualification for financial assistance (however, financial assistance would not

continue during the period of maternity leave). The university of Akron shall review its scholarship, fellowship, award, loan and grant programs for full- and part-time students to insure consistency with the spirit, aims and specific goals of its affirmative action plan.

- (c) Teaching and/or research fellowships and assistantships available to graduate students as teaching employees of the university of Akron shall be administered in accordance with the university's affirmative action program.
 - (d) Counseling services shall be staffed by men and women who have the expertise to deal with the special needs of minority groups.
- (4) Goals and timetables.
- (a) To reaffirm its commitment to the spirit and intent of affirmative action, the university of Akron annually updates its goals and timetables for faculty and staff.
 - (b) With regard to academic personnel, the goal shall be to increase and maintain the number of minority persons and women on the faculty and administration in a proportion reasonably equal to the number of doctorates and other appropriate qualifications in the field. Here the goal will be to reduce underutilization to a level where qualified minority, women, and disabled applicants are represented within the university in proportion reasonably equal to their availability in the general or specialized job market.
 - (c) For purposes of this plan, underutilization is defined as having fewer minorities, disabled persons or persons of either sex in a given job classification than would reasonably be expected by their availability in the appropriate job market.
 - (d) Those employing units having no minority persons, women, or disabled persons bear an especial obligation in this affirmative action plan. Where underutilization has been determined and a vacancy exists, a thorough documentation of an energetic and systematic search for women and minorities will be filed with the affirmative action/EEO office. Further, each unit will be reviewed to ensure fair and equitable treatment of handicapped and veteran employees and applicants for employment.

Effective: August 24, 2008

Certification:

Assistant Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: 3359.01

Stat. Authority: 3359.01

Prior Effective Date: Prior to 11/4/77, 3/1/78, 5/22/91, 9/28/97, 8/24/08

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Pertaining to Revisions to University Rule 3359-38-01
Affirmative Action Policy and Program**

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-38-01 pertaining to the removal of language regarding parental leave, be approved.

**Ted A. Mallo
Secretary
Board of Trustees**

June 15, 2011

3359-2-02 Organization of instruction.

(A) University organization.

(1) The university of Akron is a state university operating under the laws of the state of Ohio. It comprises the following colleges and schools of instruction:

(a) University college.

(b) Summit college.

(c) Buchtel college of arts and sciences.

(d) College of engineering.

(e) College of education.

(f) College of business administration.

~~(g) College of creative and professional arts.~~

~~(h)~~(g) College of nursing.

~~(i)~~(h) School of law.

~~(j)~~(i) College of polymer science and polymer engineering.

~~(k)~~(j) Graduate school.

~~(l)~~(k) Wayne college.

~~(m)~~(l) Honors college.

~~(n)~~(m) College of health sciences and human services.

(2) Additional colleges, schools, or departments may be established, altered, or abolished by the board upon recommendation of the president.

- (3) From time to time, temporary units of administration or programs may be established, altered, or abolished by the board upon recommendation of the president. The operations of such units and employment of personnel within such units shall be temporary, with primary funding therefore provided from external sources, including without limitation the salaries and benefits of employees in such units, costs of equipment, services and supplies, and other ancillary costs of operation. In addition to funding from external sources, the university may provide such units with "in-kind" support in the form of space or other university resources as recommended by the president and approved by the board.

Such units and employees shall be subject to all applicable state and federal laws and all university rules as set forth in 3359 of the Administrative Code in the same manner as regular university units and employees, including but not limited to applicable provisions of Ohio's ethics laws affecting public employees.

Subject to the prior approval of the president, such units shall be authorized to engage volunteers or others in activities on behalf of the unit and the university of Akron. In addition to the volunteer protection laws of Ohio (sections 2305.38, 2305.381, 5502.30, 2305.234, 2305.23, and 2305.231 of the Revised Code) the university may also provide insurance coverage against loss or liability that arises or is claimed to have arisen from acts or omissions while acting with the scope of their employment or official responsibilities or while engaged in activities at the request or direction, or for the benefit of the university of Akron or said unit.

(B) University faculty, contract professionals.

- (1) The university faculty shall consist of the president of the university, who shall be its presiding officer, the vice presidents, the deans, all persons giving instruction for college credit in the university, librarians, and such members of the administrative staff and contract professionals as may be appointed thereto by the board upon recommendation of the president. Voting power

within the academic units shall be defined by the rules and bylaws of those units except when defined by university wide rules and bylaws.

- (2) Contract professionals, designated as either instructional professional staff, or administrative professional staff, are full-time professional personnel of the university to whom the board, on recommendation of the administration, grants recognition and benefits.

(C) College faculties.

- (1) Each degree-granting college shall be governed, subject to the rules of the board and the faculty senate, by a faculty consisting of the president of the university, the senior vice president and provost and chief operating officer, its dean, and its full-time distinguished professors, professors, associate professors, assistant professors, instructors, and college lecturers.
- (2) The functions of the faculty of a college shall be to prepare and recommend to the faculty senate curricula and courses for the college, changes in departmental or school organization, requirements for admission to and graduation from the college, and candidates for degrees and certificates. The faculty shall encourage the improvement of teaching and scholarship. The faculty shall meet at stated times or upon the call of the president or dean.
- (3) Colleges may from time to time retain auxiliary faculty as part-time faculty members with the rank of assistant lecturer, associate lecturer, senior lecturer, or special lecturer. Further, they may also retain auxiliary faculty with the titles of adjunct faculty or visiting faculty.

(D) Graduate faculty.

- (1) The graduate faculty shall consist of the president of the university, the senior vice president and provost and chief operating officer, the vice president for research and dean of the graduate school, and the assistant/associate dean of the graduate school, deans of colleges offering graduate programs, the chairs of departments or

schools offering graduate programs, distinguished professors, and other faculty members holding graduate faculty status as determined according to the bylaws of the graduate faculty.

- (2) The graduate faculty shall meet at regular or special meetings on call of the president or vice president for research and dean of the graduate school or on petition of at least ten members.
 - (3) The graduate faculty shall encourage and contribute to the advancement of knowledge through instruction and research of highest quality, and foster a spirit of inquiry and a high value on scholarship throughout the university. Among its duties are to: develop curricula leading to appropriate graduate degrees; participate in research, publication, and professional societies; recruit, encourage, and supervise superior students in their graduate education; conduct graduate classes and seminars that stimulate creativity, independent thought, and scholarly attitudes and performance; serve on supporting committees, as needed; supervise student research, and direct theses and dissertations; help develop a graduate library appropriate to a sound graduate program; elect the members of the graduate council (the executive committee of the graduate faculty), and if elected to the council serve in the best interests of the graduate faculty and the graduate school; advise in the selection of the dean of the graduate school.
- (E) Departmental staff (school staff, where appropriate, in the ~~college of creative and professional arts~~ Buchtel college of arts and sciences and business administration).

The departmental staff is composed of all faculty members teaching subjects of instruction allocated to the department. The chair of the department who is appointed by the board upon recommendation of the dean of the college, senior vice president and provost and chief operating officer, and president, and holds office at the discretion of the president, shall be the administrative head of the department. The functions of the departmental staff shall be to prepare and recommend to the college or school curricula for the department, any changes in the curricula or courses, requirements for admission, and standards of academic achievement for graduation from the college or school; to prepare an annual strategic planning update; and to encourage the improvement of

THE UNIVERSITY OF AKRON

RESOLUTION 4-16-11

**Administrative Convergence of the College of Creative and Professional Arts
and the Buchtel College of Arts and Sciences**

WHEREAS, the faculties of the Buchtel College of Arts and Sciences and the College of Creative and Professional Arts both have voted in favor of the two colleges converging administratively into the Buchtel College of Arts and Sciences; and

WHEREAS, the Faculty Senate voted to support the administrative convergence, with the understanding that the administration has committed to establish three committees, each composed of faculty from both colleges, to consider and make recommendations regarding the implementation of academic convergence, specifically regarding – (1) college governance, including curriculum and Dean’s Advisory responsibilities, (2) reappointment, tenure and promotion, and (3) opportunities, with subcommittees on interdisciplinary work and global studies; and those committees will bring their recommendations to the appropriate governing bodies, including the Faculty Senate, during the spring 2012 semester; and

WHEREAS, President Proenza, Senior Vice President/Provost/COO Sherman, Dean Midha and the rest of the leadership team recommend this action; and

WHEREAS, converging the two colleges administratively into a single Buchtel College of Arts and Sciences will streamline, enhance and create efficiencies in the business and operational processes otherwise required of the two colleges such that the quality of academic programs is enhanced and convergence is achieved without (1) without negatively affecting faculty promotion and tenure processes or the success of students in completing their degrees, (2) with transparency to the entire University community, and (3) as simply as possible; NOW, THEREFORE,

BE IT RESOLVED that The University of Akron’s Board of Trustees approves the administrative convergence of the College of Creative and Professional Arts and the Buchtel College of Arts and Sciences as recommended into the Buchtel College of Arts and Sciences and directs the secretary of the Board amend any relevant University rules accordingly and file the revised rules as required by law and bring any revised rules to the Rules Committee for its review and action as soon as possible.

Ted A. Mallo
Secretary, Board of Trustees

April 27, 2011

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Pertaining to Revisions to University Rule 3359-2-02
Organization of Instruction**

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-2-02 pertaining to the convergence of the Buchtel College of Arts and Sciences and the College of Creative and Professional Arts, be approved.

**Ted A. Mallo
Secretary
Board of Trustees**

June 15, 2011

3359-20-03 The faculty: general personnel policies.

(A) Faculty appointments.

(1) Faculty status.

(a) Regular faculty.

- (i) The regular faculty is composed of all full-time faculty with titles of distinguished professor, professor, associate professor, and assistant professor. Members holding these ranks are eligible to be awarded indefinite tenure. All regular faculty below the rank of distinguished professor are eligible for promotion to a higher rank.**
- (ii) Members of the regular faculty generally have a full range of responsibilities to academic units including teaching; research and other creative professional work; service to department, college, and university; and public service related to their areas of expertise.**

(b) Instructor.

The instructor rank is composed of full-time non-tenure track faculty. Unless otherwise defined in individual letters of assignment or certificates of appointment, members of the instructors generally have a full range of responsibilities to academic units including teaching, research and other creative professional work; service to department, college and university; and public service related to their areas of expertise.

Instructors are subject to annual review using the process, timelines and procedures for regular faculty as detailed in rule chapter 3359-20-03.7 of the Administrative Code for non-bargaining unit instructors. Article 13 of the collective bargaining agreement between the university of Akron and the American association of university professors, the university of Akron chapter, which became effective in

2005 shall apply to bargaining unit instructors.

An appointment at the rank of instructor does not lead to nor count toward promotion or tenure. While many instructors may be reappointed for successive academic terms, the appointments and any reappointment confer no expectancy whatsoever of continued employment. Continued reappointment for longer than six years shall not constitute de facto tenure.

Instructors shall have full voting rights unless specifically prohibited by the administrative code or of the collective bargaining agreement between the university of Akron and the American association of university professors, the university of Akron chapter, which became effective in 2005. For example, non-tenure track faculty shall not have voting rights in retention, tenure, and promotion procedures as limited in rule 3359-20-03.7 of the Administrative Code.

- (c) Emeritus faculty. (See also rule 3359-20-04.3 of the Administrative Code.)

The emeritus faculty is composed of all persons with the title of emeritus conferred by the board of trustees. Faculty and contract professionals are eligible for emeritus status upon retirement provided they shall have served the university of Akron as a full-time employee for at least ten consecutive years. The process for approval shall consist of nomination, with the consent of the individual, approval of the regular faculty of the department of principal appointment or the contract professional group of the appropriate unit, and recommendation of the dean of the college or administrator of the contract professional unit, the senior vice president and provost and chief operating officer and the president.

- (d) The auxiliary faculty.
 - (i) The auxiliary faculty is composed of all faculty persons not on the regular faculty, including but not limited to those with visiting appointments, research

appointments, part-time appointments, and adjunct appointments. A part-time or adjunct faculty appointment does not lead to nor count toward promotion or tenure. With the agreement of the faculty member, tenured departmental faculty, department chair, dean and senior vice president and provost and chief operating officer, a maximum of one year of a visiting or research appointment at professorial rank (assistant professor, associate professor or professor) may count toward promotion and tenure provided there is no break in full-time service.

Participation and voting in departmental affairs by auxiliary faculty is not permitted unless special approval is given by the departmental faculty, department chairs, and dean.

- (ii) Visiting faculty.
 - (a) Visiting faculty shall be limited to persons of one of the following descriptions:
 - (i) A person on leave from another institution, an eminent scholar or an expert available for a limited period whose primary objective is to pursue teaching, research or to occupy a rotating chair during the appointment.
 - (ii) A faculty member who is appointed to fill a temporary vacancy caused by a regular faculty member's leave or other temporary absence of a regular faculty member.
 - (b) With the exception of endowed chairholders appointed for specific terms, visiting faculty status shall not be used as a substitute for tenure track appointments. A visiting faculty

member may be appointed to fill a temporary vacancy when the department faculty, department chair and dean agree that no suitable candidate is available at that time.

(iii) Part-time faculty.

The part-time faculty policy is detailed in rule 3359-20-06.1 of the Administrative Code.

(iv) Adjunct faculty.

Adjunct appointments are normally accorded to highly skilled professionals who are employed in the community or elsewhere and who are appointed to academic responsibilities on a part-time basis to enrich the university's offerings or competencies.

(2) Distinguished professor.

(a) The title of distinguished professor shall be awarded only to one already at the rank of professor at the university of Akron for five or more years. The title of distinguished professor is an honor recognizing a career that demonstrates substantial professional accomplishments.

(i) Each department or college without departments shall develop criteria for distinguished professor including that expressed below in this section. Departmental/college criteria shall be approved by both the dean and the Provost. In colleges without departments, the entire college faculty functions as the departmental faculty.

(ii) The candidate shall excel in teaching at the university of Akron at a level significantly beyond the current expectations for the rank of professor.

(iii) The candidate shall excel in scholarly activity (pedagogical or discipline specific) or artistic

performance at the university of Akron at a level significantly beyond the current expectations for the rank of professor.

- (iv) The candidate shall have made sufficient contributions to the discipline to be nationally recognized.
- (b) Process of nominations. Nominations for distinguished professor shall be made by tenured or tenure track bargaining unit faculty at the university of Akron. The nomination shall be submitted to the department for review and recommendation.
- (c) Process for departmental recommendations.
 - (i) Upon receiving a nomination, the department chair, school director, or dean in colleges without departments shall call a meeting of the departmental bargaining unit faculty.
 - (ii) Except for the nominee, all tenured members of the department shall be included.
 - (iii) The department chair or school director shall participate as a member of the department.
 - (iv) The departmental bargaining unit faculty shall review the nomination and put forward its recommendation – positive or negative. A simple majority of those voting is required for a positive recommendation.
- (d) The dean shall convene the distinguished professor college review committee.
- (e) The chair of the departmental committee shall forward the departmental recommendation to the college committee.
- (f) Each college faculty shall elect its college review committee to consider such recommendations. Only

bargaining unit faculty at the rank of professor or with the title of distinguished professor are eligible to serve. The committee shall choose its own chair. A simple majority of those voting is required for a positive recommendation. If a majority of the college review committee supports the recommendation, the dean shall forward the review committee's recommendations, with his/her recommendations, to the university distinguished professor recommendation committee convened by the senior vice president and provost and chief operating officer.

- (g) University distinguished professor recommendation committee shall consist of one member elected from each of the degree granting colleges and university libraries. Those elected shall serve two-year terms. In even-numbered academic years, representatives shall be elected from the Summit college, the college of engineering, the college of business administration, the college of nursing, university libraries, and Wayne college. In odd-numbered academic years, representatives shall be elected from the Buchtel college of arts and sciences, the college of education, ~~the college of creative and professional arts~~, the college of health sciences and human services, the college of polymer science and polymer engineering, and the school of law. Only bargaining unit faculty at the rank of professor or with the title of distinguished professor are eligible to serve on this committee.
- (h) The candidate's file shall include:
 - (i) Current vita;
 - (ii) Narrative statement of qualifications;
 - (iii) Supporting documentation;
 - (iv) The list of external reviewers.
- (i) Materials in the candidate's file shall include:

- (i) Departmental or college criteria for distinguished professor;
- (ii) Current departmental criteria for the rank of professor;
- (iii) Letters of recommendation from the department, dean, and college committee shall include a summary of how the candidate significantly exceeds the current criteria for the rank of professor and how the candidate meets the criteria for the rank of distinguished professor;
- (iv) External letters of recommendation.
 - (a) The chair of the departmental committee requests the external letters of recommendation from a list of external nationally recognized individuals in their discipline.
 - (b) The list shall include the credentials of the potential reviewer and his/her relationship to the candidate.
 - (c) Letters of request will include:
 - (i) Departmental criteria for professor and distinguished professor;
 - (ii) University criteria for distinguished professor;
 - (iii) Request that the reviewer address the context of the candidate's work as it relates to the discipline;
 - (iv) Candidate's vita and narrative statement;

- (v) Due date.
- (j) Procedures of the university distinguished professor committee shall be determined by the committee and shall include the following:
- (i) The committee shall elect its own chair.
 - (ii) The committee shall consider each candidate individually.
 - (iii) Following discussion and deliberation of the individual candidate, the committee shall vote.
 - (iv) If a two-thirds majority of the review committee votes favorably, it shall forward the recommendation to the senior vice president and provost and chief operating officer.
 - (v) The committee shall forward its recommendations to the senior vice president and provost and chief operating officer by April fifteenth.
- (k) Procedures of the university distinguished professor committee may include, but are not limited to the following:
- (i) The committee may interview the chair of the departmental committee.
 - (ii) The committee may interview the department chair.
 - (iii) The committee may interview the college committee chair.
 - (iv) The committee may interview the dean.
 - (v) The committee may interview the candidate.
 - (vi) The senior vice president and provost and chief operating officer shall forward the

recommendations, with his/her recommendation, to the president. If the president approves, the recommendation is forwarded to the board of trustees for consideration at the April board meeting.

- (vii) The successful candidate(s) shall be recognized by the university community at fall convocation.
- (1) A minimum compensatory award of six thousand dollars, which shall be added to the base salary, shall accompany the award of the title of distinguished professor.
- (3) Department chairs and directors are selected in accordance with rule 3359-20-02 of the Administrative Code.
- (4) An associate or assistant dean is selected by the appropriate dean, who, after consulting with department chairs and faculty within the college, and the senior vice president and provost and chief operating officer recommends the candidate for approval by the president and the board.
- (5) A dean is selected by the president according to procedures outlined in paragraph (B)(3) of rule 3359-20-02 of the Administrative Code. The president recommends the candidate for approval by the board.
- (6) The senior vice president and provost and chief operating officer is selected by the president according to procedures outlined in paragraph (B)(2) of rule 3359-20-02 of the Administrative Code and recommended for approval by the board.
- (7) An assistant to a vice president is selected by the appropriate vice president who then recommends the candidate for approval by the president and the board.
- (8) The president of the university is chosen by the board according to the procedures outlined in paragraph (B)(1) of rule 3359-20-02 of the Administrative Code.
- (9) Assistants to the president are selected by the president who

recommends candidates for approval by the board.

- (10) Academic administrators with faculty status:
- (a) Faculty status for administrators.
 - (i) University of Akron faculty members who assume administrative positions within the university shall retain an academic appointment in a department, school, or college in which they have been granted indefinite tenure.
 - (ii) Persons who are recruited by the university to serve exclusively or primarily in the academic administrative positions listed in rule 3359-20-02 of the Administrative Code may also be granted an appointment at appropriate academic rank in the department, or, where appropriate, school, or college of their discipline. They may also apply for indefinite tenure in that faculty position.
 - (b) The search committee for the administrative position shall present the full vita of each finalist to the tenure committee of the department that the search committee deems suitable and give the department committee an opportunity to interview the candidate. A professorial appointment in that department shall not be made without the concurrence of the departmental tenure committee and (with the exception of the appointment of a dean of the same college) the dean of the college.
 - (c) If an administrative academic appointment is made, the administrator may apply to the departmental tenure committee for indefinite tenure. The procedures to be followed shall be those adopted by that department or, where appropriate, school, or college, for its faculty members, but the following criteria shall be taken into consideration:
 - (i) Because the administrator has been performing other duties since leaving a full-time

teaching/research assignment, the record of accomplishment in the discipline shall be judged in comparison with faculty members with similar years of academic experience at the time when the administrator left a full-time teaching/research assignment.

- (ii) Because an administrator may not be current with recent developments in the academic discipline, the committee shall consider if the candidate could function as a typical member of that department within one year after relinquishing the administrative appointment.

(B) Academic freedom.

The university of Akron subscribes to the following statements from the "academic freedom and tenure" document as presented in the quarterly "academe" publication of the American association of university professors:

- (1) Teachers are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution. The principles of academic freedom and freedom of inquiry shall be interpreted to include freedom of expression in both traditional print and newly-emerging electronic formats such as the creation of digital images, web sites, or home pages.
- (2) Teachers are entitled to freedom in the classroom (including the virtual classroom) in discussing their subject, but they should be careful not to introduce into their teaching controversial matter which has no relation to their subject. Limitations of academic freedom because of religious or other aims of the institution should be clearly stated in writing at the time of the appointment.
- (3) College and university teachers are citizens, members of a learned profession, and officers of an educational institution. When they speak or write as citizens, they should be free from institutional censorship or discipline, but their special position in the

community imposes special obligations. As scholars and educational officers, they should remember that the public may judge their profession and their institution by their utterances. Hence they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that they are not speaking for the institution.

- (C) Evaluation. Evaluations of the competencies of each faculty member are made at least annually to determine effectiveness in the performance of duties, and these evaluations shall be transmitted to the faculty member by the department chair. These evaluations are based upon the evidence of appropriate scholarship, the quality of teaching, professional demeanor, the amount and value of continued advanced study, the worth of research and publications, the professional recognition received, and service to the university and community.

Effective: ~~July 5, 2010~~

Certification: _____
Ted A. Mallo
Secretary
Board of Trustees

Prom. Under: 111.15

Statutory Authority: 3345.31

Rule Amp: 3359.01

Prior effective dates: 11/27/89, 7/20/90, 11/16/90, 5/22/91, 7/31/92, 1/27/93,
7/25/94, 9/16/96, 5/25/99, 10/14/01, 12/28/01, 5/23/02,
9/30/03, 6/25/07, 7/5/10

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Pertaining to Revisions to University Rule 3359-20-03
The Faculty: General Personnel Policies

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-20-03 pertaining to the convergence of the Buchtel College of Arts and Sciences and the College of Creative and Professional Arts, be approved.

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011

3359-10-02 The university of Akron bylaws of the faculty senate.

- (A) Name. The name of this body is the faculty senate of the university of Akron.
- (B) Duties. As delegated by the board of trustees of the university, the faculty senate is the legislative body of the faculty regarding its academic mission and is empowered to:
 - (1) Formulate suitable rules, requirements, and procedures for the admission, government, management, and control of the students, courses of study, granting of degrees and certificates, and other internal affairs of the institution necessary to meet the objectives of the university, subject to the approval of the board of trustees, in accordance with the established policies of the board.
 - (2) Review and offer recommendations concerning proposals for the creation, abolition, or rearrangement of colleges, departments, schools, or divisions of instruction, proposals from university-wide committees, and such other matters as may be referred to the senate by the president of the university. Such proposals shall be forwarded to the executive committee for inclusion on the agenda of senate meetings.
 - (3) University-wide committees which are created by the senate, shall report to the senate unless otherwise indicated by the senate; other university-wide committees shall report to the parties or body creating them and shall file an information copy of such report with the executive committee, except that the president's advisory committee, the provost's advisory committee, appropriate grievance committee, committees dealing with personnel matters, and other committees where the president of the university determines sensitivity is required shall not file such information reports with the senate. The executive committee will include the report on the agenda of the senate meetings.
 - (a) Motions or resolutions which embody committee recommendations shall be posted on the Senate electronic discussion list at least seven days prior to a scheduled meeting at which a vote is to occur. All messages must

include a statement of the rationale in support of the motion.

- (b) The Senate may, by a majority vote, override this provision to bring a motion to the floor.
- (4) All legislation introduced in the faculty senate shall be designated as such; and if passed, shall be forwarded to the president. Within forty-five days of receipt of the legislation, the president shall:
- (a) Forward the legislation to the board of trustees, or
 - (b) Forward the legislation to the appropriate vice president; or
 - (c) Put the legislation into effect if the president deems it unnecessary to send the matter to the board, or
 - (d) Disapprove and return the legislation to the senate with explanation for the president's rejection; and
 - (e) Notify the senate of the disposition of the legislation, indicating whether the legislation has been approved, referred to the board of trustees, referred to the appropriate vice president, or returned to the senate for reconsideration or amendment.
- (5) The senate shall elect the senate representative to the Ohio faculty council, who serves in that capacity along with the chair of the senate.
- (a) Senate members who are full-time teaching members of the faculties of the colleges are electors of the senate representative. Those eligible for election are full-time teaching members of the faculties of the colleges who may or may not be members of the senate.
 - (b) The election shall be by normal democratic procedures, utilizing the secret ballot.
 - (c) The representative shall be elected at the May meeting of the senate. The term of office shall be for two years. There

shall be no limit on the number of terms a person may serve.

- (d) The representative, if not already a member of the senate, shall become an ex-officio, non-voting member.

(C) Officers and executive committee.

- (1) Officers. The faculty senate shall elect a chair, vice chair, and secretary biennially from among the membership of the faculty senate. The election shall be by majority vote using a secret ballot.
- (2) Duties of the chair. The chair of the senate presides over regular meetings of the senate, calls special meetings of the faculty senate, acts as or designates the official spokesperson for the faculty senate in all of its external communications, serves on the Ohio faculty council, administers the budget of the senate, serves as chairperson of the executive committee of the senate, forwards to the president all legislation and recommendations passed by the senate, and undertakes such tasks as are directed by the senate. Upon the expiration of the chair's term of office, the ex-chair shall for one year be a voting member ex officio of the senate if he or she otherwise would not be a member. During that period, the ex-chair shall also be a voting member ex officio of the executive committee.
- (3) Duties of the vice chair. Assists the chair in such ways as the latter may request; and in the absence of the chair, the vice chair presides over the meetings of the senate.
- (4) Duties of the secretary. The secretary of the senate records, transcribes, and distributes the proceedings of the senate to all departments and interested members of the university, assists the chair in such ways as the latter may request, has custody (jointly with the chair) of the books, records, physical facilities, and tangible property of the senate, supervises the clerical staff of the senate, and arranges for the orderly conduct of the business of the senate. In the absence of the chair and the vice chair, the secretary presides over meetings of the senate.

- (5) Executive committee. The chair, vice chair, secretary, and four elected members of the senate will serve as the executive committee of the senate. The executive committee of the senate will have the following responsibilities:
 - (a) Appoint members to appropriate faculty senate committees.
 - (b) Prepare the agenda for each meeting.
 - (c) Serve as an advisory committee to the senior vice president and provost on governance matters affecting the academic mission of the university.
 - (d) Ensure that the business of permanent and ad hoc committees is completed in a timely fashion.
 - (e) Bring matters to the senate or assign matters to committees.
 - (f) Consider any questions and complaints regarding elections of members to the senate and make recommendations concerning these complaints to the senate. The executive committee shall further certify the validity of all senate elections.
- (D) Committee structure.
 - (1) The faculty senate shall create such committees as it deems appropriate to the conduct of its business.
 - (2) The senate, at its discretion, may invite non-members of the senate to serve on senate committees.
 - (3) In special cases, the senate may choose to make part or all of the membership on a committee elective rather than appointed by the executive committee.
 - (4) The senate committees shall yearly elect their own chairs, who, if not already members of the faculty senate, shall become ex officio, non-voting members.

- (5) For organizational purposes, the committees of the senate will have either of two forms:
 - (a) University committees, which shall have elected membership from specified constituencies, or
 - (b) Permanent committees, whose membership will be drawn from the elected members of the senate and those invited members the senate deems appropriate.
- (E) University committees.
 - (1) The faculty rights and responsibilities committee ("FRRC").
 - (a) This committee shall concern itself with grievances relating to faculty assessment or evaluation, appointment, retention, tenure, and promotion. This committee shall be composed of one member from the tenured faculty of each degree-granting college, elected by its full-time faculty and one full-time faculty member from the university libraries, elected by its full-time faculty.
 - (b) For each grievance case submitted by a part-time faculty member three members of the part-time grievance pool shall be selected to be members of the faculty rights and responsibilities committee ("FRRC") for the duration of that case. These members will only participate in "FRRC" business involving the grievance case in question. These members will be selected by lot by the chair of the "FRRC", but part-time faculty members from the same department as the grievant shall not be eligible to serve.
 - (c) A part-time faculty grievance pool shall be established by each college every fall. The pool will consist of part-time faculty members who have taught at least four semesters at the university of Akron and who have been nominated by the part-time faculty members of that college and who have subsequently confirmed to the college dean their willingness to serve.

- (d) Any persons in an administrative position, including interim positions, at or above the decanal rank (deans, associate deans, and persons of similar rank) are ineligible to serve on the committee. Members shall serve overlapping three-year terms so that during two years, three are elected, while four are elected during the third year. The committee shall elect its own chair who, if not already a member of the faculty senate, shall become an ex-officio, non-voting member.
- (2) The university well-being committee.
 - (a) This committee shall concern itself with matters relating to health and well-being, such as fringe benefits, insurance, pensions, and leaves. The committee shall be composed of one member of the full-time faculty from each of the degree-granting colleges, elected by its full-time faculty; one full-time faculty member from the university libraries, elected by full-time faculty; one member of the contract professionals, elected by their members, one member of the non-bargaining unit staff, elected by a vote of staff employee advisory committee members, one member from the part-time faculty currently employed by the university, elected by members of the part-time faculty.
 - (b) Deans, associate deans, assistant deans, and persons of similar decanal rank are ineligible to serve on the committee. Members shall serve overlapping three-year terms so that during two years, three are elected, while four are elected during the third year. The committee shall elect its own chair who, if not already a member of the faculty senate, shall become an ex-officio, non-voting member.
- (3) Graduate council. The faculty senate delegates to the graduate council operational responsibility over all matters concerning graduate education, but reserves to itself the right to take up any matters it deems necessary. All action taken by graduate council shall be reported to the senate for final approval. Graduate council shall be composed of two members of the faculty senate who have category two graduate faculty status and the elected members of the graduate council.

(F) Permanent committees.

- (1) Permanent committees of the senate shall be academic policies; curriculum review; athletics; university libraries; reference; research; student affairs; and computing and communication technologies.
- (2) Members of the executive committee shall, in May, and after considering preferences of senate members and then non-senate members, appoint all permanent and ad hoc committees of the senate. To provide some continuity of membership for each committee, the executive committee shall appoint committee members so that, if possible, only one-third of the membership of any committee is terminated each year and members serve a three-year term. At the first meeting of each committee, the committee shall elect its chair, with the exception of the curriculum review committee, which shall be chaired by the senior vice president and provost or said designee.
- (3) The following permanent committees shall have ex-officio members as indicated: athletics, the athletic director or said person's designee and the "NCAA" faculty athletics representative (appointed by the president); university libraries, the dean of university libraries or said person's designee; research, the vice president for research or said person's designee; student affairs the associated vice president and dean of student life and the associate vice president of enrollment services or said person's designee; financial aid, the director of student financial aid; computer and communications technologies, the vice president and chief information officer or said person's designee; and curriculum review, the senior vice president and provost; and reference, representatives from human resources, and office of provost. If not already a member of the senate, the chair shall become an ex-officio, non-voting member for reporting purposes only. Ex-officio members shall be non-voting unless they are members of the senate. Additional non-voting members may be appointed to any permanent committee by committee approval.
- (4) Academic policies committee.

- (a) Recommends and interprets academic policy on university-wide matters such as admission, retention, graduation, and dismissal requirements, etc.
 - (b) Recommends changes for the improvement of the academic program of the university.
- (5) Athletics committee.
- (a) Advises faculty senate on all university activities relating to intercollegiate athletics including, but not limited to, conference affiliations and the national collegiate athletic association.
 - (b) Coordinates with other faculty senate committees matters of joint concern relating to intercollegiate athletics.
 - (c) Provides advice and counsel to the director of athletics concerning individual player eligibility, interpretation of policy, and other matters relating to the athletic program.
 - (d) The registrar decides questions of academic eligibility of student athletes. If conflicts arise between the registrar, student athlete, and/or athletic department, the following procedures shall be made by any of the grieved parties to the athletics committee:
 - (i) Upon reviewing the facts, the committee would make a recommendation to the senior vice president and provost.
 - (e) Promotes academic achievement among student athletes.
 - (f) Reviews team game schedules, seasonal game limitations, and participation in post-season events.
- (6) University libraries committee.

- (a) Serves as an advisory group to the dean of university libraries to express the faculty will in the growth and development of the academic support which the libraries supply.
 - (b) Provides the dean of university libraries with guidelines and advice on acquisitions, budget, policy, and other matters affecting academic areas.
- (7) Reference committee.
 - Reviews legislation referred to it by faculty senate to ascertain if it is drafted properly and does not conflict with existing rules and regulations or practices.
- (8) Research committee (faculty projects).
 - (a) Reviews research proposals submitted by faculty members.
 - (b) Recommends the budgeting of sums of the university's support of faculty research proposals to be funded by this committee.
 - (c) Establishes policies for funding proposals and guidelines for expenditures of those funded.
- (9) Student affairs committee.
 - (a) Recommends policy, subject to approval of faculty senate, regarding the granting of scholarships, awards, grants, and loans to university students.
 - (b) Proposes regulations concerning all extracurricular activities (except athletics) to faculty senate.
- (10) Computer and communications technologies committee.
 - (a) Provides recommendations to the senate on policy matters concerning utilization of information technology and resources related to academic systems, computing data, and voice communication.

- (b) Provides advice and counsel to the vice president and chief information officer concerning guidelines on electronic information acquisition, budget, processing, policies, and other matters affecting academic areas.
- (11) Curriculum review committee.
 - (a) Reviews curricula and course recommendations of the several colleges and divisions and, when necessary, submits them to faculty senate for action.
 - (b) Considers the mechanics of the academic programs of the several colleges and divisions, such as adjustments in admission, retention and dismissal requirements, and changes in general bulletin descriptions.
 - (a) Reviews course changes, proposals, and new programs and recommends such changes and revisions for inclusion in the general bulletin.
- (12) Subcommittees. Each committee has, under "Robert's Rules of Order," the discretion to establish and abolish whatever subcommittees it sees fit, and no person who is not a member of a standing (permanent) committee may serve as a member of its subcommittees except by appointment of the executive committee. It is each committee chair's responsibility to maintain minutes and pass them on to the incoming chair.
- (G) Meetings.
 - (1) The number of meetings of the faculty senate shall be determined by the faculty senate as appropriate for the conduct of its business, but at least two general meetings will be held each semester. All reasonable efforts will be made to schedule regular meetings at a standard time and day to permit coordination of senators' teaching schedules with meeting times.

- (2) All meetings of the faculty senate shall be open to members of the university community. Non-members of the senate may make a request to address the senate. Such requests to speak will be granted subject to a vote of the senate.
- (3) All meetings of the senate will be announced at least two weeks prior to the scheduled meeting unless the senate declares itself to be meeting in emergency session.
- (4) All announcements of meetings will contain a detailed agenda. Requests to have items placed on the agenda of the senate must be submitted in writing to the secretary of the senate at least two weeks prior to the scheduled meeting of the senate.
- (5) Items referred to the senate by the president of the university, or the president's designee, for the good of the university, will be automatically placed on the agenda of the senate.
- (6) A petition of ten members of the senate may force an item on the agenda of the senate.
- (7) For purposes of conducting business, a quorum of the senate shall be defined as thirty senators present and voting.
- (8) A roll call vote will be conducted if requested by any senator.
- (9) One permanent item on the agenda shall be presidential remarks.
- (10) Special meetings may be called at any time by the presiding officer, or by the executive committee, or upon petition by any seven senate members who present their request to the chair of the executive committee in writing.
- (11) Senate members are expected to regard attendance at all meetings as a primary obligation to their colleagues and to the university. When conflicting professional duties, imperative personal affairs, or illness make attendance at a given meeting impossible, senate members are expected to notify the secretary in advance of the meetings. Such absence will be separately listed in the minutes as absences with notice.

(H) Membership.

- (1) Eligibility. Members of the faculty senate shall be elected from the members of the ~~regular~~ full-time faculty of the university of Akron, excluding deans, department chairs, and other primarily administrative officers with faculty rank; from the part-time faculty; from contract professionals, excluding those with decanal rank or higher; from the non-bargaining unit staff; and from students.
- (2) Apportionment.
 - (a) The regular faculty of the individual degree-granting colleges and the university libraries shall elect representatives from their membership, excluding deans and other primarily administrative officers with faculty rank, apportioned on the basis of the number of regular faculty within the electorate and appointed to the units during the semester of the election; one senator for each fifteen regular faculty members or fraction thereof. For purposes of these bylaws the terms full-time faculty includes all full-time distinguished professors, professors, associate professors, assistant professors, instructors and college lecturers.
 - (b) The part-time faculty shall elect two representatives from their membership.
 - (c) The contract professionals shall elect two representatives from their membership, not to include those with decanal rank or higher.
 - (d) There shall be three student representatives as follows:
 - (i) One student shall be president of associated student government, congruent with his or her term;
 - (ii) One student appointed by the president of the associated government to run congruent with the president's term;

- (iii) One graduate/professional student elected by that constituency.
 - (e) The staff employee advisory committee shall elect two senators from its membership.
 - (f) Conduct of nomination and election to the senate from staff employees will be the responsibility of the staff employee advisory committee.
 - (g) The association of the university of Akron retirees shall elect two senators from its dues-paying membership who are retired faculty members. Senators representing the university of Akron retirees association may not be elected to the executive committee nor serve as chair or vice-chair of any senate committee on which they sit.
- (3) Diversity. To insure the representation of diverse views, all reasonable efforts should be made by the various electing units to elect women and minorities to the senate. The senate may appoint up to three additional members from regular faculty to increase diversity.
- (4) Electorate.
- (a) The eligible electorate, for the ~~regular~~ regular full-time faculty membership on the faculty senate, consists of all ~~regular full-time~~ regular full-time faculty of the University of Akron. For the purposes of election to the faculty senate, academic deans, department and division chairs, directors of schools, and administrative officers holding regular faculty rank will be considered part of the electorate.
 - (b) The eligible electorate for the part-time faculty membership on the faculty senate consists of all part-time faculty of the university of Akron.
 - (c) The eligible electorate for the contract professional membership on the faculty senate consists of all contract professionals of the university of Akron. For the purposes of election to the faculty senate, contract professionals with

decanal rank or higher will be considered part of the electorate.

- (b) The eligible electorate for the graduate/professional student membership on the faculty senate consists of all graduate and professional students currently enrolled at the university of Akron.
 - (e) The eligible electorate for the non-bargaining unit staff membership on the faculty senate consists of all members of the staff employee advisory committee.
- (5) Terms of office.
- (a) The terms of office for members of the senate shall be three years.
 - (b) New members shall take office at the first senate meeting of the fall semester.
 - (c) Should any elected member of the senate become an administrative officer either on an acting or permanent basis during the term for which the member was elected to the senate, the person's seat shall be deemed vacant.
 - (d) Should a member of the senate be unable to discharge the duties of the office, the senate may declare that seat vacant.
 - (e) Senators who are on professional, medical, or administrative leave for one semester or less will retain their seats. If the leave extends past one semester, the senate may declare that seat vacant. The senate may declare vacant the seat of any senator who becomes unable to regularly attend meetings due to conflicting professional duties, imperative personal affairs, or illness.
 - (f) The senate may expel any senator who is absent without notice from more than three meetings during an academic year. In such event, the Senator's seat shall be deemed vacant.

- (g) Should a vacancy occur, the senate shall notify the appropriate unit to conduct a special election to fill the vacant seat.
- (6) Elections.
- (a) Elections to the senate shall be subject to the bylaws and rules of the electing unit and the following requirements:
 - (i) General elections in the individual units shall be completed by May 1 of each year.
 - (ii) All nominations and elections shall be by secret mail or electronic ballot.
 - (iii) In elections with only one seat at stake, each winning candidate must secure a majority of the votes cast. In the event no candidate receives a majority, there shall be a run-off election between the two highest vote-getters.
 - (iv) In elections with more than one seat at stake, each winning candidate must receive a number of votes exceeding half of the total number of ballots cast. In the event there are seats unfilled and the remaining candidates did not achieve a sufficient number of votes, there shall be a run-off election among the highest vote-getters (two per unfilled seat).
 - (v) In the event of a tie vote, the election shall be decided by lot.
 - (vi) All run-off elections are subject to the same procedural requirements as the general elections.
 - (vii) All special elections are subject to the same procedural requirements as the general election.

- (b) Conduct of nominations and elections to the senate from the degree-granting colleges and the university libraries will be the responsibility of the respective dean.
 - (c) Conduct of nominations and elections to the senate from the part-time faculty will be the responsibility of the continuing part-time faculty senator, the faculty senate office, and the office of the senior vice president and provost.
 - (d) Conduct of nominations and elections to the senate from the contract professionals will be the responsibility of the contract professional advisory committee.
 - (c) Conduct of nominations and elections to the senate from the graduate/professional students will be the responsibility of the graduate student council and the law student council.
 - (f) Conduct of nominations and elections to the senate from the non-bargaining unit staff will be the responsibility of the staff employee advisory committee.
- (I) Amendments.
- (1) Proposal. Proposed amendments to this rule may be placed on the agenda of a regular or special meeting of the faculty senate by a member of the senate or by petition of twenty percent of the voting members of the faculty.
 - (2) Procedure. A vote by the senate on a proposed amendment may be taken only after at least thirty days have elapsed from the date on which the proposal was formally presented to the senate.
 - (3) Majority. Prior to submission to the board of trustees, a proposed amendment requires the concurrence of sixty percent of the votes cast by members of the faculty senate.

(J) Support.

- (1) Material support. The faculty senate shall have suitable office space, a budget for appropriate expenditures, and at least one full-time secretary for support of its activities.
- (2) Assigned time. The officers of the senate will receive at least one three-credit course equivalent per semester assigned time for support of their service.
- (3) Schedules. Collegiate deans, department and division chairs, and directors of schools are to use all reasonable efforts to provide members of the senate with course schedules permitting attendance at regular meetings of the senate.
- (4) Records. All inactive documentary material and related records of the senate will be deposited in and catalogued by the university archives.

(K) Rules. The parliamentary authority for the faculty senate shall be "Robert's Rules of Order." In any conflict between the faculty senate bylaws and "Robert's Rules of Order," the senate bylaws take priority. A person who is not a member of the faculty senate shall be appointed parliamentarian by the chair of the faculty senate.

Effective: ~~October 3, 2008~~

Certification: _____
 Ted A. Mallo
 Secretary
 Board of Trustees

Prom. Under: 111.15

Statutory Auth.: R.C. 3359.01

Rule Amp.: R.C. 3359.01

Prior Effective Dates: 9/28/97, 07/07/99, 02/14/00, 8/6/01, 11/24/01, 05/23/02, 09/20/02, 06/09/03, 09/30/03, 11/21/03, 6/25/07, 3/24/08, 10/3/08

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Pertaining to Revisions to University Rule 3359-10-02
The University of Akron Bylaws of the Faculty Senate

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-10-02, be approved.

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011

3359-20-05.1 Grading system, discipline, academic probation and dismissal.

(A) Faculty grade records.

- (1) The faculty member is expected to maintain a careful and orderly record of each student's academic performance in each class. The records may be maintained in grade books provided by the university and all such records are the property of the university. When a faculty member leaves the employ of the university, or accumulates grade records no longer needed, these records should be surrendered to the department chair for disposition.
- (2) The faculty member's grade records must be legible, understandable, and complete, as they are the ultimate information in case of questions concerning a student's or a former student's academic performance.

(B) Reporting grades.

- (1) At midterm, all freshman grades for students earning grades of "D" through "F" in courses be collected electronically.
- (2) At the time for reporting final grades, the university registrar provides each faculty member with appropriate instructions for the reporting of grades.

(C) Grading system.

- (1) Grades, as listed below, are used to indicate academic performance. Overall scholastic averages are computed on a quality point ratio basis, wherein the sum of the quality points earned is divided by the sum of the credits attempted. The quality point value per credit for each letter grade is shown in the following table:

grade	quality points	key
A	4.0	
A-	3.7	
B+	3.3	
B	3.0	

grade	quality points	key
B-	2.7	
C+	2.3	
C	2.0	
C-	1.7	
D+	1.3	undergraduate/law courses
	0.0	graduate courses
D	1.0	undergraduate/law courses
	0.0	graduate courses
D-	0.7	undergraduate/law courses
	0.0	graduate courses
F	0.0	

symbol	quality points	key
I	0.0	incomplete
IP	0.0	in progress
AUC	0.0	audit
CR	0.0	credit
NC	0.0	no credit
WD	0.0	withdrawn
NGR	0.0	no grade reported
INV	0.0	invalid grade reported
PI	0.0	Permanent incomplete

- (2) Incomplete "I" means that the student has done passing work in the course, but some part of the work is, for good and acceptable reason, not complete at the end of the term. Failure to complete the work by the end of the following semester (not summer session, except in engineering) converts the incomplete "I" to an "F". When the work is satisfactorily completed within the allotted time, the incomplete "I" is converted to whatever grade the student has earned.

It is the responsibility of the student to make up the incomplete work. The faculty member should submit the new grade to the university registrar's office on a change of grade form, which is available from each dean's office. If the instructor wishes to extend the "I" grade beyond the following term for which the student is registered, the instructor should submit an incomplete extension

form, which is available from each collegiate dean's office, before the end of the semester.

- (3) In progress "IP" means that the student has not completed the scheduled course work during the semester because the nature of the course does not permit completion within a single semester, such as work toward a thesis. An "IP" grade should be assigned only in graduate courses.
- (4) Credit "CR" means that a student has shown college level competence by satisfactorily pursuing a regular university course under the credit/noncredit registration option. An undergraduate student who has completed at least fifty percent of the work toward a degree, or a postbaccalaureate student, may register for selected courses on a credit/noncredit basis. The student should consult his/her academic adviser for details.

A Noncredit "NC" is assigned if the work pursued under this option is unsatisfactory. The student may secure information about this option from an adviser or from the university's "Undergraduate Bulletin".

- (5) Permanent incomplete "PI" means that the student's instructor and the instructor's dean may for special reasons authorize the change of an "I" to a "PI."
- (6) No grade reported "NGR" indicates that at the time grades were processed for the current issue of the record, no grade had been reported by the instructor.
- (7) Invalid "INV" indicates the grade reported by the instructor of the course was improperly noted and thus unacceptable for proper processing.

(D) ~~Dropping and withdrawing students from classes.~~ Dropping courses – applicable to undergraduate and graduate students.

- (1) ~~A student may withdraw from a course without an adviser's or course instructor's signature through the fourteenth day of a semester or comparable dates during summer session, intersession, etc. After the fourteenth day of a semester, and up to the midpoint~~

- ~~of a semester, a student may withdraw from a course with the signature of the student's adviser. It is the responsibility of the student to determine the impact of dropping from courses on matters such as financial aid (including scholarships and grants), eligibility for on campus employment and housing, athletic participation, and insurance eligibility.~~
- (2) ~~After the midpoint of a semester, a student must have written approval of both the course instructor and the adviser to withdraw. Such approval must be dated and processed through the offices of the university registrar and cashier no later than the last day of the twelfth week of classes or comparable dates during summer session, intersession, etc. Students may drop a course through the second week (fourteenth calendar day) of a semester or proportionally equivalent dates during summer session, intersession, and other course terms. No record of the course will appear on the student's transcript. For purposes of this policy, the course term for a course that meets during a semester but begins after the beginning of a semester and/or ends before the end of a semester begins when its class meetings begin and ends when its class meetings end.~~
- (3) ~~Should the instructor or the adviser refuse to sign the withdrawal form, the student may appeal to the dean of the student's college, who shall make the final decision after consultation with the instructor or adviser who declined to approve the withdrawal. Dropping a course shall not reduce or prevent a penalty accruing to a student for misconduct as defined in the student code of conduct.~~
- (4) ~~An approved withdrawal will be indicated on the university official academic record by a "WD." A student who leaves a course without going through the withdrawal procedure will be given a grade of "F." Degree-granting colleges may supplement this policy with more stringent requirements.~~
- (5) ~~This policy shall take effect at the beginning of the fall 2011 semester for all newly enrolled undergraduate students. In addition, this policy shall take effect at the beginning of the fall 2013 semester for all currently and previously enrolled undergraduate students who have not graduated prior to the start of the fall 2013 semester.~~

- (E) Withdrawing from courses – applicable to undergraduate and graduate students.
- (1) It is the responsibility of the student to determine the impact of withdrawing from courses on matters such as financial aid (including scholarships and grants), eligibility for on campus employment and housing, athletic participation, and insurance eligibility.
 - (2) After the fourteen-day drop period, and subject to the limitations below, students may withdraw from a course through the seventh week (forty-ninth calendar day) of a semester or proportionally equivalent dates during summer session, intersession, or other course terms. A course withdrawal will be indicated on the student's official academic record by a grade of "WD."
 - (3) This policy shall take effect for all new undergraduate students at the beginning of the fall semester of 2011, and shall apply to continuing students at the beginning of the fall semester of 2013.
- (F) Withdrawing from courses – applicable to undergraduate students only.
- (1) Undergraduate students may not withdraw from the same course more than twice. If a student attempts to withdraw from a course after having withdrawn from it twice before, he or she will continue to be enrolled in the course and will receive a grade at the end of the semester.
 - (2) Full-time undergraduate students who need to withdraw from all courses for extraordinary non-academic reasons (e.g., medical treatment or convalescence, military service) must obtain the permission of the dean of their college. For purposes of this paragraph,
 - a. Students are considered full-time if they were enrolled as full-time students at the beginning of the term; and
 - b. Courses for which the student has completed all requirements are excluded.

- (3) Undergraduate students who withdraw from two courses either before they have earned thirty-two credits, or after they have earned thirty-two credits but before they have earned sixty-four credits, are not permitted to register for additional courses until they have consulted with their academic adviser. The purpose of this consultation is to discuss the reasons for the course withdrawals and to promote satisfactory academic progress by helping students develop strategies to complete their courses successfully.
- (4) Except as otherwise provided below, undergraduate students may not withdraw from more than four courses before they have earned sixty-four credits. Students who attempt to withdraw from more than four courses will continue to be enrolled in those courses and will receive grades at the end of the semester.
- (5) Undergraduate students who need to withdraw from all courses for extraordinary, non-academic reasons (e.g. medical treatment or convalescence, military service) may, after consulting with their adviser, submit a written petition to the dean of their college requesting that these courses not be counted toward the four-course withdrawal limit. The dean may grant this permission if, in the dean's judgment, it is consistent with the best academic interests of the student and the best interests of the university.
- (6) Undergraduate students who have reached the four-course withdrawal limit as noted above may, after consultation with their adviser, submit a written petition to the dean of their college seeking permission to withdraw from one or more additional courses. The dean may grant this permission if the dean finds that the withdrawal is necessitated by circumstances beyond the student's control and is consistent with the best academic interests of the student and the best interests of the university.
- (7) Withdrawing from a course shall not reduce or prevent a penalty accruing to a student for misconduct as defined in the student code of conduct.
- (8) Degree-granting colleges may supplement this policy with more stringent requirements.

- (9) This policy shall take effect at the beginning of the fall 2011 semester for all newly enrolled undergraduate students. In addition, this policy shall take effect at the beginning of the fall 2013 semester for all currently and previously enrolled undergraduate students who have not graduated prior to the start of the fall 2013 semester.

~~(E)~~ (G) Changing grades.

- (1) A faculty member who because of an error wishes to change a final grade already awarded to a student must submit a written request on the change of grade form for that change to the dean of the university college for general studies courses, or to the faculty member's dean for other courses. The dean notifies the faculty member and the university registrar of the decision.
- (2) Re-examination for the purpose of raising a grade is not permitted.

~~(F)~~ (H) Retroactive withdrawal.

- (1) A retroactive withdrawal may be granted only when a student has experienced unforeseen, documented extenuating medical or legal circumstances that he/she could not have reasonably expected.
- (2) The student must submit all retroactive withdrawal requests within one calendar year of resuming coursework at the university of Akron.
- (3) The student must initiate the withdrawal request by providing written documentation of the circumstances, a current university of Akron transcript, current contact information, and a cover letter of explanation addressed to the dean of the college in which he/she is enrolled.
- (4) Upon receipt of required materials from the student, the receiving dean will discuss the request with the instructor(s) of record, relevant chair(s), and other deans (if the student is requesting retroactive withdrawal from courses in other colleges). Based on these discussions, a coordinated joint response regarding the request will be formulated by the receiving dean. If approval of the request is recommended by the receiving dean, the university

registrar will initiate the retroactive withdrawal. The receiving dean will notify the student of the action taken.

- (5) Requests that have been denied can be appealed to the office of the provost.
- (6) This process addresses academic changes to a student's record only. Once the academic record changes have been made, the student has the right to submit an appeal for tuition and/or fee changes.

~~(G)~~ (I) Course credit by examination.

- (1) Qualified students may obtain credit for subjects not taken in a course by passing special examinations. The grade obtained is recorded on the student's permanent record and counts as work attempted whenever quality ratio calculations are made.
- (2) Any student desiring to take special examinations for credit, before beginning to study for the examination and before asking the course instructor for direction, must first receive permission from both the student's dean and the dean under whose jurisdiction the course is listed. After permission is granted, the student prepares for the special examination without faculty assistance. Faculty members may describe only the objectives of the course and the work to be covered. The examination must be comprehensive and demand more from the student than is expected on a regular final examination in the course. The faculty member will file copies of the examination and the student's answers with the faculty member's dean.
- (3) Credit by examination is not allowed during a student's last semester before graduation.

~~(H)~~ (J) Exemption from required courses.

Qualified students may be exempted from courses by examination, testing, or other means approved by the college faculty in which the course is offered.

~~(I)~~ (K) Faculty tutoring.

If a faculty member tutors a student in a credit course, the student's examination and other performance in the course must be planned and evaluated by another faculty member or by an approved faculty member from another university.

~~(J)~~ (L) Repeating courses.

Any course may be repeated twice by an undergraduate student subject to the following conditions:

- (1) To secure a grade ("A" through "F") a student may repeat a course in which the previously received grade was a "C-," "D+," "D," "D-," or "F," "CR," "NC," or "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- (2) To secure a "CR," a student may repeat a course in which the previously received grade was a "NC." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- (3) To secure a grade ("A" through "F"), "CR," "NC," a student may repeat a course in which the previously received grade was an "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.
- (4) A graded course ("A" through "F") may not be repeated for a grade of "AUD."
- (5) A course taken under the "CR/NC" option may not be repeated for a grade of "AUD."
- (6) With the dean's permission, a student may substitute another course if the previous course is no longer offered. Courses must be repeated at the university of Akron.
- (7) Grades for all attempts at a course will appear on the student's official academic record.

- (8) Only the grade for the last attempt will be used in the grade point average
- (9) All grades for attempts at a course will be used in grade point calculation for the purpose of determining graduation with honors and class rank if applicable.
- (10) For purposes of this section, credit for this course or equivalent will apply only once toward meeting degree requirements.

~~(K)~~(M) Approbation, probation, and dismissal.

- (1) An undergraduate student who carries twelve or more credit hours during a semester and earns a quality point average of 3.25 or better is listed on the dean's list of the student's college.
- (2) An undergraduate student who fails to maintain a total quality point ratio of 2.0 is on academic probation and is subject to such academic discipline as may be imposed by the dean of the student's college.
- (3) Probation is a warning to the student whose academic record is unsatisfactory and who is in danger of being dismissed from the university. A student may, however, be dismissed without having previously been placed on probation.
- (4) Students dismissed from the university are not eligible to register for any credit courses. They may, however, enroll for noncredit work. Readmission may be granted by the dean of the college from which the student was dismissed. If the student wishes to re-enter a college other than the one from which the student was dismissed, the student must apply to the dean of the university college for permission to re-enter the university.
- (5) Students dismissed from the university for reasons other than failure to meet academic standards are readmitted by action of the president only.

~~(L)~~(N) Auditing courses.

A student choosing to audit a course must elect to do so at the time of registration. The student pays the enrollment fee and may be expected to do the work prescribed for students taking the course for credit, except that of taking the examination. Any faculty member may initiate withdrawal for a student not meeting these expectations.

~~(M)~~(O) Scheduling field trips.

The university encourages faculty members to arrange worthwhile field trips which they believe will add substantially to the course they teach. Before, scheduling a field trip which is not listed in the university "Undergraduate Bulletin" as an integral part of the course, faculty members should receive approval from their dean. The request for approval should state the name and number of the course, the number of students and faculty members making the trip, the nature of the trip, the destination and the time required for the trip. If students will miss other classes, they must consult their instructors so that work missed because of an approved trip can be made up. Faculty members should contact the purchasing department about insurance coverage.

~~(N)~~(P) Dealing with dishonesty.

- (1) The university reserves the right to discipline any student found guilty of misconduct under the provisions of the student disciplinary procedures. The student's dean shall refer the matter to the vice president for student affairs or a designated representative of that office to investigate the alleged misconduct. If the investigation establishes probable guilt, the student will be subject to a hearing under the provisions of the student disciplinary procedures and, if found guilty, will be appropriately disciplined.
- (2) A faculty member who has evidence that a student has cheated in any term papers, theses, examinations or daily work shall report the student to the department chair who in turn shall report the matter to the student's dean. Faculty members should be familiar with this student disciplinary procedures in order to protect the rights of students who have been alleged of academic dishonesty or other misconduct.

- (3) All tests and examinations shall be proctored except in colleges of the university with honors systems which have been approved by the faculty senate.
- (4) Members of the faculty of the school of law should consult with their dean as to procedures under the honor system of that school. Faculty members should become familiar with the student disciplinary procedures and the school of law honor system.

Effective: June 13, 2008

Certification: _____
Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: Ch. 3359

Prior Effective Dates: 11/27/89, 7/20/90, 5/22/91, 7/31/92, 9/16/96, 2/1/03, 2/22/03, 03/20/03, 6/25/07, 6/13/08

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Pertaining to Revisions to University Rule 3359-20-05.1
Grading System, Discipline, Academic Probation and Dismissal**

BE IT RESOLVED, that the recommendation presented by both the Educational Policy/Student Affairs Committee and the Committee on Rules concerning the approval of the revisions to University Rule 3359-20-05.1 pertaining to the process of dropping and withdrawing from courses, be approved.

**Ted A. Mallo
Secretary
Board of Trustees**

June 15, 2011



Office of the Senior Vice President, Provost and Chief Operating Officer
Akron, OH 44325-4703

To: Celeste Cook
From: Rex Ramsier
Date: May 17, 2011
RE: Rule 3359-20-05.2

The Curriculum Review Committee (CRC), as a subcommittee of Faculty Senate, was charged with aligning the rules with the programming phase of the new curriculum proposal system. CRC has engaged in extensive discussions this academic year to bring Rule 3359-20-05.2 into alignment. These discussions have resulted in the proposed rule language that rescinds and replaces the rule.

In summary, minor editorial, style, and language updates were made to the rule to bring the committees into alignment with the rule, and two subcommittees were added to the CRC organizational structure. These subcommittees include the General Education Advisory Committee (GEAC) and the University Review Committee (URC). GEAC shall be responsible for reviewing curriculum related to general education. URC shall be responsible for reviewing curriculum change proposals from a comprehensive, university-wide perspective. Also, CRC will now review and report on all curriculum proposals to the Faculty Senate. The Faculty Senate Executive Committee will no longer review curricular changes.

TO BE RESCINDED

3359-20-05.2 **Curricular changes.**

- (A) Curricular change process for curriculum other than distributed learning proposals
- (1) Each college shall have its own procedure for proposing curricular changes. For the purpose of this rule, a course is defined as any university offered curriculum regardless of mode of delivery (e.g. web-based, synchronous distance learning, etc.). The following curricular changes require university-wide approval.
 - (a) Addition of courses
 - (b) Deletion of courses
 - (c) Changes in course or program names
 - (d) Changes in course or program numbers
 - (e) Changes in course descriptions
 - (f) Changes in course prerequisites
 - (g) Addition of new degrees, minors, or certificate programs
 - (h) Changes in degrees, minors, or certificate programs
 - (i) Proposals that would change any university-wide requirements.
 - (2) Curricular proposals shall originate within an academic unit (e.g. department, college, or school). The academic unit shall review the proposal and either approve or reject it. For the purposes of initiating interdisciplinary proposals, which involve two or more academic units, one academic unit shall be identified as the originating unit.
 - (a) For the purposes of this rule, an “academic unit” is defined as any group having a separate identity that participates in the offering of curricula.

- (3) Program changes may require Ohio board of regents approval. It is the responsibility of the originating unit to determine if approval is required.
- (4) Proposals can be submitted at any time into the curricular proposal system.
 - (a) For changes to appear in the undergraduate or graduate university bulletin of the following academic year, a proposal must be submitted by a college for university-wide review by the end of the twelfth week of the fall semester. (University-wide review refers to a period, usually two weeks, during which university employees may provide comments or objections regarding the proposal.)
 - (b) The review process shall be suspended for all periods when classes are not in session, and reactivated with the resumption of classes.
 - (c) Proposals shall not be reviewed during the summer sessions.
- (5) After a proposal is approved by the academic unit, the appropriate college review committee shall review the proposal and either approve or reject it.
- (6) A college-approved proposal shall then be released by authorized personnel of the college for university-wide review and approval. The proposal shall be available on the university web server for a period of two calendar weeks from the date of release.
 - (a) Various institutional reviews and approvals may be required and shall be given before the proposal can be submitted for university-wide review. The reviewing bodies may include but are not limited to library, graduate school, institutional research, distributed learning review committee, and the curriculum review committee ("CRC"). Details of these review procedures shall be available in each academic unit.

- (b) If institutional review cannot be completed within the two calendar week period, the originating unit and the office of the senior vice president and provost shall be notified indicating reasons for the delay and the approximate completion date.
- (c) When all approvals are obtained, the proposal shall be released for university-wide review. The proposal shall be available on the university web server for a period of two calendar weeks from the date of release. Proposals released for university-wide review shall be posted in a weekly curriculum digest.
- (d) Reviewing bodies or any faculty member wishing to make an objection or to comment on a proposal shall do so within the web environment. The system will email the objection or comment to the office of the senior vice president and provost, to the “CRC,” and to the initiating college for response.
 - (i) “CRC” shall determine the appropriateness of any objections. Objections that are considered appropriate include but are not limited to:
 - (a) Duplication of content.
 - (b) Appropriateness of the initiating unit.
 - (c) Questions of academic quality.
 - (i) This is an appropriate objection only if initiated within the originating academic unit; and
 - (ii) Academic quality objections from outside of the originating academic unit will be considered as advisory only.
 - (d) Demonstration that the proposal adversely affects another program.

- (7) Following the two calendar week period for university-wide review, the following options are available for the disposition of the proposal:
- (a) If no objections are received, the proposal shall be forwarded to the executive committee of faculty senate for approval at the next scheduled meeting.
 - (i) If the executive committee approves the proposal, it shall be immediately forwarded to the senior vice president and provost.
 - (ii) If the executive committee rejects the proposal, it shall be brought before the faculty senate at the next scheduled meeting. The reasons for the rejection shall be conveyed to the originating unit, to the "CRC", and to the faculty senate.

The executive committee shall inform the faculty senate of all approved proposals at the next scheduled meeting.
 - (b) If objections are received, the proposal is referred to the "CRC" for review. The "CRC" will meet at the first practical opportunity to hold a hearing on the objection. A two-thirds quorum of the "CRC" shall be present to conduct business.
 - (i) One or more representatives from the originating unit and the person(s) filing the objection(s) shall be invited to present his/her respective positions at the hearing and be subject to questions from the "CRC".
 - (ii) The chair of "CRC" or his/her designee shall inform the originating unit and the person(s) filing the objection(s) of the time and place of the hearing. "CRC" reserves the right to limit the number of participants at the hearing.
 - (iii) Upon the close of the hearing, and in closed session, the "CRC" shall reach a decision by consensus.

“CRC” shall forward its findings and recommendations to the faculty senate to be addressed at the next scheduled meeting.

- (a) Possible recommendations to faculty senate include but are not limited to:
 - (i) Recommend approval of the proposal
 - (ii) Recommend changes/modifications to the proposal
 - (iii) Recommend rejection of the proposal
 - (iv) No recommendation
- (iv) Faculty senate shall approve or reject the proposal.
 - (a) Proposals rejected by the faculty senate shall be returned to the originating unit.
 - (b) Proposals approved by the faculty senate are forwarded to the senior vice president and provost.
- (c) The senior vice president and provost or his/her designee shall approve or reject the proposals within one calendar week of receipt.
 - (i) The senior vice president and provost shall forward approved proposals requiring board of trustees approval to the board of trustees for consideration at its next meeting.
 - (ii) If the proposal is not approved by the senior vice president and provost, the reasons for the rejection shall be conveyed to the originating unit and to the faculty senate.

When a proposal has been approved by the board of trustees or its designee, the proposal shall be filed with the secretary of state.

- (B) Curricular change process for changes in mode of delivery.
- (1) Definitions:
- (a) Ohio board of regents defines one credit hour as 750 minutes of instruction. The percentages in the following definitions are based on this Ohio board of regents calculation.
 - (b) Traditional delivery: 100% face-to-face instruction; this mode of delivery can be web supported but the number of face-to-face sessions is not reduced. Synchronous instruction utilizing a distance learning classroom is considered equivalent to traditional delivery, and no additional curricular approvals are required.
 - (c) Web-enhanced course: 1-30% online instruction; any class that meets more than 70% of the time in a traditional classroom setting with the remaining instruction delivered over the intranet/internet.
 - (d) Web-based course: 31-99% online instruction; any class that meets less than 31% of the time in a traditional classroom setting with the remaining instruction delivered over the intranet/internet. (See "OhioLearns!" definition (B)(2) below.)
 - (e) Online delivery: 100% online delivery; any class that does not meet in a traditional classroom setting.
 - (f) Non-traditional instruction such as independent study and internships are excluded but may be coded web-enhanced, if applicable.
- (2) The Ohio board of regents and the Ohio learning network broadly describe distance learning as "the process of extending the majority (70% percent or greater for inclusion on "OhioLearns!") of learning or delivering instructional resource-sharing opportunities to locations away from the classroom site using

video, audio, computer, multimedia communications, or some combination of these with other traditional delivery methods.”

- (3) Changes in mode of delivery to web-based or online courses shall be subject to the curriculum review process. In addition, any existing course proposed to be taught in a synchronous manner, but not utilizing a distance learning classroom, shall be subject to review as a change in mode of delivery.
- (4) Web-enhanced and web-based courses will be delivered and managed by university approved course management software and mounted on a university server.
- (5) Course content is determined solely within the purview of the instructor of record.
- (6) All courses, regardless of mode of delivery, shall be subject to an assessment of student outcomes.
- (7) Process for review of new or existing courses to be offered either web-based or online, or in a synchronous manner not utilizing a distance learning classroom.
 - (a) The course is treated as any new classroom course and is entered into the curriculum proposal system.
 - (b) The course, with representative examples of all delivery mechanisms and a completed course proposal form, is submitted to the distance learning review committee “DLRC”, a sub-committee of the curriculum review committee “CRC”, which will evaluate the following.

- (i) Does the university have the technology to support the course?
 - (ii) Does the university have the electronic resources available to support the course?
 - (iii) Does the university have the trained staff to support the course?
 - (iv) Does the university have the trained faculty to support the course?
 - (v) Is the interface standardized?
- (c) If approved by "DLRC", the course can be released for university-wide review.

Replaces: 3359-20-05.2

Effective: August 30, 2009

Certification: _____
Ted A. Mallo, Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: 3359.01

Stat. Auth.: 3359.01

Prior Effective Dates: 11/27/89, 7/20/90, 9/16/96, 5/31/01, 1/30/06

3359-20-05.2 Curricular changes.

(A) University-wide approval required: The following curriculum changes require university-wide approval, regardless of mode of delivery:

- (1) Addition of courses.**
- (2) Deletion of courses.**
- (3) Changes in bulletin descriptions.**
- (4) Addition of degrees, majors, minors, tracks, certificates and programs.**
- (5) Changes in degrees, majors, minors, tracks, certificates and programs.**
- (6) Deletions of degrees, majors, minors, tracks, certificates and programs.**
- (7) Proposals to change any university-wide curriculum requirements.**
- (8) Changes of general education requirements.**
- (9) Changes of mode of delivery of existing courses to any of the following:**
 - (a) Web-based course: 31-99 percent on-line instruction – any class that meets less than 31 percent of the time in a traditional classroom setting with remainder of the instruction delivered on-line.**
 - (b) On-line delivery: 100 percent on-line delivery – any class that does not meet in a traditional classroom setting.**
 - (c) A class taught synchronously on-line not using a distance learning classroom.**

(B) Proposing a curriculum change.

- (1) Each college shall have its own procedures for proposing**

- curricular changes consistent with the requirements of this rule. These procedures shall be described on the college website or in a document that is available from the dean's office.
- (2) Curriculum change proposals shall originate within the academic unit that is to offer the course(s). Curriculum change proposals may be initiated only by regular faculty members in the academic unit.
- (a) For purposes of this rule, "academic unit" means any group having a separate identity that participates in the offering of curricula. It includes academic departments, schools that do not have departments, colleges that do not have departments or schools, and institutes and centers that offer courses of academic study.
- (b) When an interdisciplinary curriculum changes is proposed that involves more than one academic unit, one unit shall be designated as the originating unit, but each unit involved must approve the proposal before it is reviewed by the college(s).
- (3) Proposals may be submitted to the automated curriculum review system at any time.
- (4) When a proposal has been initiated, the office of academic affairs is responsible for determining whether it must be approved by the board of trustees, the Ohio board of regents, or the higher learning commission. The office of academic affairs shall inform the originator of the proposal of its determination.
- (C) College review: After a curriculum change proposal has been approved by the academic unit(s), the appropriate college review committee(s) shall review and approve or disapprove the proposal. The college review committee may request clarification of or changes to the proposal before it approves or disapproves it. A majority of the members of the college review committee shall be regular faculty members of the college who do not also hold administrative appointments.
- (D) Institutional review: A curriculum change proposal that has been approved by the college(s) shall be released by the authorized personnel of the college(s) for institutional review. Institutional reviewing bodies

include but are not limited to the university library, graduate school, institutional research, distance learning review committee (DLRC), general education advisory committee (GEAC), and university review committee (URC).

- (1) Institutional review bodies may either accept the proposal as submitted or recommend that changes be made. Any approval or recommendation for change shall be recorded in the automated curriculum review system.
 - (2) If an institutional review body recommends changes to a proposal, the originator of the proposal may make such changes, subject to approval by the academic unit and college if required by college procedures. Any such changes shall be recorded in the automated curriculum review system.
 - (3) DLRC, GEAC, and URC shall be subcommittees of CRC.
 - (a) DLRC shall be responsible for reviewing curriculum changes proposals that include distance learning components.
 - (b) GEAC shall be responsible for reviewing curriculum change proposals that affect general education requirements.
 - (c) URC shall be responsible for reviewing curriculum change proposals from a comprehensive, university-wide perspective. This review shall consider, among other things, the appropriateness of the academic unit offering the course(s) or program(s) and the effect the proposal may have on academic units in other colleges.
- (E) University-wide review.
- (1) Two weeks after the curriculum change proposal was released for institutional review, it shall be released for university-wide review.
 - (2) During the two weeks after a proposal has been released for university-wide review, any regular faculty member of the university may object to the proposal. Any such objection shall be recorded in the automated curriculum review system.

- (3) Two weeks after a proposal has been released for university-wide review, it shall be reviewed by the curriculum review committee (CRC) of the faculty senate.

 - (a) The CRC shall consider any recommendations for changes that may have been made by institutional review bodies and any objections that may have been made by regular faculty members of the university.
 - (b) If there are any unresolved recommendations from institutional review bodies or objections made by regular faculty members of the university, the CRC shall invite the originator of the proposal and a representative of the institutional review body or bodies, or the objecting faculty member(s), as the case may be, to a meeting at which the invited parties shall be afforded an opportunity to express their views and provide information to the CRC.
 - (c) The CRC shall recommend to the faculty senate either that it approve or that it disapprove the proposed curriculum change. Each such recommendation shall be reported to the faculty senate at its next regular meeting.
 - (d) Any of the functions of the CRC except the making of a recommendation to the faculty senate may be delegated to a subcommittee of the CRC.
- (4) The faculty senate shall either approve or disapprove each curriculum change proposal reported by the CRC. Proposals that are approved by the faculty senate shall be forwarded to the office of academic affairs. The originator of proposals that have been disapproved by the faculty senate shall be informed of the disapproval.
- (5) The deadline periods specified above shall include only days the fall within the fall or spring semester, excluding university holidays and recesses.
- (6) The senior vice president and provost of his or her designee shall, within two weeks, approve or disapprove any curriculum change proposals forwarded to it by the faculty senate and shall inform the

originator of the proposal and the faculty senate of his or her decision. If a proposal is disapproved, a statement of the reason(s) for the disapproval shall be included.

Replaces: 3359-20-05.2

Effective:

Certification:

Ted A. Mallo, Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: 3359.01

Stat. Auth.: 3359.01

Prior Effective Dates: 11/27/89, 7/20/90, 9/16/96, 5/31/01, 1/30/06,
8/30/09

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Pertaining to Revisions to University Rule 3359-20-05.2
Curricular Changes**

BE IT RESOLVED, that the recommendation presented by the Committee on Rules to rescind the current Rule 3359-20-05.2 and replace with new language in Rule 3359-20-05.2, be approved.

**Ted A. Mallo
Secretary
Board of Trustees**

June 15, 2011

3359-60-02 Undergraduate admissions.

- (A) Admissions process. Students shall be charged fees and/or tuition and other fees in accordance with schedules adopted by the board from time to time. The university of Akron operates under a policy of “rolling admissions” which means that successful applicants for admission receive a letter of admission as soon as all credentials are processed and have until May 1 to accept the offer of admission. The university reserves the right to enforce a deadline for applications and admission, and to not consider applications received after such deadline. After August 1994, admission procedures will vary for: recent high school graduates, adult students, transfer students, postbaccalaureate students, special students, guest students and international students.
- (1) A prospective student who has been graduated from a regionally accredited Ohio secondary school and takes one of the college entrance tests is eligible to enroll. An applicant may submit scores from either the “American College Testing Program” (“ACT”) or from the “Scholastic Aptitude Test” (“SAT”) of the “College Entrance Examination Board.” An out-of-state applicant who meets the above requirements may be admitted upon the basis of the quality of the applicant’s secondary schoolwork and standing in the entrance tests.
- (2) Admission is necessarily limited by the university’s capacity to provide for student’s educational objectives. The university reserves the right to approve admission only to those individuals whose ability, attitude and character promise satisfactory achievement of university objectives.
- (3) Effective August 1, 2001, all successful applicants will be admitted under one of three admissions categories:
- (a) Direct admission to a degree-granting college:
- Individual degree-granting colleges have established college-wide or individual departmental criteria for direct admission into the college. These criteria include minimum high school grade average, test scores, high school class rank, and curriculum pursued.

- (b) Standard admission to university college or to Summit college:

Students will be admitted directly into university college or Summit college upon submission of credentials which certify the following criteria:

- (i) Completion of the fifteen unit college-preparatory curriculum recommended, including four units of English, three units in mathematics, three units in the natural sciences, three units in the social sciences, two units of foreign language; and

A high school grade-point average of 2.3 or more; and a minimum "ACT" score of sixteen (or minimum math and critical reading "SAT" score of 650).

- (c) General admission to Summit college's student success program. In order to ensure student success, all successful applicants who do not meet the above criteria will be admitted with conditions. Each conditional admittee will be required to complete a set of prescriptive courses and/or activities within the first year of enrollment as a condition for further enrollment. Such prescriptive courses and/or activities may include: completion of developmental coursework, tutoring, advising sessions, and achievement of standards for progress.

(B) Admission requirements.

- (1) Recent high school graduates. Students (age twenty or younger) who have graduated from high school less than two years from the date of first enrollment at the university of Akron or have earned a G.E.D. Effective fall semester, 1994 or thereafter, recent high school graduates will be admitted under one of three admissions categories:

- (a) Direct admission to a degree-granting college:

Students may be admitted directly into individual degree-granting colleges where such students can demonstrate that

they have met established college-wide or individual departmental criteria for direct admission into the college. These minimum criteria will include but are not limited to high school grade average, test scores, high school class rank, and curriculum pursued.

- (b) Standard admission to university college, Summit college or Wayne college:

Students will be admitted with standard status directly into university college, Summit college, or Wayne college upon submission of credentials which certify the following criteria:

Completion of the recommended fifteen unit college-preparatory curriculum, including four units of English, three units in mathematics, three units in the natural sciences, two units of foreign language; and

A high school grade-point average of 2.3 or more; and a minimum "ACT" score of sixteen (or combined "SAT" math and critical reading score of 650).

- (c) General admission to Summit college's student success program. In order to ensure student success, all successful applicants who do not meet the above criteria will be admitted with such conditions as the university may require from time to time, including but not limited to a set of prescriptive courses and/or activities within the first year of enrollment as a condition for further enrollment. Such prescriptive courses and/or activities may include: completion of developmental coursework, tutoring, advising sessions, and achievement of standards for progress.

- (d) A recent high school graduate should apply for admission as follows:

- (i) Apply online with the option of paying the one-time nonrefundable application fee online with a mastercard, visa, or discover credit card at

“<http://www.uakron.edu/admissions/onLineApplInst.php>” , or obtain an application form from the “Office of Admissions, The University of Akron, Akron, Ohio 44325-2001.” The form must be completed and returned with the application fee. All checks/money orders should be made payable to “The University of Akron” and should specify what fees and the name of the student for whom payment is being made. For online applications, students must submit the “Signature Verification Form” and the application fee if not paying online.

- (ii) At the time of application, the student must send a high school transcript or G.E.D. score to the office of admissions. This record must be received and evaluated before any admission action can be taken by the university.
- (iii) Take college entrance tests. Arrangements can be made through the student’s high school to take the “ACT” or “SAT”. (The university of Akron’s counseling and testing center serves as a testing site for the “ACT” test.) Test scores must be submitted before an applicant can be formally admitted to the university.
- (iv) The university requires enrollment in basic mathematics and/or English if the student’s academic adviser determines that deficiencies exist in one or both of these areas. This recommendation will be based on the following: work completed at a previous institution in mathematics and/or English, high school academic record (if applicable), standardized test results (“ACT” or “SAT” if available), and test results. If a mathematics or English placement test is deemed necessary to comply with this policy, the student must take the appropriate placement test(s) by the completion of the first term of attendance. Arrangements for the mathematics test must be

made through the testing center; arrangements for the English test must be made through the department of developmental programs; and, test scores must be interpreted through the dean of the university college two days after taking the appropriate tests. Failure to take the required test(s) prohibits enrollment in college-level mathematics and/or English courses.

- (v) In the letter of admission to the university, information regarding new student orientation will be provided.
- (2) Adult students. An adult student, other than a recent high school graduate or transfer student who has graduated from a regionally accredited Ohio secondary school or completes the G.E.D. test is eligible to enroll. The following application procedures should be followed:
- (a) Apply online with the option of paying the one-time nonrefundable application fee online with a mastercard, visa, or discover credit card at "<http://www.uakron.edu/admissions/onLineApplInst.php>" , or obtain an application form from the "Office of Admissions, The University of Akron, Akron, Ohio 44325-2001." The form must be completed and returned with the application fee. All checks/money orders should be made payable to "The University of Akron" and should specify what fees and the name of the student for whom payment is being made. For online applications, students must submit the "Signature Verification Form" and the application fee if not paying online.
 - (b) All students, except home-schooled, must submit an official high school transcript or G.E.D. score. This official record must be received and evaluated before admission action can be taken. If, due to extenuating circumstances, official records cannot be obtained, the student may petition the director of admission for consideration. Home-school students should indicated "home-schooled" in the section of the admissions application for name of high

school. An admission committee will review each home-schooled student application in accord with the provisions of Ohio law.

- (c) In the letter of admission to the university, information regarding new student orientation will be provided.
- (3) Transfer students. A student applying for admission who has formerly attended other institutions of higher learning and has earned twelve credits of accredited transfer work is generally eligible to transfer to the university if the student is eligible to re-enter the last institution from which transfer is desired or is a graduate of such institution. The student must present scholastic records judged to be satisfactory by university of Akron officials. The assessment of scholastic records may include consideration of prior courses, grade-point average, credit value and other such factors which the university or individual colleges use in evaluating, ranking, or otherwise determining admissibility to the university or to specific programs. A transfer student should apply as follows:
- (a) Apply online with the option of paying the one-time nonrefundable application fee online with a mastercard, visa, or discover credit card at "<http://www.uakron.edu/admissions/onLineApplInst.php>" , or obtain an application form from the "Office of Admissions, The University of Akron, Akron, Ohio 44325-2001." The form must be completed and returned with the application fee. All checks/money orders should be made payable to "The University of Akron" and should specify what fees and the name of the student for whom payment is being made. For online applications, students must submit the "Signature Verification Form" and the application fee if not paying online.
 - (b) A transfer student must request official transcripts from the records office of all institutions previously attended. The transcripts should be mailed to the office of admissions.
 - (c) The university requires enrollment in basic mathematics and/or English if the student's academic adviser determines

that deficiencies exist in one or both of these areas. This recommendation will be based on the following: work completed at a previous higher education institution in mathematics and/or English, high school academic record (if applicable), standardized test results (“ACT” or “SAT” if available), and university mathematics and/or English placement test results. If a mathematics or English placement test is deemed necessary to comply with this policy, the student must take the appropriate placement test(s) as part of his/her new student orientation program. Failure to take the required test(s) prohibits enrollment in college-level mathematics and/or English courses.

- (d) In the letter of admission to the university, the student will receive information regarding new student orientation.
- (4) Postbaccalaureate students. A student who holds a baccalaureate degree from an accredited college or university and desires to obtain further education but has not been admitted to the graduate school should apply as a postbaccalaureate student through the office of admissions. This procedure should be followed:
- (a) Apply online with the option of paying the one-time nonrefundable application fee online with a mastercard, visa, or discover credit card at “<http://www.uakron.edu/admissions/onLineApplInst.php>” , or obtain an application form from the “Office of Admissions, The University of Akron, Akron, Ohio 44325-2001.” The form must be completed and returned with the application fee. All checks/money orders should be made payable to “The University of Akron” and should specify what fees and the name of the student for whom payment is being made. For online applications, students must submit the “Signature Verification Form” and the application fee if not paying online.
 - (b) A postbaccalaureate student must request the registrar of the institution(s) from which the student graduated or which the student has since attended to send an official and complete transcript. These documents must be received

and evaluated before any admission action can be taken by the university.

- (c) In the letter of admission, the student will receive information on registration and instructions for academic advising by a faculty member in the appropriate department.
- (5) **Special students.** A special student is enrolled as a non-degree seeking student to participate in a special short-term program. A special student may not take more than fifteen credits unless official status as a regular student is gained. This procedure should be followed:
- (a) Apply online with the option of paying the one-time nonrefundable application fee online with a mastercard, visa, or discover credit card at "<http://www.uakron.edu/admissions/onLineApplInst.php>" , or obtain an application form from the "Office of Admissions, The University of Akron, Akron, Ohio 44325-2001." The form must be completed and returned with the application fee. All checks/money orders should be made payable to "The University of Akron" and should specify what fees and the name of the student for whom payment is being made. For online applications, students must submit the "Signature Verification Form" and the application fee if not paying online.
 - (b) Information regarding registration for classes and academic advising will be provided in the letter of admission to the special student program.
- (6) **Guest students.** An undergraduate guest student must apply directly to the office of admissions. A graduate guest student must apply through the graduate school. A guest student may not attempt more than sixteen credits in any semester or session and is subject to all rules and regulations of the university of Akron. The following procedures should be followed when applying to the university as a guest student:

- (a) Apply online with the option of paying the one-time nonrefundable application fee online with a mastercard, visa, or discover credit card at "<http://www.uakron.edu/admissions/onLineApplInst.php>" , or obtain an application form from the "Office of Admissions, The University of Akron, Akron, Ohio 44325-2001." The form must be completed and returned with the application fee. All checks/money orders should be made payable to "The University of Akron" and should specify what fees and the name of the student for whom payment is being made. For online applications, students must submit the "Signature Verification Form" and the application fee if not paying online.
 - (b) Obtain written approval by the home institution for the coursework for which the student plans to enroll.
 - (c) After admittance, information regarding registration will be sent to the student. The admissions officers act as guest student counselors, and an open registration period is set apart for guest students to register for classes.
- (C) Post-matriculation admission into degree-granting colleges, certain departments and certified programs.
- (1) Admission procedures and requirements vary for each of the university degree-granting colleges, some departments within the degree-granting colleges and certain certificated programs. Information about these admission procedures and requirements is available in the dean's office of the various degree-granting colleges.
 - (2) Except as otherwise stated herein, admission to the university of Akron does not, per se, entitle a student to admission into a degree-granting college, any department which has admission procedures and requirements, or certain certificated programs. Students seeking admission into these colleges, departments or programs must meet the requirements of the respective college, department or program as the situation may warrant.

- (3) Admission procedures and requirements of the degree-granting colleges, any departments which have admission procedures and requirements, or certain certificated programs are subject to change from time to time when recommended by faculty senate and approved by the board of trustees. Students are advised to consult advisers within these colleges, departments or programs, the general bulletin, and other university documents that may apply to the discipline or program in which they seek admission to ascertain the current admission procedure and requirements for the college, department or program in which they seek admission.
- (D) International student program.
- (1) The university of Akron welcomes qualified students from other lands and seeks to make their educational experiences pleasant and meaningful. These students represent numerous countries, and they pursue studies in a number of major fields.
 - (2) Admission procedures for international undergraduates.
 - (a) Applicants may be accepted for any academic term. All admission requirements should therefore be completed at least forty-five days prior to start of the term for which the student wishes to enroll.
 - (b) The following application procedures should be followed:
 - (i) Apply online with the option of paying the one-time nonrefundable application fee online with a mastercard, visa, or discover credit card at "<http://www.uakron.edu/admissions/onLineIntlAppl.php>", or obtain an international student application packet from the "Office of International Programs, Polsky Building Room 483, The University of Akron, Akron, Ohio 44325-3101." The form must be completed and returned with the application fee. All checks/money orders should be made payable to "The University of Akron" and should specify what fees and the name of the student for whom payment is being made. For online applications, students must submit the

“Signature Verification Form” and the application fee if not paying online.

- (ii) Submit official transcripts from all secondary or middle schools and all universities/colleges previously attended. Original academic records in languages other than English must be accompanied by exact English translations and certified by the school, an official translator or by a U. S. consular officer, and accompanied by appropriate verifications.
- (iii) Degree Conferral. Applicants must submit supporting documentation for all earned degrees indicated on the application. Provisional certificates may be accepted pending the award of a degree. High school/secondary school students must show proof of graduation before they will be permitted to register for their first semester.
- (iv) Proof of English language proficiency. The university of Akron requires all students for whom English is not the native language to take the “Test of English as a Foreign Language” (“TOEFL”) the “International English Language Testing System” (“IELTS”), or the “Michigan English Laboratory Assessment Battery” (“MELAB”). “TOEFL” applications may be obtained from bi-national agencies, “United States Information Service” (“USIS”) offices, or from the “Educational Testing Service” (“ETS”). The “IELTS” is jointly administered by Cambridge (“ESOL”), British Council and IDP Education Australia. The “MELAB” is a secure test battery, and is administered only by the ELI-UM and ELI-UM authorized official examiners in the United States and Canada. Undergraduate students must achieve a minimum “TOEFL” score of 173 (61, internet based, 500 paper-based test), a minimum “IELTS” score of 6.0, or a minimum “MELAB” score of 69.

“TOEFL”, “IELTS”, and “MELAB” scores older than two (2) years are invalid and unacceptable.

- (v) Proof of adequate financial support. An international student is required to submit a “Declaration and Certification of Finances” and official documents showing that the student has sufficient funds to cover the cost of the student’s education, living expenses, and health insurance while attending the university of Akron and that these funds will be available to them in this country. Immigration regulations prevent the student from earning any substantial portion of these funds while studying in the United States. There are virtually no scholarships available to undergraduates from abroad, although a graduate student may request and receive financial aid through fellowships and graduate assistantships. A graduate student interested in applying for this aid should request the necessary forms at the time of application for admission to the graduate school. Each international student will be held responsible for obtaining and maintaining appropriate health and accident insurance coverage while enrolled at this institution. This insurance coverage is mandatory as described below.
- (vi) Scholarships for international undergraduate students. “The New Undergraduate International Student Award” is a scholarship available to first-time international undergraduate students. This award is granted once a year by the office of international programs and is supported by the “June Thomas Rogers International Student Fund”. If a student is awarded a scholarship, he or she must attend the university of Akron during both the fall and the spring semesters in order to receive the entire amount they have been awarded. The scholarship will be equally distributed for the fall and the spring semesters. Students who attend only one semester will receive only half the award.

Applications for this scholarship are included with the application packet or may also be obtained from the office of international programs. The office of international programs must receive all scholarship applications between January 1 and April 1 to be considered for the following academic year. Applicants for the "New Undergraduate International Student Award" must explain why they want to study at the university of Akron, as well as demonstrate a commitment to returning home and utilizing the knowledge obtained from the university of Akron for developing their home country. Additional criteria for consideration would be: An underrepresented major, gender, country, and student's ability to share knowledge with a wide audience. Applicants who have not demonstrated English language proficiency are not eligible for consideration for the "June Thomas Rogers Scholarship". An international applicant is not required to take either the "SAT" or "ACT" for standard admission. However, these tests may be required for direct admission or scholarship consideration.

- (vii) Student health insurance. All international students ~~are required to provide proof of major medical student health insurance that meets the minimum requirements set forth by the university of Akron. A first time international student will be permitted to register for classes prior to proof of health insurance coverage, but must present proof prior to the start of the semester. A negative service indicator will be placed on the student's record according to the termination date of the insurance. Thereafter, the student must present proof of coverage prior to registering for each semester~~ will automatically be enrolled in the student major medical health insurance available through the university, the cost of which will be assessed as a fee and applied to the student's account unless prior to enrollment the student provides proof, as

proscribed by the university, and maintains in full force and effect during enrollment, major medical insurance that meets or exceeds requirements established by the university.

- (3) Orientation. The international student is required to attend a special orientation program which is held prior to the beginning of fall/spring semester classes. A student admitted for summer semester must attend the fall semester orientation. The schedule for orientation will be mailed with the "Certificate of Eligibility" from the office of international programs' immigration specialists. During orientation, the international student is given an English language placement examination. This is in addition to the international proficiency examination. The student may be required to participate in noncredit English classes if it is felt the results of this placement examination warrant such action.
 - (4) English language institute. The university of Akron offers an intensive English language institute program for the international student whose command of the English language has not reached the level of proficiency to enable the student to begin full-time coursework. The English language institute operates on a schedule of two fifteen-week semesters and a summer session. An applicant is required to pass a language proficiency test before being fully admitted for academic study. An international student enrolled in the English language institute may not enroll for undergraduate coursework at the same time.
- (E) Admissions policy - home schooled students.
- (1) The university of Akron accepts a student's completion of home schooling as an alternative to a high school diploma. Home schooled students should indicate "home schooled" in the section of the admissions application for name of high school.
 - (2) An admissions committee will review each application from a home-schooled student. The academic preparation review will place home-schooled students, based on this assessment, in the appropriate category of direct, standard, or general admission will be applied.

- (3) The academic preparedness of a home-schooled student will be assessed on a case by case basis using the following criteria:
- (a) A transcript of studies.
 - (b) College preparation form.
 - (c) "ACT" or "SAT" test results.
 - (d) Documentation of any post-secondary coursework.
 - (e) Documentation that the student was exempt from compulsory school attendance for the purpose of home education (signed by school district superintendent).
 - (f) Other supporting documents (book lists, etc.).

Effective: ~~June 25, 2007~~

Certification: _____

Ted A. Mallo
Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: Ch. 3359

Prior Effective Date: Prior to 11/4/77, 8/30/79, 1/30/81, 5/15/82 1/30/87, 5/22/91,
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THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Pertaining to Revisions to University Rule 3359-60-02
Undergraduate Admissions**

BE IT RESOLVED, that the recommendation presented by the Committee on Rules concerning the approval of the revisions to University Rule 3359-60-02 pertaining student health insurance for international students, be approved.

**Ted A. Mallo
Secretary
Board of Trustees**

June 15, 2011

(A) Purpose.

- (1) ~~The abuse of drugs and alcohol is currently a serious health and safety concern problem in our society, with nation. Drugs and alcohol have a negative and sometimes deadly effects. The use of illegal substances is a crime and the use of performance enhancing drugs is detrimental to student health and is a form of cheating. Alcohol use by student-athletes under the legal drinking age is illegal and the excessive use of alcohol by students who are of legal drinking age is strongly discouraged. on those who abuse them. This abuse is disruptive to individual lives and to our entire society. The department of athletics at the university of Akron firmly believes that the use of drugs and alcohol can have a negative effect on the performance of the student-athlete, both in the classroom and on the playing field. The potential for drug abuse threatens the viability of collegiate athletes, the public's confidence in athletic departments and the academic reputation of colleges and universities.~~
- (2) The department of athletics at the university of Akron firmly believes that substance abuse the use of drugs and alcohol can have a negative effect on the performance of the student-athlete, both in the classroom and on the playing field. Increased drug and alcohol education and counseling, although critical, are not sufficient by themselves to prevent substance abuse. Drug testing is necessary both to deter drug use and to detect such use as it does occurs. Therefore, the department of athletics has adopted a rigorous drug testing program, which strictly enforces the prohibition against the use of illegal and performance enhancing drugs, so that drug abusers, and the threat of injury they represent to themselves and others, may be removed from the athletic department. A principal motivation for drug testing, aside from a concern for the health of student athletes, is that drug abusers are not physically fit for the rigors of intercollegiate sports and, therefore, pose a risk of serious injury to themselves and others in the course of practice and competition. Moreover, drug abuse undermines the integrity of the university's sports programs. The university of Akron expects all of its student athletes to be medically certified for competition, to be appropriately conditioned for competition, to be outfitted with the appropriate safety equipment, and to be provided medical supervision.
- (3) ~~Students who do become involved participate in intercollegiate athletics at the university of Akron will be~~ are required to participate in the

university's drug and alcohol education program and comply with its drug testing policy. Students-athletes also are also subject to NCAA and conference regulations concerning prohibited drug and alcohol use and their respective drug testing requirements. ~~which currently require student athletes to submit to drug testing requirements for post-season play and track and football student athletes are also subject to year round testing.~~

(B) Organization

- (1) The NCAA executive committee has final authority over the procedures and implementation of the NCAA drug-testing program.
- (2) The athletics department has final authority over the university of Akron drug-testing program, which is conducted by a licensed drug-testing laboratory selected by the university.
- (3) The licensed drug-testing laboratory selected to conduct testing on behalf of the university will be required to demonstrate, to the satisfaction of the university, proficiency in detection and confirmation of the banned substance categories on the NCAA list of banned-drug classes.
- (4) An ad hoc committee convened by the university president or the president's designee will hear drug-testing reviews.
- (5) All drug-testing results and reviews will be considered confidential student education records.

(C) Drug and alcohol education

The department of athletics' drug and alcohol education program is an ongoing, comprehensive program designed to educate student-athletes about the adverse effects of substance abuse and to encourage them to engage in responsible behavior. Each member of every intercollegiate athletic team at the university of Akron is required annually to participate in drug education activities.

(D) Prohibited substances

- (1) The university of Akron adopts and incorporates the NCAA banned substance list as of the date of drug testing, copies of which are available from the department of athletics at the university of Akron and on the NCAA website, www.ncaa.org. The student-athlete is responsible for

knowing the banned substances identified on the NCAA site and, if uncertain whether a substance is banned, to consult with the team physician or the head athletic trainer.

- (2) Alcohol. Alcohol is a mood-altering substance that can cause significant health risks when used in excess. Alcohol consumption is illegal and unacceptable for individuals under the legal drinking age and excessive alcohol use by individuals of legal drinking age is strongly discouraged. Alcohol-related violations of the law, including but not limited to driving while impaired and underage possession or consumption of alcohol, shall constitute a violation of this policy.
- (3) Performance enhancing drugs. Performance enhancing drugs are medically harmful and are expressly prohibited by the university of Akron, the mid-american conference and the NCAA. Federal, state and local laws also prohibit the sale, distribution and/or use of many of these substances. Examples of performance enhancing drugs include, but are not limited to steroids and other anabolic agents that are identified annually on the NCAA banned-drug classes list, as well as agents used to block/mask detection, which also are identified annually on the NCAA banned-drug classes list.
- (4) Street drugs. Street drugs, including but not limited to schedule I, II and III drugs such as marijuana, amphetamines and opiates, have the potential to cause physical harm and dependence. The use of these drugs also may impair performance and reaction time, possibly resulting in injury to student-athletes or others during an athletic activity. Street drugs are expressly prohibited by the university of Akron, the mid-american conference and the NCAA. Federal, state and local laws also prohibit the sale, distribution and/or use of many of these substances.
- (5) Dietary/ nutritional supplements. The university of Akron and its athletics personnel do not distribute or encourage the use of any dietary/nutritional supplements that have not been approved by the NCAA for distribution by member institutions. Student-athletes, who take a dietary/nutritional substance that contains banned substances or take permissible substances without proper physician supervision, endanger their own health and safety and the health and safety of others during an athletic activity.

Student-athletes are solely responsible for any dietary/nutritional supplement they ingest, (including supplements that are labeled as vitamins/minerals), which may contain banned substances. The discovery of banned substances through a drug test is a violation of this

policy, even if the substance was ingested through a dietary/nutritional supplement. Student-athletes should not use any dietary/nutritional supplement without first consulting with their physician and the head athletic trainer.

- (6) Medical exceptions and prescription drugs. It is recognized that some banned substances may be necessary for legitimate medical purposes. The university allows for an exception to this policy if there is a documented medical history that demonstrates the need for use of the substance, including documentation of all relevant prescription information. Medical exceptions will be reviewed on an individual basis, but will not be granted unless all supporting documentation is provided to the team physician.

Student-athletes must have a current, valid prescription from a licensed physician to them in order to take prescription medications. The identification through a drug test of an otherwise banned prescription medication will result in the student-athlete receiving a positive drug test result under any of the following circumstances.

- (a) Taking prescription medications without a current, valid prescription.
- (b) Taking medication from an old prescription without knowledge of the Head Athletic Trainer and without the supervision of a physician.

Student-athletes not under the care of the medical staff for an injury/illness (including rehabilitation) should not use medication from an earlier-issued prescription without permission from a physician and/or athletic trainer.

(DB) Drug testing procedures.

- (1) The analytical goal for our testing component is to ensure the sensitivity and specificity necessary to detect even "occasional" drug users. This means that should an administered drug test evidence any level of use of a banned substance, even if that level is below the detection level used by the NCAA to trigger NCAA discipline, the university may institute discipline in accord with its own policy. ~~The university of Akron adopts and incorporates the NCAA banned substance list as of the date of drug testing, copies of which are available in the department of athletics at the university of Akron.~~ The department of athletics, through a licensed drug-testing laboratory, shall conduct testing for banned substances.

~~including performance~~ has instituted a program of testing for illicit/sport enhancing substances. It is a mandatory condition for participation in the intercollegiate athletic program at the university of Akron that each student-athlete who is on a team's roster participates in the testing procedures.

- (2) ~~All student-athletes are eligible for testing at any time~~ Each student-athlete is subject to testing at any given time throughout the academic year, or other periods of official, organized practice and participation, in accord with this policy. ~~Tests are conducted periodically with the randomly selected student-athletes being tested for specified substances, which appear on the most current NCAA banned substance list.~~ All student-athletes are eligible to be selected for every test. NCAA post season qualifying student-athletes may be subjected to additional drug testing at their post-season events. ~~All, and football and track~~ student-athletes are subject to year round testing by the NCAA on the university of Akron campus. Any student-athlete who tests positive in the NCAA drug testing program is subject to discipline by both the NCAA and the university of Akron.
- (3) Student-athlete selection and notification.
- (a) No advance notice of testing will be given. Types of testing include:
- (i) Random testing. Periodic testing of a portion of the total student-athlete population for each sport. The list of students to be tested will be generated randomly by computer from each team roster. All student-athletes are eligible for each test; provided, however that student-athletes listed on the roster who have exhausted their eligibility or who have career-ending injuries will not be selected for random testing, but are eligible for reasonable suspicion testing.
- (ii) Total team testing. The entire roster of a team may be selected for testing at any time or at the request of a department of athletics administrator or athletic coach.
- (iii) Reasonable suspicion testing. All student-athletes may be tested individually or as part of a regularly scheduled test. This test will be used for student-athletes who demonstrate symptoms or behaviors that are indicative of the use of banned substances. Student-athletes who have

exhausted their eligibility or who have career-ending injuries, but who remain on athletic scholarship, also will be eligible for individual, reasonable suspicion testing.

- (b) An athletic department staff member will notify the student-athlete of a drug test during an athletic department sponsored function. Student-athletes selected for testing must report to the designated collection station at the assigned time.
 - (c) An athletic department staff member must be in the collection station to certify the identity of the student-athletes selected for testing. Student-athletes selected for testing must present picture identification to enter the collection station. In the event the student-athlete does not have picture identification available, the athletic department will use other means to certify the student's identity.
- (4) Student Testing
- (a) Student-athletes are required to annually execute a consent to testing form provided by the department of athletics. Student-athletes will be tested in accordance with the protocol developed by the licensed drug-testing laboratory with which the university contracts to conduct student-athlete drug testing.
 - (b) Only those persons authorized by the collection station supervisor will be allowed in the collection station.
 - (c) The collection station supervisor may release a sick or injured student-athlete from the collection station or may release a student-athlete to return to competition or to meet academic obligations only after appropriate arrangements for having the student-athlete tested have been made and documented.
- ~~(5) — Student athletes may be tested individually or as a part of a regularly scheduled test for just cause. This test will be used for student athletes who demonstrate symptoms or behaviors that are indicative of substance abuse. No notice of testing is required.~~
- ~~(4) — Student athletes must notify the sports medicine staff of any medication usage (prescribed or over the counter) at the time of testing.~~
- ~~(5) — All urine sample testing is accomplished through a licensed medical laboratory. If a test proves positive, additional testing will be~~

~~automatically done to confirm the results. At the time of collection, the urine sample must register within acceptable ranges in regards to pH and specific gravity in order to be considered a valid sample. An invalid sample will be counted as a positive test result. If a positive test result occurs, the athletic director will inform the student-athlete.~~

~~(a) — Banned drug classes:~~

~~(i) — A complete list of drugs in each of the categories is available electronically via the “World Wide Web” or hard copy in the athletic training room, or from the team physician.~~

~~(6) — Any attempt to dilute a sample or detection of a masking agent in the sample will result in a positive test result.~~

~~(d7) A copy of information concerning the testing procedures ~~protocol~~ is available from the sports medicine staff, which is incorporated into and made a part of this rule.~~

~~(e) Failure to comply with the collection process; to arrive at the collection station at the designated time without justification; to provide a specimen according to protocol; to attempt to dilute, tamper with or falsify a sample; or to use a masking agent will be deemed as a positive test result.~~

~~(f) Student-athletes who refuse to execute the required consent to testing shall be prohibited from participating in intercollegiate athletics for the remainder of the academic year. A non-recruited student-athlete in sports other than those involved in the NCAA’s year-round drug-testing program may participate in preseason practice activities prior to the team’s first contest or date of competition without signing the drug-testing consent form. The failure of a student-athlete to participate in any phase of testing and/or required counseling procedures will be considered, for disciplinary purposes, to be a positive test result.~~

~~(C) — Failure to cooperate.~~

~~(1) — Refusal to be subjected to any phase of testing and/or counseling procedure will be considered, for discipline purposes, to be a positive test result, and the same procedures as a resultant positive test will be followed.~~

(D) Procedural regulations:

~~(1) Any student athlete unable to produce a sample at the collection site during the designated time period shall be required to remain at the collection station until a complete sample is provided unless other arrangements are made with the collection station supervisor. Failure to report without justification to the training facility at the designated time on that day will result in a positive test result.~~

~~(2) Positive test results are not negated at the end of each academic year whether they be the result of failure to appear or true chemical positives. Positive test results accumulate over the student athlete's career at the university of Akron. A positive test result in the student athlete's first year followed by another positive test result in the student athlete's second year would invoke procedures listed in "Second Positive" in the penalty section.~~

~~(3) Any encouragement, persuasion, or assistance to the student athletes in the use of procurement of illicit drugs or sport enhancing substances by the university staff members is strictly prohibited. A student athlete having knowledge of such activity should inform either the university physician or an athletic administrator.~~

~~(4) Under NCAA bylaw reference 10.2, athletic department staff members must inform the athletic director when they have knowledge that a student athlete is using a substance on the list of banned drugs.~~

(E) Voluntary Disclosure/Safe Harbor

~~(1) Any student-athlete who has engaged in the use of prohibited substances is encouraged to seek assistance from the athletics department by voluntarily disclosing such use. The student-athlete may initiate evaluation or counseling by contacting a coach, athletic trainer or team physician. This arrangement is confidential and if the student-athlete seeks assistance prior to being identified as having violated this policy or being notified that s/he must undergo drug testing, the impermissible use will not be deemed a violation for the purpose of assessing sanctions under this policy. Notwithstanding the foregoing, a student-athlete still may be subject to sanction by the NCAA or the conference if the student-athlete tests positive for a banned substance during an NCAA administered drug test.~~

~~(2) A student-athlete may remain in the safe harbor program for a reasonable period of time, as determined by the treatment plan. The~~

treatment plan will be developed by the athletic department drug policy management team ("management team"), in consultation with the student-athlete. The management team consists of: a senior associate athletic director, the administrator for the student-athlete's sport (or designee), the head athletic trainer, the team physician and a counselor approved by the athletic department. However, the student-athlete may not be permitted to continue participation in intercollegiate athletics if the athletic director and the team physician determine that there is an associated health risk, and may return only when it has been determined by the athletic director, in consultation with the management team, that re-entry into intercollegiate sports is safe and appropriate. In order to exit the safe harbor program, the student-athlete will be required to undergo and successfully pass a drug test. Positive test results from drug tests that are administered as part of the safe harbor program shall not count as a positive test result for purposes of section G. While complying with the plan of the Safe Harbor Program, the student-athlete would not be included in the list of student-athletes eligible for institutional drug testing. However, the student-athlete in the safe harbor program will be eligible for selection for NCAA drug testing. If any obligation required by the safe harbor program is violated or if continued drug use is detected, this will be deemed a second positive drug test under this policy and the student-athlete will be removed from the safe harbor program.

- (3) While in the safe harbor program, if the student-athlete regains eligibility to participate in intercollegiate sports, that student-athlete may be required to undergo periodic unannounced follow-up tests at the discretion of the athletics director (or designee) and the consulting physician or head athletics trainer.
- (4) The voluntary safe harbor program provisions apply only one time per student-athlete, and only for the first disclosure of personal use of banned substances.

(F) Notification and Secondary Testing Requests.

- (1) Notification of specimen A positive test results.
 - (a) For student-athletes who have a positive finding, the laboratory will contact the director of sports medicine. The director of sports medicine will make a written notation of the test results and may, in the director's discretion, request written notification from the lab.

(b) The athletic department shall notify the student-athlete of the finding. Upon informing the student-athlete of a positive test result, the athletic department will notify the student, in writing, of the right to request that specimen B be tested to review the accuracy of the positive finding. The student-athlete must make the request to the director of athletics in writing within seven days after receipt of the specimen A results.

(2) Specimen B testing.

(a) A laboratory other than the one that analyzed the student-athlete's specimen A must conduct the testing and analysis of specimen B. The laboratory chosen by the student-athlete must meet industry standards for drug testing. The department of athletics will notify the original lab to release specimen B for testing by the lab selected by the student-athlete

(b) The student-athlete will be required to pay the university for the cost of the testing in advance. In the event that the specimen B findings are negative, the university will cause the student to be reimbursed in full for the cost of the test.

(c) Sanctions will remain in place until the results of specimen B are received. These results will be shared with the student-athlete upon receipt by the department of athletics.

(GE) Penalties.

(1) Performance enhancing drugs. ~~First positive.~~

(a) First positive.

(i) The team physician, director of sports medicine, athletic director, and head coach will be notified. At the athletic director's discretion, the parents of a student-athlete who is under twenty-one years of age may be notified.

(ii) ~~The student-athlete will be suspended from all athletic activities for a minimum of seven days up to a maximum of thirty days at the athletic director's discretion, commencing from notification of test results.~~

- (iii~~e~~) The student-athlete must also undergo a counseling program designated by the university of Akron.
 - (iv~~d~~) At the conclusion of the suspension period, the student-athlete must pass a subsequent drug test to be eligible to return to athletic activities.
 - (v) The student-athlete will be subject to future testing at the discretion of the department of athletics. ~~No notice of testing is required.~~
- (b~~2~~) Second positive.
- (ia) The team physician, director of sports medicine, athletic director, and head coach will be notified. At the athletic director's discretion, the parents of a student-athlete who is under twenty-one years of age may be notified.
 - (ii~~b~~) The student-athlete will be suspended from all athletic activities for ~~a minimum of fourteen days up to a maximum of sixty days at the athletic director's discretion,~~ commencing upon notification of test results.
 - (iii~~e~~) The student-athlete must again undergo a counseling program designated by the university of Akron.
 - (iv~~d~~) At the conclusion of the suspension period, the student-athlete must pass a subsequent drug test to be eligible to return to athletic activities.
 - (v~~e~~) Return to athletic activities is at the discretion of the athletic director and head coach.
 - (vi~~f~~) The student-athlete will be subject to future testing at the discretion of the department of athletics. ~~No notice of testing is required.~~
- (c~~3~~) Third positive.
- (ia) The team physician, director of sports medicine, athletic director, head coach and parents of a student-athlete who is under twenty-one years of age will be notified.

- (~~ii~~) The student-athlete will be suspended from all athletic activities for a period of one year, commencing upon notification of test results.
- (~~iii~~) The student-athlete's scholarship (if applicable) will be revoked.
- (~~iv~~) The student-athlete must undergo a treatment program at the student-athlete's own expense.
- (~~v~~) At the conclusion of the one-year period, the student-athlete must pass a subsequent drug test to be eligible to return to athletic activities.
- (~~vi~~) At the conclusion of one year and completion of the treatment program, the student-athlete may request reinstatement into the athletic program.
- (~~vii~~) Return to athletic activities is at the discretion of the athletic director and head coach.
- (~~viii~~) Reinstatement to athletic activities will not include reinstatement of the student-athlete's scholarship (if applicable) unless otherwise determined by the athletics director in the exercise of the athletics director's discretion.

(2) Street Drugs or Other Substances.

(a) First positive.

- (i) The team physician, director of sports medicine, athletic director, and head coach will be notified. At the athletic director's discretion, the parents of a student-athlete who is under twenty-one years of age may be notified.
- (ii) The student-athlete will be suspended from all athletic activities for a minimum of seven days to a maximum of fourteen days at the athletic director's discretion, commencing from notification of test results.
- (iii) The student-athlete must also undergo a counseling program designated by the University of Akron.

- (iv) At the conclusion of the suspension period, the student-athlete must pass a subsequent drug test to be eligible to return to athletic activities.
 - (v) The student-athlete will be subject to future testing at the discretion of the department of athletics.
- (b) Second positive.
- (i) The team physician, director of sports medicine, athletic director, and head coach will be notified. At the athletic director's discretion, the parents of a student-athlete who is under twenty-one years of age may be notified.
 - (ii) The student-athlete will be suspended from all athletic activities for a minimum of fourteen days to a maximum of thirty days at the athletic director's discretion, commencing upon notification of test results.
 - (iii) The student-athlete must again undergo a counseling program designated by the University of Akron.
 - (iv) At the conclusion of the suspension period, the student-athlete must pass a subsequent drug test to be eligible to return to athletic activities.
 - (v) Return to athletic activities is at the discretion of the athletic director and head coach.
 - (vi) The student-athlete will be subject to future testing at the discretion of the department of athletics.
- (c) Third positive.
- (i) The team physician, director of sports medicine, athletic director, head coach and parents of a student-athlete who is under twenty-one years of age will be notified.
 - (ii) The student-athlete will be suspended from all athletic activities for a period of one year, commencing upon notification of test results.
 - (iii) The student-athlete's scholarship (if applicable) will be revoked.

- (iv) The student-athlete must undergo a treatment program at the student-athlete's own expense.
 - (v) At the conclusion of the one-year period, the student-athlete must pass a subsequent drug test to be eligible to return to athletic activities.
 - (vi) At the conclusion of one year and completion of the treatment program, the student-athlete may request reinstatement into the athletic program.
 - (vii) Return to athletic activities is at the discretion of the athletic director and head coach.
 - (viii) Reinstatement to athletic activities will not include reinstatement of the student-athlete's scholarship (if applicable) unless otherwise determined by the athletics director in the exercise of the athletics director's discretion.
- (3) Positive test results are not negated at the end of each academic year. Positive test results accumulate over the student-athlete's career at the university of Akron. A positive test result in the student-athlete's first year followed by another positive test result in the student-athlete's second year would invoke procedures listed in "second positive" in the penalty section.
- (4) Any encouragement, persuasion, or assistance to the student-athletes in the use or procurement of illicit drugs or sport-enhancing substances by university employees is strictly prohibited. A student-athlete having knowledge of such activity should inform either the university physician or an athletic administrator.
- (5) Under NCAA bylaw reference 10.2, athletic department staff members must inform the athletic director when they have knowledge that a student-athlete is using a substance on the list of banned drugs.

(HF) Drug testing review procedure.

- (1) A The student-athlete may request a review of ~~has a right to challenge~~ the accuracy of a positive finding in writing, including supporting evidence, directed to the university president within five business days

from the date of notification of a positive finding. The review of the positive finding must be based on one of the following:

- ~~(a) Evidence of procedural error; or~~
- ~~(b) Evidence that refutes the positive finding.~~

~~(2) To request a review of a positive finding the following steps must be taken:~~

~~(a) Written request for review must be forwarded to the university president, within seven days from the date of notification of a positive finding, and must include supporting evidence.~~

~~(b) The university president or the president's designee will convene an ad hoc committee (no members of the department of athletics will be considered) to review the request as well as the supporting evidence. No members of the department of athletics may participate as members of the committee. The committee may request the student's presence, if deemed necessary, at a review meeting to discuss the evidence presented.~~

~~(3) The committee will notify the athletic director and the student of its decision within seven days of the committee meeting.~~

~~(e) The decision of the review committee will be forwarded in writing to the student athlete and the director of athletics within seven days of the committee meeting.~~

~~(1) Restoration of eligibility.~~

~~1. Before a student-athlete is considered for eligibility restoration, the athletic department will test the student-athlete for the presence of banned substances.~~

~~2. Student-athletes who are ineligible as a result of a positive drug test shall be subject to testing by the athletic department at any time during their remaining period of ineligibility.~~

~~3. Student-athlete requests for reinstatement of eligibility will not be considered until after the student-athlete retests negative and the athletic director has received the results.~~

(JG) NCAA drug testing.

- (1) The university of Akron adopts the list of ~~currently~~ banned substances as determined by the NCAA.
- (2) Use of banned substances:
 - (a) The NCAA ~~has regularly established a~~ list of banned substances. Failure to share with appropriate university authorities the knowledge of use of any banned substance is improper. Student-athletes should not assume that the list is limited to street drugs. Some of the banned substances can be found in prescription and over-the-counter medications such as cold remedies and nutritional supplements. Therefore, before taking any medication or nutritional supplement, student-athletes are advised to consult with their team trainer or team doctor.
 - (b) Strict penalties have been established for first and subsequent violations of the NCAA banned substances rules. In addition, student-athletes who refuse to participate in ~~mandatory~~ drug testing or who attempt to manipulate a drug test to cause an incorrect result will also receive a penalty.
 - (c) The NCAA executive committee has been authorized to determine the time and methods for drug testing of student-athletes. Students-athletes are selected randomly for testing ~~tested randomly~~ during the regular season and prior to, or immediately following, any post-season championship or certified football game.

Effective: ~~November 17, 2002~~

Certification:

 Ted A. Mallo
 Secretary
 Board of Trustees

Prom. Under: 111.15

Statutory Auth.: 3359.01

Rule Amp.: 3359.01

Prior Effective Date: 9/6/02, 11/17/02

Appendix**ENACTED 11/17/02****Drug-Testing-Procedures-for-Student-Athletes****(B) — Medical-code**

~~(1) — The presence in a student athlete's urine of a substance and/or metabolite of such substance belonging to a class of drugs currently banned by the NCAA may be cause for loss of eligibility.~~

~~(a) — Related compounds are included in the class due to their pharmacological action and/or chemical structure. No substance belonging to the prohibited class may be used, regardless of whether it is specifically listed as an example.~~

~~(b) — The current NCAA list of banned drug classes is available from the NCAA and at www.ncaa.org.~~

~~(2) — Evidence of the presence of a banned substance and/or metabolite will be from analysis of the student athlete's urine and confirmation by gas chromatography/mass spectrometry by a university approved, licensed medical laboratory.~~

(C) — Organization

~~(1) — The athletics department has final authority over the procedures and implementation of the university of Akron drug testing program.~~

~~(2) — The NCAA executive committee has final authority over the procedures and implementation of the NCAA drug testing program.~~

~~(3) — An ad hoc committee convened by the university president or the president's designee will hear drug testing reviews.~~

~~(4) — All drug testing results and reviews will be considered confidential educational records and all persons who handle such information will treat it as a confidential educational record at all times.~~

~~(5) — Any drug testing laboratory will be required to demonstrate, to the satisfaction of the university, proficiency in detection and confirmation of the banned substance categories on the NCAA list of banned drug classes. The university reserves the right to conduct periodic quality control checks of the laboratory.~~

~~(D) — Causes for loss of eligibility~~

- ~~(1) — Each academic year the student athlete shall sign a form prescribed by the university in which the student athlete consents to be tested for the use of drugs prohibited by NCAA legislation. Failure to complete and sign the consent form prior to practice or competition in sports in which the NCAA conducts year round drug testing and prior to competition in all other sports shall result in the student athlete's ineligibility for participation (i.e., practice and competition) in all intercollegiate athletics.~~
 - ~~(a) — A non-recruited student athlete in sports other than those involved in the NCAA's year round drug testing program may participate in preseason practice activities prior to the team's first contest or date of competition without signing the drug testing consent form.~~
 - ~~(b) — The university shall administer the consent form individually, as it deems necessary, to each student athlete (including recruited partial qualifiers and nonqualifiers) each academic year.~~
- ~~(2) — All student athletes found to be positive for a banned substance and/or metabolite are subject to loss of eligibility consistent with university policies.~~
- ~~(3) — Student athletes who fail to sign the notification form or signature form, fail to arrive at the collection station at the designated time without justification, fail to provide a urine sample according to protocol, leave the collection station before providing a specimen according to protocol, or attempt to alter the integrity or validity of the urine specimen and/or collection process will be subject to the same penalty as if the student athlete had tested positive for a banned substance.~~
- ~~(4) — Under NCAA bylaw reference 10.2, athletic department staff members must inform the athletic director when they have knowledge that a student athlete is using a substance on the list of banned drugs.~~

~~(E) — Student athlete selection~~

- ~~(1) — All student athletes are subject to testing at any given time throughout the academic year, or other periods of official, organized practice and participation.~~
- ~~(2) — All student athletes are subject to NCAA testing at NCAA championships or in conjunction with post season bowl events. Track and football student athletes are subject to NCAA testing year round.~~

- ~~(3) Athletes will be randomly selected for drug testing from the university's official team/squad roster.~~
- ~~(4) Student athletes listed on the team/squad list who have exhausted their eligibility or who have career-ending injuries will not be selected.~~
- ~~(5) Student athletes may also be tested individually or as part of a regularly scheduled test for just cause. This test will be used for student athletes who demonstrate symptoms or behaviors that are indicative of substance abuse.~~

~~(F) Student athlete notification:~~

- ~~(1) No advance notice of testing is required.~~
- ~~(2) An athletic department staff member will notify the student athlete in writing of a drug test during an athletic department sponsored function such as: practice, weight training, study table, etc. Student athletes selected for testing must read and sign the written notification form.~~
- ~~(3) Student athletes selected for testing must report to the designated collection station immediately.~~
- ~~(4) An athletic department staff member must be in the collection station to certify the identity of the student athletes selected for testing.~~
- ~~(5) Student athletes selected for testing must present picture identification to enter the collection station. In the event the student athlete does not have picture identification available, the athletic department will use the media guide to certify the student's identity.~~

~~(G) Specimen collection procedures~~

- ~~(1) Only those persons authorized by the collection station supervisor will be allowed in the collection station.~~
- ~~(2) The collection station supervisor may release a sick or injured student athlete from the collection station or may release a student athlete to return to competition or to meet academic obligations only after appropriate arrangements for having the student athlete tested have been made and documented.~~
- ~~(3) Student athletes selected for drug testing, must sign in on arrival at the collection station.~~

- ~~(4) — The student athlete will select a set of sealed, coded containers from a supply of such. A crew member will record the selected containers' code with the student athlete's name. The student athlete will initial the roster to authenticate that the code listed in the roster corresponds to that on the student athlete's coded collection container.~~
- ~~(5) — The collection station supervisor will then prepare three rosters: one listing the codes together with the names of the corresponding student athletes, one with the code numbers used for the university's chain of custody, and another listing the codes for the selected specimen containers used for the laboratory's chain of custody. The roster containing the codes together with the names of the corresponding student athletes will be given to the director of sports medicine.~~
- ~~(6) — The collector will monitor the furnishing of the specimen by observation in order to assure the integrity of the specimen until a specimen of at least 85 mL is provided.~~
- ~~(7) — Once a specimen (at least 85 mL) is provided, the student athlete is responsible for keeping the collection container closed and controlled.~~
- ~~(8) — Fluids and food given to student athletes who have difficulty voiding must be from sealed containers (certified by the collection station supervisor) that are opened and consumed in the station. These items must be caffeine and alcohol free and free of any other banned substances.~~
- ~~(9) — Incomplete specimen samples.
 - ~~(a) — If the specimen is incomplete, the student athlete must remain in the collection station until the sample is completed unless other arrangements are made with the collection station manager. During this period, the student athlete is responsible for keeping the collection beaker closed and controlled.~~
 - ~~(b) — If the specimen is incomplete and the student athlete must leave the collection station for a reason approved by the collection station supervisor, the specimen must be discarded.
 - ~~(i) — Upon return to the collection station, the student athlete will begin the collection procedure again.~~~~~~
- ~~(10) — Once a specimen (at least 85 mL) is provided, the collector who monitored the furnishing of the specimen by observation will sign that the specimen was directly validated and a crew member will check the pH of the urine in the presence of the student athlete.~~

- ~~(11) Adequacy of specimen provided:~~
- ~~(a) If the urine has a pH greater than 7.5 (with reagent strip) or less than 4.5 (with reagent strip), the specimen will be discarded by the student athlete. The student athlete must remain in the collection station until another specimen is provided. The student athlete will provide another specimen according to the procedures in paragraph (F) above.~~
 - ~~(b) The laboratory will test for specific gravity. If the urine has a specific gravity below 1.003, the lab will notify the director of sports medicine who will obtain another specimen from the student athlete.~~
 - ~~(c) If the urine has a specific gravity above 1.003 and the urine has a pH between 4.5 and 7.5 inclusive, the specimen will be processed and sent to the laboratory.~~
 - ~~(d) If the laboratory determines that a student athlete's specimen is inadequate for analysis, at the athletic department's discretion, another specimen may be collected.~~
 - ~~(e) The laboratory will make final determination of specimen adequacy.~~
 - ~~(f) If a student athlete is suspected of manipulating specimens (e.g., via dilution), the athletic department will have the authority to perform additional tests on the student athlete, not to exceed two separate consecutive negative tests.~~
- ~~(12) A crew member will record the pH values.~~
- ~~(13) The student athlete will pour approximately 25 mL of the specimen from the "A container" into the "B container" in the presence of the crew member.~~
- ~~(14) The student athlete will place the cap on each vial in the presence of the crew member; the student athlete will then seal each vial in the required manner under the observation of the crew member.~~
- ~~(15) Containers and forms sent to the laboratory shall not contain the name of the student athlete.~~
- ~~(16) All sealed specimens will be secured in a cooler for transfer to the laboratory's courier. The collection station supervisor will transfer the specimens to the courier for delivery to the laboratory.~~

~~(17) — The student athlete and crew member will sign the signature form and master sheet certifying that the procedures were followed as described in the protocol. Any deviation from the procedures must be described and recorded at that time. If deviations are alleged, the student athlete will be required to provide another specimen.~~

~~(18) — After the collection has been completed, the specimens will be forwarded to the laboratory and all copies of all forms forwarded to the designated persons.~~

~~(19) — The specimens become the property of the athletic department.~~

~~(20) — Penalties for failure to comply.~~

~~(a) — Failure to certify compliance with the collection process, to arrive at the collection station at the designated time without justification or to provide a urine specimen according to protocol is cause for the same action(s) as evidence of use of a banned substance. The collection station supervisor will inform the student athlete of these implications (in the presence of witnesses) and record such. If the student athlete is not available, the collection station supervisor will notify the athletic department. The student athlete will be considered to have withdrawn consent and will be ineligible on that basis.~~

~~(H) — Chain of custody~~

~~(1) — An athletic department staff member will deliver and record the code for each sample delivered to the courier. The courier will initial to indicate receipt of each sample.~~

~~(2) — A laboratory employee will initial that the shipping cooler has been received from the courier.~~

~~(3) — The laboratory will record whether the code and seal on each vial arrived intact.~~

~~(4) — If a specimen arrives at the laboratory with security seals not intact, the athletic department may collect another specimen.~~

~~(I) — Lab analysis~~

~~(1) — The laboratory will use a portion of specimen A for its initial analysis.~~

- (a) Analysis will consist of sample preparation, instrument analysis and data interpretation.
- (2) For any specimen that indicates the presence of a banned substance or metabolite(s), the laboratory will use another portion of specimen A to re-test for banned substances and/or metabolite(s):
 - (a) Analysis will consist of sample preparation, instrument analysis and data interpretation.
 - (3) The laboratory will test any specimen that twice indicated the presence of a banned substance or metabolite(s) to confirm the amount of the banned substance or metabolite(s) present in the sample.
 - (4) The laboratory director or designated certifying scientist will review all results showing a banned substance and/or metabolite(s) in specimen A.
 - (5) The laboratory will hold and freeze the specimen A and specimen B containers for any specimens testing positive for banned substance(s) or metabolite(s).
- (1) Notification
 - (b) For student athletes who have a positive finding, the laboratory will contact the director of sports medicine by telephone as soon as possible. The director of sports medicine will make a written notation of the test results and may, in the director's discretion, request written notification from the lab.
 - (b) The laboratory will, during the telephone conversation, advise the athletic director that specimen B may be tested by an independent laboratory upon the student athlete's request.
 - (c) The athletic department shall notify the student athlete of the finding. Upon informing the student athlete of the positive finding, the athletic department will notify the student, in writing, of the right to request that specimen B be tested and of the right to request a review of the accuracy of the positive finding. The student athlete must respond to the athletic department in writing within seven days, indicating whether or not the student intends to request that specimen B be tested or to request a review of the accuracy of the positive finding.
- (2) Specimen B testing

- ~~(a) The athletic department will act as follows in the event a student requests or declines to request that specimen B be tested:~~
- ~~(i) If the student chooses to have specimen B tested, the student athlete will be suspended from all intercollegiate athletic participation pending specimen B testing, in the interest of the student athlete's safety and the safety of other participants in the sport.~~
 - ~~(ii) If the student athlete chooses to have specimen B tested, the athletic department shall declare the student athlete ineligible and the department will withhold the student athlete from all intercollegiate activity in accordance with the university drug education and testing policy upon notification of the specimen B positive finding.~~
 - ~~(iii) If the student athlete chooses to have specimen B tested, the athletic department shall declare the student eligible and the department will reinstate the student athlete to all intercollegiate activity upon notification of the specimen B negative finding. The records from both tests will be kept confidential and the student will be treated as though the first positive never occurred.~~
 - ~~(iv) If the student athlete chooses not to have specimen B tested, the athletic department shall declare the student athlete ineligible and the department will withhold the student athlete from all intercollegiate activity in accordance with the university drug education and testing policy based upon the specimen A positive finding.~~
- ~~(b) A laboratory other than the one that analyzed the student athlete's specimen A will conduct specimen preparation and testing for specimen B analysis.~~
- ~~(c) To the extent possible, analysis of specimen B will be conducted according to the protocol set forth in paragraph (H)(1) to (H)(4) of this appendix.~~
- ~~(d) Specimen B findings will be final. The laboratory will inform the director of sports medicine of the results by telephone as soon as possible. The director of sports medicine will make a written notation of the test results and may, in the director's discretion, request written notification from the lab.~~
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~~(e) — A student athlete who chooses to request that specimen B be tested will be required to pay the university, by cash or money order, for the cost of the testing in advance. In the event that the specimen B findings are negative, the university will cause the student to be reimbursed in full for the cost of the test.~~

~~(3) — Notification of specimen B positive test results:~~

~~(a) — For student athletes who have a specimen B positive finding, the laboratory will contact the director of sports medicine by telephone as soon as possible. The athletic department shall notify the student athlete of the finding. At this point, normal NCAA eligibility procedures will apply.~~

~~(b) — Upon informing the student athlete of the positive finding, the athletic department will notify the student, in writing, of the right to request a review of the accuracy of the positive finding.~~

~~(4) — Review:~~

~~(a) — The student athlete may request a review of the accuracy of a positive finding in a writing, including supporting evidence, directed to the university president within seven days from the date of notification of a positive finding. Pending the outcome of the review, the student athlete will be suspended from all intercollegiate athletic participation in the interest of the student athlete's safety and the safety of other participants in the sport.~~

~~(b) — At the time a student athlete submits a written request for review of the accuracy of a positive finding to the university president, the student athlete must provide the athletics department with a copy of the request for review.~~

~~(c) — The review of the positive finding must be based on one of the following:~~

~~(i) — Evidence of procedural error; or~~

~~(ii) — Evidence that refutes the positive finding.~~

~~(d) — All drug testing results and reviews will be considered confidential educational records and all persons who handle such information will treat it as a confidential educational record at all times.~~

~~(e) — The committee may request the student's presence, if deemed necessary, at a review meeting to discuss the evidence presented.~~

~~(f) — The committee will notify the athletic director and student of the result of any appeal within seven days. This notification will be initiated by "overnight/signature required" letter (marked "confidential") to the student.~~

~~(5) — The following is a recommended statement concerning positive testing that results in a student athlete's ineligibility. If inquiries are received, this statement could be released:~~

~~"The student athlete in question was found in violation of eligibility rules and has been declared ineligible."~~

~~(J) — Restoration of eligibility:~~

~~(1) — Before a student is considered for eligibility restoration, the athletic department will test the student athletes for the presence of banned substances in order to be considered for eligibility restoration.~~

~~(2) — Student athletes who are ineligible as a result of a positive drug test shall be subject to testing by the athletic department at any time during their period of ineligibility.~~

~~(3) — Student athlete requests for reinstatement of eligibility will not be considered until after the student athlete retests negative and the athletic director has received the results.~~

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

**Pertaining to Revisions to University Rule 3359-48-04
University of Akron Athletic Department Drug Education and Testing**

BE IT RESOLVED, that the recommendation presented by both the Educational Policies/Student Affairs Committee and the Committee on Rules concerning the approval of the revisions to University Rule 3359-48-04, be approved.

**Ted A. Mallo
Secretary
Board of Trustees**

June 15, 2011

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Board of Trustees Reconfiguration

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Presiding:

Chair

Richard W. Pogue

June 15, 2011

Strategic Issues

THE UNIVERSITY OF AKRON
BOARD OF TRUSTEES
June 13, 2011 revision

Reconfigured Framework for Board Discussion of Major Issues

The Board has stated a need to (1) be more involved in the upstream discussion of major issues and (2) have the necessary background information on major issues to be involved effectively in deliberations. To allow for more information sharing and substantive discussion, we propose a multi-pronged approach:

1. Streamline the Board's committee structure to enable Trustees to focus on and be more involved with issues close to the core mission and financial matters, while still maintaining its responsibility to specialized functions such as Trusteeship and Audit. The concept is shown in Attachment A.
2. In addition to the chair and two vice chairs of the Board, each committee would have a chair **(and a vice chair for the Academic Issues and Student Success Committee and the Finance and Administration Committee)** appointed by the Chair of the Board to enhance Trustee development and involvement. The variation in time, knowledge and skill requirements of the committees would enable the Chair of the Board to make appointments based on special knowledge/skills of individual Trustees, availability of Trustees, Board leadership development and experience. **Further, it would develop a talent pool that would enable Trustees to engage on succession planning for the Board.**
3. Include, in addition to routine agenda items **(which each committee may determine to assign to a consent agenda for the Board meeting)**, substantial components of information presentation and question/answer or discussion on major issues in all meetings of the Academic Issues and Student Success Committee and the Finance and Administration Committee. On matters for which public discussion would be required, the presentation and discussion would be part of the committee meeting. Matters that require only the administration imparting information to Trustees without deliberation by the Trustees could occur during an Information Session that is held before or after a committee or Board meeting. Each approach has advantages and limitations that would help us to determine which to use in different contexts.
4. Schedule the **necessary** meetings of **all committees** on the same day, **preferably on the same day of the week and the same number of days prior to a Board meeting**, if possible, and encourage all Trustees to attend and participate.
5. Offer two or three additional Information Sessions on broad topics on the afternoons of regular Board meetings.

6. Additional presentations could be incorporated into the meetings of other committees and into regular Board meetings, as deemed necessary and appropriate. The concept of these five steps is illustrated by a draft annual timeline, which follows as Attachment B.
7. Standardize all routine proposals to the Board into a more comprehensive and concise form that provides context, including significant implications and potential controversy or challenges.

Attachment A: Streamlined Committee Structure & Roles

Table: Comparison of Current & Proposed Committee Structure

Current Committees	Proposed Committees	Notes
Audit	Audit & Compliance	Expanded scope
Collective Bargaining	(Eliminated)	Role assumed by Finance & Administration
Educational Policy/Student Affairs	Academic Issues & Student Success	Expanded scope
External Affairs	(Eliminated)	Roles assumed by Finance & Administration, and Academic Issues & Student Success
Facilities Planning & Oversight	(Eliminated)	Role assumed by Finance & Administration
Finance, Fiscal Policy & Investment	Finance & Administration	Expanded scope
Nominating	Nominating	No change
Personnel & Compensation	Personnel & Compensation	No change
Rules	Rules	No change
Strategic Issues	Strategic Issues and Trusteeship	Merge roles, including governance issues. Compliance oversight moved to Audit Committee.
Trusteeship		

Committees' Roles in Structure

1. *Academic Issues and Student Success Committee (set to meet the second Monday of every Board meeting month at 9-11 a.m.)*
 Educational policies
 Student success-related policies, including the Akron Experience, internships, scholarships, student assistantships and the like
 Alumni structures, strategies and policies
 Development strategies
 Communication/marketing strategies, including positioning in rankings
2. *Finance and Administration Committee (set to meet the x day of every Board meeting month at x a.m./p.m.)*
 Budget alignment with academic objectives and priorities
 Facilities' quality and use for academic mission
 Development policies and investments to support academic priorities
 Collective bargaining
 Capital budget and plan
 Institutional fiscal health indicators, including SB 6 and NCA HLC measures

Attachment A: Streamlined Committee Structure & Roles

3. *Strategic Issues and Trusteeship Committee (set to meet on a regular day/time at least quarterly, more frequently as needed)*
 - Identify, prioritize and assign strategic issues to committees
 - Trustee orientation and expectations
 - Trustee roles, learning and professional development:
 - Board size/composition, organization, and calendaring for Board, its committees and (for University events, particularly commencement) individual Trustees
 - Community Business Collaboration policy
4. *Audit and Compliance Committee (set to meet at specific times each year as needed)*
 - Add compliance policies and appropriate oversight to current duties
5. *Nominating Committee (set to meet at specific times each year as needed)*
 - Same duties as current
6. *Personnel and Compensation Committee (set to meet at specific times each year as needed)*
 - Same duties as current
7. *Rules Committee (set to meet twice annually, more frequently as needed)*
 - Same duties as current

**Attachment B:
Sample Sequence of Major Topics for Board and Committee Meetings**

	Full Board	Academic Issues and Student Success Com.	Finance and Admin. Com.	Other Committees
January	<i>INFO. SESSION:</i> Reputation Management	Student success strategies; Faculty success strategies	Deferred maintenance	PERS. and COMP.: Evaluation Results
February				
March		Vision 2020 feedback; Scholarship strategies	(<i>INFO. SESSION:</i> Budget overview, including current steps to increase resources and decrease costs)	TRUSTEESHIP: Scheduling RULES: consideration of new rules
April	Draft dashboard	Enrollment strategy	Adjusted budget scenarios	NOMINATING
May				
June	Approve budget and dashboard; <i>INFO. SESSION:</i> Athletics; Student success and budget	Vision 2020 Review and Update; Co-curricular transcript update; Research productivity enhancement strategies	Update on space utilization; Development campaign strategies	TRUSTEESHIP: Orientation Plan AUDIT: Prep. on Annual Audit
July				
August		Report on creation of health sciences college	Interaction with Sasaki on master plan update	TRUSTEESHIP: Trustee Development
September		Adjusted Vision 2020 presented/endorsed	Budget Update	AUDIT: Review Annual Audit
October	<i>INFO. SESSION:</i> Dashboard Assessment; Vision 2020 Review	Enrollment strategy	Use of facilities (effectiveness/efficiencies); SB6; Energy Costs; HB 251 Update	RULES: new rules; annual refinement
November				
December		Metrics-based progress review of Vision 2020	(<i>INFO SESSION:</i> Greening of campus and bldgs.); State Capital Proposal; Safety and Security	TRUSTEESHIP: Assessment PERS. and COMP.: evaluation begin AUDIT: Progress Report on Audit Follow-up

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Board of Trustees Reconfiguration

BE IT RESOLVED that The University of Akron's Board of Trustees approves the reconfiguration of the Board's committee structure as recommended by the Strategic Issues Committee and described in the June 13, 2011 document, Reconfigured Framework for Board Discussion of Major Issues, and directs the secretary of the Board to amend any relevant University rules accordingly and submit them to the Rules Committee for its review and action as soon as possible.

Ted A. Mallo
Secretary, Board of Trustees

June 15, 2011

Presiding:
Chair
Ann Amer Brennan

June 15, 2011

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Naming Opportunity

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Real Estate

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New Business

THE UNIVERSITY OF AKRON

RESOLUTION 6 - - 11

Naming of Intercollegiate Soccer Stadium as “FirstEnergy Stadium”

WHEREAS, FirstEnergy—an Akron-based diversified energy company dedicated to safety, reliability and operational excellence—has a long and proud history of being an exemplary corporate citizen and stalwart supporter of The University of Akron, its students and its graduates; and

WHEREAS, the University’s intercollegiate soccer field has been named Cub Cadet Field; **NOW, THEREFORE**,

BE IT RESOLVED that The University of Akron’s intercollegiate soccer stadium will be named FirstEnergy Stadium, effective until May 1, 2031; and

BE IT FURTHER RESOLVED that the official name of the University’s intercollegiate soccer facility going forward will be FirstEnergy Stadium-Cub Cadet Field.

Ted A. Mallo
Secretary, Board of Trustees

April 27, 2011

THE UNIVERSITY OF AKRON

Resolution 6- __ -11

**Pertaining to the Acquisition from Hostess Brands
of Certain Real Property,**

WHEREAS the Board of Trustees of The University of Akron, pursuant to Resolution 6-18-10, declared its intent to acquire real property ("Hostess Property"), which is adjacent to The University of Akron campus and which currently is owned by Hostess Brands ("Hostess"); and

WHEREAS the Board of Trustees, pursuant to Resolution 6-18-10, further authorized the University's administration to effect acquisition of the Hostess Property through negotiation with Hostess or by "eminent domain procedures" if necessary; and

WHEREAS the University administration entered into subsequent negotiations with Hostess to purchase the Hostess Property under the threat of eminent domain; and

WHEREAS the University administration and Hostess have agreed in principal to the sale of the Hostess Property to the University for One Million Four Hundred Thousand and No/100 Dollars (\$1,400,000.00):

NOW THEREFORE, BE IT RESOLVED that the University administration is authorized to execute the necessary contract documents for the purchase of the Hostess Property, subject to review and approval by the Office of General Counsel and by the President; and

BE IT FURTHER RESOLVED that the University administration is authorized to seek and obtain all necessary approvals from the Chancellor of the Ohio Board of Regents; the Department of Administrative Services, Bureau of Real Estate; and the Controlling Board of Ohio, as applicable; and

BE IT FURTHER RESOLVED that the President will report back to the Board of Trustees at its next meeting following execution of the contract documents and receipt of all necessary approvals.

Ted A. Mallo
Secretary
Board of Trustees

June 15, 2011